



Application Number: \_\_\_\_\_

**Talbot County Office of Permits and Inspections**  
215 Bay Street, Suite 3  
Easton, Maryland 21601  
410-770-6840 Fax: 410-770-6843

**Building Permit/Zoning Certificate Application**

**ITEMS IN Bold Type ARE REQUIRED INFORMATION**

Type of Construction (*Circle One*):    **Residential**                      **Commercial**                      **Agricultural**  
Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FEES PAID:	Building Permit.....	\$	_____	.00
	Zoning Fee...(Required Fee).....	\$	_____	70.00
	Floodplain Surcharge .....	\$	_____	.00
	Trade Fees .....	\$	_____	.00
	Other.....	\$	_____	.00
Total Fees Paid: .....		\$	_____	.00

Please check one of the boxes below for primary contact to receive permit information.

**Property Owner:**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

**Contractor:**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
MHIC #: \_\_\_\_\_ MHBR #: \_\_\_\_\_ MDE #: \_\_\_\_\_

**Applicant:**

Name: \_\_\_\_\_  
Mail Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

**Property Information:**

Zoning: \_\_\_\_\_ Acres: \_\_\_\_\_ Map: \_\_\_\_\_ Grid: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Section: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Location of Project (Physical/911 Address): \_\_\_\_\_

Road Frontage: \_\_\_\_\_ Longest Depth (front to rear): \_\_\_\_\_ Water Frontage (tidal): \_\_\_\_\_

Flood Zone (*Circle All That Apply*):    **X**    **Shaded-X**    **A**    **AE\***    **V**    **VE\***    **\*Coastal A**  
\*Existing Elevation Required \_\_\_\_\_

**Setbacks:**

Proposed: Front: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_ MHW: \_\_\_\_\_

Required: Front: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_ MHW: \_\_\_\_\_

**Type of Construction:** (Circle One) Site-built / Pre-engineered / Manufactured / Modular

**Dimensions**

**Width (ft):** \_\_\_\_\_ **Length (ft):** \_\_\_\_\_ **Height (ft):** \_\_\_\_\_ **# of Stories:** \_\_\_\_\_

**Heated Area SF:** \_\_\_\_\_ **Plan Area SF (footprint):** \_\_\_\_\_ **Non-Heated Area SF:** \_\_\_\_\_

**Total number of bedrooms:** \_\_\_\_\_ **Total number of bathrooms:** \_\_\_\_\_

**Sub-Contractor Information:**

**Electrical Work Planned:** Yes / No **Contact MDIA – 410-822-8300**

**Contractor Name:** \_\_\_\_\_ **License No.** \_\_\_\_\_

**Plumbing Work Planned:** Yes / No **If YES, FEE: \$70.00 (Paid at Permit application)**

**Contractor Name:** \_\_\_\_\_ **License No.** \_\_\_\_\_

**Mechanical/HVAC Work Planned:** Yes / No **If YES, FEE: \$70.00 (Paid at Permit application)**

**Contractor Name:** \_\_\_\_\_ **License No.** \_\_\_\_\_

**Type of Heat:** \_\_\_\_\_

**Fuel Gas Permit:** Yes / No **If YES, FEE: \$70.00 (Paid at Permit application)**

**Contractor Name:** \_\_\_\_\_ **License No.** \_\_\_\_\_

**Fire Sprinklers to be installed:** Yes / No **\*Required for NEW residential dwellings**

**Sanitary Facilities:** (Please Circle) **Water:** On Site / Public **Sewer:** On Site / Public

**Value of Construction:** \$ \_\_\_\_\_

**Office Use Only:**

**Approvals:** **Building Inspector:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Health Department:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Planning Office:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Department of Public Works:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments/Special Conditions:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Applicant's Certification:** By completing this application the applicant hereby certifies as follows under penalty of perjury: (1) I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as their agent; (2) That the information in this application and construction documents provides full disclosure and a complete description of the project; and (3) That the information contained in the application and construction documents is in compliance with all applicable covenants and or deed restrictions.

If a permit is issued the applicant further certifies as follows; (1) That I will comply with all applicable codes of Talbot County and the State of Maryland; (2) That I will perform no work on the above property not specifically included in this application and construction documents; and, (3) That County Officials n:\permits & inspections\applications permits\building permit.docxshall have authority to enter areas covered by such permit to enforce the codes applicable to such permit.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name (Applicant):** \_\_\_\_\_

**Application taken by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Entered in Munis by:** \_\_\_\_\_ **Date:** \_\_\_\_\_