

# CSS Guide For Citizen Self Service Online permit service



[www.talbotcountymd.gov](http://www.talbotcountymd.gov)

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The Office of Permits and  
Inspections  
Talbot County, Maryland

- Check the status of your application and inspections online with Citizen Self Service!
  - Munis Citizen Self Service is presented by Talbot County and the Office of Permits and Inspections. This portal will allow you to view online, the status of your Permit Application Reviews and/or Inspections. The website is live and updated as information is received and recorded.
  - Go to the Talbot County Government Home page [www.talbotcountymd.gov](http://www.talbotcountymd.gov)
  - Go to Departments/Agencies, then Permits and Inspections, then Citizen Self Service, then at the bottom of the page, you will 'Click here to begin'
  - The next page you see will be the Customer Self Service title page. To access the information you must provide either a Parcel ID (Identification number-tax account number) or an Application number (Application Reference)
- which you are assigned at the time of your application.
- Once entered, you will be on the Search Results page, which will show the location, name of owner/contractor, parcel number, status (Active, Complete, Expired, Denied, Entered in Error, Hold). The reference is Permit or Application number. You can click 'Show Active Applications only' or 'Show unperformed Inspections only' or neither of those, then click on Details
  - The next screen allows you to click on anything in blue. If you are looking for the status of your application prior to issuance, click on View Plan Review. Or you may choose 'View Application Information' to look at all information recorded from the application as it was submitted. You may choose to look at any inspections and the status of those inspections if your permit is issued and you have pending or complete inspections.
  - If you have any questions about this process and need further direction please contact us at the phone number on the front of this brochure.

