

## **ADMINISTRATIVE RESOLUTION**

### **AN ADMINISTRATIVE RESOLUTION TO ADOPT STANDARDIZED RULES AND PROCEDURES FOR PROCESSING PUBLIC INFORMATION ACT REQUESTS**

**WHEREAS**, Maryland law requires local jurisdictions to adopt policies and procedures for responding to requests for inspection and copying of public records under the Maryland Public Information Act, State Government Article §10-611, *et.seq.*, Md. Ann. Code; and

**WHEREAS**, Talbot County has prepared policies and procedures, attached hereto, for adoption following public comment and consideration by the Talbot County Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF TALBOT COUNTY, MARYLAND**, that the Rules and Regulations for Public Information Act Requests, attached hereto and incorporated by reference herein, shall be and are hereby adopted by Talbot County, Maryland to govern requests for inspection and copying of public records pursuant to the Maryland Public Information Act, State Government Article § 10-611 *et seq.*, Md. Ann. Code.

GIVEN UNDER OUR HANDS AND THE GREAT SEAL OF  
TALBOT COUNTY THIS \_\_\_\_ DAY OF \_\_\_\_\_ IN  
THE YEAR OF OUR LORD TWO THOUSAND AND  
SEVEN

\_\_\_\_\_  
Thomas G. Duncan, President

\_\_\_\_\_  
Philip Carey Foster, Vice President

\_\_\_\_\_  
Dirck K. Bartlett

\_\_\_\_\_  
Peter A. Carroll

\_\_\_\_\_  
Levin F. Harrison, IV

Introduced, read first time.

By Order, \_\_\_\_\_  
Susan W. Moran, Secretary

ADOPTED

By the Council \_\_\_\_\_, 2007

Certified \_\_\_\_\_  
Susan W. Moran, Secretary