



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

June 12, 2018

Present – President Jennifer L. Williams, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis and Assistant County Attorney Mary O’Donnell. Vice President Corey W. Pack, Council Member Dirck K. Bartlett and County Attorney Anthony Kupersmith were absent.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 12, 2018.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, May 22, 2018.

Mr. Bartlett arrived at 4:06 p.m.

- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, June 5, 2018 and Tuesday, June 12, 2018.

Mr. Pack arrived at 4:10 p.m.

- IV. Presentation of Certificates of Recognition to Pam Clay, Supervisor, Career and Technology Education, Talbot County Public Schools and Career Pathway Initiative Partners – Prior to presentation of the certificates of recognition, Kelly Griffith, Superintendent, Talbot County Public Schools, briefed the Council on Pam Clay’s 41-year career with Talbot County Public Schools, including her work on implementation of the Career Pathway Initiative. Dr. Griffith stated that the program began as a means to provide students, particularly first generation college students and those who were unsure of a career path they might want to follow, with opportunities to explore various careers. She stated that Talbot County Public Schools initially partnered with the various Rotary clubs in the county to assist the students with becoming more aware of what the community had to offer with regard to businesses and job opportunities. She stated that each year, students in the 10<sup>th</sup> grade are selected for the program and attend a career fair in which various businesses participate. Ms. Clay stated that students already participating in the program serve as CTE ambassadors, providing information to the incoming students on the value of the program, the industry certifications and college credits available, and the plans for their own career pathway. She stated that representatives of Chesapeake College are also in attendance at the career fair to speak about dual enrollment and career paths. She stated that the program also includes interview role playing and development of resumes. Ms. Clay stated that there has been an increase in the number of students interested in the career pathway program. Following the career fair, program participants shadow at several job sites and are given a tour of Chesapeake College. Ms. Williams read the certificates of commendation to the Career and Technology Education partners into the record and Mr. Callahan presented certificates of commendation to partner agencies, including: Chesapeake College, Easton Rotary, St. Michaels Rotary, Talbot Mentors, Tidewater Rotary, and YMCA of the Chesapeake. The Clerk then read the certificate of commendation for Ms. Clay into the record and Mr. Callahan presented same to her. Ms. Clay and the partnership recently received the Career and Technology Education *Award of Excellence* from the Maryland State Department of Education. Council discussion ensued with representatives of the various organizations in attendance.

- V. Update by Maryland Environmental Service – Steve Tomczewski, Program Director, Environmental Operations, Maryland Environmental Service (MES) - Mr. Tomczewski provided the Council with information on activities at the former Mid-Shore Regional Landfill in Talbot County (Mid-Shore I) for the timeframe October 2017 through March 2018. The information included tonnage of trash and other materials received at both Mid-Shore I and Mid-Shore II in Ridgely, Caroline County. He stated that the increase in volume of material being received at the facilities is a sign of economic growth. He stated from October 17, 2017 to March 18, 2018, 62,186,000 cubic feet of landfill gas at Mid-Shore I had been sold to Easton Utilities; the \$29,440.69 in revenue generated from the sale of gas produced at the facility goes toward closure costs for Mid-Shore I. With regard to Mid-Shore II, Mr. Tomczewski stated that placement of waste is ongoing in Cell 2, as is the next installation of landfill gas piping; wetland mitigation continues on the Ackerman farm adjacent to the Holly Road Homeowner Drop-off site; it is anticipated that the wetlands site will be operating within the next two years, satisfying permit conditions. He stated that Mid-Shore Recycling has completely transitioned from igloos to loader cans at its recycling sites. Mr. Tomczewski concluded his comments by inviting the Council to attend the regional Solid Waste Association of North America (SWANA) large equipment truck rodeo on June 21<sup>st</sup> and June 22<sup>nd</sup> from 8:00 a.m. to Noon. Council discussion ensued with Mr. Tomczewski as various items were brought forward. Maryland Environmental Service will continue to update the Council on a regular or as-needed basis.

VI. Introduction of Administrative Resolution:

A RESOLUTION OF TALBOT COUNTY, MARYLAND (THE “COUNTY”), AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS IN A PRINCIPAL AMOUNT NOT EXCEEDING ONE MILLION FOUR HUNDRED FIFTY TWO THOUSAND DOLLARS (\$1,452,000) PURSUANT TO THE AUTHORITY OF BILL NO. 1384 ENACTED BY THE COUNTY COUNCIL OF TALBOT COUNTY ON MARCH 27, 2018 (THE “PUBLIC LOCAL LAW”), SECTIONS 19-207 AND 19-301, *ET SEQ.* OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME, AS AMENDED) (THE “ENABLING ACT”) AND SECTION 623 OF THE CHARTER OF TALBOT COUNTY, MARYLAND (THE “CHARTER”), THE BONDS, TO BE DESIGNATED “TALBOT COUNTY ST. MICHAELS WASTEWATER SYSTEM CONSOLIDATED PUBLIC IMPROVEMENT BONDS”, THE NET PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING REHABILITATION IMPROVEMENTS TO CERTAIN WASTEWATER FACILITIES LOCATED WITHIN THE COUNTY AS MORE PARTICULARLY DESCRIBED HEREIN, TOGETHER WITH FINANCING OR REFINANCING OF THE ACQUISITION OF ALL NECESSARY PROPERTY RIGHTS AND EQUIPMENT, AND RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING AND ENGINEERING EXPENSES; PRESCRIBING THE FORM AND TENOR OF THE BONDS AND THE TERMS AND CONDITIONS FOR THE ISSUANCE AND SALE THEREOF AT PRIVATE SALE TO THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, UNITED STATES DEPARTMENT OF AGRICULTURE (“USDA”); AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO ONE OR MORE BONDS; PROVIDING FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; COVENANTING TO LEVY AND COLLECT ALL TAXES NECESSARY TO PROVIDE FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, SUBJECT TO THE LIMITATION SET FORTH IN SECTION 614 OF THE COUNTY CHARTER; AND GENERALLY RELATING TO THE ISSUANCE, SALE AND DELIVERY OF THE BONDS, was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Angela Lane, Finance Director, stated approval of the administrative resolution is required in order for the County to borrow \$1,452,000 from the United States Department of Agriculture (USDA) - Rural Development; that sum, along with \$3,743,000 in USDA grants will allow the County to continue upgrading the sewer lines in St. Michaels. Council discussion ensued with Ray Clarke, County Engineer. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams. Upon motion by Mr. Pack, seconded by Mr. Callahan, the administrative resolution

was brought to second reader. Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of the administrative resolution was waived. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Ms. Williams – Aye

Ms. Price – Aye

Mr. Bartlett – Aye

Mr. Pack – Aye

Mr. Callahan - Aye

VII. Introduction of Numbered Resolutions:

A RESOLUTION TO PLACE A QUESTION ON THE BALLOT AT THE 2018 GENERAL ELECTION TO AMEND SECTION 614 OF THE TALBOT COUNTY CHARTER TO LIFT THE REVENUE CAP FROM TWO PERCENT TO TWO AND ONE-HALF PERCENT; TO ELIMINATE THE REFERENCE TO CONSUMER PRICE INDEX; TO CLARIFY THE TERMINOLOGY FOR PROPERTIES INCLUDED ON THE TAX ROLLS; AND, TO AUTHORIZE A TEMPORARY INCREASE OF ONE CENT PER ONE HUNDRED DOLLARS OF ASSESSED VALUE ABOVE THE TWO AND ONE-HALF PERCENT LIMIT FOR EACH OF THE FOUR FISCAL YEARS FOLLOWING ADOPTION OF THE AMENDMENT was read into the record by the Clerk and brought forward for introduction. The resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, and Ms. Price as Resolution No. 262. A public hearing was scheduled for Tuesday, July 10, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A RESOLUTION TO PLACE A QUESTION ON THE BALLOT AT THE 2018 GENERAL ELECTION TO AMEND SECTION 614 OF THE TALBOT COUNTY CHARTER TO LIFT THE REVENUE CAP FROM TWO PERCENT TO THREE PERCENT; TO ELIMINATE THE REFERENCE TO CONSUMER PRICE INDEX; TO CLARIFY THE TERMINOLOGY FOR PROPERTIES INCLUDED ON THE TAX ROLLS; AND, TO AUTHORIZE A TEMPORARY INCREASE OF ONE CENT PER ONE HUNDRED DOLLARS OF ASSESSED VALUE ABOVE THE THREE PERCENT LIMIT FOR EACH OF THE FOUR FISCAL YEARS FOLLOWING ADOPTION OF THE AMENDMENT was read into the record by the Clerk and brought forward for introduction. The resolution was introduced by Mr. Callahan, Mr. Pack, and Ms. Williams as Resolution No. 263. A public hearing was scheduled for Tuesday, July 10, 2018 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601. Following introduction of Resolution No. 263, Council members made the following comments:

Ms. Price – Ms. Price stated that she appreciated her colleagues’ efforts to see the merits of her original tax cap plan. She stated that she had done extensive research and had presented a plan that, in her opinion, not only meets the needs of the County but has the support of many county residents and the Taxpayers Association. She expressed her hope that as good Republican representatives and stewards of the county a compromise can be found. She stated that when she had first put forth the “penny plan,” it was at two percent and she looked at what was needed by the County for the capital improvement plan, primarily Easton Elementary School, for which the debt service will be between \$2 to \$2.5 million dollars a year; the Sheriff’s Department estimated to be \$1 million per year; and the Health Department from \$500,000 to \$1 million per year. She stated that there is currently no revenue source to pay for these capital projects, so the proposals were, in her opinion, partially driven by the need for a revenue source for those projects as well as for public safety. She stated that Talbot County is losing, in her opinion, the amazing people who work in Public Safety to other counties because we are not able to be competitive in pay. She stated that it has been a priority for the last couple of Councils to make sure that we are providing good services for

our citizens and, in her opinion, the best way to do that is to keep good employees here. She stated that she had developed a spreadsheet detailing revenue anticipated to be raised over the next 15 years with a 2 percent, 2.5 percent, and 3 percent increase in the revenue cap. She stated that the 2 percent increase would generate approximately \$6.5 million after four years, enough, in her opinion, to pay for the capital projects, leaving \$2 million for public safety. Ms. Price concluded her comments by stating that following some work sessions and feedback from the public, it looked like there was some willpower to go to 2.5 percent to provide a little more wiggle room. She reiterated that she was already at 2 percent, so moving up another .5 percent gives, in her opinion, a lot more breathing room but not too much. Following Mr. Pack's comments, Ms. Price stated that in the first four years, the 2.5 percent increase would generate approximately \$7.2 million in revenue; after eight years, \$12.2 million and after 15 years, \$22 million, not counting revenue from new construction and any educational supplements which will grow the base. Ms. Price concluded her comments by stating that the information will be posted on the County website. Following Mr. Bartlett's comments, Ms. Price stated that, in her opinion, she had rather have the public's support in helping the Council sell a tax increase because it is going to take a lot of people going out and talking about why an increase is needed. She stated that she had rather have something on the ballot that has a chance of passing; that three percent might be what the County needs, but if there is a group with a lot of money who has indicated they will run negative ads against it and it fails, we end up with nothing. Ms. Price concluded her comments by stating that, in her opinion, whatever we do, we want it to have the best chance of passing.

Mr. Pack - Mr. Pack stated that he had introduced both amendments and, in his opinion, the Council should compromise and find a plan that it can put on the ballot. He stated that the County doesn't yet know what those capital numbers will be. He stated that the County has requested a feasibility study for the Sheriff's office building so we also don't know yet what that number will be, nor do we know for the Health Department, although a study has been done and there are several options. Mr. Pack congratulated Ray Clarke, County Engineer, for his efforts thus far to provide extension of sewer to the villages of Bozman and Neavitt; even though funding to provide the service remains to be found. He questioned whether a half cent would give the County breathing room for its upcoming capital projects and encouraged continued conversation during the next week.

Ms. Williams - Ms. Williams expressed her concern that for four of the past six years there has been an educational supplement, which, in her opinion, is like adding that extra penny. She stated that although the educational supplements have helped and have increased the base, it still hasn't brought us to where we can pay our bills comfortably. She stated that, in her opinion, we need to do both and move up to 3 percent to provide an extra bit of boost to find a way to pay for both capital projects and operating expenses. She cited the example of the need for an additional paramedic unit, stating that four or more of the five units in the county were in service more than half the days last year and as such, one may not be available when the advanced life support is needed in another part of the county. She stated that there are lots of needs in public safety and she is very concerned that we are not getting there with 2.5 percent. Ms. Williams concluded her comments by stating that, in her opinion, she does not see that 2.5 percent is going to cover what we should be doing to provide services to county citizens.

Mr. Bartlett - Mr. Bartlett stated that the Council had received a letter from the Taxpayers Association indicating that they would not support anything in addition to 2.5 percent and we need to weigh their opposition with the plans that are on the table because, in his opinion, that is an

important piece of the puzzle, and if it's going to be acceptable from the taxpayer's point of view, it's important to look closely at what the Taxpayers Association recommends. He stated that they do have money in the bank to fight a ballot initiative with which they do not agree.

Ms. Price left the meeting at 4:54 p.m.

VIII. Public Hearings:

Resolution No. 261, A RESOLUTION TO APPROVE EXECUTION OF A LEASE OF APPROXIMATELY 515 SQUARE FEET OF OFFICE SPACE AT THE TALBOT COUNTY BUSINESS CENTER, 28712 GLEBE ROAD, EASTON, MARYLAND 21601, FURTHER DESCRIBED AS TAX MAP 25, PARCEL 58, TO TALBOT PARTNERSHIP FOR ALCOHOL AND OTHER DRUG ABUSE PREVENTION, INC. D/B/A TALBOT PARTNERSHIP FOR A TERM OF ONE (1) YEAR WITH A BASE RENT OF TWO THOUSAND ONE HUNDRED EIGHTY-SEVEN DOLLARS AND TWELVE CENTS (\$2,187.12) PER YEAR, PLUS A PROPORTIONATE SHARE OF ALL TAXES, UTILITIES, AND COMMON AREA MAINTENANCE EXPENSES, AMONG OTHER CHARGES, was read into the record by the Clerk, brought forward for public hearing, and the public was provided an opportunity to comment. Upon motion by Mr. Pack, seconded by Mr. Callahan, Resolution No. 261 was brought to second reader by the Council voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent by the Council, a full reading of the resolution was waived. The Council approved Resolution No. 261 by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Bill No. 1389, A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO EXEMPT THOMPSON PARK LOCATED IN THE TOWN OF EASTON FROM THE 500 FOOT PUBLIC PARK SETBACK REQUIREMENT IN CODE § 11-8 D. (6) FOR NEW CLASS I ALCOHOL DISPENSARY BISTROS, was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved Bill No. 1389 was brought to third reader by the Council voting 3 – 0 – 1 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack - Abstain  
Mr. Callahan – Aye

Prior to vote on the legislation, Mr. Pack stated that, in his opinion, a park is a place where families come to relax and enjoy the surroundings the park has to offer. He stated that the struggle he has with the request has nothing to do with the license or the business, but instead questions how close to a public park or public school will we allow off sale premises, particularly, in his opinion, when it comes to the community and the culture we hold so dear and are trying to hold so close. He stated that he understands the County is trying to help the

economy with this new license, which he supported once it was redrafted. He stated that what he is speaking about and has a problem with is the balance between an area where families and children are going to congregate and individuals are purchasing off-sale alcohol. Mr. Pack stated that the Council had just approved use of space for Talbot Partnership and their efforts of combating substance abuse and prevention education in the community; we are in the midst of the Purple Project, and the County just retained the law firm of Robbins Geller to assist in recouping some of the monies the County has expended to fight the opioid epidemic. He stated that despite passing the “saturation test”, he is still struggling as to what is “too close” when it comes to off sale liquor and public parks. Council discussion ensued.

The Council approved Bill No. 1389 by voting 3 – 0 – 1 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Abstain  
Mr. Callahan - Aye

Community Development Block Grant (CBG) Application for St. Michaels Family YMCA/St. Michaels Senior Center Project – A public hearing was held on the FY19 Community Development Block Grant application for the St. Michaels Family YMCA/St. Michaels Senior Center project. The purpose of the grant application in the amount of \$313,632 is to seek funds that will provide for the construction of the new St. Michaels Family YMCA which will include expanded programs and services for senior citizens living in the St. Michaels and Bay Hundred area through a shared use model. The location of the new St. Michaels Family YMCA/St. Michaels Senior Center project is the St. Michaels Middle/High School facility located at 200 Seymour Avenue, St. Michaels, Maryland 21663. Grant funds will be used for site work including asphalt paving, line striping, signage, bumpers, site concrete/bollards and landscaping. A copy of the grant application has been made available for the public’s review in the County Manager’s Office, Courthouse, South Wing, 11 North Washington Street, Easton, Maryland as of June 5<sup>th</sup>. The public was afforded an opportunity to comment on the CDBG application and project.

IX. Introduction of Administrative Resolution:

Administrative Resolution Authorizing Community Development Block Grant (CDBG) Application for St. Michaels Family YMCA/St. Michaels Senior Center Project Located at 200 Seymour Avenue, St. Michaels, Maryland was read into the record by the Clerk and brought forward for introduction. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, and Ms. Williams. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved moving the administrative resolution to second reader by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Pack, and unanimous consent of the Council, a full reading of the administrative resolution was waived. The Council approved the Administrative Resolution by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Mr. Hollis expressed his appreciation to Jessica Morris, Assistant County Manager, as the County's unofficial Community Development Block Grant administrator, for her devotion and dedication to those in need. He stated that she had gone above and beyond to help the County be successful in obtaining grant funding for various projects, including the St. Vincent de Paul's food pantry expansion and Habitat for Humanity.

- X. Presentation of Maryland Agricultural Land Preservation Foundation (MALPF) Easement Applications – Martin Sokolich, Talbot County Long Range Planner – Mr. Sokolich requested Council's approval to submit up to 12 applications of the 45 applications received, to MALPF for easement purchases. He stated that the applications presented are ranked in order according to the basic requirements for acreage; all are in the County's Priority Preservation Area. He stated that the purpose of the easement application is to permanently retire the development rights on the subject properties. Mr. Sokolich stated that in previous years, the State only permitted up to 8 applications to be forwarded for consideration and since the economic downturn of 2008, has only been accepting applications on biennially. However, the State Legislature returned to making offers on an annual basis during the 2018 Legislative Session. The Council approved submittal of the easement applications as presented by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- XI. Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport, Jack Pettit, President, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-42 (Environmental Assessment Study) – Mr. Henry stated that final comments were received from the Federal Aviation Administration (FAA) on June 5, 2018; the Environmental Assessment Study is anticipated to be available to the public on or about June 11, 2018; a 30-day public comment period will begin once the Study has been made available to the public; (2) AIP-TBD (Land Acquisition Services for Obstruction Removal Easements and Right of Entry) – Mr. Henry stated that all homeowners for which easements are needed have been contacted and the majority for Right of Entry have been contacted; the project is on track for completion in June 2018. Mr. Henry expressed his appreciation to Mr. Kupersmith for his review of the documents; (3) AIP-TBD (Non-Tidal Wetland Creation Site) – Mr. Henry stated that his office received four bids for the project; recommendation to award will be included in the County Manager's Report; (4) AIP-TBD (Extend RWS-22 – Land Acquisition Purchase Year 1 Reimbursement – Mr. Henry stated that he will be requesting approval to submit a grant application to the FAA for the Phase 1 reimbursement of the County's purchase of the Talbot County Business Center (the former Black & Decker Building); (4) MAA-TBD (Southwest Apron Rehabilitation/Terminal Parking Lot Crack Fill/Reseal) – Mr. Henry stated that a recommendation to award will be included in the County Manager's Report; (5) Fuel Sales – Mr. Henry stated that the Airport's sales of jet fuel are up 17.5% compared to May 2017; Avgas sales have increased 19.8% during the same timeframe; both are reflective of the increased traffic at the Airport; (6) Micah Risher, a former Air Traffic Control Tower Manager at Easton Airport, has returned as Tower Manager. Mr. Henry stated that his office has agreed with Midwest Air Traffic Control, which has the staffing contract for the Tower, to pay for overtime up to \$5,000 for extra staffing in the Tower during the summer months when Trident Aviation is conducting training of Naval Academy pilots; training of the pilots began on May 29, 2018; (7) Upgrade to STARS Lite Radar System – Mr. Henry stated that the FAA has surveyed the current STARS Lite radar system at the Airport and installation of an upgraded system will begin in February 2019; cost of the upgrade will be paid by the FAA; (8) Department of Natural Resources (DNR) – Mr. Henry stated that DNR did not receive funding in the 2018 Legislative session for the relocation of the DNR helicopter to the former MEDSTAR hangar; (9) Maryland Aviation Administration (MAA) Economic Impact Study – Mr. Henry stated that the Study will be available in December 2018 and he anticipates there to be a significant difference between the 2018 Study and the last one conducted in 2015; (10) Maryland Airlines – Mr. Henry stated that the

fixed base operator had a ribbon-cutting on May 29<sup>th</sup> at the Chamber of Commerce offices; (11) Historical Society Project – Mr. Henry stated that his office is working with the Talbot Historical Society on a display for Easton Airport’s celebration of its 75<sup>th</sup> anniversary on July 20, 2018; (12) Airport Day – Mr. Henry stated the 10<sup>th</sup> Annual Easton Airport Day will now be held on Saturday, September 15, 2018; it originally had been originally scheduled for Saturday, September 29, 2018 but the date was moved to avoid any conflict with the IRONMAN competition scheduled in Cambridge on September 29th; (13) Hangar Development – Mr. Henry stated that he had recently met with several entities who have expressed interest in building larger box hangars, with one company having signed an option to lease; (14) Northeast Flying Physicians Conference – Mr. Henry stated that Trident Aviation will be providing aviation services for the Northeast Flying Physicians Conference to be held in St. Michaels on September 20-23, 2018; approximately 25 aircraft are anticipated. Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting will take place on Wednesday, July 18, 2018 at 8:00 a.m. in the Easton Airport Conference Room.

XII. County Manager’s Report:

- A. Bid No. 18-04, NON-TIDAL WETLAND CREATION SITE AND DESIGN/BUILD SERVICES AND TOWN OF EASTON FOREST CONSERVATION ACT (FCA) COMPLIANCE – Requested Council approval to apply for and accept Federal Aviation Administration(FAA) and Maryland Aviation Administration (MAA) grant funding for the creation of a non-tidal wetland site and design/build services for same in the amount of \$595,000; and for \$41,905 in order to comply with the Town of Easton forest conservation regulations; total cost of the project is \$636,905, of which Easton Airport’s share is \$31,845 (5%). Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved submittal of grant applications to the FAA and MAA by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- B. Bid No. 18-04, NON-TIDAL WETLAND CREATION SITE AND DESIGN/BUILD SERVICES – Requested Council approval to award Bid No. 18-04 to the lowest bidder, Gannon Family, LLC in the sum of \$595,000, contingent upon receipt of grant funding from the FAA and MAA. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the award by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- C. Bid No. 18-05, SOUTHWEST APRON CRACK SEALING AND SURFACE TREATMENT – EASTON/NEWNAM FIELD AIRPORT – EASTON, MARYLAND – Requested Council approval to apply for and accept grant funding from the Maryland Aviation Administration in the sum of \$63,300.00, or 75% of the total cost of \$84,401.00 for the above-referenced project; Easton Airport will pay the remaining 25%, or \$21,101.00. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- D. Bid No. 18-05, SOUTHWEST APRON CRACK SEALING AND SURFACE TREATMENT AND TERMINAL PARKING LOT – EASTON/NEWNAM FIELD AIRPORT – EASTON, MARYLAND – Requested Council approval to award Southwest Apron Crack Sealing and Surface Treatment portion of Bid No. 18-05 to the lowest responsive bidder, Axtell’s, Inc., in the sum of \$56,005.00; and the Terminal Parking Lot portion of Bid No. 18-05 to Axtell’s, Inc. in a sum not to exceed \$13,000.00; both projects are contingent upon receipt of grant funding from MAA. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the award by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- E. Bid No. 18-05, SOUTHWEST APRON CRACK SEALING AND SURFACE TREATMENT AND TERMINAL PARKING LOT – EASTON/NEWNAM FIELD AIRPORT – EASTON, MARYLAND – Requested Council approval to award engineering and construction phase services for Bid No. 18-05 to Easton Airport consultant, AECOM, in the sum of \$15,396.00, contingent upon receipt of grant funding from MAA. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the award by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- F. Request from Easton Airport – Requested Council approval to apply for and accept grant funding from the FAA and MAA in the sums of \$3,330,000.00, or 90% and \$185,000.00, or 5%, respectively; said funding is for the project entitled: EXTEND RWY 4-22: LAND ACQUISITION PURCHASE (FEE SIMPLE) BLACK AND DECKER (REIMBURSEMENT YEAR 1 OF 2); Easton Airport will pay the remaining 5%, or \$185,000.00. Council discussion ensued with Mr. Henry. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved submittal of the grant applications by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- G. Request from Talbot County Department of Parks & Recreation – Requested Council approval to apply for and accept grant funding in the sum of \$350,000 from the Maryland Department of Natural Resources Chesapeake & Atlantic Coastal Bays Trust Fund for repairs to Reese’s Landing; if approved, said monies will be used for road surfacing to address rainwater erosion of the parking lot, a living shoreline to address shoreline erosion and the installation of a soft launch for canoes, kayaks, and paddleboards to make the landing usable for water access.

Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Ms. Williams – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- H. Request to Move Tuesday, June 26, 2018 Meeting – Requested Council approval to move the Council meeting of Tuesday, June 26, 2018 to Tuesday, June 19, 2018 and to declare June 19<sup>th</sup> a Special Legislative Day. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved moving the meeting of Tuesday, June 26, 2018 to Tuesday, June 19, 2018 and declaring it a Special Legislative Day.

XIII. Council Comments:

- Mr. Bartlett - Mr. Bartlett congratulated Cathy Hill for her work to preserve the approximately 100,000 old photos and negatives stored in the Talbot Historical Society vault by digitizing them. He stated that he had had the opportunity to attend the annual meeting for the Historical Society at which Ms. Hill was also in attendance. He stated that she was appreciative of receiving a proclamation from the Council for her work on the project and encouraged those who have a chance to view the restored photographs which are, in his opinion, remarkable.
- Mr. Callahan - Mr. Callahan stated that, in his opinion, the Vietnam Traveling Wall was phenomenal and he congratulated Kenly Timms, who headed up the project, with doing a fantastic job. He stated that it was really good to be a part of it, and that as Council members, it was very special to be able to present certificates to the families of the veterans. Mr. Callahan concluded his comments by stating that he respects what Mr. Pack had to say about Bill 1389; there are pros and cons and he knows Mr. Pack is passionate about the subject and he just wanted to say publicly that he respects what Mr. Pack had to say on the topic. Following Mr. Pack's comments Mr. Callahan stated that the Buffalo Soldier's House at The Hill on South Street (Easton) is in the process of being raised up and moved over six to eight feet. He encouraged everyone to go see it.
- Mr. Pack - Mr. Pack stated that, in his opinion, you have to balance things out and try to look for unintended consequences. He stated that he felt he wanted to share his feelings on the issue. He stated that he hoped the bistro is successful and that there are no problems. He stated that the County's request for a PFA exception for Resolution No. 250, the sewer extension project to provide sewer service to the corridor from the village of Bozman to Neavitt and then to the St. Michaels Wastewater Treatment Plant, had been approved. He stated that getting this first step approved is a big deal to providing the citizens in Bozman and Neavitt with sewer service. He stated that this year's Juneteenth Day celebration in Talbot County will take place on Saturday, June 16<sup>th</sup> at the Academy Art Museum between 10:00 a.m. and 3:00 p.m. and will feature speakers, activities, and vendors. Mr. Pack concluded his comments by reiterating that 2018 is the 200<sup>th</sup> birthday of Frederick Douglass stating that a full list of activities is listed on the Frederick Douglass 200 website (fd200.org)

Ms. Williams – Ms. Williams stated that other events taking place on Saturday, June 16<sup>th</sup> include the Children’s Book Fair at the Armory and the Project Purple in the Park at Idlewild Park which is gearing up for Talbot Goes Purple again this September. She stated that it is an opportunity to get involved; there are all kinds of children’s activities. Ms. Williams concluded her comments by stating that there are several good family activities going on in the community for those looking to do something on Saturday.

XIII. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene on Tuesday, June 19, 2018, which has been declared a Special Legislative Day, at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, real estate and personnel matters, as listed on the statement for closing that meeting, and at 6:00 for the meeting by voting 4 – 0 as follows:

- Ms. Williams – Aye
- Mr. Bartlett - Aye
- Mr. Pack – Aye
- Mr. Callahan – Aye

The meeting adjourned at 6:06 p.m.

The transcript of the June 12, 2018 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XV. On Tuesday, June 12, 2018 a Closed Session of the Talbot County Council convened at 6:15 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council met in Closed Session by voting 4 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Callahan – Aye
- Mr. Pack – Aye
- Ms. Price – Absent
- Ms. Williams - Aye

In accordance with General Provisions Article § 3-305(b)(7)(8) the purpose of the Closed Session was for a legal matter to consult with the County Attorney regarding the filing by Robbins Geller in opioid multi-district litigation; and for a legal/real estate matter for legal advice regarding a request to transfer revisionary interest in County owned property at 29088 Airpark Drive. The Closed Session ended at 6:45 p.m.

**CASH STATEMENT 6/05/2018**

BALANCE 5/29/2018	\$11,767,043.87
TOTAL ADP PPE 5/18/2018	(552,126.74)
TOTAL ADP PPE 5/31/2018	(14,479.35)
DEFERRED COMP DED PPE 5/18/2018 & 5/31/2018	(15,186.04)
PENSION DED PPE 5/18/2018 & 5/31/2018	(35,351.76)
SECU DED PPE 5/18/2018	(3,973.90)
DEFERRED COMP PPE 5/18/2018 PLAN 401(A)	(2,560.24)
FLEX SPENDING BENEFITS PPE 5/18/2018	(3,085.04)
FLEX SPENDING BENEFITS PPE 5/31/2018	(233.33)

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INTEGRA CLAIMS THRU 5/29/2018	(44,638.55)
POSTAGE WIRE	(3,000.00)
WF/GF EQUIP LEASE 5/2018	(4,222.00)
JUNE 2018 RETIREE HEALTH PLAN #727	(25,562.46)
BOARD OF EDUCATION 5/2018	(3,073,269.00)
RETIREMENT GIFT CARD/R. GRIMM	(253.95)
DEPOSITS	433,551.67
CHECKS	(437,819.97)

**BALANCE 6/5/2018** **7,984,833.21**

**AIRPORT ACCOUNTS**

AIP42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE** **0.00**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.80%	18,000,000.00
1880 BANK			10,026,885.20

**TOTAL INVESTED** **\$28,026,885.20**

**PETTY CASH BALANCE** **\$15,570.00**

**GRAND TOTAL ALL FUNDS** **\$36,027,288.41**

**CASH STATEMENT 6/12/2018**

BALANCE 6/5/2018	\$7,984,833.21
INTEGRA CLAIMS THRU 6/4/2018	(43,180.64)
USDA/RD MTHLY BOND PAYMENT JUNE 2018	(1,304.00)
POSTAGE WIRE	(3,000.00)
DEPOSITS	6,164,418.67
CHECKS	(1,045,768.96)
VOIDED CHECK(S)	3,247.23

**BALANCE 6/12/2018** **13,059,245.51**

**AIRPORT ACCOUNTS**

AIP42 0.00

**AIRPORT ACCOUNTS TOTAL BALANCE**

**0.00**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.81%	18,000,000.00
1880 BANK			10,031,144.07
<b>TOTAL INVESTED</b>			<b><u>\$28,031,144.07</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$15,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$41,105,959.58</u></b>