



TALBOT COUNTY DEPARTMENT OF PLANNING AND ZONING
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Talbot County Historic Preservation Commission

Meeting Minutes - DRAFT
Date: 9/10 /2018
Location: Conference Room #1 - Department of Planning and Zoning – 215 Bay Street, Easton, MD

HPC Members		
Name	Attended	Comments
Ronald Mitchell	+	
Marsha Kacher	+	
Victor MacSorley	+	
Robert Mueller	+	
Cindy Schmidt	+	
Janice Pifer	+	
Holly Baldwin	+	

Staff and Guests
Talbot County Department of Planning and Zoning; Martin Sokolich

<p>Agenda and Notes</p> <p>Call to order – 3:00 p.m.</p> <p>I. Roll Call</p> <p>A. Attendance All members present.</p> <p>B. Review minutes from August 2018 meeting Motion of approval of 8/13 minutes with date correction. Moved by Victor seconded by Janice approved by all.</p> <p>II. Old Business</p> <p>A. Site Visit Report – Clay’s Hope The visit was conducted by Marsha, Victor and Cindy. Mr. Berg invited the commissioners inside to see the renovated of the main fireplace and parlor.</p>
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Mr. Berg noted he is still seeking assistance to document and preserve the farm's historic barn. Some to the barn were observed and

B. Draft Powerpoint presentation

Edits to the draft presentation to potential funders for HPC projects are in and will be presented at the October meeting.

C. Updates on fiscal 2019 work plan

Proposed October Gathering

Some in the County administration expressed reservations about some aspects of the planned October reception being organized by the Historic Preservation Commission. A revised event could not be organized in an appropriate timeframe.

III. New Business

A. Other items from the 2019 work plan

Maintaining access to historic sites

A request was made for a Commissioner to explore means to supervise County overlay properties. For a report at a future meeting in calendar 2018. Robert accepted.

Grant proposals for continued surveys of historic structures in the floodplain.

In the absence of new MHT/FEMA grants, the HPC will need to develop other funding sources (e.g. banks, corporations). Ron is developing a presentation.

Assisting easement holders to obtain funds for property improvements.

The HPC needs to develop greater community presence and support. Press releases and other public media is a strategy. Ron and Holly will discuss.

Improve collaboration with other CLGs.

Cindy (who spoke with Historic Easton the same day).
Organize informal gatherings with other Commissions.

Develop a five year plan for HPC.

Janice agreed to research how other commissions plan for long term.

At this point the conversation shifted to selected goals for the near future. The Commission favored plans to work on collectively on mutual goals. The alternative process would be to focus on a small number of projects. Gathering for discussion is also valuable and doable.

Cindy opined that 925 Port Street is a timely and important project for the Commission to focal on. It could gather together with other partners and explore all options. It would be a focus for journalistic, planning, community building and preservation activities.

Janice proposed on focusing on 925 Port Street and approaching other items, such as meeting with other Commissions and engaging an intern to for records and research, as inputs to the main project.

Ron suggested that it was important to explore how other commissions develop long

range (five year) plans. Contacting national and regional organizations such projects should not be overlooked.

B. Rich Neck shoreline improvements.

The materials and methods have been used in earlier phases. This project requires no further HPC approval beyond a letter stating how impacts on the landscape will be minimized. Other reviews and permits will be handled by other departments and agencies.

C. September Site Visit

Rich Neck Manor will be toured for October.

D. Millers House planned stabilization.

James Barton, the new owner, plans to take possession of the site soon and has planned some near term plans for stabilization and maintenance. Since no permanent or substantial alterations are called for at this time this is an item solely for the Commissioner's information.

IV. Open Floor

V. Adjourn

Motion to close the meeting at 4:10 p.m. made by Janice, seconded by Victor. All approved.

Follow-up:

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