



Talbot County, Maryland



Easton, Maryland

MINUTES

February 12, 2013

Present – President Dirck K. Bartlett, Vice President Corey W. Pack, Thomas G. Duncan, R. Andrew Hollis, Laura E. Price, County Manager John C. Craig, and County Attorney Michael Pullen.

- I. Agenda – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, February 12, 2013.
- II. Minutes – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Minutes of January 22, 2013.
- III. Disbursements – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Disbursements of January 29, 2013, February 5, 2013 and February 12, 2013.
- IV. Presentation of Certificate of Membership to Talbot County by Local Government Insurance Trust (LGIT) – Tim Ailsworth, Executive Director, LGIT – Mr. Ailsworth presented the County Council with an engraved pewter bowl in commemoration of the 25th anniversary of the founding of LGIT in 1986 of which Talbot County is one of six charter member counties. Mr. Bartlett accepted the bowl on behalf of the County.
- V. Presentation of Fiscal Year 2011-2012 Audit – Chris Hall, CPA, TGM Group LLC; Angela Lane, Finance Director – Mr. Hall highlighted information contained in the Talbot County Comprehensive Annual Financial Report for fiscal year ending June 30, 2012. Mr. Hall stated that, in his opinion, Talbot County will again receive a Government Finance Officers Association (GFOA) award for excellence in financial reporting for FY 2012. He outlined various aspects of the Audit, reporting that the County’s actual Revenues of \$63,591,000 were approximately \$4,000 less than the \$63,595,000 budgeted. Mr. Hall stated that County Expenditures were under budget by \$1.5 million. Council discussion ensued regarding various aspects of the Audit, including the transfer of approximately \$7 million to an Other Post Employment Benefits Trust (OPEB) for future retiree health insurance premiums. Mr. Hall expressed appreciation to Ms. Lane and her staff for their assistance in assembling information required for the Audit; Council expressed appreciation for the hard work and diligence of Ms. Lane and her staff and to Mr. Hall for his presentation. The FY 2011-2012 Audit is available on the County’s website at www.talbotcountymd.gov.
- VI. Presentation of Proclamation: February as Children’s Dental Health Month – The Clerk read a proclamation into the record in recognition of February as Children’s Dental Health Month. The proclamation acknowledged the prevalence of tooth decay in children, kindergarten through third grade, and emphasized the value of good oral hygiene and regular dental treatment. Sara Rich, Vice President, Community Based Programs, Choptank Community Health System, Inc., briefed the Council on the efforts being made by her organization to increase children’s access to dental care to improve children’s overall health which has been shown to decrease school absenteeism and increase learning capabilities. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Ms. Price presented the Proclamation to Ms. Rich and Shelley Andrews, Community Based Programs Manager, Choptank Community Health System, Inc., who accepted on behalf of their organization.

- VII. Presentation of Proclamation: February as American Heart Month – The Clerk read a proclamation into the record in recognition of February as American Heart Month. The proclamation spoke of ways to prevent heart disease including, maintaining a healthy weight, eating balanced and nutritious meals, increasing physical activity, and encouraging citizens to participate in healthier lifestyle initiatives to help eradicate the deadly disease. Kathy Foster, Talbot County Health Officer, outlined lifestyle changes which have a positive impact on reducing heart disease including, limiting salt intake, stopping smoking, increasing consumption of fruits and vegetables, increasing exercise, monitoring of blood pressure, limiting use of alcohol and participating in relaxing activities. She then briefed the Council on the difference in symptoms of heart attacks for men and women. Clay Stamp, Director, Talbot County Emergency Services, briefed the Council on the seriousness of Sudden Cardiac Arrest and the efforts of the Talbot County Department of Emergency Services, with the aid of advanced life support systems, including Automated External Defibrillators (AEDs) to help increase survival rates. Mr. Stamp thanked the Council for their support and stated that since 2001, the Talbot County Department of Emergency Services, in conjunction with the Talbot Paramedic Foundation and the Talbot County business community, has installed 170 AEDs in government buildings and businesses in Talbot County. Mr. Stamp stated that the 2nd Annual CPR marathon will be offering free Cardiopulmonary Resuscitation (CPR) and AED training on Wednesday, February 27, 2013 from 9:00 a.m. to 9:00 p.m. at the Talbot County Community Center; sessions will be 60 minutes each and will begin every hour. Mr. Stamp recognized, and expressed appreciation to, staff of various County departments and community groups for sponsoring the CPR marathon, and to Shore Health System, Inc. for providing the equipment which will be used in the CPR training. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Mr. Pack presented the Proclamation to those sponsors of the CPR Marathon who were in attendance.

- VIII. Introduction of Legislation:

A BILL TO AUTHORIZE FUTURE ACCEPTANCE, ROAD CLOSURE, AND TRANSFER OF A CERTAIN PORTION OF MD. RT. 662C (THE “ROADWAY”) IDENTIFIED IN AN AGREEMENT BETWEEN TALBOT COUNTY, MARYLAND AND THE STATE HIGHWAY ADMINISTRATION, WHICH ROADWAY SHALL NO LONGER BE NEEDED FOR PUBLIC USE AS A STATE HIGHWAY, AND THEREAFTER TO DONATE THE COUNTY'S INTEREST IN THE ROADWAY TO SHORE HEALTH SYSTEM, INC., ("SHS") FOR NO CONSIDERATION, BY CONFIRMATORY QUIT CLAIM DEED, WITHOUT WARRANTY OF ANY KIND, FOR USE BY SHS IN CONJUNCTION WITH PROPERTY OTHERWISE CONVEYED BY THE COUNTY TO SHS FOR CONSTRUCTION OF A NEW HOSPITAL AND REGIONAL MEDICAL CENTER was read into the record by the Clerk and brought forward for introduction. Prior to introduction, County Attorney Mike Pullen gave a brief

explanation of the purpose of the legislation. He stated that the legislation is a component of the arrangement between Shore Health System, Inc. and the Maryland State Highway Administration (SHA) which authorizes Talbot County, at a point in the future, to accept that portion of MD Rt. 662 that will no longer be needed by SHA once the following contingencies occur: (1) the subject portion of MD Rt. 662 will be reconfigured and relocated to the east of its current location according to SHA permits and standards, accepted by SHA, and opened to the public as a part of the County's agreement to accept the abandoned portion of the road; and, (2) the construction, accordingly to the County's specifications, of a new rear entrance to the Talbot County Community Center by Shore Health System, acceptance of the new entrance by the County and the opening of the new entrance to the public. Mr. Pullen stated that once the contingencies occur, SHA will donate to the County, at no cost, the abandoned portion of the road to the County. He stated that the proposed legislation authorizes the County, subject to the contingencies, to close the abandoned portion of MD Rt. 662 and to donate same to Shore Health System, at no cost, to become a part of their new regional medical center campus. Mr. Pullen stated that since the County does not currently own the subject road, the first component is to authorize the County to enter into a contract, or Road Transfer Agreement, referred to as Exhibit "A" in the proposed legislation, to acquire that portion of the roadway to be abandoned; the second component is to introduce legislation related to future acceptance, closure and transfer of a portion of MD Rt. 662 for the purpose of scheduling a public hearing to determine whether the abandoned portion of MD Rt. 662 would no longer be needed as a public road, once the two contingencies previously outlined occur. Upon motion by Mr. Hollis, seconded by Mr. Duncan, the Council approved the Road Transfer Agreement (Exhibit "A") by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

A BILL TO AUTHORIZE FUTURE ACCEPTANCE, ROAD CLOSURE, AND TRANSFER OF A CERTAIN PORTION OF MD. RT. 662C (THE "ROADWAY") IDENTIFIED IN AN AGREEMENT BETWEEN TALBOT COUNTY, MARYLAND AND THE STATE HIGHWAY ADMINISTRATION, WHICH ROADWAY SHALL NO LONGER BE NEEDED FOR PUBLIC USE AS A STATE HIGHWAY, AND THEREAFTER TO DONATE THE COUNTY'S INTEREST IN THE ROADWAY TO SHORE HEALTH SYSTEM, INC., ("SHS") FOR NO CONSIDERATION, BY CONFIRMATORY QUIT CLAIM DEED, WITHOUT WARRANTY OF ANY KIND, FOR USE BY SHS IN CONJUNCTION WITH PROPERTY OTHERWISE CONVEYED BY THE COUNTY TO SHS FOR CONSTRUCTION OF A NEW HOSPITAL AND REGIONAL MEDICAL CENTER was then introduced by Mr. Bartlett, Mr. Duncan, Mr. Hollis, Mr. Pack, and Ms. Price as Bill No. 1231. A public hearing was scheduled for Tuesday, March 12, 2013 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, MD 21601.

IX. Continuation of Public Hearing:

Resolution No. 200, A RESOLUTION TO ADOPT A DEVELOPMENT RIGHTS AND RESPONSIBILITIES AGREEMENT BY AND BETWEEN TALBOT COUNTY, THE TOWN OF EASTON, AND SHORE HEALTH SYSTEM, INC. CONCERNING APPROXIMATELY 235 ACRES OF LAND LOCATED ADJACENT AND TO THE WEST OF THE TALBOT COUNTY COMMUNITY CENTER was brought forward for a continuation of the public hearing of Tuesday, January 22, 2013. Prior to the public hearing, Mr. Bartlett requested that County Attorney Mike Pullen provide a brief outline of several proposed amendments to the Development Rights and Responsibilities Agreement (DRRA), an agreement between the Town of Easton, Shore Health System, and Talbot County which is intended to vest development rights in the hospital for the Regional Medical Center project for a period of 30 years. Mr.

Pullen stated that the public hearing had been continued, in part, to provide the Talbot County Planning Commission an opportunity to review the DRRA and to make a recommendation on same. He stated that the Planning Commission had been provided with a copy of the DRRA, with proposed amendments included, and had unanimously recommended the DRRA for approval by the Council. Mr. Pullen outlined the proposed amendments to the DRRA as follows: (1) a change in the title of Resolution No. 200 to amend the acreage subject to the DRRA from 235 acres to 199.149 acres; he stated that certain portions of the site will not be developed by Shore Health but will be utilized by other parties, including the State Highway Administration, the Town of Easton (Easton Utilities), etc.; (2) change or incorporation of approval dates for resolutions, pending subdivision plats; (3) finalization of plans and specifications for the new Talbot County Community Center entrance; Mr. Pullen stated that the amendment would allow the Council, should it choose to do so, to assign the DRRA without the final plans and specifications for the Community Center entrance having been concluded, subject to the process outlined in the amendment to finalize the plans and specifications in accordance to the design previously agreed to; (4) an amendment relating to the trigger date for the County's installation of infrastructure upon issuance of a final decision approving the Certificate of Need (CON); he stated that previous wording would have triggered the County's obligation for installation of infrastructure upon issuance or approval of a CON; and (5) an amendment relating to processing during third party litigation; Mr. Pullen stated that the intent of the amendment is to allow the hospital to begin and to continue construction, at its own risk, despite any appeal, or pending appeal related to the CON process, or an appeal of any other matter from either the Town or the County. He stated that the amendment also provides the County with an option for reacquisition of the regional medical center site, to require removal of any infrastructure from the site installed at the County's expense at the expense of Shore Health System, to reimburse the County for expenses incurred for installation of the infrastructure, and to restore the land to its prior condition, should the regional medical center not be constructed by 2018. Mr. Pullen stated that it is the parties' intent that should the hospital not be constructed, neither the Town, nor the County, wants the land to be available for unrelated types of development. Council discussion ensued as each amendment was brought forward. The public was then afforded an opportunity to comment on Resolution No. 200 and the proposed amendments. Council discussion again ensued with regard to various facets of the regional medical center project. Upon motion by Mr. Duncan, seconded by Ms. Price, Resolution No. 200 was brought to third reader; upon motion by Mr. Duncan, seconded by Ms. Price, Resolution No. 200 was brought forward for vote. Prior to the vote, Ms. Pullen asked for a Point of Order, stating the amendments would first need to be introduced and voted upon; Mr. Duncan then withdrew his motion to bring Resolution No. 200 forward for a vote. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved the amendments to Resolution No. 200 by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Upon motion by Mr. Duncan, seconded by Mr. Hollis, Resolution No. 200, as amended, was brought forward for vote. The Council approved Resolution No. 200, as amended, by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Resolution No. 200, as amended, is effective immediately.

- X. Presentation of Requests by the Talbot County Department of Emergency Services – Clay Stamp, Director, Talbot County Department of Emergency Services; Brian LeCates, Division Chief, Emergency Medical Services, Talbot County Department of Emergency Services; Wayne Dyott, President, Talbot County Paramedic Foundation - Mr. Stamp requested Council's approval of the Talbot Paramedic Foundation's request to partner with the Foundation to provide matching funds for the purchase of two LifePak®15 Monitor/Defibrillators at a cost of \$35,000 each; Mr. Dyott stated that the Foundation has committed to funding two units; a total of four units would be purchased as part of the on-going effort to replace the eight aging LifePak®12 units; two units have already been replaced. County Manager John Craig certified that contingency funding in the sum of \$70,000 is available for the purchase of two units. The LifePak®12 units will be offered to those local volunteer fire departments which have ambulances. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the request and the use of contingency funding in the sum of \$70,000 for the purchase of two LifePak®15 Monitor/Defibrillator units by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Council members expressed their appreciation to the Talbot Paramedic Foundation for their commitment to, and impact on, the public safety of Talbot County citizens.

Requested Council approval to purchase a new Horton ambulance in the sum of \$204,531.00 from FESCO Emergency Sales utilizing an existing local purchasing contract; Mr. Stamp stated that a total of \$235,000 had been budgeted in the Capital Budget for FY 13; the price of the ambulance is approximately \$6,000 under budgeted amount of \$210,000; an additional \$25,000 load package was also budgeted, but is not being purchased. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved purchase of the ambulance by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Mr. LeCates briefed the Council on service provided by several Talbot County Emergency Services personnel to the citizens of New Jersey in the aftermath of Hurricane Sandy in November 2012. Mr. LeCates stated that he, Paramedic Brian Micheliche and EMT Tony Kapela had traveled to Jersey City, New Jersey to assist the city's emergency services providers with 9-1-1 calls following that municipality's loss of several ambulances and their headquarters building in the hurricane. Council expressed appreciation to the Talbot County volunteers.

Requested Council approval to purchase a Zone Controller for the tri-county radio system at a cost of \$32,450 as budgeted in FY 13; Mr. Stamp stated that Talbot County's portion of the cost is \$10,816; Queen Anne's and Caroline counties have each agreed to reimburse Talbot County for their portion of the cost. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Requested Council approval to apply for and accept a grant in the sum of \$147,022 from the Emergency Number Systems Board Trust Fund; said funding will be used to purchase a replacement emergency generator and UPS system for the Talbot County 9-1-1 Center; Mr. Stamp stated that funding for the Trust Fund is generated from a portion of telephone 9-1-1 fees. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved submitting the grant application by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Requested Council consideration to forward a letter in support of Maryland Senate Bill 745 – *Public Safety – 9-1-1 Emergency Telephone System – Prepaid Service – Collection of Surcharge (SB745)*; Mr. Stamp stated that if passed, the legislation would place a \$.60 9-1-1 point of sale surcharge on pre-paid cell phones in Maryland. Mr. Stamp stated that currently pre-paid cell phones are not subject to surcharges; the revenue derived from the surcharges would be used to provide additional revenue for operation of 9-1-1 centers in Maryland to offset revenue lost due to a decrease in the number of land line telephones. He stated that the legislation has received the support of the Maryland Association of Counties (MACo) and the Maryland State Firemen’s Association, among others. Council discussion ensued. Upon motion by Mr. Pack, seconded by Mr. Duncan, the Council approved forwarding a letter in support of the legislation by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

XI. Council Consideration of Proposal to enter Into a Long-Term Lease of 9425 Jet Lane, Easton Airport, Easton, Maryland – Mr. Pullen provided an overview of the terms of the proposed lease between Talbot County, Maryland and Tamara Charters, LLC for a hangar located at 9425 Jet Lane at Easton Airport. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved the Lease as presented by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

XII. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Jack Pettit, President, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-30 (Five-Year CIP Environmental Assessment) – the Airport submitted the Environmental Assessment to the Federal Aviation Administration (FAA) for consideration

in August 2012; review by FAA continues as FAA and Department of Fish & Wildlife attorneys have not come to an agreement as to the best way to address mitigation of the Delmarva Fox Squirrel for the project; Mr. Henry expressed concern that if the Environmental Assessment is not approved by April 1, 2013, Easton Airport will not be eligible for capital federal project grant funding again this year; (2) AIP-34 (Land Acquisitions and Mitigation for Obstruction Removal) – the Airport received a wetland permit from the Maryland Department of the Environment (MDE) on December 12, 2012; (3) AIP-37 (Runway 4-22 Obstruction Removal) – Mr. Henry stated that he, Mr. Craig, and Airport consultant, URS, will be meeting in the near future with Town of Easton staff to address various issues related to the wetland permit; (4) AIP-38 (Snow Removal Equipment) – Mr. Henry stated that the equipment was received in May 2012 and the grant is now closed; (5) Airport Sewer Project – He stated that the project was originally scheduled for completion this week but has been postponed due to wet weather; (6) Maryland Aviation Administration (MAA) Grant for taxi lane rehabilitation – Mr. Henry stated that the project, including final inspection, was completed on February 7, 2013; (7) MAA Special Grant Request for various Airport projects: Mr. Henry stated that the Airport replacement vehicle had been ordered, nighttime approaches have been addressed, and design has been completed for crack sealing, rubber removal and airfield striping; (8) Fuel Sales – Mr. Henry reported that jet fuel sales are 2.9% lower than last year at this time; Avgas sales are 12.8% lower than last year at this time; (8) Corporate Hangars – He stated that the lease to Easton Jet Service was extended 20 years; the former MedStar hangar has been leased on a short term basis to Easton Utilities; a landscape company has expressed interest in leasing a hangar and FED EX representatives have expressed interest in basing aircraft at the Airport; (9) Airport Day - Airport Day 2013 will be held on Saturday, September 28th; Habitat for Humanity will be the Airport's non-profit partner this year; events and activities continue to be planned; (10) Airport Website – Mr. Henry stated that the new website for the Airport is now operational and he is working with Cheryl Phillips, website designer, on a marketing plan for the Airport utilizing electronic media and several aviation websites; (11) Spitfire F-104 – *The Star Democrat* is scheduled to publish a photograph of the students in the St. Michaels High School Architecture, Construction, and Engineering (ACE) Program with the F-104 donated to the Airport; the students are designing a pedestal for the airplane which will be on permanent display at the Airport; (12) Sugar Buns Sign – Mr. Henry stated that the owner of Sugar Buns has resubmitted a proposal for signage for her business and the Council is in the process of reviewing same; (13) Tower – He stated that to date there has been no resolution to Sequestration scheduled to take effect March 1, 2013 but that he continues to be in contact with Congressional representatives to request their support to have the Easton Airport contract tower remain open; (13) Nighttime Airport Approaches – Mr. Henry stated that Airport consultant, LPA, worked to get appropriate information to the FAA with regard to Runway 15-33 nighttime approaches so that same remain authorized. Mr. Henry stated that nighttime approaches will remain authorized as long as precision path indicators are operational; (14) Department of Defense (DoD) Fuel Contract – Mr. Henry briefed the Council on recent changes in criteria as to which facilities can sell fuel to military aircraft; the new criteria would increase the number of gallons of fuel required to be sold per year by an authorized facility; Easton Airport currently has a DoD fuel contract but is in danger of losing the contract if the new criteria is implemented; Mr. Henry stated that discussions continue between DoD officials and Congressional representatives; (15) State of the Union – Mr. Henry advised that Easton is a force-down airport, and as such, will have federal officials from several agencies on site during the President's State of the Union Address scheduled for later today; (16) Mid-Atlantic Unmanned Aerial Systems Coalition – Mr. Henry stated that he had been contacted by MAA officials regarding Easton Airport's interest in possible participation with the Coalition which will bring the need for leased hangar space and job opportunities to the Airport. Mr. Pettit stated that, in his opinion, participation by the Airport would provide both the Airport and the County with good economic development opportunities. The next Airport Board meeting is scheduled for Wednesday, March 13, 2013 at 8:00 a.m. in the Easton Airport Conference Room.

XIII. County Manger's Report:

- A. Talbot County Economic Development Commission – Requested Council approval for the appointment of Dr. Erik Neil, Academy Art Museum, to the Talbot County Economic Development Commission as an Ex-Officio member representing the Talbot County arts community. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan - Aye

- B. Talbot County Emergency Services Advisory Board – Requested Council approval for the appointment of Stephen Mroczek to a three-year term on the Talbot County Emergency Services Advisory Board as a representative of the Talbot County Fire and Rescue Association; said term will expire February 1, 2016. Upon motion Mr. Pack, seconded by Ms. Price, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Bartlett - Aye
Mr. Hollis – Aye
Mr. Pack– Aye
Ms. Price – Aye
Mr. Duncan – Aye

- C. Talbot County Property Tax Assessment Appeals Board – Requested Council approval to forward the name of Craig Hawkins to the Governor for recommendation of appointment to the Talbot County Property Tax Assessment Appeals Board. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved forwarding the recommendation to the Governor by voting 5 – 0 as follows:

Mr. Bartlett - Aye
Mr. Hollis – Aye
Mr. Pack– Aye
Ms. Price – Aye
Mr. Duncan – Aye

- D. Talbot County Local Emergency Planning Committee – Requested Council approval to forward the names of Anthony Smith, Chief of Police for the Town of St. Michaels, and Terri Abegglen, Emergency Services Specialist for the Delmarva Region of the American Red Cross, to the Governor for recommendation of appointment to the Talbot County Local Emergency Planning Committee; if appointed, Chief Smith and Ms. Abegglen will complete the terms of former St. Michaels Police Chief Miguel Dennis and former Red Cross representative, Barbara Shufelt; said terms will expire on August 1, 2014. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved forwarding the recommendations to the Governor by voting 5-0 as follows:

Mr. Bartlett - Aye
Mr. Hollis – Aye
Mr. Pack– Aye
Ms. Price – Aye
Mr. Duncan – Aye

- E. Expression of Sympathy to the Family of Mike Kilgus – Mr. Craig expressed sympathy to the family of Mike Kilgus and to the Chesapeake College community on the recent death of Mr. Kilgus. Mr. Kilgus served as Vice President for Administrative Services at Chesapeake College at the time of his death.
- F. Presidents’ Day Holiday – Mr. Craig stated that County offices will be closed on Monday, February 18, 2013 in commemoration of Presidents’ Day.

XIV. Council Comments:

Mr. Duncan - No comments.

Ms. Price – Ms. Price expressed condolences to the friends and family of Mike Kilgus who recently passed away, adding that he will be missed.

Mr. Hollis – Mr. Hollis expressed heartfelt sympathy to the family of Mike Kilgus. He stated that he had had an opportunity to work with Mr. Kilgus over the years and that he was, in his opinion, a great guy who passed away far too young and far too soon.

Mr. Pack- Mr. Pack echoed the sentiments of Ms. Price and Mr. Hollis, adding that Mr. Kilgus had been before Council a couple of weeks ago, and recalled how joyous Mr. Kilgus had looked when Council had approved his request. Mr. Pack stated that the Kilgus family has requested that any contributions in his memory be made to a fund in his name at Chesapeake College and expressed his hope that the Council would make a contribution to the fund to honor Mr. Kilgus and his wonderful contributions to the College. Mr. Pack congratulated the Baltimore Ravens on their Super Bowl win. He expressed his apologies for sounding frustrated and emotional during discussion of the DRRA, stating that he did not mean it to come across that way, but did want the Council and the community to know how passionate the Council is about the issue and that there is a lot riding on the process. He stated that the Council has worked with Mr. Craig, Mr. Pullen and other legal counsel the County has retained to make sure the project stays in Talbot County, and stays intact so that citizens of the region can benefit for years to come. He again apologized if his comments sounded harsh but wants citizens to know that Talbot County is still deeply committed to the project.

Mr. Bartlett - Mr. Bartlett echoed the sentiments of his colleagues with regard to Mike Kilgus. He stated that, in his opinion, Mr. Kilgus was a gentleman and was a booster for Chesapeake College, always very welcoming, and was a real asset to the community, a wonderful person, and a good friend and he will be missed. Mr. Bartlett thanked Mr. Pack for his kind prayer earlier in the meeting for Mr.

Kilgus, stated that the Council stands with those who knew him, and that prayers of healing are offered to his family and friends.

- XV. Upon motion by Mr. Pack, seconded by Ms. Price, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters and to reconvene on Tuesday, February 26, 2013 at 5:00 p.m. in Executive Session for discussion of legal, personnel, and real estate matters and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Mr. Bartlett– Aye
Mr. Hollis - Aye
Mr. Pack - Aye
Ms. Price – Aye
Mr. Duncan – Aye

The meeting adjourned at 4:02 p.m.

The transcript of the February 12, 2013 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XVI. On Tuesday, February 12, 2013, an Executive Session of the Talbot County Council convened at 12:30 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council met in Executive Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Duncan – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

In accordance with State Article § 10-508 (a)(1)(i)(3)(4)(7) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees; to discuss a vacancy in Parks and Recreation; and to discuss a personnel matter at Hog Neck Golf Course; for a legal/real estate matter for legal advice to discuss relocation of Memorial Hospital at Easton to County owned property and the timetable for same; and for a real estate matter to discuss possible acquisition of property for a public purpose. The Executive Session recessed at 1:30 p.m. and reconvened at 4:15 p.m. The Executive Session ended at 6:35 p.m.

CASH STATEMENT 1/29/2013

BALANCE 1/22/2013	\$23,011,177.00
UHC CLAIMS THRU 1/22/2013	(11,694.30)
RETURNED CHECKS	(40.00)
DEPOSITS	1,297,708.43
CHECKS	(581,136.54)
BALANCE 1/29/2013	<u>\$23,716,014.59</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP-34	44,125.15

AIP-35	36,284.23
AIP36	27,361.74
AIP37	340.19
AIP38	14,013.26

AIRPORT ACCOUNTS TOTAL BALANCE **\$122,124.57**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.11%	18,000,000.00

TOTAL INVESTED **\$18,000,000.00**

PETTY CASH BALANCE **\$8,320.00**

GRAND TOTAL ALL FUNDS **\$41,846,459.16**

CASH STATEMENT 2/05/2013

BALANCE 1/29/2013 \$23,716,014.59

RETURNED CHECKS	(2,131.45)
UHC CLAIMS 1/29/2013	(54,707.19)
STATE ADMIN BOARD OF ELECTIONS PPE 12/26/2012	(4,837.83)
TAL CO MD CONSOLIDATED PUBLIC IMP&REFUNDING BOND	(410,151.90)
MDE/DEBT SERVICE/MD ST REVOLVING LOAN FUND	(516,420.70)
BOARD OF EDUCATION 1/2013	(2,860,960.00)

PAYROLL –FD/SS/MS WH 2/1/2013	(111,997.75)
SECU DED	(8,240.83)
DEFERRED COMP DED	(9,350.60)
MD WH	(27,719.01)
PENSION DED	(28,126.18)
ACH TRANSFER	(10,116.75)
FLEX SPENDING ACCT	(2,603.59)

DEPOSITS	450,062.07
CHECKS	(675,938.24)
VOID CHECK NO. 281398	58.54

BALANCE 2/5/2013 **\$19,442,833.18**

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP-34	44,125.15
AIP-35	36,284.23
AIP36	27,361.74
AIP37	340.19

AIP38			14,013.26
AIRPORT ACCOUNTS TOTAL BALANCE			<u>\$122,124.57</u>
INVESTMENTS – CERTIFICATES OF DEPOSIT			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.12%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$8,320.00</u>
GRAND TOTAL ALL FUNDS			<u>\$37,573,277.75</u>

CASH STATEMENT 2/12/2013
BALANCE 2/5/2013

			\$19,442,833.18
INTEGRA 2/2013			(14,838.72)
UHC CLAIMS THRU 2/5/2013			(36,735.51)
POSTAGE WIRE			(3,000.00)
UTMC QUARTERLY BOND PAYMENT			(2,833.00)
DEPOSITS			1,020,191.95
CHECKS			(354,979.49)
VOID CHECK NO.S 16755, 16772			550.00
BALANCE 2/12/2013			<u>\$20,051,188.41</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP-34			44,125.15
AIP-35			36,284.23
AIP36			27,361.74
AIP37			340.19
AIP38			14,013.26
AIRPORT ACCOUNTS TOTAL BALANCE			<u>\$122,124.57</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT
CERTIFICATE DATE MATURITY DATE RATE AMOUNT

PNC-MLGIP INVESTMENTS TOTAL		0.10%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$8,320.00</u>
GRAND TOTAL ALL FUNDS			<u>\$38,181,632.98</u>