

AGENDA

Talbot County Election Board
215 Bay Street, Suite 7
Easton, MD 21601
410-770-8099

November 18, 2015

1. Call to Order
2. Declaration of Quorum
3. Approval of Minutes
4. Additions to the Agenda
5. Approval of the Agenda
6. Public Comments
7. Election Directors Report
8. Board Attorney's Report
9. Old Business
 - A. Early Voting Center
 - B. Review of Invoices
 - C. Budget Review-Dues and Association Expenses
 - D. New Voting Equipment-Update on Training
 - E. Website
 - F. Mock Election
 - G. Office Evaluation Process
 - H. Training (Related to State Audit)
 - I. Update of Director's Job Description
 - J. Long and Short Term Goals & Objectives
 - K. Responsibility for signing Election Directors Time Sheet
 - L. County Bulletins
 - M. Training for Spreadsheets
10. New Business
 - A. Upcoming Mock election
11. Confirmation of Next Meeting - December 16, 2015 @ 9:30 a.m.
12. Closed Session
13. Adjournment