



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

July 8, 2014

Present – President Corey W. Pack, Vice President Laura E. Price, Dirck K. Bartlett, Thomas G. Duncan, R. Andrew Hollis, County Manager Clay B. Stamp, County Attorney Michael Pullen and Staff Attorney Tony Kupersmith.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, July 8, 2014.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of May 27, 2014, June 3, 2014, and June 17, 2014.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of June 24, 2014, July 1, 2014, and July 8, 2014.
- IV. Presentation of Request by Blue Ribbon Commission Oversight Committee for Funding – Hilary Spence, Chairperson, Blue Ribbon Commission Oversight Committee; Gary Pearce, Executive Director, Talbot Partnership – Ms. Spence and Mr. Pearce requested Council’s consideration to provide \$15,000 for costs related to evaluating, editing, printing and distributing the 2014 *Report to the Community*. Ms. Spence stated that an annual *Report to the Community* was one of the recommendations made by the Blue Ribbon Commission established by the Council in 2006. She stated that the Blue Ribbon Commission Oversight Committee (BRCOC), whose members are appointed by the Council, was tasked with implementing the recommendations of the Blue Ribbon Commission, including reviewing data regarding rates of use and abuse of alcohol and other drugs within the Talbot County community, particularly among youth. Ms. Spence stated that funding for costs related to printing the *Report* have previously been provided by the State of Maryland and Talbot Family Network; however, those funds are no longer available. The *Report* will contain data from the national, school-based Youth Risk Behavior Survey administered to students in Talbot County Public Schools in March 2013. Mr. Pearce stated that the 2014 *Report* will update the last *Report* which was issued in 2009 and included 2007 survey data. Council discussion ensued with Ms. Spence and Mr. Pearce regarding the breakdown of costs in the funding request. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council approved funding the cost of the 2014 *Report to the Community* in a sum not to exceed \$15,000, with the understanding that the BRCOC look into reducing costs where possible, including posting the *Report* on the County’s website and various social media sites, by voting 3 – 2 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett - Aye  
Ms. Price – Nay  
Mr. Duncan – Nay

- V. Introduction of Legislation:

A BILL TO AMEND CHAPTER 172 OF THE *TALBOT COUNTY CODE* TO ESTABLISH AN ANNUAL REAL PROPERTY INVESTMENT TAX CREDIT RESERVE IN THE GENERAL FUND,

AND TO CHANGE THE DEFINITIONS OF “FULL-TIME POSITION” AND “SUBSTANTIAL INVESTMENT” TO ENHANCE ACCESS TO THE REAL PROPERTY TAX CREDIT PROGRAM FOR COMMERCIAL AND INDUSTRIAL BUSINESSES UNDER ARTICLE IV OF CHAPTER 172 was brought forward for introduction and read into the record by the Clerk. Prior to introduction, Paige Bethke, Director of the Talbot County Office of Economic Development, briefed the Council on the purpose of the proposed legislation. Ms. Bethke stated that one of the recommendations included in the long-term economic development plan for the County and Towns completed by Sage Policy Group in 2013 was to review the County’s Real Property Tax Credit which requires a \$2 million investment and the creation of 50 jobs in order to qualify for the tax credit. She stated that although created in 1999, the tax credit has never been utilized and that the Economic Development Commission, along with the marketing committee of the Commission, is recommending that the current legislation, Bill No. 737, be amended to require a \$1 million investment and the creation of 15 jobs at one and one-half times the minimum wage in order to be eligible for the tax credit. Ms. Bethke stated that Talbot County competes locally, regionally, nationally, and internationally with economic developers seeking to expand their economic bases. She stated that, in the opinion of the Economic Development Commission, the proposed amendments will provide the County with more flexibility for attraction of businesses to the county. County Attorney Mike Pullen then outlined the provisions of the proposed amendments. Council discussion ensued with Mr. Pullen. The legislation was introduced by Mr. Bartlett, Mr. Hollis, Mr. Pack, and Ms. Price as Bill No. 1288. A public hearing was scheduled for Tuesday, August 12, 2014 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND TIER MAPS FOR THE VILLAGES OF MCDANIEL, WITTMAN, ROYAL OAK, BOZMAN, AND NEAVITT was brought forward for introduction and read into the record by the Clerk. Prior to introduction, Sandy Coyman, Planning Officer provided a PowerPoint presentation and briefed the Council on the proposed legislation which would “reclassify” various lots or parcels, or portions of same located in Village Center Priority Funding Areas which are currently classified as Tier III-A or Tier IV, to Tier III-B. Mr. Coyman provided information as to which properties would be affected and outlined same on the maps of the respective villages via a PowerPoint presentation. He stated that Maryland Senate Bill 236 (SB236) provided that the mapping of counties’ growth tiers was to be based on the existing plans of local jurisdictions for growth and land preservation which reflect existing zoning, comprehensive plans and sewer service. He stated that eventually, the tier maps must be incorporated into a jurisdiction’s comprehensive plan; tiers for Talbot County have been adopted but have not been incorporated into the County’s Comprehensive Plan; the Comprehensive Plan is anticipated to be updated in fall 2014 and the tier maps will be officially incorporated at that time. Mr. Coyman stated that once the tier maps are included into a jurisdiction’s comprehensive plan, they can only be changed during the comprehensive planning process; during the interim until they are included in the Comprehensive Plan, the tiers can be changed administratively. Mr. Coyman then outlined the various tier designations and the proposed changes; emphasizing that any changes proposed to tier maps in the subject legislation, as well as the changes to tier maps approved in Bill No. 1229, as enacted, must go through the comprehensive planning process currently underway for the Village Centers; all tier maps may be amended, changed, or reconfigured to promote the public’s health, safety and welfare during the comprehensive planning process. Council members commented on the proposed legislation and discussion ensued with Mr. Pullen. The legislation was then introduced by Mr. Hollis, Mr. Pack, and Ms. Price as Bill No. 1289. A public hearing was scheduled for Tuesday, August 12, 2014 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved forwarding Bill No. 1289 to the Planning Commission for their review and recommendation prior to the public hearing on August 12, 2014 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett- Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

VI. Public Hearings:

The FY 2014-2015 Capital Enabling bills were read into the record by the Clerk and brought forward for public hearing.

A public hearing was held on Bill No. 1262, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR THE EXPANSION OF THE 911 CENTER AT THE TALBOT COUNTY OPERATIONS CENTER, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1263, A BILL TO INCREASE APPROPRIATIONS FOR IMPROVEMENTS AT THE BELLEVUE FERRY LANDING, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1264, A BILL TO AUTHORIZE AN INCREASE IN THE APPROPRIATION FOR A CAPITAL PROJECT TO MAINTAIN BLACK WALNUT POINT STONE REVETMENT, TO INCLUDE PLACEMENT OF NEW STONE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1265, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR TALBOT COUNTY'S SHARE OF THE FURNISHING AND EQUIPMENT COSTS OF THE CENTER FOR ALLIED HEALTH AND ATHLETICS AT CHESAPEAKE COLLEGE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1266, A BILL INCREASE THE APPROPRIATION FOR SHORELINE AND PARK IMPROVEMENTS AT CLAIBORNE JETTY AND THE CLAIBORNE JETTY CAUSEWAY, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1267, A BILL TO AUTHORIZE THE MAPPING AND EVALUATION OF COUNTY CULVERTS, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1268, A BILL TO AUTHORIZE THE INSTALLATION OF AN AIR CONDITIONING (HVAC) UNIT IN THE EASTON HIGH SCHOOL GYMNASIUM, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1269, A BILL TO AUTHORIZE THE RENOVATION/REPAIR OF THE EASTON HIGH SCHOOL TRACK, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1270, A BILL TO AUTHORIZE THE TALBOT COUNTY PUBLIC SCHOOLS' ONE-TO-ONE LAPTOP INITIATIVE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1271, A BILL TO AUTHORIZE THE EVALUATION OF THE MOTON SCHOOL ROOF, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1272, A BILL TO AMEND THE APPROPRIATION AND AUTHORIZE THE DESIGN OF ROOF REPLACEMENT SYSTEMS AND THE ROOF REPLACEMENT AT ST. MICHAELS ELEMENTARY AND MIDDLE/HIGH SCHOOLS, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1273, A BILL TO AUTHORIZE TALBOT COUNTY'S SHARE OF THE UPGRADE OF THE UPPER MARYLAND EASTERN SHORE RADIO SYSTEM, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1274, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR AN ADDITION TO THE TALBOT COUNTY OPERATIONS CENTER FOR THE COUNTY FACILITIES MAINTENANCE DEPARTMENT, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1275, A BILL TO AUTHORIZE A HEALTH DEPARTMENT FACILITY FEASIBILITY STUDY, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1276, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR THE RENOVATION AND REPAIRS TO FACILITIES AT THE HOG NECK GOLF COURSE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1277, A BILL TO INCREASE THE APPROPRIATION FOR IMPROVEMENTS TO THE LOWES WHARF BULKHEAD, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1278, A BILL TO INCREASE THE APPROPRIATION FOR STONE REVETMENT CONSTRUCTION AND SHORELINE IMPROVEMENTS AT NEAVITT LANDING, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1279, A BILL TO AUTHORIZE WATER CONTROL STRUCTURE REPLACEMENT AT OLD ORCHARD ROAD, TRAPPE, MARYLAND, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1280, A BILL TO AUTHORIZE THE DEVELOPMENT OF A PASSIVE PARK ON OXFORD ROAD, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1281, A BILL TO AUTHORIZE A PUBLIC LANDINGS MAINTENANCE PROGRAM, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1282, A BILL TO AUTHORIZE A CAPITAL PROJECT FOR PARKING EXPANSION AT THE TALBOT SENIOR CENTER, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1283, A BILL TO AUTHORIZE IMPROVEMENTS TO THE SHERWOOD PIER AND BULKHEAD, SHERWOOD, MARYLAND, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1284, A BILL TO AUTHORIZE THE DREDGING OF TONGERS BASIN, TILGHMAN, MARYLAND, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1285, A BILL TO DECREASE THE APPROPRIATION FOR IMPROVEMENTS TO THE TUNIS MILLS BRIDGE, and the public was afforded an opportunity to comment on the legislation.

A public hearing was held on Bill No. 1286, A BILL TO AUTHORIZE WHARF INSPECTIONS FOR COUNTY WHARVES THAT CARRY VEHICLES, and the public was afforded an opportunity to comment on the legislation.

Upon motion by Mr. Duncan, seconded by Ms. Price, Bill No. 1262 through Bill No. 1286 were brought to third reader.

The Council approved Bill No. 1262 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1262 will take effect as provided for in the legislation.

The Council approved Bill No. 1263 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1263 will take effect as provided for in the legislation.

The Council approved Bill No. 1264 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1264 will take effect as provided for in the legislation.

The Council approved Bill No. 1265 by voting 3 – 2 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Nay  
Mr. Duncan – Nay

The provisions of Bill No. 1265 will take effect as provided for in the legislation.

The Council approved Bill No. 1266 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1266 will take effect as provided for in the legislation.

The Council approved Bill No. 1267 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1267 will take effect as provided for in the legislation.

The Council approved Bill No. 1268 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1268 will take effect as provided for in the legislation.

The Council approved Bill No. 1269 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1269 will take effect as provided for in the legislation.

The Council approved Bill No. 1270 by voting 3 – 2 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Nay  
Mr. Duncan – Nay

The provisions of Bill No. 1270 will take effect as provided for in the legislation.

The Council approved Bill No. 1271 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1271 will take effect as provided for in the legislation.

The Council approved Bill No. 1272 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1272 will take effect as provided for in the legislation.

The Council approved Bill No. 1273 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1273 will take effect as provided for in the legislation.

The Council approved Bill No. 1274 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1274 will take effect as provided for in the legislation.

The Council approved Bill No. 1275 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1275 will take effect as provided for in the legislation.

The Council approved Bill No. 1276 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1276 will take effect as provided for in the legislation.

The Council approved Bill No. 1277 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1277 will take effect as provided for in the legislation.

The Council approved Bill No. 1278 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1278 will take effect as provided for in the legislation.

The Council approved Bill No. 1279 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1279 will take effect as provided for in the legislation.

The Council approved Bill No. 1280 by voting 5 – 0 as follows:



Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1280 will take effect as provided for in the legislation.

The Council approved Bill No. 1281 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1281 will take effect as provided for in the legislation.

The Council approved Bill No. 1282 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1282 will take effect as provided for in the legislation.

The Council approved Bill No. 1283 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1283 will take effect as provided for in the legislation.

The Council approved Bill No. 1284 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1284 will take effect as provided for in the legislation.

The Council approved Bill No. 1285 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1285 will take effect as provided for in the legislation.

The Council approved Bill No. 1286 by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The provisions of Bill No. 1286 will take effect as provided for in the legislation.

Bill 1287, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE REGARDING PIERS AND PIER-RELATED STRUCTURES was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Sandy Coyman, Planning Officer, gave a brief overview of the amendments as proposed by staff as a result of discussions held by the Planning Commission at various times over the past several years relating to community piers, total platform areas and launching facilities, etc. He stated that the Planning Commission reviewed the proposed legislation in November 2013 and has recommended its approval. He then outlined each of the proposed amendments and provided a comparison chart of existing County and State standards for piers and pier-related structures. Council discussion ensued with Mr. Coyman and the public was afforded an opportunity to comment on the legislation. Several members of the public also requested Council's consideration of several amendments, which they stated would, in their opinion, provide more consistency with State law where it was needed; they then outlined each of their proposed amendments and discussion ensued with the Council. Following the public hearing, the Council requested that staff provide additional information related to the matter, review the amendments proposed by the members of the public and referred Bill No. 1287 to the Planning Commission for review and recommendation at their August 6, 2014 meeting. Bill No. 1287 is eligible for vote on Tuesday, July 22, 2014.

- VII. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Members, Airport Board - Mike Henry, Manager, Easton Airport; Jack Pettit, President, Airport Board – Mr. Henry briefed the Council that the following items were underway or had been completed: (1) AIP-30 (Five-Year CIP Environmental Assessment) - Mr. Henry stated that a five-phase effort is needed to complete the Environmental Assessment; the Airport is now in the process for phase three, determination of the runway length. He stated that following the completion of phase three, a public hearing will be held once the updated information has been received from the Federal Aviation Administration (FAA) and the Airport has received an anticipated determination of a Finding of No Significant Impact (FONSI); (2) AIP-37 (Runway 4-22 Obstruction Removal) – Mr. Henry stated that the grant for AIP-37 has been closed out and the project has been rebid for the second time since no bids were received for the first bid; the bid opening is scheduled for July 14, 2014; (3) AIP-39 (Airport Terminal Apron Rehabilitation Project) – Mr. Henry stated that his office is in the process of closing the design grant for the project; the sole bidder's proposal for the design phase of the project was submitted to the FAA and has been approved; a request to submit a grant application to the FAA for funding of the construction phase will be included in the County Manager's Report; (4) Fuel Sales – Mr. Henry stated that fuel sales are the best they have been since 2011 and he anticipates the growth in sales to continue; (5) Air Traffic Control Tower – Mr. Henry stated that at

present, the Air Traffic Control Tower is seeing 700 to 800 operations per day; the new tower chief, Damian Gutberlet, recently advised that during the month of June there were 10,000 operations; average operations per month are between 3,000 to 4,000. Mr. Henry stated that a majority of the June operations can be attributed to a recent U.S. Navy contract awarded to Trident Aircraft to provide flight training to approximately 320 Midshipmen between June and September 2014; Trident is based at Easton Airport; (6) Proposal for Solar Panels at Airport – Mr. Henry stated that his office has received a request for lease of 20 acres at Easton Airport for the purpose of installing solar panels. He stated that he is in the process of coordinating approval of the request with Patuxent River Naval Air Station (Pax River) since Easton Airport is cited as one of the destinations for the Navy’s unmanned aerial vehicles from Pax River; the FAA had previously approved the proposed installation of the solar panels, upon approval by the Council; (7) Hangars – Mr. Henry stated that his office recently received a Letter of Intent from a client for the construction of four corporate hangars at the Airport; discussion as to the size of the hangars is ongoing; (8) Stream Across Airport Road - Mr. Henry stated that he had met with representatives from Midshore Riverkeeper Conservancy and Environmental Concern regarding a large and growing ditch on Airport property which crosses Airport Road near its intersection with Glebe Road; proposals include a restoration project or an additional stormwater management pond; grants will be sought for any project with regard to the ditch once the project has received FAA and Council approval; (9) Community Outreach – Mr. Henry stated that summer is a busy time for tours at the Airport, particularly among various groups touring through the Academy for Lifelong Learning; (10) Recognition of Sugar Buns – Mr. Henry stated that the restaurant at Easton Airport, Sugar Buns Café, was recently recognized as one of the “five delicious detours on the way to the beach” by the magazine, *Chesapeake Inspired*. Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting is scheduled for Wednesday, August 20, 2014 at 8:00 a.m. in the Easton Airport Conference Room; 2014 Airport Day is scheduled for Saturday, September 27, 2014 from 10:00 a.m. to 3:00 p.m.

#### VIII. County Manager’s Report:

- A. Request by Easton Airport – Requested Council approval to have Easton Airport apply for, and accept, grant funding from the Federal Aviation Administration (FAA) and the Maryland Aviation Administration (MAA) in the sum of \$672,416.28; said funding will be used for rehabilitation of the terminal apron at Easton Airport. He stated that a single bid for Bid No. 14-09 was received from David A. Bramble & Company in the sum of \$610,675.00. Mike Henry, Manager, Easton Airport, stated that Mr. Bramble’s bid had included a base bid of \$ 680,350.00 for a 21-day project and \$610,675.00 for a 7-day project; professional engineering fees for inspection of the project total \$61,741.28 for a total project cost of \$672,416.28.00. If approved, the FAA would pay for 90%; MAA 5%; and Easton Airport 5%. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council approved submission of the grant application by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett - Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- B. Roads Department Request for Contract Extension – Requested Council approval to extend the County’s contract with Asphalt Emulsion Industries, LLC to June 30, 2015 for the purpose of purchasing asphalt at last year’s price of \$2.19 per gallon; said asphalt will be used for tar and chip operations by the Roads Department in the spring of 2015; Mr. Stamp advised that the price is competitive. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council approved extension of the contract by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett - Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- C. Roads Department Request to Piggyback on State Contract for Slurry Seal – Requested Council approval to have the County Roads Department piggyback on a Maryland State Highway Administration (SHA) contract to have Slurry Pavers of Richmond, Virginia to provide slurry seal services for several streets in Rio Vista at a cost of \$1.96 per square yard; the total project is estimated to cost \$100,500. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved piggybacking on the SHA contract by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- D. Roads Department Request to Piggyback on State Contract for Line Striping – Requested Council approval to have the County Roads Department piggyback on a Maryland State Highway Administration (SHA) contract to have Denville Line Striping provide double yellow line striping services for 36.53 miles of County roadways, as necessary, at a cost of \$.85 per foot at a cost not to exceed \$32,790. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved piggybacking on the SHA contract by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- E. Bid No. 14-04, PROFESSIONAL PLANNING AND DESIGN SERVICES: OXFORD GATEWAY PARK – Requested Council approval to award Bid No. 14-04 to the low bidder, A. Morton Thomas & Associates, Inc. in the sum of \$63,600.00 for professional planning and design services for the County’s Oxford Gateway Park. Jesse Fearins, Engineer with the Department of Public Works stated that funding for the design portion of the project was outlined in Bill No. 1280 just introduced; schematic design, public input and the final design decision will take place from August 2014 through January 2015, with Phase I construction anticipated to begin in March 2015. He stated that additional phases of the project, if approved by Council, would be performed when funding becomes available. Council discussion with Mr. Fearins ensued. Mr. Stamp then amended his request to approve the award to the low bidder in the sum of \$56,400, the amount submitted by A. Morton Thomas & Associates, Inc., less Phase I construction management services; award for said services will be made upon successful completion of the design. Upon motion by Mr. Hollis, seconded by Mr. Duncan, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Mr. Duncan expressed his appreciation to Mr. Bartlett for his involvement in, and dedication to the project, on behalf of the Council.

- F. Update by Talbot County Department of Parks & Recreation – Preston Peper, Director, Talbot County Department of Parks & Recreation updated the Council on the recent installation of sport court flooring at the Talbot County Community Center in order that the facility may be utilized more fully during the summer months for sports activities and to increase revenue at the facility. He stated that the removable flooring was installed over the concrete flooring in the ice rink area to provide a safer playing surface; it is anticipated that the sport court flooring surface will be utilized for indoor lacrosse, indoor soccer, etc. in the near future as well as its current use for basketball clinics and camps. Mr. Stamp stated that a ribbon-cutting ceremony will be held in the near future; a press release announcement for the project will also be made; 90% of the cost of the flooring was funded by Program Open Space.
- G. Hog Neck Golf Course Equipment Lease-Purchase – Requested Council’s approval to enter into a lease purchase agreement with Horizon Distributors for lease of equipment at Hog Neck Golf Course; said lease will be for a term of 48 months at an annual lease payment of \$50,664 with a buy-out option at the end of the lease. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved entering into the agreement by voting 5 – 0 as follows:
- Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye
- H. Presentation of Maryland Agricultural Land Preservation Foundation (MALPF) 2015 Easement Applications – Requested Council approval to submit 14 applications to the Maryland Agricultural Land Preservation Foundation for easement purchases. Martin Sokolich, Long Range Planner, stated that the 14 properties are ranked in priority according to State and federal formulas, with the first eight applications receiving top ranking. Council had recently approved using a portion of the County’s retained preservations funds to pay for appraisals on several properties to increase the chance that those properties will be selected in the State’s “second round” for easement purchases; the remaining six applications for this year are in that category. Council discussion ensued with Mr. Sokolich. The Agricultural Preservation Advisory Board and the Planning Commission previously approved the ranking of the applications. Upon motion by Mr. Hollis seconded by Mr. Bartlett, the Council approved submittal of the 14 easement applications by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Nay  
Mr. Duncan – Aye

- I. Talbot County Animal Control Board – Requested Council approval for the reappointment of Joan Trudy Lee to a three-year term as an alternate on the Talbot County Animal Control Board as an individual having specialized knowledge or expertise relevant to the Board’s function; requested the reappointment of Dr. Elizabeth “Deidre” Callahan to a three-year term as the veterinarian representative; said terms will expire on July 1, 2017. Upon motion by Mr. Duncan, seconded by Mr. Bartlett, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- J. Talbot County Economic Development Commission – Requested Council approval for the appointment of Kelley Malone to a three-year term on the Talbot County Economic Development Commission as a representative of the Town of Easton; said term will expire June 30, 2017. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- K. Talbot County Ethics Commission – Requested Council approval of the appointment of David Webster to the Talbot County Ethics Commission; said term will complete the unexpired term of Nancy Clem and will expire on July 1, 2015. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- L. Talbot County Tourism Board – Requested Council approval for the reappointment of John Booth to a four-year term on the Talbot County Tourism Board as the Bay Hundred representative; said term will expire July 1, 2018. Upon motion by Ms. Price, seconded by Mr. Hollis, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- L. Anniversary Celebration - Talbot County Senior Center at Brookletts Place – Mr. Stamp stated that the Talbot County Senior Center at Brookletts Place will be celebrating its 5<sup>th</sup> anniversary on Monday, July 14, 2014 from 8:00 a.m. to 5:00 p.m. with an Open House at their location at 400 Brookletts Avenue in Easton.
- M. New County Website – Mr. Stamp stated that the County had recently successfully launched its new website at [www.talbotcountymd.gov](http://www.talbotcountymd.gov) which provides updated information from the Council, a calendar, and provides online registration for recreational programming and tee times at Hog Neck Golf Course.

IX. Council Comments:

Mr. Duncan - No comments.

Ms. Price – No comments.

Mr. Bartlett – No comments.

Mr. Hollis – Mr. Hollis expressed his appreciation to staff and to Mr. Stamp for his leadership, for development of the new website. He stated that the new website is very user friendly and in his opinion, is impressive and the County should be proud of it.

Mr. Pack - Mr. Pack stated that Erik Neil, Executive Director of the Academy Art Museum in Easton, has accepted a position with the Chrysler Museum of Art in Virginia and extended best wishes as he moves on. Mr. Pack congratulated his colleagues for their successful primary victories and stated that he looks forward to the general election in four months.

- X. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters, to reconvene at 5:30 p.m. for a work session with County Engineer Ray Clarke to discuss proposed legislation regarding the operation and maintenance of on-site sewage disposal systems utilizing Best Available Technologies (BAT); and to reconvene on Tuesday, July 22, 2014 at 5:00 p.m. in Executive Session for discussion of legal, personnel, and real estate matters, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis– Aye  
Mr. Bartlett - Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

The meeting adjourned at 4:35 p.m.

The transcript of the July 8, 2014 County Council meeting is available for review in the Office of

the County Manager during regular office hours.

XI. On Tuesday, July 8, 2014, an Executive Session of the Talbot County Council convened at 12:40 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council met in Executive Session by voting 5 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Duncan – Aye
- Mr. Hollis – Aye
- Mr. Pack – Aye
- Ms. Price – Aye

In accordance with State Article § 10-508 (a)(1)(i)(3)(4)(7)(8) the purpose of the Executive Session was for discussion of personnel matters to hiring process for Permits and Inspections Manager and to discuss appointments to various County boards and committees; for a legal matter for legal advice on pending litigation involving the County; and for legal/real estate matters for legal advice concerning relocation of Memorial Hospital at Easton to County-owned property and timetable for same and for legal advice concerning entering into a Memorandum of Understanding with the Maryland Department of Natural Resources for property owned by the State. The Executive Session recessed at 1:30 p.m. and reconvened at 4:45 p.m. The Executive Session ended at 5:30 p.m.

XII. Work Session – Discussion of Proposed Legislation Regarding Operaton and Maintenance of On-site Sewage Disposal Systems (OSDS) Utilizing Best Available Technology (“BAT”) – Ray Clarke, County Engineer; Bill Wolinski, Environmental Engineer – Mr. Clarke gave a presentation on the proposal for operation and maintenance of On-Site Sewerage Disposal Systems as a follow-up to the Work Session held with Council on January 8, 2013. Mr. Clarke noted that the General Assembly recently enacted House Bill 12 which made Bay Restoration Funding available for grants to reimburse inspection costs for Best Available Technology (BAT) OSDS. Grant funding is available to install the systems; after five years the property owner has the following options: independent certified service provider can be hired to conduct inspections; property owner can become licensed and certified to conduct inspections themselves; or County can inspect the system for approximately \$30/year. If the property owner fails to have the required operation and maintenance performed by one of the three options noted above, the County would then be authorized to have the work performed either directly through a County employee or by an independent service provider and to obtain reimbursement of those costs from the property owner. Discussion ensued with the public provided an opportunity to comment. Some members of the public expressed concern that mandatory inspections of the BAT OSDS by the County would be overly burdensome on property owners who either obtain certification to inspect and maintain their own BAT systems or hire an independent certified service provider to conducts inspections. Legislation will be drafted by staff for introduction by the County Council at a future date.

**CASH STATEMENT 6/24/2014**

BALANCE 6/17/2014	\$20,744,589.52
BOARD OF EDUCATION 1 <sup>ST</sup> HALF 6/2014	(1,431,737.00)
UHC CLAIMS THRU 6/17/2014	(12,781.27)
USDA RURAL DEVELOPMENT AIRPORT MTHLY BOND PYMT	(1,304.00)
USDA RURAL DEVELOPMENT RONB MTHLY BOND PYMNT	(9,478.60)
STATE ADMIN BOARD OF ELECTIONS PPE 6/10/2014	(5,031.73)
PAYROLL-FD/SS/MS WH 6/20/2014	(121,409.20)



SECU DED	(6,118.52)
DEFERRED COMP DED	(10,793.49)
MD WH	(30,116.65)
PENSION DED	(29,446.09)
ACH TRANSFER	(10,806.75)
FLEX SPENDING ACCT	(2,775.51)

DEPOSITS	387,730.84
CHECKS	(1,033,207.62)

**BALANCE 6/24/2014** **18,427,313.93**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	303.68

AIP39	BALANCE 6/10/2014	76,512.51	
	DEPOSIT	62,367.00	
	CHECKS	(69,298.89)	69,580.62

**AIRPORT ACCOUNTS TOTAL BALANCE** **69,884.30**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.05%	18,000,000.00

**TOTAL INVESTED** **\$18,000,000.00**

**PETTY CASH BALANCE** **\$8,570.00**

**GRAND TOTAL ALL FUNDS** **\$36,505,768.23**

**CASH STATEMENT 7/01/2014**

BALANCE 6/24/2014 \$18,427,313.93

POSTAGE WIRE	(3,000.00)
UHC CLAIMS THRU 6/24/2014	(67,170.56)
TRANSFER LOCAL SHARE TO AIP37	(5,057.13)

DEPOSITS	397,849.36
CHECKS	(2,846,377.27)

**BALANCE 7/01/2014** **15,903,558.33**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--	
AIP37	BALANCE 6/24/2014	303.68
	DEPOSIT	5,057.13

	CHECKS	(5,057.13)	303.68
AIP39			69,580.62
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>			<b><u>69,884.30</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.05%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$8,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$33,982,012.63</u></b>
<b><u>CASH STATEMENT 7/08/2014</u></b>			
BALANCE 7/01/2014			\$15,903,558.33
BOARD OF EDUCATION 2 <sup>nd</sup> HALF 6/2014			(1,431,736.00)
INTEGRA 7/2014			(16,360.64)
TRANSFER LOCAL SHARE TO AIP37			(5,356.13)
USDA RURAL DEVELOPMENT AP MTHLY BOND PAYMENT			(1,304.00)
UHC CLAIMS THRU 7/01/2014			(36,606.80)
PAYROLL-FD/SS/MS WH 7/03/2014			(151,103.97)
SECU DED			(6,109.08)
DEFERRED COMP DED			(11,343.49)
MD WH			(36,757.33)
PENSION DED			(30,032.16)
ACH TRANSFER			(11,031.75)
FLEX SPENDING ACCT			(3,217.71)
DEPOSITS			4,699,076.74
CHECKS			(1,469,925.17)
<b>BALANCE 7/01/2014</b>			<b><u>17,391,750.84</u></b>
<b><u>AIRPORT ACCOUNTS</u></b>			
AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP37	BALANCE 7/1/2014	303.68	
	DEPOSIT	299.00	
	DEPOSIT	5,057.13	
	CHECKS	(5,356.13)	303.68
AIP39			69,580.62
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>			<b><u>69,884.30</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>

PNC-MLGIP INVESTMENTS TOTAL	0.05%	18,000,000.00
<b>TOTAL INVESTED</b>		<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>		<b><u>\$8,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>		<b><u>\$35,470,205.14</u></b>