



**Talbot County Department of Planning and Zoning**  
215 Bay Street, Suite 2  
Easton, Maryland 21601  
410-770-8030

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**Text Amendment to the Talbot County Zoning Ordinance Application**

An amendment to the Zoning, Subdivision and Land Development Ordinance text may be initiated by any interested party, the County Council, Planning Commission, or Department of Planning and Zoning.

**Office Use Only:**

Application Filing Date: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Planning Commission Date: \_\_\_\_\_ H.P. Comm.: \_\_\_\_\_  
(If applicable)

Applicant(s) Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Section of Zoning Ordinance to be Amended: \_\_\_\_\_ Page Number(s): \_\_\_\_\_

**Proposed Amendment:** (use additional sheets if necessary) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Reason Requested:** \_\_\_\_\_

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\_\_\_\_\_

**Administrative Review Procedures:**

1. The application shall first be referred by the County Council to the Planning Officer for an investigation and recommendation.
  - a) The Planning Officer shall cause such investigation to be made as he deems necessary.
  - b) The Planning Officer shall hold such informal public hearings as he deems appropriate.
  - c) The Planning Office shall refer all such amendments to the Planning Commission for their review and subsequent recommendation.
  - d) The Planning Office shall submit his recommendation, the recommendation of the Planning Commission and any pertinent information to the County Council within 60 days of the application filing.
2. After receiving the recommendations of the Planning Officer and the Planning Commission concerning a proposal for an amendment to the Zoning Ordinance text, the Council shall determine whether or not the proposal is suitable to warrant the introduction of legislation. The Council may conduct any informal hearings they deem appropriate in making their determination.
3. Upon Bill/Legislation introduction, the Council shall hold a public hearing in order that interested parties and citizens shall have the opportunity to be heard. The Council shall provide public notice of such a hearing in accordance with the provisions of Chapter 190 of the *Talbot County Code*.
4. A complete record shall be kept of the hearing, including the vote of all members of the Council in deciding all questions relating to the proposed amendment.

***I certify that all information provided on this application is true and correct. I further certify that I have read the above information and understand the process involved with text amendments to the Talbot County Zoning Ordinance.***

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date