



# Talbot County, Maryland



Easton, Maryland

## MINUTES

April 12, 2011

Present – President Dirck K. Bartlett, Vice President Corey W. Pack, Thomas G. Duncan, R. Andrew Hollis, Laura E. Price, County Manager John C. Craig and County Attorney Michael Pullen.

- I. Agenda – Agenda of April 12, 2011 was approved upon motion by Mr. Duncan, seconded by Mr. Pack, with the Council voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- II. Minutes – Minutes of March 22, 2011 were approved upon motion by Mr. Pack, seconded by Ms. Price, with the Council voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- III. Disbursements – Disbursements of March 29, 2011, April 5, 2011 and April 12, 2011 were approved by Mr. Pack, seconded by Mr. Hollis, with the Council voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- IV. Presentation of Proclamation: April as Month of the Young Child – The Clerk read a proclamation into the record in recognition of April as Month of the Young Child. The proclamation encouraged individuals and their communities to focus on the needs of young children and to support the organizations which meet those needs. The Council approved the proclamation by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Ms. Price presented the Proclamation to Benjamin Murphy, attendee of Critchlow Adkins Children's Center, as Tara O'Barsky, Executive Director, Critchlow Adkins Children's Center, and representatives of various children's organizations in Talbot County looked on.

- V. Presentation of Proclamation: April as Alcohol Awareness Month - The Clerk read a proclamation into the record in recognition of April as Alcohol Awareness Month in Talbot County. The proclamation spoke of the serious problem of underage and binge drinking, outlined its devastating effects on individuals and society, and challenged adults in the community to act for change through enforcement policies and educational strategies designed to reduce underage alcohol use. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the Proclamation by voting 5- 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Mr. Pack presented the Proclamation to Gary Pearce, Executive Director of Talbot Partnership, who accepted on behalf of his organization.

- VI. Presentation by Eastern Shore Heritage, Inc. (ESHI) – Deborah Divins Davis, Executive Director, ESHI – Ms. Davis briefed the Council on the Maryland Heritage Areas Program. Ms. Davis stated that the heritage areas are locally designated, state certified regions in which public and private entities partner to commit funding toward the preservation and promotion of African-American heritage, Agriculture, Colonial/Early National History, Natural, Maritime, and Religious History, small towns, and Travel and Transportation to create sustainable economic development through heritage tourism. Ms. Davis outlined the types of funding available to ESHI and detailed specific projects to which funding had been designated in Talbot County. Eastern Shore Heritage, Inc. will continue to update the Council on a regular or as needed basis.

- VII. Introduction of Administrative Resolution:

AN ADMINISTRATIVE RESOLUTION TO CHANGE THE NAME OF A PRIVATE ROAD “TILGHMAN AVENUE,” ROAD NO. 4811 IN THE COUNTY ROAD INVENTORY, TAX MAP 44A, TILGHMAN ISLAND, TO “MEMORY LANE” was read into the record by the Clerk. Sandy Coyman, Planning Officer, stated that the request for the name change of the southern portion of Tilghman Avenue had been brought to the attention of the Office of Planning & Zoning by the owner of that portion of the road. Mr. Coyman stated that the construction of Tilghman Elementary School had created two unconnected roads with the same name, thus creating confusion for emergency response vehicles and others navigating the roadway; no zoning, development rights, or setbacks will be affected by a name change. Mr. Coyman advised the Council that should the road name change be approved, new signage at a cost of \$125.00 would be required and recommended that the fee be waived. Mr. Hollis made a motion to approve the road name change, based on the County Attorney’s statement that no other property owners are impacted and therefore no notifications are required; Mr. Pack seconded the motion; Council approved the road name change, and, following discussion of the signage fee, approved a waiver of the signage fee, by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

VIII. Continuation of Public Hearing:

The continuation of the March 22, 2011 public hearing on Resolution No. 179, A RESOLUTION TO ADOPT A MORATORIUM ON ISSUING OF ~~CLASS A, ON AND~~ OFF-SALE BEER AND LIGHT WINE LICENSES, AND ~~CLASS E, ON AND~~ OFF-SALE BEER, WINE AND LIQUOR LICENSES, BY THE TALBOT COUNTY BOARD OF LIQUOR LICENSE COMMISSIONERS FOR A PERIOD OF ~~NINE-SIX~~ MONTHS PENDING CONSIDERATION AND ADOPTION OF LEGISLATION THE COUNTY COUNCIL MAY CONSIDER ADVISABLE TO PROMOTE PUBLIC HEALTH, SAFETY, AND WELFARE, as amended, was brought forward. Prior to the public hearing, Mr. Pack made a motion to reconsider the vote on the amendment to Resolution No. 179, extending the scope of the moratorium to all classes of liquor licenses; Mr. Hollis seconded the motion and the Council approved reconsideration of the amendment extending the scope of the moratorium of all liquor classes by voting 4 – 1 as follows:

- Mr. Bartlett – Aye
- Mr. Hollis – Aye
- Mr. Pack – Aye
- Ms. Price – Aye
- Mr. Duncan – Nay

Mr. Pack then made a motion that Resolution No. 179, as originally drafted, to include Classes A and E licenses only, and with a moratorium of nine months, be considered for Council’s vote. Mr. Pullen advised the Council that there had been two separate motions at the March 22, 2011 meeting to amend Resolution No. 179; one amendment to expand the scope of the moratorium to all liquor licenses and one amendment to reduce the length of time of the moratorium from nine months to six months. Mr. Pack then withdrew his statement referencing the moratorium of nine months. The public hearing was then continued on Resolution No. 179, as originally drafted, to apply to Classes A and E only, and as amended on March 22, 2011 to include a moratorium of six months. The public was afforded an opportunity to comment on the legislation. Council comments followed comments by the public. The Council approved Resolution No. 179, as amended, by voting 4 – 1 as follows:

- Mr. Bartlett – Aye
- Mr. Hollis – Aye
- Mr. Pack – Aye
- Ms. Price – Aye
- Mr. Duncan – Nay

IX. County Manager’s Report:

- A. Talbot County Public Works Advisory Board - Requested Council approval for the reappointment of Ian White to a four-year term on the Talbot County Public Works Advisory Board as a representative of the 4<sup>th</sup> Election District; said term will expire on May 1, 2015; requested Council approval for the appointment of Roger Bollman to a four-year term on the Talbot County Public Works Advisory Board as a representative of the 1<sup>st</sup> Election District; said term will expire May 1, 2015. Upon motion by Mr. Pack, seconded by Mr. Duncan, the Council approved the reappointment and the appointment by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- B. Bid No. 10-30, TALBOT COUNTY, MARYLAND - DEPARTMENT OF EMERGENCY SERVICES COMPUTER AIDED DISPATCH (CAD) SOFTWARE, RECORDS MANAGEMENT SYSTEM AND MOBILE SOLUTIONS – Requested Council approval of the Emergency Services Director’s recommendation to reject all bid proposals received for Bid No. 10-30, as the proposals do not meet the Department’s needs, and approval to award the contract to the current provider, Public Safety Systems, Inc., in the sum of \$92,000 to upgrade the current system. Funding for upgrade of the current system will be provided by Homeland Security grant funding; no County funding required for the upgrade and no budgeted maintenance costs will be affected. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the rejection of previously received proposals and the award of the contract to the current provider in the sum of \$92,000 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- C. 9-1-1 Emergency Telephone System Upgrade – Requested Council approval of the Emergency Services Director’s recommendation to forward a grant application to the Maryland Emergency Number Systems Board 9-1-1 Trust Fund for funding in the sum of \$595,190.00; said funding will be utilized to upgrade the 9-1-1 emergency telephone system by the proprietary vendor, Verizon and is part of a statewide rotating upgrade of systems. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved forwarding the grant application to the Maryland Emergency Number Systems Board Trust Fund by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- D. Bid No. 11-06, PIER, BOAT RAMP & BULKHEAD MAINTENANCE REPAIRS - NEAVITT PUBLIC LANDING - Requested Council approval of the Assistant County Engineer’s recommendation to award Bid No. 11-06 to the second lowest bidder, Heinsohn Contracting, Inc, in the amount of \$16,906.20. Mr. Craig stated that the low bidder for Bid No. 11-06 had been submitted by Timothy R. Goertemiller; however, based on a prior premature termination of a contract with Mr. Goertemiller, the second lowest bidder was being recommended; said project will be funded by a Maryland Department of Natural Resource grant; no County funding is required. The Council approved the award to Heinsohn Contracting, Inc. by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Nay  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- E. Maryland Public Television Presentation – Mr. Craig announced that Maryland Public Television would be hosting the show, *Stories of the Chesapeake – Growing Up on Tilghman* at 8:30 p.m. this evening.

X. Council Comments:

Mr. Hollis- No comments.

Mr. Pack - No comments.

Mr. Bartlett - No comments.

Ms. Price - Ms. Price stated that the Easton High School Band, featuring the jazz band, concert band, and steel drums, would be holding a concert this evening at 7:00 p.m. at Easton High School.

Mr. Duncan - No comments.

- XI. Upon motion by Mr. Pack, seconded by Mr. Duncan, the Council voted to declare Tuesday, April 19, 2011 a Special Legislative Day for introduction of the Budget Ordinance, the meeting for which will begin at 6:00 p.m., with Executive Session at 5:00 p.m. by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Upon motion by Mr. Pack, seconded by Ms. Price, the Council voted to adjourn the meeting, to reconvene in Executive Session for discussion of legal, personnel, and real estate matters, and to reconvene on Tuesday, April 19, 2011 at 5:00 p.m. for discussion of legal, personnel, and real estate matters by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The meeting adjourned at 2:42 p.m.

- XII. On Tuesday, April 12, 2011 an Executive Session of the Talbot County Council convened at 12:40 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council met in Executive Session by voting 4 - 0 as follows:

Mr. Bartlett – Aye  
Mr. Duncan – Aye  
Mr. Hollis – Aye  
Mr. Pack – Absent  
Ms. Price – Aye

Mr. Pack arrived at 12:41 p.m.

In accordance with State Article §10-508(a)(1)(i)(3)(7)(8)(14) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees; for legal matters to obtain legal advice on a pending contract, to obtain legal advice on pending litigation, and to discuss Courthouse security issues; for legal/real estate matters to obtain legal advice concerning the possible relocation of Memorial Hospital at Easton to County owned property and the timetable for same; and for a real estate matter to discuss the possible disposition of County property. The Executive Session recessed at 1:30 p.m. and reconvened at 2:50 p.m. The Executive Session ended at 3:45 p.m.

The transcript of the April 12, 2011 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XIII. Work Session with Talbot County Emergency Services Advisory Board - The Council held a work session with Debbie Timms, Chairperson, and representatives of the Talbot County Emergency Services Advisory Board on Tuesday, April 5, 2011 at 5:00 p.m. in the Bradley Meeting Room. Ms. Timms briefed the Council on the Board’s on-going mission to provide excellent emergency medical services to the citizens of Talbot County. Various Board members presented information including the following: the Board’s Career Tech Program and the Law Enforcement Officers Pension System (LEOPS) Program. Recruitment and retention goals for the upcoming fiscal year were also presented and recommendations for the accomplishment of same were made to the Council for their consideration. Recommendations on equipment, staffing, and increased cell phone coverage were also presented for Council’s consideration. The Emergency Medical Services Advisory Board will continue to update the Council on a regular basis.

**CASH STATEMENT 3/29/2011**

<b><u>BALANCE 3/22/2011</u></b>	\$5,493,981.20
POSTAGE WIRE	(3,000.00)
UHC CLAIMS THRU 3/22/2011	(39,628.53)
RONB QTRLY BOND PAYMENT	(9,478.60)
DEPOSITS	332,404.56
CHECKS	(461,197.80)
VOID CHECK NO.S 267327, 267613	2,619.16
<b><u>BALANCE 3/29/2011</u></b>	<b><u>5,315,699.99</u></b>

**AIRPORT ACCOUNTS**

AIP29			19,528.29
AIP30			202.57
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP34	BALANCE 3/22/2011	\$ 12,203.74	
	DEPOSITS	4,142.47	16,346.21
AIP-35			43,069.65
AIP36			8,523.01
AIP37			204.90

**AIRPORT ACCOUNTS TOTAL BALANCE****\$87,874.63****INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
06/29/2010	03/29/11	0.61%	3,000,000.00
07/13/2010	04/26/11	0.61%	5,000,000.00
07/27/2010	04/26/11	0.36%	3,000,000.00
02/18/2011	05/24/11	0.21%	2,000,000.00
08/31/2010	05/31/11	0.37%	4,000,000.00
09/14/2010	06/14/11	0.37%	3,000,000.00
07/27/2010	07/26/11	0.51%	6,000,000.00
08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.16%	3,000,000.00

**TOTAL INVESTED****\$48,000,000.00****PETTY CASH BALANCE****\$6,800.00****GRAND TOTAL ALL FUNDS****\$53,410,374.62****CASH STATEMENT 4/05/2011**

<b>BALANCE 3/29/2011</b>	\$5,315,699.99
SALE&INT ON CD@TALBOTBANK	3,013,718.55
PURCHASE CD@TALBOTBANK	(1,500,000.00)
91 <a href="#">DAYS@0.16%</a> , 6/28/2011	
UHC CLAIMS THRU 3/29/2011	(52,734.04)
ST BOARD OF ELECTIONS PPE 2/22&3/8/2011	(9,365.22)
INTEGRA 4/2011	(12,936.32)
PAYROLL – FD/SS/MS WH 4/01/2011	(104,135.05)
SECUR DED	(9,270.10)

DEFERRED COMP DED	(11,364.61)
MD WH	(28,692.63)
PENSION DED	(21,344.08)
ACH TRANSFER	(10,403.00)
FLEX SPENDING ACCT	(2,360.21)
DEPOSITS	788,860.45
CHECKS	(1,094,197.09)
VOID CHECK NO. 267178	1,874.05

**BALANCE 4/05/2011** **6,263,350.69**

**AIRPORT ACCOUNTS**

AIP29	19,528.29
AIP30	202.57
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP34	16,346.21
AIP-35	43,069.65
AIP36	8,523.01
AIP37	204.90

**AIRPORT ACCOUNTS TOTAL BALANCE** **\$87,874.63**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/13/2010	04/26/11	0.61%	5,000,000.00
07/27/2010	04/26/11	0.36%	3,000,000.00
02/18/2011	05/27/11	0.21%	2,000,000.00
08/31/2010	05/31/11	0.37%	4,000,000.00
09/14/2010	06/14/11	0.37%	3,000,000.00
03/15/2011	06/14/11	0.26%	3,000,000.00
03/29/2011	06/28/11	0.16%	1,500,000.00
07/27/2010	07/26/11	0.51%	6,000,000.00
08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.15%	3,000,000.00

**TOTAL INVESTED** **\$46,500,000.00**

**PETTY CASH BALANCE** **\$6,800.00**

**GRAND TOTAL ALL FUNDS** **\$52,858,025.32**



**CASH STATEMENT 4/12/2011**

<b>BALANCE 4/05/2011</b>	\$6,263,350.69
RETURNED CHECKS	(267.50)
BANK CHARGES 3/2011	(1,540.06)
INTEREST ON ACCT 3/2011	(1,507.58)
ST BOASRD OF ELECTIONS PPE 3/22/2011	(4,469.19)
UHC CLAIMS THRU 4/5/2011	(124,572.77)
DEPOSITS	417,449.18
CHECKS	(380,795.74)
VOID CHECK NO. 267856	40.72
<b>BALANCE 4/12/2011</b>	<b><u>6,170,702.91</u></b>

**AIRPORT ACCOUNTS**

AIP29	19,528.29
AIP30	202.57
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS AIP34	-- 16,346.21
AIP-35	43,069.65
AIP36	8,523.01
AIP37	204.90
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>\$87,874.63</u></b>

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/13/2010	04/26/11	0.61%	5,000,000.00
07/27/2010	04/26/11	0.36%	3,000,000.00
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08/31/2010	05/31/11	0.37%	4,000,000.00
09/14/2010	06/14/11	0.37%	3,000,000.00
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03/29/2011	06/28/11	0.16%	1,500,000.00
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08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.14%	3,000,000.00

**TOTAL INVESTED** **\$46,500,000.00**

**PETTY CASH BALANCE** **\$6,800.00**

**GRAND TOTAL ALL FUNDS** **\$52,765,377.54**