



Talbot County, Maryland



Easton, Maryland

MINUTES

January 24, 2012

Present – President Corey W. Pack, Vice President R. Andrew Hollis, Dirck K. Bartlett, Thomas G. Duncan, Laura E. Price, County Manager John C. Craig and County Attorney Michael Pullen.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, January 24, 2012 as printed.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, January 10, 2012.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of January 17, 2012 and January 24, 2012.
- IV. Presentation by Representatives of Easton Club East Community Association – Thomas Rowe, President, Easton Club East Community Association; Jack Sherman, and Don Cochran, Members, Easton Club East Community Association – The representatives requested Council consideration to move forward with the final phase (Phase III) of the Dutchmans Lane road improvement project, citing continuing deterioration of the roadway and concerns for pedestrian safety; Phase III involves improvements to the portion of roadway between the Windmill Creek culvert and bridge to the western boundary of Easton Club East. The representatives also requested Council consideration for the installation of street lights and a sidewalk on that portion of the road from Easton Club East to the Windmill Creek Bridge as an issue of pedestrian safety. Council advised that at the present time no funding has been designated for streetlights and sidewalks. Phase III of the road improvement project has been included in the County’s capital plan. Council discussion ensued with the representatives.
- V. Update by Talbot County Board of Health – Kathy Foster, R.N., M.S., Talbot County Health Officer – Ms. Foster briefed the Council on the following matters: (1) Cold Weather Plan – Ms. Foster outlined cold weather precautions, including wearing layered clothing, carrying a cell phone and notifying a family member or neighbor of the length of time you anticipate being out of doors; (2) Influenza Vaccine – Ms. Foster advised that Maryland reported its first case of flu in December; flu is usually most prevalent on the Eastern Shore from mid-to-late February. She stated that the Health Department has 400 doses of flu vaccine available for free on a walk-in basis from 8:00 a.m. to 4:30 p.m., Monday through Friday; (3) State Health Improvement Plan – Ms. Foster stated that in 2011 the State of Maryland instituted a statewide effort to improve the health of its citizens and to address health disparities. She noted that the State allowed individuals to vote on the various health issues of concern in their communities; those issues were then narrowed to 39 topics in five categories: ensuring healthy births, ensuring healthy social environments, reducing infectious diseases, reducing chronic diseases, and increasing access to healthcare. Ms. Foster outlined Talbot County’s strengths and challenges in the categories as compared to the baseline criteria established by the State; strengths included lower rate of Emergency Room visits for asthma; a lower percentage of low birth weights; a lower percentage of adult smokers; a lower rate of new HIV infections; a longer life span, and a higher percentage of adults receiving flu shots. Ms. Foster stated that challenges for Talbot County include more Emergency Room visits for diabetes and hypertension; a lower percentage of adults who are a healthy weight; a higher percentage of obese youth; a higher percentage of youth who have used tobacco within the past 30 days, and a lower percentage of pregnant women who have received prenatal healthcare. Ms. Foster presented statistical information by ethnicity for each of the

challenge categories. She noted the State permitted each County to decide its areas for improvement and that the Health Officers of the five counties on the Mid-Shore elected to ban together as region as the Mid-Shore Regional Health Improvement Coalition to work with Choptank Community Health System, Inc, the only federally qualified health center in the Mid-Shore Region, Chester River Hospital, Memorial Hospital at Easton and Dorchester General Hospital to develop the following priorities to address: obesity among youth; tobacco use among youth; and the number of diabetes and hypertension related visits to the Emergency Room. Ms. Foster stated that the Coalition will be applying for federal grants to conduct studies related to the priorities; the Talbot County Health Department will also independently apply for additional federal grants to work with Talbot County Public Schools, Talbot County Parks & Recreation, the Talbot County Housing Commission, Talbot County NAACP and the Talbot County Chronic Disease and Cancer Control Committee to study the issues. (4) Ms. Foster briefed the Council on the concerns of the Health Department with regard to tattoo parties, a current trend by which individuals, particularly teenagers, invite tattoo artists to various locations for the purpose of getting a tattoo. She expressed concerns that the procedures are not being done in a controlled setting by licensed tattoo artists in order to minimize the chances of infection and transfer of blood-borne pathogens; parental consent is also required for those under 18 years of age. She stated that Worcester County has a strong enforcement program with regard to tattooing, Talbot County's enforcement program is currently complaint driven. Council discussion ensued. Ms. Foster will continue to update the Council on a regular or as-needed basis.

- VI. Public Hearing on Proposed Small Wind Turbine System to be located at the Region V (Tilghman) Wastewater Treatment Plant– Prior to the public hearing, County Engineer Ray Clarke provided an overview of the proposed project, intended to reduce costs to the users of the Region V Wastewater Treatment Plant System. Mr. Clarke stated that Talbot County had received \$300,000 in grant funding and a \$300,000 low interest loan for the project from the Maryland Department of the Environment Water Quality Financing Program; the funding would provide for installation of a renewable energy facility at the Region V plant. Mr. Clarke stated that the County is also eligible to apply for a \$75,000 Maryland Energy Administration Wind Swept Grant and a Solar Energy Project Grant of up to \$25,000 for the facility. Mr. Clarke stated that the proposed wind turbine/solar panel project, which would include one 50 kW small wind turbine system and up to 50 kW in solar panel arrays, is anticipated to cost approximately \$380,000 to \$400,000 and \$50,000, respectively. Mr. Clarke provided a PowerPoint presentation of the balloon test conducted on August 31, 2011, computer simulations for the proposed project, and statistical information as to anticipated electricity usage and savings. The public was afforded an opportunity to comment on the proposal. Written comments will be accepted until Friday, January 27, 2012.
- VII. Presentation of Price Proposal for Planning and Environmental Design Services – Runway 4-22 Obstruction Removal – Mistletoe Hall Tree Survey – Easton Airport – Easton, Maryland – Mike Henry, Manager, Easton Airport – Mr. Henry requested Council approval of Airport consultant, URS' Price Proposal in the sum of \$52,482 for planning and environmental design services for a tree survey of the Mistletoe Hall property adjacent to Easton Airport; the services are on a cost plus basis. Mr. Henry stated that the survey is part of the Runway 4-22 Obstruction Removal Project at Easton Airport and is mandated by the Maryland Department of the Environment (MDE) following Talbot County's request for a non-tidal wetland permit in May 2009; the survey project is eligible for Federal Aviation Administration (FAA) and Maryland Aviation Administration (MAA) grant funding as it is required by the State of Maryland; Easton Airport's cost will be \$1,312. Mr. Henry stated that results of the survey will be used to determine whether MDE will issue the permit as well as provide additional information as to which trees are to be removed. He stated that only trees with an 8-inch caliber and which are at least of chest height will be considered for removal at this time; a licensed arborist will be on site while the survey is being conducted. Council discussion ensued. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the Price Proposal in a sum not to exceed \$52,482 without Council approval, by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan - Aye

VIII. County Manager's Report:

- A. Request from Department of Public Works – Requested Council approval to have the Department of Public Works submit grant and loan applications to the Maryland Department of the Environment Bay Restoration Fund for grant funding of projects at the following locations: Easton Point in Easton; Tricefields, Yacht Club Road and Deepwater Point Road in St. Michaels; said grant requests are in the sum of \$250,000 each; requested Council approval to submit an application to the Maryland Department of the Environment Maryland Water Quality Infrastructure Finance Program in the sum of \$2,000,000 to incorporate the Martingham area of St. Michaels into the Region II Wastewater Treatment Plant. Mr. Clarke outlined the specifics of the requests and Council discussion ensued. At Council's request, in the future, Mr. Clarke will provide detailed information as to all funding sources for anticipated projects, including whether federal and State taxpayer monies are designated for specific projects.

Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved submission of the grant applications by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis - Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan - Aye

- B. Talbot County Board and Committee Vacancies – Mr. Craig advised the Council that vacancies on the following County boards and committees had been recently advertised in *The Star Democrat*: Animal Control Board, Airport Board, Commission on the Aging, Parks & Recreation Advisory Board, and Village Center Board; the deadline for receipt of applications is February 1, 2012.

IX. Council Comments:

Mr. Hollis - No comments.

Mr. Bartlett – No comments.

Ms. Price - No comments.

Mr. Duncan - No comments.

Mr. Pack - No comments.

- X. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters; and to reconvene on Tuesday, February 14, 2012 at 12:30 p.m. in Executive Session for discussion of legal, personnel, and real estate matters, and for the legislative session at 1:30 p.m. by voting 5 – 0 as follows:

- Mr. Pack – Aye
- Mr. Hollis - Aye
- Mr. Bartlett – Aye
- Ms. Price – Aye
- Mr. Duncan - Aye

The meeting adjourned at 7:58 p.m.

XI. On Tuesday, January 24, 2012, an Executive Session of the Talbot County Council convened at 5:10 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council met in Executive Session by voting 5 - 0 as follows:

- Mr. Bartlett – Aye
- Mr. Duncan – Aye
- Mr. Hollis – Aye
- Mr. Pack – Aye
- Ms. Price – Aye

In accordance with State Article §10-508(a)(1)(i)(3)(4)(7) the purpose of the Executive Session was for discussion of personnel matters to discuss appointments to various County boards and committees and to discuss the vacancy for Golf Professional; for a legal/real estate matter for legal advice concerning possible relocation of Memorial Hospital at Easton to County-owned property and the timetable for same; for a real estate matter to discuss possible acquisition of property for a public purpose. The meeting recessed at 6:00 p.m. and reconvened at 8:05 p.m. The Executive Session ended at 10:30 p.m.

The transcript of the January 24, 2012 County Council meeting is available for review in the Office of the County Manager during regular office hours.

CASH STATEMENT 1/17/2012

BALANCE 1/10/2012	\$9,638,735.14
BANK CHARGES 12/2011	(1,448.27)
INTEREST ON ACCT 12/2011	2,787.94
UHC CLAIMS THRU 1/10/2012	(32,856.57)
RETURNED CHECKS	(570.00)
STATE BOARD OF ELECTIONS PPE 12/13&12/27/2011	(8,418.95)
STATE REPORT 12/2011	(1,705,953.55)
DEPOSITS	963,558.49
CHECKS	(1,855,994.34)
VOID CHECK NO. S 271751,273136,273655	37,830.60
BALANCE 1/17/2012	<u>\$7,037,670.09</u>

AIRPORT ACCOUNTS

NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS --

AIP-34 BALANCE 1/10/2012 \$16,346.21

	CHECKS	(10,000.00)	6,346.21
AIP-35	BALANCE 1/10/2012	\$40,106.39	
	DEPOSITS	72.00	40,106.39
	TRANS FR GEN ACCT	71.75	
	CHECKS	(2,898.75)	37,351.39
AIP36	BALANCE 1/10/2012	9,048.87	
	DEPOSITS	13.00	9,061.87
AIP37	BALANCE 1/10/2012	696.31	
	DEPOSITS	1,184.00	
	CHECKS	(1,164.38)	715.93
AIP38	BALANCE 12/20/2011	16,528.00	--
	DEPOSITS	434.00	
	TRANS FR GEN ACCT	436.70	
	CHECKS	(17,398.70)	--

AIRPORT ACCOUNTS TOTAL BALANCE \$53,475.40

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/19/2011	01/17/12	0.31%	3,000,000.00
07/19/2011	04/17/12	0.41%	4,000,000.00
07/19/2011	07/17/12	0.61%	4,000,000.00
10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.09%	13,000,000.00

TOTAL INVESTED \$39,000,000.00

PETTY CASH BALANCE \$6,800.00

GRAND TOTAL ALL FUNDS \$46,097,945.49

CASH STATEMENT 1/24/2012

<u>BALANCE 1/17/2012</u>	\$7,037,670.09
RETURNED CHECK	(5.00)
UHC CLAIMS THRU 1/17/2012	(36,958.61)
SALE&INT ON CE@TALBOT BANK	3,004,640.83
MLGIP INTEREST ON ACCT 12/2011	959.63
DEPOSIT TICKET ORDER	(218.04)
PAYROLL-FD/SS/MS WH 1/20/2012	(103,652.39)
SECUR DED	(9,164.69)

DEFERRED COMP DED	(10,127.72)
MD WH	(27,527.08)
PENSION DED	(28,303.34)
ACH TRANSFER	(12,571.75)
FLEX SPENDING ACCT	(2,492.51)
DEPOSITS	408,154.48
CHECKS	(470,889.87)
VOID CHECK NO. 273705	109.43
BALANCE 1/24/2012	<u>\$9,749,623.46</u>

AIRPORT ACCOUNTS

NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP-34	6,346.21
AIP-35	37,351.39
AIP36	9,061.87
AIP37	
BALANCE 1/17/2012	\$ 715.93
DEPOSITS	29.00
CHECKS	(621.00)
	123.93
AIP38	--
AIRPORT ACCOUNTS TOTAL BALANCE	<u>\$52,883.40</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/19/2011	04/17/12	0.41%	4,000,000.00
07/19/2011	07/17/12	0.61%	4,000,000.00
10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00

PNC-MLGIP INVESTMENTS TOTAL 0.10% 13,000,000.00

TOTAL INVESTED \$36,000,000.00

PETTY CASH BALANCE \$6,800.00

GRAND TOTAL ALL FUNDS \$45,809,306.86