



TALBOT COUNTY, MARYLAND

County Council

MINUTES

June 11, 2019

Present – President Corey W. Pack, Vice President Chuck F. Callahan, Frank Divilio, Pete Leshner, Laura Price, County Manager R. Andrew Hollis, and County Attorney Anthony Kupersmith. Assistant County Attorney Mary O’Donnell was absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 11, 2019.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, April 23, 2019.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, June 4, 2019 and Tuesday, June 11, 2019.
- IV. Proclamation: Pollinator Week in Maryland– June 17-23, 2019 – The Clerk read a proclamation into the record in recognition of the role of pollination to the food supply and the importance of stewardship and protection of the various ecosystems which are homes to numerous pollinators. Upon motion by Mr. Divilio, seconded by Mr. Leshner, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

- V. Request by Talbot County Board of Education for Categorical Budget Transfer – Dr. Kelly Griffith, Superintendent, Talbot County Public Schools; Charles Connolly, Director of Finance, Talbot County Public Schools – Dr. Griffith advised the Council that the Board of Education had recently been notified by the State that it would receive an additional \$227,664 in FY2018-2019 funding to help offset expenses incurred in the General Fund by Talbot County Public Schools for necessary expansion of its Pre-K program (teacher, instructional assistant and classroom supplies). Dr. Griffith stated that the funding needs to be utilized by June 30, 2019. Mr. Connolly briefed the Council on the request for a Categorical Budget Transfer to decrease the FY2019 Budget for Instructional Salaries and Wages by \$227,664 and to increase the FY2019 Budget for Textbooks and Instructional Supplies by \$27,707; Special Education – Consortium by \$108,544; Pupil Services – Software Licensing by \$16,413; and Fixed Charges by \$75,000 in order to cover several items that were not approved in the FY2020 Budget. County Finance Director Angela Lane expressed her support for the categorical budget transfer. Upon motion by Mr. Leshner, seconded by Mr. Callahan, the Council approved the request as presented by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner - Aye

- VI. Update by Talbot County Airport Board – Micah Risher, Manager, Easton Airport – Mr. Risher briefed the Council on the following: (1) Capital Improvement Project – Mr. Risher stated that his office had recently received a Notice of Grant Award for \$5.5 million for the Runway 4/22 improvement project, including land acquisition reimbursement costs for the Talbot Business Center Property; funding is anticipated to be disbursed in October 2019; Maryland Aviation Administration and Easton Airport will each contribute \$308,595. Mr. Risher stated that other projects for Runway 4/22 improvements include the obstacle removal program and wetland mitigation program, both of which are on-going; Council discussion ensued with Mr. Risher regarding the timeframe for relocation of tenants, including the Talbot County Sheriff's Office, removal of the structure and extension of the runway. He stated that barring any disruption in funding, the building is scheduled to be razed in 2023. He also reassured citizens who may have expressed concerns that larger aircraft will land at Easton Airport once the runway extension has been completed by stating that that will NOT be the case. The extension of the runway is for safety purposes only, the load-bearing capacity of the runway will remain the same as it is at present;(2) Terminal Modernization – Mr. Risher stated that his office continues to work with several businesses regarding leasing of space in the Airport terminal – formal leases will be forthcoming; pending improvements to terminal facility include replacement of front curbing, addition of handicap accessible ramp at main doors, improved restroom accessibility and updating of the lobby; (3) Airport Operations – Mr. Risher stated that Trident Aviation is again hosting the Naval Academy Powered Flight Program (PFP) and the Air Traffic Control Tower will be transitioning to a new *Standard Terminal Automation Replacement System (STARS) FUSION* radar system; (4) Statistical Information – Mr. Risher stated that the number of operations at Easton Airport from January to May 2019 was 27,457, a 23.57% increase over the same timeframe in 2018; total fuel sales (jet fuel and AV gas) are anticipated to surpass 2018 sales by several thousand gallons; (5) Easton Airport Day – Mr. Risher stated that Easton Airport Day is scheduled for Saturday, September 21, 2019 from 10:00 a.m. to 2:00 p.m.; (6) Community Outreach - Mr. Risher stated that the Airport's Aviation Career Education (ACE) program will have a prominent role at Airport Day, partnering with the Civil Air Patrol, which is now meeting weekly in the ACE Center; the Exploring Aviation Drone Camp, will host two sessions in July, whereby children can learn to build a small drone and fly it; the Easton Middle School Summer School program, a three-week program, will have two weeks of classroom instruction with the final week at the ACE Center to tie in the instruction with their STEM program. Council discussion ensued with Mr. Risher as various items were brought forward.

VII. Introduction of Administrative Resolution:

A RESOLUTION TO ADJUST FUEL FACILITY, FUEL FLOWAGE, AND SELF-FUELER FEES AT THE EASTON AIRPORT IN ACCORDANCE WITH RECOMMENDATIONS IN THE *2018 AIRPORT BUSINESS PLAN UPDATE FOR EASTON/NEWNAM FIELD AIRPORT* PREPARED BY AIRPORT BUSINESS SOLUTIONS was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Micah Risher, Manager, Easton Airport stated that it had been 10 years since the subject fees had been adjusted and that doing so was one of the recommendations made by industry consultant, Airport Business Solutions, in a 2018 update of the Airport's business plan. Council discussion ensued with Mr. Risher. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the administrative resolution by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

VIII. Public Hearings:

Resolution No. 274, A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF A PORTION OF THE BELLEVUE LANDING WHARF, LOCATED AT 5536 BELLEVUE ROAD, ROYAL OAK, MARYLAND 21662, TO OBFY, INC., WHICH OPERATES THE HISTORIC OXFORD-BELLEVUE FERRY, FOR A TERM OF FIVE (5) YEARS WITH UP TO FIVE (5) ONE YEAR (1-YEAR) RENEWAL TERMS FOR GOOD AND VALUABLE CONSIDERATION, BUT NO MONETARY CONSIDERATION, INCLUDING THE OBLIGATION TO RUN THE FERRY SEASONALLY FOR THE BENEFIT OF THE PUBLIC AND TO MAINTAIN THE FERRY SLIP IN GOOD REPAIR

Resolution No. 275, A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY ONE HUNDRED (100) SQUARE FEET OF SPACE INSIDE THE TERMINAL AT THE EASTON AIRPORT, 29137 NEWNAM ROAD, EASTON, MARYLAND 21601, TO EASTON JET SERVICE, LLC, FOR A TERM OF ONE (1) YEAR WITH BASE RENT OF THREE HUNDRED TWENTY-TWO DOLLARS AND NINETY-ONE CENTS (\$322.91) PER MONTH WITH THE RIGHT TO RENEW FOR UP TO FIVE (5) ADDITIONAL ONE (1) YEAR TERMS

Bill No. 1412, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO REVISE COTTAGE INDUSTRY TRUCK WEIGHT LIMITS ON CERTAIN ROADWAYS

Bill No. 1413, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO ESTABLISH THAT THE BUILDING INSPECTOR CONDUCTING SHORT TERM RENTAL INSPECTIONS MUST BE INTERNATIONAL CODE COUNCIL CERTIFIED; TO CLARIFY THE PROCESS FOR PROVIDING NOTICE OF NEW LICENSE HEARINGS; TO MAKE THE DEFINITION OF “SHORT TERM RENTAL” CONSISTENT WITH THE OPERATING GUIDELINES FOR SHORT TERM RENTALS SET FORTH IN SECTION 190-33.20, WHICH PROVIDE FOR A THREE NIGHT MINIMUM STAY; AND, TO MAKE CERTAIN GRAMMATICAL CHANGES FOR EASE OF READING

Bill No. 1414, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO CLARIFY SITE PLAN STANDARDS FOR PARKING, DRIVEWAYS, AND APPROVALS FOR CHANGE IN USE

Bill No. 1415, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO AUTHORIZE VERTICAL EXPANSION OF NONCONFORMING BUILDINGS AS TO SETBACKS WITHOUT A VARIANCE AND AS TO LOT COVERAGE WHERE CERTAIN CRITERIA ARE MET, INCLUDING THAT FOR A BUILDING WITHIN A SETBACK IT IS NO CLOSER TO THE PROPERTY LINE THAN THE EXISTING WALLS

Bill No. 1416, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO ADD “MARINE EQUIPMENT SERVICES AND REPAIR” TO THE TABLE OF LAND USES AND TO ESTABLISH MINIMUM PARKING REQUIREMENTS FOR SUCH USE

and

Bill No. 1417, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO AMEND THE DEFINITION OF “CONTRACTING, BUILDING TRADE AND CONSTRUCTION” TO INCLUDE “OUTDOOR MAINTENANCE AND

LANDSCAPE SERVICES” AND TO ELIMINATE THE DEFINITION OF “CONTRACTING, PROPERTY MAINTENANCE AND LANDSCAPE”

were read into the record by the Clerk and brought forward for public hearing. Prior to the public hearings, Ms. Price offered an amendment to Bill No. 1413 to add the words “with delivery confirmation” to §190-63 Short-Term Rental Licenses and Review Board, § I.4. Council discussion ensued with Planning Officer, Mary Kay Verdery, who stated that the Planning Commission, at its regularly scheduled meeting on Wednesday, June 5, 2019 had voted 3 – 0 to recommend to the Council that they approve Bill No. 1413, noting their opinion that a first class mailing of the second notice, without confirmation or receipt, is adequate. Council discussion again ensued with Ms. Verdery. Upon motion by Ms. Price, seconded by Mr. Leshner, the Council approved the amendment by voting 5 - 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

The public was afforded an opportunity to comment on the resolutions and any of the legislation brought forward for public hearing, and the amendment to Bill No. 1413.

At Mr. Leshner’s request, Planning Officer, Mary Kay Verdery, outlined a recommendation approved 3 – 0 by the Planning Commission for Bill No. 1415 which would require the minor variance process for vertical expansions within property line setbacks. Ms. Verdery stated that she concurred with the Planning Commission’s recommendation and requested a determination by the Office of Law as to whether the amendment would be substantive. Upon motion by Mr. Leshner, seconded by Ms. Price, the Council approved an amendment to Bill No. 1415 as recommended by the Planning Commission by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

County Attorney Anthony Kupersmith then read the amendment into the record and stated that it was the opinion of the Office of Law that the amendment was substantive; therefore the public hearing cannot move forward and must be re-advertised with the title of the legislation reflecting the changes as outlined in the amendment. A public hearing on Bill No. 1415, as amended, was scheduled for Tuesday, July 9, 2019 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

Ms. Price stated that she wished to introduce an amendment to Bill No. 1412, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO REVISE COTTAGE INDUSTRY TRUCK WEIGHT LIMITS ON CERTAIN ROADWAYS, which would change § 190-33.5 B.10 (c) to read as follows: On any single day, no more than 10 truck trips may be generated by the cottage industry, excluding employees’ commuter vehicles arriving at or leaving the site with no more than four trips by trucks with GVWR of 10,000 pounds or more.

the amendment was seconded by Mr. Leshner. The Council approved the amendment to Bill No. 1412 by voting 3 – 2 as follows:

Mr. Pack – Aye
Mr. Divilio – Nay
Mr. Callahan – Nay
Ms. Price – Aye
Mr. Leshner – Aye

At Council's request, the record on Bill No. 1412 will remain open. A continuation of the public hearing on Bill No. 1412, as amended, was scheduled for Tuesday, July 9, 2019 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

Council discussion again ensued with regard to Bill No. 1413, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) TO ESTABLISH THAT THE BUILDING INSPECTOR CONDUCTING SHORT TERM RENTAL INSPECTIONS MUST BE INTERNATIONAL CODE COUNCIL CERTIFIED; TO CLARIFY THE PROCESS FOR PROVIDING NOTICE OF NEW LICENSE HEARINGS; TO MAKE THE DEFINITION OF "SHORT TERM RENTAL" CONSISTENT WITH THE OPERATING GUIDELINES FOR SHORT TERM RENTALS SET FORTH IN SECTION 190-33.20, WHICH PROVIDE FOR A THREE NIGHT MINIMUM STAY; AND, TO MAKE CERTAIN GRAMMATICAL CHANGES FOR EASE OF READING, as amended; specifically with regard to the timeframe for the second notification to property owners for short term rental license hearings. At Council's request, the Short-Term Rental Review Board will review the matter with staff and make recommendations to Council for their consideration. The record on Bill No. 1413 will remain open. A continuation of the public hearing on Bill No. 1413, as amended, was scheduled for Tuesday, July 9, 2019 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

Upon motion by Mr. Leshner, seconded by Ms. Price, Resolution No. 274, was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of the resolution was waived. Upon motion by Mr. Leshner, seconded by Ms. Price, the Council approved Resolution No. 274 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

Resolution No. 274 is effective immediately.

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Upon motion by Mr. Callahan, seconded by Ms. Price, Resolution No. 275 was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Lesher – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of the resolution was waived.

The Council approved Resolution No. 275 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Lesher – Aye

Resolution No. 275 is effective immediately.

Upon motion by Ms. Price, seconded by Mr. Lesher, Bill No. 1416 was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Lesher – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of the legislation was waived.

The Council approved Bill No. 1416 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Lesher – Aye

Bill No. 1416 will take effect as provided for in the legislation.

Upon motion by Ms. Price, seconded by Mr. Lesher, Bill No. 1417 was brought to third reader with the Council voting 4 – 1 as follows:

Mr. Pack – Aye
Mr. Divilio – Nay
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Lesher – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of the legislation was waived. The Council approved Bill No. 1417 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Lesher – Aye

Bill No. 1417 will take effect as provided for in the legislation.

Proposed Federal Funding Assistance Projects from the U.S.D.A. for planning and construction of the following projects for Talbot County:

- Tilghman Island Region V WWTP BNR/ENR Upgrade/Feasibility Study
Study to include evaluation of:
 - a. Bay Hundred Public Sewer Connection Project
 - b. St. Michaels Region II WWTP Expansion
- St. Michaels Region II WWTP Equipment Upgrades
- Sanitary Districts I and II Pump Station Improvements
- Talbot County Community Center Sewer Connection Project
- Ferry Point Marina Public Sewer Connection Project
- Bozman and Neavitt Public Sewer Connection Project
- Fairbank and Bar Neck Public Sewer Connection Project

were brought forward for public hearing as required by U.S.D.A. Rural Development when seeking grant funding. Prior to the public hearing, County Engineer Ray Clarke outlined each of the proposed projects and the public was provided an opportunity to comment. No further action is required by Council.

IX. Eligible for Vote:

Resolution No. 272, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO ADD OR MODIFY THE FOLLOWING CAPITAL PROJECTS FOR TALBOT COUNTY FISCAL YEAR 2020: ADD NEW CAPITAL PROJECT IN THE AMOUNT OF \$22.32 MILLION FOR SEWER EXTENSION TO BOZMAN AND NEAVITT; ADD NEW CAPITAL PROJECT IN THE AMOUNT OF \$6 MILLION FOR INDIVIDUAL PUMP STATION AND MAJOR PUMP STATION IMPROVEMENTS IN THE REGION I (UNIONVILLE, TUNIS MILLS, AND COPPERVILLE) AND REGION II (ROYAL OAK, NEWCOMB, BELLEVUE, AND ST. MICHAELS) SEWER SERVICE AREAS; ADD NEW CAPITAL PROJECT IN THE AMOUNT OF \$2 MILLION FOR SEWER EXTENSION FROM THE REGION V TILGHMAN ISLAND WASTEWATER TREATMENT PLANT TO SERVE THE VILLAGES OF BAR NECK AND FAIRBANK; MODIFY EXISTING CAPITAL PROJECT BY ADDING UP TO \$2 MILLION FOR PHASE V ROAD AND SEWER IMPROVEMENTS TO THE REGION II ST. MICHAELS WASTEWATER TREATMENT PLANT; ADD A NEW CAPITAL PROJECT IN THE AMOUNT OF \$1.5 MILLION FOR DESIGN OF A SEWER SYSTEM TO SERVE THE FERRY POINT MARINA AREA; ADD NEW CAPITAL PROJECT IN THE AMOUNT OF \$550,000 FOR BELT FILTER PRESS SYSTEM REPLACEMENT AT THE REGION II ST. MICHAELS WASTEWATER TREATMENT PLANT; ADD A NEW CAPITAL PROJECT IN THE AMOUNT OF \$250,000 FOR ENGINEERING, DESIGN, AND PERMITTING TO SUPPORT EXTENSION OF SEWER FROM THE TOWN OF EASTON WASTEWATER TREATMENT PLANT

TO THE TALBOT COUNTY COMMUNITY CENTER; AND, ADD NEW CAPITAL PROJECT IN THE AMOUNT OF \$150,000 FOR A WASTEWATER FEASIBILITY STUDY AT THE REGION V TILGHMAN ISLAND WASTEWATER TREATMENT PLANT, was read into the record by the Clerk and brought forward for vote. Prior to the vote, County Engineer, Ray Clarke, stated that the Public Works Advisory Board, at its regularly scheduled meeting on Wednesday, April 3, 2019, voted 4 – 0 to recommend that the Council approve the resolution. He stated that along with the recommendation for approval, the Public Works Advisory Board had requested that Mr. Clarke contact the Town of Trappe regarding plans they may be proposing for their wastewater treatment system. He stated that the Planning Commission, at its regularly scheduled meeting on Wednesday, June 5, 2019, had voted 3 – 0 that Resolution No. 272 was consistent with the Comprehensive Plan and to recommend that Council approve the resolution. Upon motion by Ms. Price, seconded by Mr. Leshner, Resolution No. 272 was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of Resolution No. 272 was waived. The Council approved Resolution No. 272 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

Resolution No. 272 is effective immediately.

Resolution No. 273, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO ADD THE FOLLOWING TOWN OF EASTON CAPITAL PROJECTS FOR FISCAL YEAR 2020: ADD A NEW CAPITAL PROJECT IN THE AMOUNT OF \$2,806,000 FOR THE RELOCATION OF THE WINDMILL WASTEWATER PUMP STATION; AND, ADD A NEW CAPITAL PROJECT IN THE AMOUNT OF \$2,267,000 FOR THE REPLACEMENT OF THE WINDMILL WASTEWATER FORCE MAIN, was read into the record by the Clerk and brought forward for vote. Prior to the vote, County Engineer, Ray Clarke, stated that the Public Works Advisory Board, at its regularly scheduled meeting on Wednesday, April 3, 2019, voted 4 – 0 to recommend that the Council approve Resolution No. 273. He stated that the Planning Commission, at its regularly scheduled meeting on Wednesday, June 5, 2019, had voted 3 – 0 that Resolution No. 273 was consistent with the Comprehensive Plan and to recommend that Council approve the resolution. Upon motion by Mr. Callahan, seconded by Mr. Leshner, Resolution No. 273 was brought to third reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

Upon motion by Ms. Price, and no objection by the Council, a full reading of Resolution No. 273 was waived. The Council approved Resolution No. 273 by voting 5 – 0 as follows:

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Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

Resolution No. 273 is effective immediately.

X. County Manager’s Report:

- A. Request from Department of Parks and Recreation – Requested Council approval to utilize up to \$20,000 in Contingency funds for the purchase of 300 chairs and racks for the Talbot County Community Center from Trident to replace the 15-year old chairs currently in use. County Manager Andy Hollis stated that Contingency funds are available. Upon motion by Mr. Divilio, seconded by Mr. Callahan, the Council approved purchase of the chairs as outlined by voting 4 – 1 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Nay
Mr. Leshner – Aye

- B. Talbot County Planning Commission – Requested Council approval for the reappointment of Lisa Ghezzi to the Talbot County Planning Commission to complete the unexpired term of Michael “Mike” Sullivan who recently passed away; said term will expire at midnight on December 2, 2022. Upon motion by Ms. Price, seconded by Mr. Leshner, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner – Aye

XI. Council Comments:

Mr. Divilio – No comments.

Mr. Callahan - Mr. Callahan stated that on Sunday night he had attended the vigil at the YMCA and that, in his opinion, President Pack had done a really good job of speaking to the community about the tragic situation. He expressed his condolences to the Cassidy family and offered the Council’s assistance to the family. Mr. Callahan stated that, on a more positive note, he had attended the ribbon-cutting on Monday at the new YMCA in St. Michaels. He expressed his appreciation to Mr. Pack for his involvement in the project, and to Childlene Brooks for coming to the Council and wanting to put a senior center in the YMCA, He stated that, in his opinion, it was a big move for the County and probably a new way for Maryland to learn from what we were doing. Mr. Callahan concluded his comments by stating that he was

proud of the Senior Center being in St. Michaels and stated that, in his opinion, we definitely need it, and anything that we could do to help them, he is happy to do.

Mr. Leshner - Mr. Leshner concurred with Mr. Callahan's comments and stated that in less than 24 hours, we came together twice as a community; first in a show of support, prayer and collective resilience at the Easton YMCA at the vigil for Mr. Cassidy who lost his life there; then yesterday as we celebrated the opening of the Perkins Family YMCA and the Talbot County Senior Center in St. Michaels. He stated that, in his opinion, between the events it was a real roller coaster. He expressed his appreciation to all those who had worked to make both events possible and to those who had spoken, in his opinion, with genuine feeling at the events, including Council President Pack.

Ms. Price - Ms. Price concurred with Mr. Leshner's comments. She stated that she lives in that neighborhood and, in her opinion, had the attacker not had a medical emergency, he could have come running through the neighborhood; luckily, because of the medical emergency, he was able to be apprehended quickly by law enforcement. She expressed her appreciation to law enforcement and Emergency Services staff who had to deal with the situation. She stated that although they deal with a lot, fortunately it is not very often that they deal with something as violent and gruesome as the recent event. She offered prayers for healing to the Cassidy family and all those involved in and affected by, the incident. Ms. Price stated that she had attended the ribbon-cutting ceremony for the YMCA and Talbot County Senior Center in St. Michaels. She stated that, in her opinion, it is a whole new model and she had received calls from several friends from other counties inquiring how the partnership worked and whether the County provides any money to the YMCA. Ms. Price stated that the County sent letters of support and provided assistance with grants; however, the YMCA raised their own funds. She reiterated her previous statement that it is a new model, and in her opinion, Talbot County is a trendsetter on several things, including Project Purple. Ms. Price concluded her comments by stating that she thinks it is wonderful that the rest of the state takes notice of Talbot County's ideas and wants to copy them.

County Manager Andy Hollis commended Jessica Morris, Assistant County Manager, for her handling of the grants which resulted in significant grant funding being awarded to the YMCA/Bay Hundred Senior Center project.

Mr. Pack - Mr. Pack stated that a lot was happening in Talbot County and, in his opinion, tonight's meeting had touched on a little bit of everything, from the Board of Education's transferring of funds to Special Education and Pre-K to address those needs, to hearing from the Airport Manager that monies from the FAA will be forthcoming and we will have to start moving tenants out of the Talbot County Business Center since the building will be coming down. He commented on the sewer projects outlined by Mr. Clarke, including extension of sewer to the Community Center, which are going to take a lot of time and money to get underway. Mr. Pack congratulated Ms. Lisa Ghezzi for having been appointed to the Planning Commission, and thanked her for submitting her name for consideration. He stated that, in his opinion, it is a great time to be a part of this community and that, as Mr. Leshner had alluded to, it is almost a tale of two cities – from the candlelight vigil at the YMCA in Easton for the Cassidy family to the joyous ribbon-cutting in St. Michaels for the YMCA and Senior Center project,

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which shows the resiliency of the community. Mr. Pack reiterated several comments he had made at the vigil that the community should not forget the Andre Jefferson family and that although what he is accused of is absolutely horrible, his grandparents are also suffering the horror of the realization that their grandchild could commit such a heinous act. He stated that that none of us wants to be put in such a position and that even as we ask ourselves what we missed, what actions should we have taken, we should keep that family in prayer as well. Mr. Pack concluded his comments by reading the inscription on a brick he had received from YMCA: Perkins Family YMCA and Bay Hundred Senior Center Grand Opening – June 10, 2019, and a quote from Mr. Bob Perkins – *“Do all the good you can in all the ways you can to all the people you can and every place you can at all times you can and as long as you can.”*

- XII. Upon motion by Mr. Callahan, seconded by Mr. Leshner, the Council voted to adjourn and to reconvene on Tuesday, June 18, 2019 at 4:30 p.m. for a meeting with Michael Sanderson, Executive Director, Maryland Association of Counties (MACo) and to reconvene on Tuesday June 25, 2019 at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the statement for closing the meeting and for the regularly scheduled meeting at 6:00 p.m. by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Divilio – Aye
Mr. Callahan – Aye
Ms. Price – Aye
Mr. Leshner - Aye

The meeting recessed at 8:56 p.m.

The transcript of the June 11, 2019 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

XIII. Summary of Closed Session Held on Thursday, May 30, 2019:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 2:00 p.m. to 6:00 p.m.
Place of closed session: County Council Conference Room
Purpose of the closed session: To consider appointments to various Boards and Commissions as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Divilio, Leshner, Pack
Members opposed: None
Abstaining: Callahan (absent for entire meeting), Price (absent for closing vote)

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Statutory authority	Persons present	Action taken
Discuss appointments to various County boards and committees	GP § 3-305(b)(1)	Frank Divilio, Pete Leshner, Corey Pack, Laura Price	None

XIV. Summary of Closed Session Held on Tuesday, June 11, 2019.

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:35 p.m. to 6:00 p.m.
 Place of closed session: County Council Conference Room
 Purpose of the closed session: To consider certain personnel matters, to receive legal advice, and to discuss pending or potential litigation as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Divilio, Leshner, Pack, Price
 Members opposed: None
 Abstaining: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Statutory authority	Persons present	Action taken
Discuss appointments to various County boards and committees	GP § 3-305(b)(1)	All 5 Council members, Andy Hollis, Jessica Morris, Anthony Kupersmith, Mary O'Donnell	None
Discuss personnel matter regarding Administrative Services	GP § 3-305(b)(1)	Same as above	None
Discuss personnel matter regarding Economic Development and Tourism	GP § 3-305(b)(1)	Same as above	Job offer approved
Discuss personnel matter regarding Department of Public Works	GP § 3-305(b)(1)	Same as above	Job to be advertised; two vacant positions consolidated into one
Discuss personnel matter regarding Department of Planning and Zoning	GP § 3-305(b)(1)	Same as above	None
Receive legal advice and discuss pending/potential litigation regarding Verizon	GP §§ 3-305(b)(7) and (8)	Same as above	Settlement offer approved

Minutes – June 11, 2019

Receive legal advice and discuss pending/potential litigation regarding Open Meetings Act	GP §§ 3-305(b)(7) and (8)	Same as above	Direction on response to complaint
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- XV. Work Session on Ferry Point – Review of Preliminary Engineering Report – Proposed Sewer Extension Project – The County Council held a work session with staff on Thursday, May 30, 2019 at 2:30 p.m. in the Bradley Meeting Room to discuss the feasibility of various options for extension of sewer to the Ferry Point Area in Trappe, including a community-based system, going under the Choptank River to the City of Cambridge, or connection to the Town of Trappe’s wastewater treatment system. Mr. Pack provided a brief history of prior discussions on the proposed project and costs for same as provided by BayLand Consultants utilizing the Preliminary Engineering Report (PER) prepared by Rauch, Inc. in 2016. He stated that, at Council’s direction, County staff was asked to review the proposals submitted and to provide additional information on the large price variances between the two proposals. County Engineer, Ray Clarke, briefed the Council on the proposed number of businesses and/or residential properties to be connected, and USDA Rural Development requirements for submission of applications grant funding. Mr. Rauch provided information on estimated monthly costs to property owners once connected. The public was afforded an opportunity to comment on the proposed sewer extension. Council will continue to review the options as more data is provided by staff.
- XVI. Work Session on Proposed Revisions to Talbot County Employee Handbook – The Council held a work session with Cheril Thomas, Director of Administrative Services at 2:30 p.m. in the Bradley Meeting Room to review proposed changes to the Employee Handbook. Ms. Thomas stated that the proposed changes are a compilation of changes since the handbook was last updated in 2014, including mandated changes by the State and/or federal government. Ms. Thomas reviewed each of the topics proposed for change and Council discussion ensued. The Employee Handbook will be scheduled for consideration for approval at an upcoming Council meeting.
- XVII. Work Session for Update on Department of Parks & Recreation – The Council held a work session with Preston Peper, Director, Talbot County Department of Parks & Recreation and Emily Gilmer, Recreation Manager, Talbot County Department of Parks & Recreation on Tuesday, June 11, 2019 at 3:45 p.m. in the Bradley Meeting Room. The purpose of the work session was to provide an update on projects planned, in progress or recently completed at the County’s public landings and at the County’s parks, including Oxford Conservation Park, and the Frederick Douglass Park on the Tuckahoe. Cassandra Vanhooser, Director, Department of Economic Development and Tourism briefed the Council on plans under consideration by the State Department of Natural Resources to extend Rails to Trails from Easton to Cordova along the former Clayton (DE) Rail Line. DNR is requesting consideration of a letter of support from Talbot County for a Feasibility Study. Mr. Peper stated that the biking and walking path would tentatively begin on Klondike Road, utilizing property owned on that road as a parking area. Mr. Peper then briefed the Council on current marketing initiatives regarding programming offered by Parks & Recreation, cited the various community organizations which partner with Parks & Recreation and provided budget information for 2013 through 2018. Council discussion ensued with Mr. Peper and Ms. Gilmer as various matters were brought forward. The Department of Parks & Recreation will continue to update the Council on a regular basis or as needed.

CASH STATEMENT 6/04/2019

BALANCE 5/28/2019

5,288,995.09

Minutes – June 11, 2019

TOTAL ADP PAYROLL PPE 5/17/2019	(633,878.93)
DEFERRED COMP DED PPE 5/17/2019	(17,010.87)
PENSION DED PPE 5/17/2019	(37,393.41)
SECU DED PPE 5/17/2019	(3,380.68)
DEFERRED COMP PPE 5/17/2019 PLAN 401(A)	(5,330.58)
CIGNA CLAIMS THRU 5/28/2019	(100,510.63)
RETIREMENT GIFT CARD D. DEVENYNS	(250.00)
TRANSFER FROM MLGIP TO CASH ACCOUNT	2,500,000.00
ENTERPRISE VEHICLE LEASE/FEBRUARY 2019	(1,774.29)
ENTERPRISE VEHICLE LEASE/MARCH 2019	(1,814.29)
ENTERPRISE VEHICLE LEASE/APRIL 2019	(1,774.29)
ENTERPRISE VEHICLE LEASE/MAY 2019	(3,072.48)
DEPOSITS	842,280.38
CHECKS	(517,119.76)

BALANCE 6/04/2019 7,307,965.26

AIRPORT ACCOUNTS

AIP 42 0.00

AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		2.41%	20,500,000.00
1880 BANK			10,078,055.93

Minutes – June 11, 2019

TOTAL INVESTED **30,578,055.93**

PETTY CASH BALANCE **15,570.00**

GRAND TOTAL ALL FUNDS **37,901,591.19**

CASH STATEMENT 6/11/2019

BALANCE 6/4/2019 7,307,965.26

TOTAL ADP PAYROLL PPE 5/31/2019 (15,146.56)

DEFERRED COMP DED PPE 5/31/2019 (990.00)

PENSION DED PPE 5/31/2019 (758.37)

CIGNA CLAIMS THRU 6/03/2019 (16,128.28)

ELECTION BOARD PPE 4/23/19 & 5/7/19 (17,089.25)

BOARD OF EDUCATION 05/2019 (3,319,812.00)

STATE REPORT 5/2019 (38,668.09)

JUNE 2019 RETIREE HEALTH INS PLAN #727 (26,466.34)

USDA/RD MTHLY BOND PYMT #97-08 (1,304.00)

DEPOSITS 6,317,103.99

CHECKS (1,526,208.10)

BALANCE 6/11/2019 **8,662,498.26**

AIRPORT ACCOUNTS

AIP 42 0.00

Minutes – June 11, 2019

AIRPORT ACCOUNTS TOTAL BALANCE **0.00**

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		2.39%	20,500,000.00
1880 BANK			10,078,055.93
TOTAL INVESTED			<u>30,578,055.93</u>
PETTY CASH BALANCE			<u>15,570.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>39,256,124.19</u>