

PERMIT GUIDE SOLAR PANELS



www.talbotcountymd.gov

215 Bay Street, Suite 3
Easton, MD 21601
410-770-6840



The Office of Permits and Inspections
Talbot County, Maryland

- A zoning certificate must be obtained before commencing solar panel work. A zoning certificate application may be obtained from the Talbot County Office of Permits and Inspections located at 215 Bay Street, Suite 3, Easton, Maryland. Applications are accepted between 8:00 a.m. and 4:00 p.m. Monday – Friday. A fee of \$35 is required for the permit. Each applicant is required to fill out the **entire** permit application and sign and date the bottom.

SITE PLANS

Submit **four (4)** Site Plans showing the following: drawn to a standard engineering scale of 1"=10', 1"=20', 1"=50', etc. with scale noted on plan.

- The site plan and all existing and proposed structures and improvements including accessory utility equipment (ex: HVAC, generators) shall be drawn to the same scale.
- Location and dimensions of all roads, easements, property lines and natural features.
- Setbacks from property boundary lines, shorelines, streams, and wetlands to the proposed structure(s).
- All structures shall be shown on site plans and be properly labeled in order to be accepted.
- The location of the existing septic system and the Sewage Disposal Area (SDA) if applicable. Include the location of the septic tank(s) and the location of the distribution system (tile fields & distribution box or dry well). ***If the applicant is unclear as to the location of the SDA, the applicant may contact the Office of Environmental Health to review the records. If an approved SDA exists on site, both the SDA and septic system must be shown on the plan.***
- The location of the well, labeled as existing or proposed. The location of the driveway, labeled as existing or proposed.
- The applicant is required to contact MDIA at 410-822-8300 for an electrical permit if the panels are generating power. A plumbing and/or HVAC permit

is required through the Office of Permits and Inspections if heating water. Also, a final inspection must be scheduled upon completion by calling 410-770-6840.

Please contact the Office of Permits and Inspections at 410-770-6840 with any questions or our website for obtaining a permit package of requirements and application forms.

- Ground mounted solar panels must be inspected for compliance with setback requirements and may be reviewed by the Environmental Health Dept if the property is served by a well and/or septic system.
- Construction must begin within 9 months and be completed within 18 months of permit issuance.
- A Certificate of Completion will be issued only after the project has passed all required inspections.

This brochure may not address all situations but is intended to provide general information for the permitting process.