







Appeal No. \_\_\_\_\_

**TALBOT COUNTY BOARD OF APPEALS**

**SIGN MAINTENANCE AGREEMENT**

I (we), the petitioner(s) of this appeal, agree that I (we) will be responsible for the continuous maintenance, during the period prior to the hearing date, of the sign which I (we) agree to have posted on the property for purposes of this hearing. I (we) further agree to notify the Board of Appeals if at any time during the required posting period this sign is not properly posted.

Said sign is to be returned to the Office of Planning and Zoning the night of the hearing or within five (5) days after the hearing.

\_\_\_\_\_  
Filing Date

\_\_\_\_\_  
Applicant's/Agent's Signature

\_\_\_\_\_  
Posting Date

\_\_\_\_\_  
Applicant's/Agent's Signature

**Section below to be completed the night of the hearing**

**SIGN AFFIDAVIT**

I hereby affirm under penalties of perjury that the subject property was posted as required on \_\_\_\_\_ (date) and to the best of my knowledge, information and belief the posting remained in place until \_\_\_\_\_ (date).

\_\_\_\_ Check if sign was returned the night of Applicant's hearing.

\_\_\_\_\_  
Signature of Applicant/Agent

.....

**INFORMATIONAL PURPOSES ONLY (Posting of Sign)**

**Notification:** Unless otherwise expressly provided by law, all notices to the general public required by the terms of the Talbot County Code, Chapter 20, shall be accomplished as follows:

**Posting of Property:** The applicant shall post the property by erecting a sign furnished by the Board at least 15 days prior to the public hearing. The sign shall be located on the property, nearly centered between its two side property lines, and within 10 feet from the most traveled public road. If no public road abuts the property, the sign shall be located so that the public will most readily see it. Signs shall be posted conspicuously and continuously maintained upright, visible, and free from obstruction by vegetation or otherwise, through the conclusion of all public hearings. The sign furnished by the Planning Office shall not be less than two (2) feet high and two (2) feet wide, and shall bear the words: NOTICE ZONING APPLICATION PENDING. Phone 410-770-8030 for information.

**At the hearing, it shall be the duty of the applicant to prove by affidavit that he has fully complied with this provision and has continuously maintained the sign or other posting in compliance with this provision up to the time of the hearing.**

If the applicant is a person other than the owner, his attorney, agent or a person otherwise privy with the owner and the applicant files an affidavit stating that the owner is unwilling to permit the posting of any such sign, the posting shall be made by the Planning Officer.



Appeal No. \_\_\_\_\_

**BOARD OF APPEALS NOTICE OF PUBLIC HEARING**

In accordance with Chapter 20, of the Talbot County Code, notice is hereby given that a public hearing will be held in the **Bradley Meeting Room, Court House, South Wing, 11 North Washington Street, Easton, Maryland** on **(Date & Time)** by the Talbot County Board of Appeals to hear the following petition:

Applicant(s), Name(s) \_\_\_\_\_

are/is requesting a (Variance, Special Exception or Administrative Appeal)

**\*Define Specific Request – see reverse side for examples:**

\_\_\_\_\_  
\_\_\_\_\_  
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Request is made in accordance with Chapter 190 Zoning, Subdivision and Land Development Article, \_\_\_\_\_ §190-\_\_\_\_\_ of the Talbot County Code. Property is located on \_\_\_\_\_ in the \_\_\_\_\_ Zone, (**Refer to Talbot County Zoning Maps**). Property owner(s) are/is (Names on Deed) \_\_\_\_\_ and the property is located on Tax Map \_\_\_\_\_ Grid \_\_\_\_\_ Parcel \_\_\_\_\_, Lot \_\_\_\_\_. All persons are notified of said hearing and invited to attend. **The Board reserves the right to close a portion of this hearing as authorized by Section 10-508 (a) of the Maryland Annotated Code.**

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***(SEE EXAMPLES ON NEXT PAGE)***

