



**TALBOT COUNTY DEPARTMENT OF PLANNING AND ZONING**  
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**Talbot County Historic Preservation Commission**

<b>Meeting Minutes - Approved</b>
<b>Date: 02/12 /18</b>
<b>Location: Conference Room #1 - Department of Planning and Zoning – 215 Bay Street, Easton, MD</b>

<b>HPC Members</b>		
<b>Name</b>	<b>Attended</b>	<b>Comments</b>
Marsha Kacher, Chair	*	
Dorothy Fenwick	*	
Victor MacSorley	*	
Ronald Mitchell	*	
Robert Mueller		
Cindy Schmidt		
Janice Pifer	*	

<b>Staff and Guests</b>
Talbot County Department of Planning and Zoning; Martin Sokolich and Miguel Salinas

<b>Agenda and Notes</b>
<b>Call to order – 3:00 p.m.</b>
<b>I. Roll Call</b>
<b>A. Attendance</b>
Ron Mitchell and Cindy Schmidt were unable to attend.
<b>B. Review minutes from January 8<sup>th</sup> meeting</b>
Motion of approval of January Minutes by Victor and seconded by Janice.
<b>II. Old Business</b>
<b>A. Grant Proposals for Furthering Historic Property Hazard Mitigation Research</b>
Similar comments from several Commissioners were forwarded last month, most covering similar items. Next step would be to format items as a PowerPoint with illustration and

outline of the seven points, including future study areas. Script should be prepared by presenter.

Items such as State and County seals and maps of potential sites and existing historic districts should be illustrated. Items will show prior success in identifying conditions and options. Project goal should be stated. Ferry Neck, Deep Neck and Hopkins Neck are possible areas that have not been comprehensively studied. Sherwood and Fairbank are also villages worthy of study

**B. Site Visit Report**

Bolton Farm was visited on February 19 and the report was prepared by Cindy. Four Commissioners attended. Installation of gutters and downspouts was discussed.

**C. Zoning Ordinance Update**

The Planning Commission has been working on the update and will soon pass the material along to the County Council for their review. There are still opportunities for comments and suggesting amendments.

**D. Open Meeting Act**

After reviewing the requirements the Commissioners decided to go online individually to take the training. It is possible to schedule a review with Mary O'Donnell at a future HPC meeting.

**III. New Business**

**A. Next Site Visit**

Weber House; February 21 at 3 PM.

**IV. Open Floor**

**A. County Budget**

Historic commission can expect level funding for 2019 with \$4,000 from current year retained for future expenditure. Funds can also be used through June 30, 2018.

**B. Selection of Nominees for Chair**

Ron Mitchell and Cindy Schmidt were both selected as nominees. Election postponed until March meeting.

**V. Adjourn**

Motion to close the meeting at 4:00 p.m. (motion by Victor, seconded by Dorothy)