

BROOKLETTS PLACE – TALBOT SENIOR CENTER

TRIP CANCELLATION POLICY & REFUNDS

- **Money will not be refunded unless someone takes your place.**
- **Money will not be refunded until after the trip is taken.**
- **The trip may be cancelled for lack of sufficient interest and/or cancellation by the tour company. Refunds will be made promptly.**

Brookletts Place does not anticipate making a profit on the trips. The prices quoted include driver gratuities but are basically at cost to the Center. At or about the time of the final payment date, the Center will have paid various companies for the number of individuals scheduled to make the trip. The Center is not able to obtain a refund once that payment has been made.

Trip Cancellation Protection is available for all overnight trips. We strongly recommend that you enroll in the program. This information will be given to all travelers upon receipt of the initial deposit for the overnight trip.

TRIP RULES

- **All trips are open to registered members of Brookletts Place and other citizens aged 21 years of age and older. NO CHILDREN OR INFANTS**
- **You must be self-sufficient to go on the trips. Anyone having difficulties with mobility, orientation or anyone who exhibits inappropriate behavior must obtain approval from the Center's Manager or Program Planner to participate.**
- **The Center may require your physician's approval to permit travel.**
- **The bus will not wait for anyone. It is your responsibility to be on time for scheduled departures during the trip.**
- **Trip participants must have their own transportation to and from the pick-up and drop-off points. Parked vehicles are not the responsibility of the Center.**

GUIDELINES FOR TRIPS & TOURS CONTINUED

PAYMENTS/DEPOSITS

- Deposits are required to reserve your seat.
- It is not the responsibility of the Center to notify you of the final payment due dates. Please mark your calendars.
- Payments may be made by cash or check. Make all checks payable to: *“Talbot County Senior Center.”*
- If the final payment is not received by the due date, the Center has the authority to cancel your reservation and charge you any and all fees that may apply.

DEPARTURE PLACE

- Please arrive twenty (20) minutes before the departure time.
- It is your responsibility to be on time for the scheduled departure. *The bus will not wait for anyone.*
- Unless otherwise noted, all trips will leave from Kohl’s parking lot. If you leave your vehicle there you do so at your own risk.

PASSPORTS

- Please note that some trips may require a valid passport.

WAITING LIST

- When a trip is full, a waiting list will be formed. You can add your name to the waiting list. As cancellations occur, people who are on the waiting list will be called. If you are called it is your responsibility to get all payments to the Center as quickly as possible.

TRIP ETIQUETTE

- Please remember to remove all belongings from the bus, for example: newspapers, trash, umbrellas, etc.
- Exercise good judgment if you are suffering from a communicable illness, for example: flu, cold, etc. the day of the trip.

WALKING

- **Please wear comfortable shoes. Some trips may include walking tours, steps and/or standing for long periods of time.**

OTHER DAY TRIPS & DUTCH LUNCH OUT

Additional day trips and monthly Dutch Lunch Out trips are also planned.

Pick up our monthly calendar of events at the Center. The Calendar of Events is also available on the Web: www.talbotcountymd.gov Community/Other Local Agencies/Senior Center, and as a link on the Town of Easton's website www.town-eastonmd.com Community/Talbot Senior Center or visit us on Facebook at Talbot County Senior Center.

The calendar is also available via email by contacting, Teresa Greene the Program Planner at 410-822-2869.