

**Request for Temporary Occupancy**

Date \_\_\_\_\_

Talbot County Department of Permits and Inspections  
215 Bay Street, Suite 3  
Easton, MD 21601

Re: Request for Temporary Occupancy

Dear Sir:

I am the property owner located at \_\_\_\_\_ (address)

and hereby request a Temporary Occupancy for permit number \_\_\_\_\_

The reason I am requesting a Temporary Occupancy is \_\_\_\_\_

List of non-completed items:

- 
- 
- 
- 

These items will not be completed until \_\_\_\_\_.

I agree to call for the final inspection on or before the above date and understand that if the work is not complete the Temporary Occupancy will be withdrawn.

Sincerely,

\_\_\_\_\_

**(Notarized signature)**

STATE OF MARYLAND, TALBOT COUNTY, TO WIT:

I HEREBY CERTIFY, That on this.....day of....., 20....., before me, the  
Subscriber, a Notary Public in.....personally appeared.....  
and he made oath in due form of law that the facts set forth in the foregoing application for examination  
are true and bona fide to the best of his knowledge and belief.

\_\_\_\_\_

NOTARY PUBLIC

**Note: Well test approval letter must be received from Environmental Health to the Office of Permits and Inspections before Temporary Occupancy may be obtained. If you have any questions, please contact Environmental Health at 410-770-6880.**