

IN-GROUND POOL PERMIT GUIDE



www.talbotcountymd.gov

215 Bay Street, Suite 3
Easton, MD 21601
410-770-6840

The Department of Permits and
Inspections
Talbot County, Maryland

Building Permit

- A building permit is required prior to construction of an in-ground pool in Talbot County. A building permit application may be obtained from the Talbot County Department of Permits and Inspections located at 215 Bay Street, Suite 3, Easton, Maryland. Office hours are between 8:00 a.m. and 4:30 p.m. Monday – Friday. A fee for a building permit is based upon the value of the pool construction project. Each applicant is required to fill out the **entire** permit application and sign and date the bottom.

SITE PLAN CHECK LIST FOR PERMIT APPLICATIONS

- Submit (4) Site Plans showing the following:
 - DRAWN TO A STANDARD ENGINEERING SCALE OF 1"=10', 1"=20', 1"=50', ETC. WITH SCALE NOTED ON PLAN.
 - The site plan and all existing and proposed structures and improvements shall be drawn to the same scale.
 - Location and dimensions of all roads, easements, property lines and natural features.

- Setbacks from property boundary lines, shorelines, streams, and wetlands to the proposed structure(s).
- All structures shall be shown on site plans and be properly labeled in order to be accepted.
- The location of the existing septic system and the Sewage Disposal Area (SDA) if applicable. Include the location of the septic tank(s) and the location of the distribution system (tile fields & distribution box or dry well). *If the applicant is unclear as to the location of the SDA, the applicant may contact the Office of Environmental Health to review the records. If an approved SDA exists on site, both the SDA and septic system must be shown on the plan.*
- The location of the well, labeled as existing or proposed.
- The location of the driveway, labeled as existing or proposed.
- Pool equipment must be shown on site plan (permit application must state what type of pool is being constructed, example vinyl or concrete)

Construction Drawings

- Two (2) copies of the construction drawings. The construction drawings shall show all construction details as they pertain to the pool project. Concrete pools must have engineered sealed drawings.

- In addition to the building permit an electrical permit will also be required for any electrical work associated with the pool construction.
- Before the permit is approved a stakeout inspection will be completed by a county building inspector to verify that the pool and pool decking placement complies with county setback requirements. (If the pool and deck are located within 110' of mean high water the shoreline will have to be staked by a professional surveyor prior to this office doing a site inspection). After the stakeout inspection is completed and approval is granted, the building permit will be issued.

Inspections

- Electrical bonding (MDIA) 410-822-8300.
- Excavation, steel placement and pool drains –performed by the office of Permits and Inspections.

- Electrical final including deck bonding (if applicably) (MDIA) 410-822-8300.
- Building final. Performed by the office of Permits and Inspections.
(The final building inspection includes deck completion, final grading and completion of barrier if required).
- Construction must begin within nine months and be completed within eighteen months.

NOTICE

In-ground pools on properties one (1) acre or less in size are required to be enclosed by a fence or wall measuring no less than four feet in height.

This brochure *may not* address all situations but is intended to provide general information for the permitting process.