

TALBOT COUNTY ROADS DEPARTMENT
REQUEST TO PERFORM WORK IN TALBOT COUNTY ROAD R-O-W

☐ **SUBCONTRACTOR** ☐ **RESIDENTIAL** ☐ **PROJECT**

DATE _____ PERMIT NO. _____

1. PROPERTY OWNER/SUBCONTRACTING FOR: _____

ADDRESS _____

PHONE _____

EMAIL _____

2. COMPANY/INDIVIDUAL PERFORMING WORK _____

ADDRESS _____

PHONE _____

EMAIL _____

3. WORK TO BE DONE _____

4. DATE WORK WILL BEGIN _____

5. LOCATION OF WORK TO BE DONE _____

☐ Driveway ☐ Utility Work ☐ Other ☐ within County ROW ☐ outside County ROW

6. MISS UTILITY LOCATE # _____ DATE _____

7. MHIC AND/OR BUSINESS LICENSE OF SUBCONTRACTOR (if applicable) # _____ EXP DATE _____

8. INSURANCE COMPANY NAME: _____ PHONE NO. _____

9. DIRECT SUPERVISOR PHONE CELL _____ OFFICE _____

10. PERMIT # _____ AND/OR P.O. # _____ FROM GENERAL CONTRACTORS TO SUBCONTRACTOR

11. LIST ANY ATTACHED DOCUMENTS WITH THIS REQUEST

12. SUBMIT TRAFFIC PLAN IF NECESSARY ☐ YES ☐ NO

13. SUBMIT EMERGENCY PLAN IF REQUIRED ☐ YES ☐ NO

ALL WORK SHALL BE PERFORMED TO THE SATISFACTION OF THE TALBOT COUNTY ROADS DEPARTMENT, AND IN ACCORDANCE WITH APPLICABLE LAWS, REGULATIONS, SPECIFICATIONS AND REQUIREMENTS AS STATED IN THE **TALBOT COUNTY SPECIFICATIONS FOR CONSTRUCTION WITHIN THE TALBOT COUNTY ROADWAYS** DOCUMENT, WHICH IS AVAILABLE AT THE TALBOT COUNTY WEBPAGE UNDER DEPARTMENTS/ROADS. PERMITTEE IS RESPONSIBLE FOR ANY DAMAGE TO COUNTY ROADS AND THE ROAD IS TO BE RETURNED TO ITS ORIGINAL CONDITION. PERMITTEE IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND/OR APPROVALS, INCLUDING, BUT NOT LIMITED TO, TALBOT COUNTY GRADING PERMIT, SOIL CONSERVATION EROSION AND SEDIMENT CONTROL PERMITS, MISS UTILITY OF DELMARVA, ETC. PERMITTEE SHALL NOTIFY THE TALBOT COUNTY ROADS DEPARTMENT WHEN WORK IS TO BEGIN, WHEN WORK IS TO BE INSPECTED, AND WHEN THE WORK IS COMPLETE. PERMITTEE SHALL PROVIDE THE TALBOT COUNTY ROADS DEPARTMENT WITH A WORKING PHONE NUMBER OF A CONTACT PERSON WHO SHALL REMAIN AVAILABLE FOR COMMUNICATION UNTIL THE WORK HAS BEEN INSPECTED, APPROVED AND ACCEPTED. ALL WORK MUST BE DONE DURING REGULAR WORKING HOURS UNLESS OTHERWISE APPROVED BY THE TALBOT COUNTY ROADS SUPERINTENDENT. ALL WORK MUST BE INSPECTED, AND APPLICANT/CONTRACTOR WILL BE RESPONSIBLE FOR ALL REPAIRS CAUSED BY DEFECTIVE WORK WITHIN 60 TO 180 DAYS, WHETHER BEFORE OR AFTER ACCEPTANCE BY THE COUNTY. TRAFFIC MUST BE MAINTAINED AT ALL TIMES AS PER MARYLAND STATE HIGHWAY ADMINISTRATION STANDARDS.

PERMIT AND INSPECTION FEE: \$200 PERMIT FEE INCLUDES FIRST INSPECTION PER PERMIT

☐ **CASH** ☐ **CHECK NO.** _____ ☐ **WAIVED**

COUNTY USE ONLY

Application Approved: _____ Date: _____

Commencement Date: _____

Completion Date: _____

Inspection Date: _____

Inspection Approved: _____ Disapproved: _____

Comments: _____

NOTES/DRAWINGS:

RESURFACING OVER ENTRANCE CULVERT: I have been advised by the Talbot County Roads Department that the culvert at the entrance of my property potentially needs to be repaired/replaced, and I am not doing so at this time. My signature indicates that I accept responsibility to any future expenses to my driveway.

Home Owner signature _____

SECOND ENTRANCE: If a second entrance is installed and interferes with The Talbot Co. Environmental Health Department or any other government agency, the removal of the entrance will be at the owner's expense.

Home Owner Signature _____