



TALBOT COUNTY DEPARTMENT OF PLANNING AND ZONING
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Talbot County Historic Preservation Commission

Meeting Minutes - Final
Date: 12/11 /2017
Location: Conference Room #1 - Department of Planning and Zoning – 215 Bay Street, Easton, MD

HPC Members		
Name	Attended	Comments
Marsha Kacher, Chair	*	
Ronald Mitchell	*	
Dorothy Fenwick		
Robert Mueller		
Cindy Schmidt	*	
Victor MacSorley	*	
Janice Pifer	*	

Staff and Guests
Talbot County Department of Planning and Zoning

<p>Call to order – 3:00 p.m.</p> <p>I. Roll Call</p> <p>A. Attendance Dorothy Fenwick and Rob Mitchell were unable to attend. All other members were present. Martin represented the Planning Department. There were no presentations. Past HPC member and chair Steven Hack also attended.</p> <p>B. Review minutes from meeting Motion of approval of note incorrect on header will be corrected, Motion by Cynthia, no opposition.</p> <p>II. Old Business</p> <p>A. Update on VPC project report. One copy of the completed project document was delivered to the HPC. The Commission expressed the desire for individual hard copies consisting of the 64 page</p>

survey research report and set of 25 site research reports, at 8 pages each. The entire document was produced in full color and includes color maps and tables by the ESRGC.

We have requested an estimate from Blue Heron Services to index, three hole punch and clip bind eight copies. Most of the costs will come from the printing and postage lines in the HPC budgets. There is also a miscellaneous category.

B. Grant Research Results

The results of the research by Lauren Savord was announced, along with notification that the research will be gratis. She will receive acknowledgement of the gift of service from the HPC for the donation.

Ron described how the research provides meaningful opportunities for the HPC to continue to build on the coastal resilience program. The HPC should put together a presentation on what the county has done and proposed to do going forward. The presentation should expand the field of potential funders beyond State agencies. The HPC may be able to apply to for grants. His suggestion is for a high quality product that can be presented in person in a variety of settings.

The scope of the project could grow in several ways, considering what was accomplished using a single grant source to survey and assess small segments of a limited number of historic villages. These coastal hazard studies have not focused outside the historic rural villages, for example. Property records exist to determine the number of properties countywide that could be considered historic but have not been documented or researched. There is also an advantage to pre-disaster research which could create incentives for historic preservation.

Ron, Cindy, Janice and Marsha volunteered to work as a subcommittee to prepare a presentation and seek potential donors to approach. Ron will chair the committee and start on a draft outline for the committee to work on. We will maintain communications with the County Council on our progress.

C. Talbot County Village Zoning

For the Commission's invitation, The Department of Planning is working through an update of the County zoning ordinance, which includes elements on zoning in the rural villages, and the operations of the Historic District Commission. There are no major changes that impact historic preservation and some pieces that may preserve historic character, particularly in waterfront areas that may be served by sewer in the near future.

The next set of meetings for public review and comment are scheduled for January 16, 18, and 30. Information can be found on the County website at <https://www.nextstep190.com/>.

D. Site Visit Report

No site was planned for December.

Contact information was received from the owners of Judith's Garden.

III. New Business

A. January Site Visit

Planned for Bolton Week of January 15 (holiday).

B. Documentation of Miles River Road dwelling

Site visit to altered 1939s building threatened to be demolished. Photos taken and measurements made, materials and fittings documented.

IV. Open Floor

A. Announcement of Chairman Election in January 2018. Marsha does not attend to finish the current term in the post..

V. Adjourn

Motion to close the meeting at 4:00 p.m. by Victor, second by Cindy. Motion passed 5-0