



# Talbot County, Maryland



Easton, Maryland

MINUTES

August 13, 2013

Present – President Dirck K. Bartlett, Vice President Corey W. Pack, Thomas G. Duncan, R. Andrew Hollis, Laura E. Price, County Manager John C. Craig and County Attorney Michael Pullen.

- I. Agenda – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, August 13, 2013.
- II. Minutes – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Minutes of July 23, 2013.
- III. Disbursements – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Disbursements of July 30, 2013, August 6, 2013 and August 13, 2013.
- IV. Presentation by Clean Chesapeake Coalition - The Honorable Thomas Bradshaw, Member, Executive Committee, Clean Chesapeake Coalition and Member, Dorchester County Council; The Honorable Wilbur Levensgood, Jr., Caroline County Commissioner; Ernie Crofoot, Kent County Administrator/Attorney; Chip MacLeod, Chief Counsel, Clean Chesapeake Coalition – Mr. Bradshaw, Mr. Levensgood, Mr. Crofoot and Mr. MacLeod briefed the Council on their organization whose mission is to pursue improvement of the water quality of the Chesapeake Bay and its tributaries by working to identify, advocate for, and participate in, the most cost effective policies, programs and practices to restore the health of the Bay. Each representative of the Coalition expressed and emphasized the opinion of the Coalition that, based on statistical data collected by the U.S. Geological Survey and other federally funded agencies, a majority of the pollution in the upper Chesapeake Bay and its tributaries originates in the Susquehanna River and its Watershed, entering the Chesapeake Bay via the Conowingo Hydroelectric Dam at the top of the Bay. The representatives gave an outline of the history of the Conowingo Reservoir and Dam, operated by Exelon Corporation, stating that although the Dam is approximately 80 years old, it has never been dredged or maintained, thus causing large quantities of pollutants, including nitrogen and phosphorus, to flood into the upper Bay during storm events. They stated that, in the Coalition’s opinion, local and State funding designated toward federally mandated clean-up efforts is being wasted unless the largest contributor to pollution in the Bay is held accountable for their portion of the pollution and is required to contribute to clean-up efforts. Mr. MacLeod stated that the Coalition, whose current members include the counties of Allegany, Caroline, Carroll, Cecil, Dorchester, Frederick, and Kent, has filed a Motion to Intervene in the relicensing of the Dam by the Federal Energy Regulatory Commission; the Motion to Intervene ensures that the Coalition is a participant in the Dam’s relicensing process which is currently ongoing and is anticipated to take about a year; the Dam’s current license expires in September 2014. He stated that the Motion to Intervene ensures that the Coalition has a voice in the relicensing process and will help ensure that the mandated clean-up plans for the Bay are cost effective, scientifically sound, and fairly allocated. Council discussion with the representatives ensued as various statements were presented. The representatives requested Council’s consideration to have Talbot County join the Coalition. At Mr. Duncan’s request, the Coalition will provide more detailed information on the sources used to cite statistical data included in the presentation. Once received, Council will review the matter in further detail.
- V. Update by Maryland Environmental Service – Steve Tomczewski, Program Director, Environmental Operations, Maryland Environmental Service – Mr. Tomczewski briefed the Council on activities at the former Mid-Shore Regional Landfill in Talbot County (Mid-Shore I). He stated that for the period from

April through June 2013, Mid-Shore I had transferred approximately 8,200 tons of trash and light waste, bringing the total tonnage received at the transfer station for FY 2013 to approximately 34,400 tons; the number of Homeowners Drop-Off (HODO) customers utilizing the facility during that timeframe was approximately 8,850, with 594, \$10.00 and 631, \$20.00 punch cards sold during the same timeframe. With regard to Mid-Shore I's interim closure status, Mr. Tomczewski stated that MES has received tentative approval from the Maryland Department of the Environment (MDE) to proceed with design of an Exposed Geomembrane Cap for Mid-Shore I, after reviewing several options, and having received a recommendation from MDE for the use of the geomembrane cap versus a traditional cap. He stated that placement of a cap on Mid-Shore I would allow the post closure clock to begin, thus reducing costs as the cost of maintenance of Mid-Shore I while it remains in interim closure status is much higher than the cost will be once the landfill has been capped; monies for maintenance of the landfill for both interim closure status and post closure were accrued while the facility was in operation and generating revenue. He stated that the geomembrane cap provides several advantages over a traditional cap, including: price – cost of the geomembrane cap is approximately \$4,000,000 to \$5,000,000, or about 50% of the cost of a traditional cap; it allows for potential future use of remaining capacity at the facility; reduces maintenance costs as no mowing would be required of the approximately 70 acres comprising Mid-Shore I; soil erosion and stormwater runoff would be greatly reduced and better leachate control could be obtained. He stated that a traditional cap would require the placement of a very large quantity of soil on the landfill as a cover and mowing of the 70-acre facility would be required for the 30-year post closure monitoring period. Council discussion with Mr. Tomczewski ensued. Mr. Tomczewski assured the Council that once approval had been obtained from MDE to proceed with the capping project, meetings would be held with property owners adjacent to Mid-Shore I to update them on the proposed plans; capping is anticipated to being in spring 2014. With regard to the Mid-Shore Regional Landfill in Caroline County (Mid-Shore II), Mr. Tomczewski stated the following: Mid-Shore II buried approximately 100,000 tons of trash and 219 tons of brush in FY 2013; the trash tonnage amounts close to the budgeted amount for the year but reflects the downsizing of tonnage projections following the discontinuation of use of Mid-Shore II by one hauler who now transports trash to neighboring state, Delaware. He stated that trash continues to be placed in Cell #4, with permitting and design of Cell # 2, the next cell to be utilized, ongoing; construction is anticipated to begin in spring 2014. Council discussion ensued with Mr. Tomczewski as various items were brought forward. He then briefed the Council on the recycling, stating that the transition from igloos to eight-yard containers continues moving forward with 20 more of the eight-yard containers scheduled to be purchased. He stated that MES is awaiting the County's direction as to placement of recycling igloos on Tilghman Island. At Mr. Hollis' request, County Engineer, Ray Clarke was asked to finalize one of two prospective locations for the igloos on Tilghman Island as soon as possible. Mr. Tomczewski concluded his comments by stating that Maryland Environmental Service had received a 1<sup>st</sup> Place Solid Waste Association of North America (SWANA) GOLD Excellence Award for landfills; Council congratulated MES on the achievement. Maryland Environmental Service will continue to update the Council on a regular or as-needed basis.

VI. Introduction of Legislation:

AN ACT TO AUTHORIZE TALBOT COUNTY, MARYLAND TO BORROW NOT MORE THAN TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000) IN ORDER TO FINANCE EASTON AIRPORT SEWER IMPROVEMENTS AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS PAYABLE FROM AD VALOREM TAXES TO BE LEVIED BY THE COUNTY; EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 9 TO 11, INCLUSIVE, OF ARTICLE 31 OF THE ANNOTATED CODE OF MARYLAND; AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO A SINGLE BOND; AUTHORIZING THE REFUNDING OF SUCH BONDS AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS FOR SUCH PURPOSES was read into the record by the Clerk and brought forward for introduction. Prior to

introduction, County Manager John Craig stated that the legislation relates to a project to connect Easton Airport to the Town of Easton's sewer system and is the process by which the Airport, with the support of the County, borrows money to pay back the \$265,000 expended for the project by the County over a period of 20 years. Mr. Craig stated that although the initial cost was anticipated to be approximately \$500,000, the final cost was \$265,000. The legislation was then introduced by Mr. Bartlett, Mr. Duncan, Mr. Hollis, Mr. Pack, and Ms. Price as Bill No. 1253. A public hearing was scheduled for Tuesday, September 10, 2013 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

VII. Public Hearings:

A public hearing was held Bill No. 1238, A BILL TO AUTHORIZE TALBOT COUNTY'S SHARE OF THE UPGRADE OF THE UPPER MARYLAND EASTERN SHORE RADIO SYSTEM, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1239, A BILL TO AUTHORIZE GLEBE ROAD WATER QUALITY DEMONSTRATION PROJECT, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1240, A BILL TO AUTHORIZE PRELIMINARY ENGINEERING REVIEW OF GOLDSBOROUGH NECK AND AIRPORT ROADS, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1241, A BILL TO AUTHORIZE SHORELINE IMPROVEMENTS AT KINGSTON LANDING, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1242, A BILL TO AUTHORIZE THE DREDGING OF KNAPPS NARROWS AND DOGWOOD HARBOR, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1243, A BILL TO AUTHORIZE THE TALBOT COUNTY PUBLIC SCHOOLS' ONE-TO-ONE LAPTOP INITIATIVE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1244, A BILL TO AUTHORIZE ROOF REPLACEMENT AT THE TALBOT COUNTY COURTHOUSE SOUTH WING, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1245, A BILL TO AUTHORIZE DESIGN OF ROOF REPLACEMENT SYSTEMS AT ST. MICHAELS ELEMENTARY AND MIDDLE/HIGH SCHOOLS, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1246, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR THE PLANNING, DESIGN AND CONSTRUCTION OF IMPROVEMENTS TO ALLOW THE ACCEPTANCE, PROCESSING, AND DISPOSAL OF GREASE BY UPGRADING THE COUNTY'S EXISTING BIO-SOLIDS TREATMENT FACILITY LOCATED ON 9786 KLONDIKE RD., EASTON, MARYLAND, IN AN AMOUNT NOT TO EXCEED \$3,350,000, AND TO AUTHORIZE REFINANCING OF \$2,650,000 ON THE LOAN, INCURRED TO PURCHASE THE FACILITY, FOR A TOTAL CAPITAL EXPENDITURE OF \$6,000,000, ALL OF WHICH SHALL BE REPAID EXCLUSIVELY FROM THE REVENUES GENERATED FROM OPERATION OF THE FACILITY, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1247, A BILL TO AUTHORIZE EXPENDITURE OF UP TO \$25,000 FOR A CAPITAL PROJECT TO MAINTAIN BLACK WALNUT POINT STONE REVETMENT, TO INCLUDE PLACEMENT OF NEW STONE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1248, A BILL TO AUTHORIZE REPLACEMENT OF THE AIR CONDITIONING CHILLER AT THE CHAPEL DISTRICT ELEMENTARY SCHOOL, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1249, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR TALBOT COUNTY'S SHARE OF THE DESIGN, CONSTRUCTION AND EQUIPMENT COSTS OF THE CENTER FOR ALLIED HEALTH AND ATHLETICS AT CHESAPEAKE COLLEGE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1250, A BILL TO AMEND BILL NO. 1016, INCREASING THE APPROPRIATION FOR IMPROVEMENTS TO THE CLAIBORNE JETTY PARKING AREA, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1251, A BILL TO AUTHORIZE DRAINAGE IMPROVEMENTS AT DEEP WATER POINT ROAD, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1252, A BILL TO INCREASE THE APPROPRIATION FOR DESIGN, ENGINEERING AND CONSTRUCTION OF DUTCHMANS LANE IMPROVEMENTS, and the public was afforded an opportunity to comment on the legislation.

Following public comment on the legislation, the public hearings on Bill Nos. 1238 through 1252, with the exception of Bill No. 1239, were closed upon unanimous consent of the Council; the Council agreed to hold the public hearing on Bill No. 1239 open until the next Council meeting on Tuesday, August 27, 2013. Upon motion by Mr. Pack, seconded by Mr. Hollis, Bill Nos. 1238 through 1252, with the exception of Bill No. 1239, were brought to third reader. Ms. Price then requested that Bill No. 1250 also be held over until August 27, 2013. Mr. Pack amended his motion to bring Bill Nos. 1238 through 1252, with the exception of Bill Nos. 1239 and 1250, to third reader. The Council approved bringing Bill Nos. 1238, 1240-1249, 1251, and 1252 to third reader by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved Bill No. 1238 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1238 will take effect as provided for in the legislation.

Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved Bill No. 1240 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1240 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved Bill No. 1241 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1241 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved Bill No. 1242 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1242 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Mr. Hollis, Bill No. 1243 was brought forward for approval. Council discussion ensued. The Council approved Bill No. 1243 by voting 3 – 2 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Nay  
Mr. Duncan – Nay

The provisions of Bill No. 1243 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved Bill No. 1244 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1244 will take effect as provided for in the legislation.

Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved Bill No. 1245 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1245 will take effect as provided for in the legislation.

Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved Bill No. 1246 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1246 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved Bill No 1247 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1247 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved Bill No. 1248 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1248 will take effect as provided for in the legislation.

Upon motion by Mr. Pack, seconded by Mr. Hollis, Bill No. 1249 was brought forward for approval. Council discussion ensued. The Council approved Bill No. 1249 by voting 3 – 2 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Nay  
Mr. Duncan – Nay

The provisions of Bill No. 1249 will take effect as provided for in the legislation.

Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved Bill No. 1251 by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1251 will take effect as provided for in the legislation.

Upon motion by Mr. Hollis, seconded by Mr. Pack, Bill No. 1252 was brought forward for approval. Council discussion ensued. The Council approved Bill No. 1252 by voting 4 – 1 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Nay

The provisions of Bill No. 1252 will take effect as provided for in the legislation.

A continuation of the public hearings on Bill Nos. 1239 and 1250 was scheduled for Tuesday, August 27, 2013 at 6:30 p.m. The public hearings will take place in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

VI. County Manager's Report:

- A. Talbot County Parks & Recreation Advisory Board – Requested Council approval for the reappointment of Jeff Richardson to a four-year term on the Talbot County Parks & Recreation Advisory Board as a representative of the Town of St. Michaels; said term will expire July 1, 2017. Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- B. Talbot County Local Drug and Alcohol Abuse Council – Requested Council approval of the Local Drug and Alcohol Abuse Council’s request to have Gary Fry complete the unexpired term of Gloria Dill; Mr. Fry has replaced Ms. Dill as the Director of the Talbot County Addictions Program; said term will expire July 1, 2016. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the appointment as requested by voting 5– 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- C. Request by Talbot County Department of Corrections – Requested Council approval to purchase a used 2013 Chevy Impala in the sum of \$14,815 for use by the Talbot County Department of Corrections; \$18,000 was budgeted for the purchase in FY 2014. Mr. Pack made a motion to approve the purchase; there was no second; Mr. Bartlett then handed the gavel to Ms. Price and seconded the motion. Council discussion then ensued. The Council approved the purchase by voting 3 – 2 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Nay  
Mr. Pack – Aye  
Ms. Price – Nay  
Mr. Duncan - Aye

- D. Request by Talbot County Roads Department – Requested Council approval to purchase a 2014 Ford Explorer 4WD in the sum of \$25,479.00 through piggybacking on a State of Maryland contract; funding in the sum of \$30,000 was budgeted in FY 2014 for purchase of the replacement vehicle. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- E. Easton Airport Contract Extension with URS - Requested Council approval for an extension of the contract with Airport consultant, URS, to allow them to complete work on the Airport Capital Improvement Program Environmental Assessment and obstruction removal projects; URS is the engineer of record for both projects; the contract will be extended from August 31, 2013 to June 30, 2014; there is no additional cost to the County to extend the contract. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved extension of the contract by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye



- F. Emergency Request by Department of Emergency Services – Requested Council approval to use budgeted funds to purchase a replacement engine for the County’s 2008 F-450 Horton ambulance with 77,000 miles; cost of replacement engine is \$13,750, including towing. Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved the purchase of the replacement engine by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- G. Request from Talbot County Department of Emergency Services – Requested Council approval to spend \$16,000 of Homeland Security Grant funding to help fund an upgrade of the Computer Aided Dispatch System (CAD) platform for the Easton Police Department as part of the Public Safety Information Sharing Project; the Homeland Security Grant funding is provided to the Easton Police Department through the County; the remainder of the cost, or \$32,915, is to be provided by the Town of Easton. Council discussion ensued. Upon motion by Mr. Hollis, seconded by Mr. Pack, the Council approved the use of the grant funding as presented by voting 5– 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- H. Request for Contract Renewal by Department of Emergency Services – Requested Council approval for a one-year extension of the contract with Blackboard, Inc., the countywide alert and warning system in the sum of \$22,500.00; Blackboard, Inc. also provides internal operations communications assistance to the various public safety agencies in Talbot County. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved the contract extension by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- I. Maryland Department of Housing and Community Development Housing Bonds for Maryland First-time Homebuyers - Requested Council approval to allow the Maryland Department of Housing and Community Development (DHCD) to issue housing bonds in the amount of \$1,276,539 for low income and first-time homebuyers on behalf of Talbot County; no County funding is required. Council discussion ensued. At Council’s request, staff will contact the Department of Housing and Community Development for more details on the bond program. The matter was deferred to the Council meeting of Tuesday, August 27, 2013.

- J. Maryland Association of Counties (MACo) Summer Conference – Mr. Craig stated that the Council would be attending the MACo Summer Conference in Ocean City from August 14 –

17, 2013; the Conference provides an opportunity for elected officials and representatives of various organizations to share information. Mr. Craig stated that Councilman Duncan will assuming the presidency of MACo in January.

- K. County Board and Committee Vacancies – Mr. Craig advised that the County will be placing and advertisement in *The Star Democrat* on Friday, August 16, 2013 and Sunday, August 18, 2013 which will list current vacancies on the County’s boards and committees; the notice will also be placed on the County’s website. He encouraged individuals who are interested in serving the County in this capacity to check the notices.

VII. Council Comments:

Mr. Duncan - No comments.

Ms. Price - No comments.

Mr. Hollis – No comments.

Mr. Pack - No comments.

Mr. Bartlett - No comments.

- VIII. Upon motion by Mr. Pack, seconded by Ms. Price, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters and to reconvene in Executive Session on Tuesday, August 27, 2013 at 5:00 p.m. for discussion of legal, personnel, and real estate matters, and at 6:00 p.m. for the regularly scheduled legislative session by voting 5 – 0 as follows:

Mr. Bartlett – Aye

Mr. Hollis– Aye

Mr. Pack – Aye

Ms. Price – Aye

Mr. Duncan - Aye

The meeting adjourned at 4:22 p.m.

The transcript of the August 13, 2013 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- IX. On Tuesday, August 6, 2013, an Executive Session of the Talbot County Council convened at 5:00 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council met in Executive Session by voting 5 – 0 as follows:

Mr. Bartlett - Aye

Mr. Duncan - Aye

Mr. Hollis – Aye

Mr. Pack – Aye

Ms. Price – Aye

In accordance with State Article § 10-508 (a)(1)(i)(4)(7) the purpose of the Executive Session was for a personnel matter to discuss a personnel matter at Parks and Recreation; and for a legal/real estate matter for

legal advice concerning relocation of Memorial Hospital at Easton to County owned property and timetable for same. The Executive Session ended at 6:35 p.m.

- X. On Tuesday, August 13, 2013, an Executive Session of the Talbot County Council convened at 12:40 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council met in Executive Session by voting 4 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Duncan – Aye
- Mr. Hollis – Aye
- Mr. Pack – Absent
- Ms. Price – Aye

Mr. Pack arrived at 12:45 p.m.

In accordance with State Article § 10-508 (a)(1)(i)(3)(8) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees and to discuss a personnel matter at Parks and Recreation; for a legal matter for an update on lawsuit involving the County; and for a legal/real estate matter to discuss proposal to dispose of County property. The Executive Session recessed at 1:30 p.m. and reconvened at 4:35 p.m. The Executive Session ended at 6:55 p.m.

**CASH STATEMENT 7/30/2013**

<b>BALANCE 7/23/2013</b>	\$24,664,388.02
UHC CLAIMS THRU 7/23/2013	(44,551.22)
ADDTL INTEREST ON ACCT 6/2013	82.65
RETURNED CHECKS	(9,417.12)
DEPOSITS	12,844,007.90
CHECKS	(389,652.60)
VOID CHECK NO.S 283648,284306,284414	1,316.50
<b>BALANCE 7/30/2013</b>	<b><u>37,065,874.13</u></b>

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP34	54,983.34
AIP35	55,428.23
AIP36	36,088.87
AIP37	324.62
AIP38	3,257.70

**AIRPORT ACCOUNTS TOTAL BALANCE** **150,082.76**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.06%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>

<b>PETTY CASH BALANCE</b>	<b><u>\$8,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>	<b><u>\$55,224,526.89</u></b>

**CASH STATEMENT 8/06/2013**

<b>BALANCE 7/30/2013</b>	\$37,065,874.13
RETURNED CHECKS	(9,245.47)
UHC CLAIMS THRU 7/30/2013	(37,568.21)
TALBOT COUNTY MD CONSOLIDATED PUBLIC IMPROVEMENT & REFUNDING BOND SERIES 2006 BOARD OF EDUCATION 7/2013	(83,551.90)
	(2,863,477.00)
PAYROLL – FD/SS/MS WH 8/2/2013	(130,518.43)
SECUR DED	(6,830.55)
DEFERRED COMP DED	(9,690.60)
MD WH	(31,429.50)
PENSION DED	(30,178.02)
ACH TRANSFER	(10,281.75)
FLEX SPENDING ACCT	(2,906.21)
DEPOSITS	8,458,827.05
CHECKS	(1,168,679.57)
<b>BALANCE 8/06/2013</b>	<b><u>41,140,343.97</u></b>

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP34	BALANCE 7/30/2013	54,983.34	
	DEPOSIT	300.00	55,283.34
AIP35	BALANCE 7/30/2013	55,428.23	
	DEPOSIT	503.00	55,931.23
AIP36	BALANCE 7/30/2013	36,088.87	
	DEPOSIT	473.00	36,561.87
AIP37			324.62
AIP38			3,257.70

<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>151,358.76</u></b>
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**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.06%	18,000,000.00

<b>TOTAL INVESTED</b>	<b><u>\$18,000,000.00</u></b>
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<b>PETTY CASH BALANCE</b>	<b><u>\$8,570.00</u></b>
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**GRAND TOTAL ALL FUNDS** **\$59,300,272.73**

**CASH STATEMENT 8/13/2013**

**BALANCE 8/6/2013** \$41,140,343.97

UTMC QUARTERLY BOND PAYMENT	(2,833.00)
UHC CLAIMS THRU 8/6/2013	(24,767.33)
RETURNED CHECKS	(1,844.15)
STATE REPORT 7/2013	(6,075,626.43)
BANK CHARGES 7/2013	(2,335.85)
INTEREST ON ACCT 7/2013	(5,479.09)

DEPOSITS	1,571,708.56
CHECKS	(2,722,709.52)
VOID CHECK NO.S 283289, 284087, 285247	1,761.00

**BALANCE 8/13/2013** **33,889,176.34**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP34	55,283.34
AIP35	55,931.23
AIP36	36,561.87
AIP37	324.62
AIP38	3,257.70

**AIRPORT ACCOUNTS TOTAL BALANCE** **151,358.76**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.06%	18,000,000.00

**TOTAL INVESTED** **\$18,000,000.00**

**PETTY CASH BALANCE** **\$8,570.00**

**GRAND TOTAL ALL FUNDS** **\$52,049,105.10**