

TALBOT COUNTY ROADS DEPARTMENT

REQUEST TO PERFORM WORK IN TALBOT COUNTY ROAD R-O-W

(SUBCONTRACTOR)

DATE \_\_\_\_\_

1. GENERAL CONTRACTOR NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

2. WORK TO BE DONE \_\_\_\_\_

3. DATE WORK WILL BEGIN \_\_\_\_\_

4. LOCATION OF WORK TO BE DONE \_\_\_\_\_

Driveway     Utility Work     Other     Within County ROW     Outside County ROW

5. MISS UTILITY LOCATE # \_\_\_\_\_ DATE \_\_\_\_\_

6. MHIC AND/OR BUSINESS LICENSE # \_\_\_\_\_ EXP DATE \_\_\_\_\_

7. INSURANCE COMPANY BINDER NO. \_\_\_\_\_ PHONE NO. \_\_\_\_\_

8. DIRECT SUPERVISOR PHONE    CELL \_\_\_\_\_    OFFICE \_\_\_\_\_

9. PERMIT # \_\_\_\_\_ AND/OR P.O. # \_\_\_\_\_ FROM GENERAL CONTRACTORS  
TO SUBCONTRACTOR

10. LIST ANY ATTACHED DOCUMENTS WITH THIS REQUEST

11. SUBMIT TRAFFIC PLAN IF NECESSARY     YES     NO

12. SUBMIT EMERGENCY PLAN IF REQUIRED     YES     NO

ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH APPLICABLE LAWS, REGULATIONS, SPECIFICATIONS AND REQUIREMENTS AND TO THE SATISFACTION OF THE TALBOT COUNTY ROADS DEPARTMENT. PERMITTEE IS RESPONSIBLE FOR ANY DAMAGE TO COUNTY ROADS AND THE ROAD IS TO BE RETURNED TO ITS ORIGINAL CONDITION. PERMITTEE IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND/OR APPROVALS, INCLUDING, BUT NOT LIMITED TO, TALBOT COUNTY GRADING PERMIT, SOIL CONSERVATION EROSION AND SEDIMENT CONTROL PERMITS, MISS UTILITY OF DELMARVA, ETC. PERMITTEE SHALL NOTIFY THE TALBOT COUNTY ROADS DEPARTMENT WHEN WORK IS TO BEGIN, WHEN WORK IS TO BE INSPECTED, AND WHEN THE WORK IS COMPLETE. PERMITTEE SHALL PROVIDE THE TALBOT COUNTY ROADS DEPARTMENT WITH A WORKING PHONE NUMBER OF A CONTACT PERSON WHO SHALL REMAIN AVAILABLE FOR COMMUNICATION UNTIL THE WORK HAS BEEN INSPECTED, APPROVED AND ACCEPTED. ALL WORK MUST BE DONE DURING REGULAR WORKING HOURS UNLESS OTHERWISE APPROVED BY THE TALBOT COUNTY ROADS SUPERINTENDENT. ALL WORK MUST BE INSPECTED, AND CONTRACTORS WILL BE RESPONSIBLE FOR ALL REPAIRS CAUSED BY DEFECTIVE WORK, WHETHER BEFORE OR AFTER ACCEPTANCE BY THE COUNTY. TRAFFIC MUST BE MAINTAINED AT ALL TIMES AS PER MARYLAND STATE HIGHWAY ADMINISTRATION STANDARDS.

**INSPECTION FEE (CONTRACTOR): \$50/INSPECTION OR ZONE PER PERMIT**

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

**COUNTY USE ONLY**

Application Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Commencement Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

Inspection Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

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