

TALBOT COUNTY DEPARTMENT OF PLANNING AND ZONING
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Talbot County Historic Preservation Commission

Meeting Minutes
Date 11/13/17
Location: Conference Room #1 - Department of Planning and Zoning – 215 Bay Street, Easton, MD

HPC Members		
Name	Attended	Comments
Marsha Kacher, Chair	*	
Dorothy Fenwick	*	
Victor MacSorley		
Ronald Mitchell	*	
Robert Mueller	*	
Janice Pifer	*	
Cindy Schmidt	*	
Staff and Guests		
Talbot County Department of Planning and Zoning, Martin Sokolich & Doug Reedy, Jim Bass, Talbot County Emergency Management, Steven Hack.		

<p>Agenda and Notes</p> <p>Call to order – 3:00 p.m.</p> <p>I. A. Roll Call Commissioners Kacher, Fenwick, Schmidt, Mitchell, Mueller and Pifer were present.</p> <p>B. Review minutes from October 16th meeting. Janice was not noted as attending the October meeting in the Members listing. Corrected and motion to accept by Ron, seconded by Dorothy.</p> <p>II. Old Business,</p> <p>A. Summary of 2017 Talbot County Hazard Mitigation Plan, Jim Bass, Emergency Planner. The updated plan to describe the concept of Community Resilience, as related to hazard mitigation. The plan is organized around Five Pillars of Resilience - Health, Safety and Welfare; Economic Stability; Infrastructure; Education; Environment and Shoreline Protection. The framework adds emphasis on social vulnerability not spelled out in previous versions.</p>
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25 Resilience action item in the completed plan, from education to implementation. Opportunity to integrate with other plans, taking the historic work with VPC as an example. Applying LUCA data to hazard mitigation plans is one cross departmental collaboration. There are many ways our work can support each other and the County as a whole.

B. Assistant County Attorney Mary O'Donnell

General context for County Procurement policy. County official is being updated. In general multiple bids are required for all contracts, with some exemptions. The Office of Law should be involved in purchasing decisions, to support transparency and competitive bidding. Contracts are signed by County Council.

Historic District subsequent owners; where is the HPC authority. Will pass along bylaws and procedures for analysis and advice.

C. Historic Risk assessment Projects

Final Vision Planning and Consulting report is on the way to Talbot County, essentially completing the project.

AECOM and MHT have worked out the arrangements to complete their portion of the project.

VPC presentation to the council was late in the evening, presentation was difficult and delivery was disjointed. The Council was not engaged.

D. Grant Research, Contract, Lauren Savord

Some conversations have taken place in preparation for grant research. It appears likely that funds could be available to continue hazard mitigation work for historic structures. Motion to allow extension through November moved by Ron, approved by all.

E. Heritage Plan Subcommittee

Following up on discussions earlier this year, Miguel inquired whether the HPC was interested in continuing efforts to better utilize County historic assets (Schoolhouse and 925 Port St. If so the County would require more rationale. CLG grants could be a 2018 source of assistance with preservation plan. CLG could create groundwork for more stakeholder involvement and comprehensive stewardship planning. The subcommittee was interested in continuing if it seemed achievable.

F. Historic Preservation Capital Grants

Notice of grant application for MHT program, with letter of intent by January 11, 2018. Workshop scheduled in Cambridge on November 30, 2017. This program requires dollar for dollar match, except for nonprofits. Predevelopment costs are eligible for governments and nonprofits.

III. New Business

A. Site Visit

The owners of Judith's Garden and the Anchorage have not yet responded to letter.

B. Document Teardown, 26325 Miles River Road

Docy Schmidt will lead off documentation visit.

IV. Adjourn

Motion to adjourn by Marsha, seconded and passed unanimously.

Talbot County Historic Preservation Commission Heritage Preservation Plan Subcommittee

Meeting Minutes - DRAFT		
Date: 07/27/17		
Location: Conference Room #2 - Department of Planning and Zoning – 215 Bay Street, Easton, MD		
HPC Subcommittee Members		
Name	Attended	Comments
Ronald Mitchell	*	
Robert Mueller	*	
Cindy Schmidt	*	
Staff		
Talbot County Department of Planning and Zoning, Martin Sokolich & Miguel Salinas		

Notes

Call to order – 10:00 a.m.

I. Meeting Subject

The meeting of the subcommittee was convened to discuss the potential for the development of a Heritage Preservation Plan for Talbot County. The plan would identify the County’s heritage resources for preservation (including hazard mitigation), education and tourism. The plan would also include strategies and a prioritized implementation schedule with cost estimates to provide greater assurance that the document does not “sit on the shelf”.

II. Model

When considering the development of a Heritage Preservation Plan, there are many pieces to the puzzle. Heritage Resources include those properties with a County-designated designated Historic Overlay District (HOD); historic structures, sites and districts eligible for HOD designation; potential park sites commemorating historic persons or events; and endangered historic structures and sites due to redevelopment (Easton Point), lack of use (Little Red Schoolhouse) or flood events.

In order to provide more focus, the subcommittee discussed the importance of using a business plan model to develop a basic Heritage Preservation Plan roadmap. This means defining the problem, developing a mission statement that explains the reason for the having such a plan, followed by goals and objectives.

III. Marketing the Plan to Others

Since one of the duties of the Historic Preservation Commission is to seek formal reports on the identification of heritage resources and the significance of their environments, there is a clear self-interest by the Commission in developing a Heritage Preservation Plan. There are, however, other County entities that can benefit from such a plan. The plan can be a roadmap for: 1) the Department of Economic Development and Tourism’s heritage tourism

strategy, 2) The Department of Parks and Recreation’s stewardship plans on county-owned properties that have historic resources, and 3) The Department of Emergency Services hazard mitigation strategies on historic structures and communities.

The subcommittee discussed the importance of a grassroots effort in the development of a Heritage Preservation Plan by involving County agencies, members of the Council, the Heritage Preservation Alliance, managers/owners of historic sites and other groups and individuals. Grant funding can also be pursued to hire a consultant to assist with the development of the plan.

IV. Next Steps

Before sharing its work with the full Commission, the subcommittee will consider reconvening to develop a plan outline that defines the problem, establishes a mission and considers goals and objectives that can be achieved from the plan.

Follow-up:

Identify a date for a follow-up meeting.