



Talbot County, Maryland



Easton, Maryland

MINUTES

October 9, 2012

Present – President Corey W. Pack, Dirck K. Bartlett, Laura E. Price, County Manager John C. Craig, and County Attorney Michael Pullen. Vice President R. Andrew Hollis and Council member Thomas G. Duncan were absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, October 9, 2012.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, September 25, 2012.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the disbursements of October 2, 2012 and October 9, 2012.
- IV. Presentation of Proclamation: Breast Cancer Awareness Month – October 2012 – Susan Forlifer, M.D., Member, Board of Directors, Komen Maryland; Lori Yates, Eastern Shore Community Relations, Komen Maryland - Prior to presentation of the proclamation, Ms. Yates stated that the purpose of the proclamation is to bring more awareness to the serious health issue of breast cancer which affects 1 in 8 women worldwide who live to be at least 80 years of age, and the support services available in the community for those affected by the disease, and their families. She stated that Komen Maryland is very active on the Eastern Shore of Maryland and has provided over \$1,000,000 in funding for clinical trials at Shore Health System’s Breast and Cancer Centers during a ten-year timeframe. Dr. Forlifer stated that 80% of those who contract breast cancer survive it and emphasized the importance of early detection; Talbot County has the highest survival rate of any jurisdiction in Maryland. The Clerk then read the proclamation into the record which spoke of the funds raised by Susan G. Komen for the Cure in Maryland, 75% of which remains in the state to support access to breast healthcare, and of the various ways to support the mission of saving lives and ending breast cancer. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the proclamation by voting 3 – 0 as follows:

Mr. Pack – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

The Council members presented the Proclamation to Ms. Yates and Dr. Forlifer who accepted on behalf of Komen Maryland. Council members expressed appreciation to Dr. Forlifer and Ms. Yates for their efforts on behalf of the citizens of Talbot County.

- V. Presentation of Proclamation: Economic Development Week – October 15-19, 2012 – Paige Bethke, Director, Talbot County Office of Economic Development – Prior to presentation of the proclamation, Ms. Bethke stated that the purpose of the proclamation is to promote the importance of economic development throughout Maryland. She then briefed the Council on upcoming local and statewide events planned for Economic Development Week, October 15-19, 2012, including the Maryland Economic Development Association’s fall conference in Baltimore which will focus on the importance of the Port of Baltimore to the economy of the State of Maryland. She stated that the Talbot County Chamber of Commerce will be hosting an economic symposium on Thursday, October 18, 2012; the featured speaker is Anirban Basu of The Sage Policy Group. She stated that the Office of Economic Development will be hosting a reception

for defense contractors and will be touring several local businesses in the manufacturing, federal contracting and healthcare industries during Economic Development Week. The Clerk then read the proclamation into the record which recognized the role and importance of business development on a local and statewide basis. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the proclamation by voting 3 – 0 as follows:

Mr. Pack – Aye
Mr. Bartlett – Aye
Ms. Price – Aye

Council members presented the Proclamation to Ms. Bethke, Director of the Talbot County Office of Economic Development.

- VI. Update by Talbot Humane - Patti Crankshaw-Quimby, Executive Director, Talbot Humane – Ms. Crankshaw-Quimby provided the following information for Fiscal Year 2011-2012: 1,373 animals had been accepted at Talbot Humane, a 17.55% increase from the previous year; 849 of the animals taken in at the shelter, 12.6% more than last fiscal year, were adopted, sent to other 501(c)3 rescue groups or wildlife rehabilitation centers; 120 animals were reclaimed by their owners as a result of micro-chipping. She stated that the shelter facility has had a 30% increase in euthanasia from the previous fiscal year with owner requests relating to ill or injured pets accounting for 57% of the increase. She stated that Animal Control responded to 796 initial calls; approximately two thirds of the initial calls require a follow-up call. Ms. Crankshaw-Quimby stated that thus far in FY 2013, the shelter facility has taken in 450 animals; 283 of which have been placed in new homes resulting in a 5% increase in adoptions. She stated that both the needs of the Pet Pantry and contributions to same by the public have increased; the Pet Pantry currently serves approximately 100 residents. Ms. Crankshaw-Quimby then briefed the Council on recent or upcoming community and fundraising events designed to raise awareness of pet ownership; the Unleashed Half/Full Marathon Event in Baltimore on Saturday, October 13, 2012 with 30 participants from Talbot Humane pledging to raise \$500 each, and the 3rd Annual Bark in the Park event scheduled for Saturday, October 20, 2012. Talbot Humane will continue to update the Council on a regular or as-needed basis.

VII. Introduction of Legislation:

Prior to introduction of the legislation, Planning Officer Sandy Coyman briefed the Council on the purpose of the proposed legislation. He stated that following a previous briefing to Council on Maryland Senate Bill 236, *THE SUSTAINABLE GROWTH AND AGRICULTURAL PRESERVATION ACT OF 2012* (SB 236), and its effects on Talbot County, staff had been directed to provide Council with a revised definition of minor and major subdivisions as currently cited in the Talbot County Code, and to develop a four-tiered land use classification system, as mandated in SB 236, to identify areas planned for growth and development and whether those areas will be served by public sewerage systems or on-site wastewater treatment systems. He stated that local jurisdictions are required to adopt legislation incorporating the provisions of SB 236, including the tiered land use classification system, by December 31, 2012. He stated that if the proposed legislation is approved, current land development rights in the Tier IV area would be maintained under the provisions of the County Code, and under the provisions of SB 236, under certain circumstances. Council discussion of the proposed legislation and the provisions of SB 236 ensued with Mr. Coyman and Mary Kay Verdery, Assistant Planning Officer. A BILL TO AMEND THE TALBOT COUNTY CODE, CHAPTER 190, “ZONING, SUBDIVISION AND LAND DEVELOPMENT”, TO CREATE AND DEFINE SMALL SCALE SUBDIVISIONS, AND THEREBY MAINTAIN THE EXISTING DEVELOPMENT POTENTIAL OF PROPERTIES IN THE TIER IV MAP DESIGNATION UNDER *THE SUSTAINABLE GROWTH AND AGRICULTURAL PRESERVATION ACT OF 2012* (SENATE BILL 236) ENACTED BY THE MARYLAND GENERAL ASSEMBLY was read into the record by the Clerk and introduced by Mr. Bartlett, Mr. Pack, and Ms. Price as Bill No. 1227. A public hearing was scheduled for Tuesday, November

27, 2012 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

VIII. County Manger's Report:

- A. Request by Talbot County Roads Department – Requested Council approval of the Roads Superintendent's request for the purchase two (2) dump trucks at a cost of \$114,136 each for a total of \$228,272; said purchase to be made by piggybacking on a Wicomico County Public Roads Department bid. Mr. Craig stated that \$227,000 has been appropriated in the Roads Department FY 2013 Capital Budget; proceeds from the sale of surplus equipment will be used to supplement the additional required funding of \$1,272. Council discussion ensued. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the request by voting 3 – 0 as follows:

Mr. Pack - Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- B. Bid No. 12-13, CONSTRUCTION OF AIRPORT SEWER LINE – EASTON AIRPORT – TALBOT COUNTY, MARYLAND - Requested Council approval of the Airport Manager's recommendation to award Bid No. 12-13 to the low bidder, Barkers Landing Excavation, LLC/Joiner Excavating, Inc., a Maryland Partnership, in the sum of \$236,619.75; funding for construction of the capital project will be provided through a long-term low interest loan with the United States Department of Agriculture Rural Development to Easton Airport; Council discussion ensued. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the bid award by voting 3 – 0 as follows:

Mr. Pack - Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- C. Request by Public Works Department – Requested Council approval of the County Engineer's recommendation to submit a grant application for funding from the Governor's Stream Restoration Challenge. Mr. Craig stated that a total of \$6,000,000 has been allocated for the establishment or extension of forested stream buffers throughout the State; \$1,000,000 has been allocated to locations ready for implementation of the buffers in spring 2013; Talbot County has identified its bio-solids facility on Klondike Road in Cordova as a potential project site. Easton High School, St. Michaels High School, the Towns of Easton and St. Michaels, Environmental Concern and Pickering Creek Environmental Center have expressed an interest in partnering with the County in the project which will provide students with an opportunity to become involved in service learning and environmental literacy activities; no County funding is required. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved submittal of a grant application by voting 3 – 0 as follows:

Mr. Pack - Aye
Mr. Bartlett – Aye
Ms. Price – Aye

- D. Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map Updates – Mr. Craig stated that representatives of FEMA and the Maryland Department of the Environment will be making public presentations on recent updates to FEMA Flood Insurance Rate Maps on

Tuesday, October 16, 2012 at 1:00 p.m. at the St. Michaels Library and at 7:00 pm. in the Oxford Commissioners Meeting Room; individuals will be afforded an opportunity to view their property on the flood maps and to ask questions of the representatives.

IX. Council Comments:

Mr. Bartlett - No comments.

Mr. Price - Ms. Price stated that the recent County employee cookout was, in her opinion, a wonderful event and she congratulated those individuals who had received employee service awards. She thanked all County staff involved in coordination of the event.

Mr. Pack - Mr. Pack echoed Ms. Price's comments and thanked Head Golf Professional Andy Halverson for use of the Hog Neck Golf Course facility for the employee cookout. He congratulated Airport Manager Mike Henry for another successful Airport Day on Saturday, October 6, 2012 and reminded everyone of the upcoming Talbot Humane Bark in the Park event scheduled for October 20, 2012.

X. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters, and to reconvene in Executive Session on Tuesday, October 23, 2012 at 5:00 p.m. for discussion of legal, personnel, and real estate matters, and for the regularly scheduled legislative session at 6:00 p.m. by voting 3– 0 as follows:

Mr. Pack - Aye
Mr. Bartlett – Aye
Ms. Price – Aye

The meeting adjourned at 2:50 p.m.

The transcript of the October 9, 2012 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XI. On Tuesday, October 9, 2012, an Executive Session of the Talbot County Council convened at 12:50 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Bartlett seconded by Ms. Price, the Council met in Executive Session by voting 3 – 0 as follows:

Mr. Bartlett – Aye
Mr. Duncan – Absent
Mr. Hollis – Absent
Mr. Pack – Aye
Ms. Price – Aye

In accordance with State Article § 10-508 (a)(1)(i)(3)(4)(7) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees; for a real estate matter to discuss possible acquisition of property for a public purpose; and for a legal/real estate matter for legal advice to discuss possible relocation of Memorial Hospital at Easton to County owned property and the timetable for same. The Executive Session recessed at 1:30 p.m. and reconvened at 3:00 p.m. The Executive Session ended at 4:05 p.m.

CASH STATEMENT 10/02/2012

BALANCE 9/25/2012		\$23,820,919.36
POSTAGE WIRE		(1,000.00)
TRANS LOCAL SHARE TO AIP36		(4,040.60)
SHERIFF SUMMONS REFUNDS		(765.00)
RONB QUARTERLY BOND		(9,478.60)
UHC CLAIMS THRU 9/25/2012		(49,856.80)
OXFORD LAND ESCROW SETUP 6/2012		(250,000.00)
MLGIP INT ON ACCT 7/2012		697.86
BOARD OF EDUCATION 9/2012		(2,860,960.00)
TRANS TO AIP34		(150.00)
INTEGRA 10/2012		(14,838.72)
PAYROLL –FD/SS/MS WH 9/28/2012		(110,195.66)
SECU DED		(8,059.34)
DEFERRED COMP DED		(9,872.72)
MD WH		(29,113.64)
PENSION DED		(27,869.14)
ACH TRANSFER		(10,231.75)
FLEX SPENDING ACCT		(2,369.42)
DEPOSITS		1,361,351.74
CHECKS		(1,557,483.55)
VOID CHECK NO.S 278406, 278801		157,163.67
BALANCE 10/2/2012		<u>\$20,393,847.69</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP-34	BALANCE 9/25/2012	9,438.15	
	DEPOSITS	5,866.00	15,304.15
AIP-35			37,082.09
AIP36	BALANCE 9/25/2012	8,535.74	
	TRANS FR EN FUND	4,040.60	
	CHECKS	(4,040.60)	8,535.74
AIP37			379.89
AIP38			3,612.00
AIRPORT ACCOUNTS TOTAL BALANCE			<u>\$64,913.87</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.14%	14,000,000.00

TOTAL INVESTED	<u>\$21,000,000.00</u>
PETTY CASH BALANCE	<u>\$8,320.00</u>
GRAND TOTAL ALL FUNDS	<u>\$41,467,081.56</u>

CASH STATEMENT 10/09/2012

BALANCE 10/2/2012	\$20,393,847.69
RETURNED CHECKS	(595.51)
UHC CLAIMS THRU 10/2/2012	(128,420.50)
PAYROLL-FD/SS/MS WH 10/5/2012	(3,007.17)
MD WH	(580.19)
PENSION DED	(252.00)
FLEX SPENDING ACCT	(150.00)
DEPOSITS	2,174,929.65
CHECKS	(682,160.28)
BALANCE 10/9/2012	<u>\$21,753,611.69</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP-34	15,304.15
AIP-35	37,082.09
AIP-36	8,535.74
AIP-37	379.89
AIP-38	3,612.00
AIRPORT ACCOUNTS TOTAL BALANCE	<u>\$64,913.87</u>

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10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.14%	14,000,000.00

TOTAL INVESTED	<u>\$21,000,000.00</u>
PETTY CASH BALANCE	<u>\$8,320.00</u>
GRAND TOTAL ALL FUNDS	<u>\$42,826,845.56</u>