



Talbot County Planning and Permits Department
215 Bay Street, Suite 2
Easton, Maryland 21601
410-770-6840

HVACR Registration

Please provide the following information:

1. A completed HVACR registration application.
2. Registration fee of \$75.00 please make check payable to Talbot County. This office does not accept cash.
3. A copy of your State of Maryland HVACR license.
4. A copy of photo identification (driver's license, etc.)
5. Copy of certificate of liability insurance. Please be sure the certificate is made out to:

Talbot County Planning and Permits Department
215 Bay Street, Suite 2
Easton, MD 21601

Please be sure that the certificate states the individual's name along with their company name. Insurance certificates can be faxed to Veronica Webb at 410-770-8043 or e-mailed to vwebb@talbgov.org

If applying for a HVAC permit, please be sure to have a copy of the Manual J and Duct Design (to scale).

Check Number _____



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HVACR Registration Application

Please provide information for each entry.

Applicant Information:

Name (Please type or print): _____

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail Address: _____

License Information:

Talbot County License Number: _____

Maryland State HVACR License Number: _____

Insurance Information:

Insurance Company: _____ Agent: _____

Policy Number: _____ Policy Expiration Date: _____

_____ Master

_____ Master Restricted (If applicable, please check qualification)

_____ Heating – Forced Air Systems

_____ Heating – Hydronic Systems

_____ Ventilation

_____ Air-Conditioning

_____ Refrigeration

Applicant's Signature

Date