

Minutes

Talbot County Board of Elections
215 Bay Street
Easton, MD 21601
July 7, 2023

Attendance

Board Members Present

Susan MacKinnon	(D)
Denise Lovelady	(R)
Barbara Perry	(D)
Joseph Secrist	(R)
Walter Black	(D)

Staff

Tammy Stafford, Election Director

Board Attorney

Lyndsey Ryan

Public

Spencer Rada

The special meeting of the Talbot County Board of Elections was held on July 7, 2023 in Conference Room 1 at 215 Bay Street, Suite 7. Ms. MacKinnon called the meeting to order at 9:30 a.m. and noted the presence of a quorum.

Appointment of Officers

Ms. Perry made a motion to nominate Susan MacKinnon to the office of President of the Board which was seconded by Ms. Lovelady and unanimously carried. Ms. Perry made a motion to nominate Joseph Secrist to the office of Vice President of the Board which was seconded by Ms. Lovelady and unanimously carried. Mr. Black nominated Barabara Perry to the office of Secretary of the Board which was seconded by Ms. MacKinnon and unanimously carried.

Discussion of By-Laws

The Board discussed the draft bylaws provided by the State Board of Elections and the Bylaws for the Talbot County Board of Elections that existed for the previous Board. After discussing revisions to the draft bylaws, Ms. Perry made a motion to approve the amendments as discussed and Mr. Black seconded. The approval was unanimously carried. Ms. Stafford advised that she would revise the bylaws as discussed and provide a final draft to the Board at their next meeting.

Talbot County 4-H Fair Booth

Ms. Stafford advised that she will attend the Talbot County Fair from July 13th through 15th and the Election Board will setup a booth. Two Board of Election Office staff members will be present at the booth during the Fair. Ms. Stafford advised that the booth will provide voter registration, absentee ballots, information for becoming an election judge, information on voting accessibility, and the Board newsletter.

Temporary Office Location

Ms. Stafford advised that the renovation of the temporary Board Office is moving along smoothly. The Board may be able to move into the temporary office in September 2023. Ms. Stafford advised that she scheduled a meeting with Clay Stamp and Jessica Morris to discuss the timeline for the renovation, completion date, and review progress.

Ms. Lovelady asked Ms. Stafford to see a copy of the Board budget. Ms. Stafford explained how the budget is developed and adopted. Ms. Stafford advised that the approved budget is available on the County website.


Closed Session

At 10:59 a.m. Mr. Secrist made a motion to enter into closed session to discuss a personnel matter which was seconded by Ms. Perry and unanimously carried. Those present included Board Members Susan MacKinnon, Walter Black, Denise Lovelady, Barbara Perry, and Joseph Secrist, and Board Attorney, Lyndsey Ryan. At the conclusion of the closed session at 11:15 a.m., Mr. Secrist made a motion to end the closed session which was seconded by Mr. Black and unanimously carried. During the closed session, Ms. Lovelady made a motion to postpone the performance evaluation of staff which was seconded by Ms. Perry and unanimously carried.


Adjournment

There being no further business to discuss, Mr. Black made a motion to adjourn the meeting which was seconded by Mr. Secrist and unanimously carried. The meeting adjourned at 11:16 a.m.

Attested,


Susan MacKinnon, President

Respectfully submitted,


Lyndsey Ryan, Board Attorney