



TALBOT COUNTY, MARYLAND

County Council

MINUTES

June 14, 2016

Present – President Corey W. Pack, Vice President Jennifer L. Williams, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, County Attorney Michael Pullen and Assistant County Attorney Anthony Kupersmith. Councilman Dirck K. Bartlett was absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 14, 2016.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, May 10, 2016.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, June 14, 2016.
- IV. Council Recognition of April Sharp, Retiring Director, Talbot County Department of Social Services – April Sharp was recognized by the Council for her 20 years of service with the Talbot County Department of Social Services, the past nine and one half years of which she has served as Director of the Department. Mr. Pack stated that he had worked with Ms. Sharp on the Board of Directors for the Department of Social Services and commended her for her positive effect on so many lives during her tenure. He stated that under her leadership the Department of Social Services received several national accreditation awards. Council members commented that it had been a pleasure to have worked with her. County Manager Andy Hollis stated that Ms. Sharp and her team had stepped up every time they had been needed by the County to provide assistance to County citizens. Ms. Sharp thanked the Council and the citizens of Talbot County for their support through the years. The Council presented Ms. Sharp a memento of her time in Talbot County and wished her well in her retirement.
- V. Presentation on Naval Air Station Patuxent River (NAS PAX River) Joint Land Use Study – George Clark, CCTM, MWD-BS, Transportation Specialist, NAS PAX River Joint Land Use Project Manager, Tri-County Council for Southern Maryland – Mr. Clark and Chris Jarva, representative of the U.S. Navy at NAS PAX River, briefed the Council on components included in the Joint Land Use Study (JLUS), which had been developed in conjunction with input from communities. Completed in January 2015, the Study outlines recommendations for the twelve jurisdictions, including Talbot County, which lie within the NAS PAX River operational area; NAS PAX River serves as a center for testing, evaluation and systems acquisition relating to naval aviation. The purpose of the JLUS program is to promote compatible growth, sustain environmental and economic health, and protect the public’s health, safety, and welfare while protecting the viability of current and future missions at NAS PAX River. Council discussion ensued with Mr. Clark and Mr. Jarva as each of the 11 categories of recommendations for Talbot County was brought forward. Martin Sokolich, Long Range Planner, and Mike Henry, Manager, Easton Airport, participated in the JLUS on behalf of Talbot County.

VI. Introduction of Administrative Resolution:

A RESOLUTION OF THE COUNTY COUNCIL OF TALBOT COUNTY, MARYLAND TO ACCEPT THE NAVAL AIR STATION PATUXENT RIVER JOINT LAND USE STUDY (JLUS) was read into the record by the Clerk and brought forward for introduction. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved the Administrative Resolution by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Prior to the vote on the Administrative Resolution, Mr. Clark presented a Certificate of Appreciation to the Council in recognition of Talbot County’s participation in, and support of, the Joint Land Use Study.

VII. Presentation of Mid-Shore Mental Health Systems, Inc.’s Community Mental Health Plan – Holly Ireland, Executive Director, Mid-Shore Mental Health Systems, Inc.; Katie Dilley, Deputy Director, Mid-Shore Mental Health Systems, Inc. - Ms. Ireland briefed the Council on the mission and vision of Mid-Shore Mental Health Systems, Inc. (MSMHS), which is responsible for managing the public mental health services provided in Caroline, Dorchester, Kent, Queen Anne’s and Talbot counties. She stated that MSMHS has been in the process of behavioral health integration for several years and beginning next year, the scope of the mission will broaden to not only include mental health services but substance use disorder treatment as well and the integration of those services with the overall health of those served. Ms. Ireland provided information on sources of funding for the provision of services, outlined several programs which are scheduled to receive increased or decreased funding in FY2017, and outlined the benefits and challenges of moving from a grant based system of service to a fee for service system. She stated that of the total operation budget of \$4.8 million in FY2016, 90% goes out into the community for the support of the provision of mental health, substance abuse and recovery services; the remaining 10% is used to cover administrative costs. Council discussion with Ms. Ireland ensued regarding the various aspects of the provision of public mental health services in the five-county area. Following the presentation, Ms. Ireland requested Council approval of a Letter of Agreement designating MSMHS as the Core Service Agency with regard to participating counties’ responsibilities for the management of the public health system; no County funding is required. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the Letter of Agreement as presented by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Price - Aye
Mr. Callahan - Aye

VIII. Council Consideration of Traffic Advisory Committee’s Recommendation of Request for Reduction of Speed Limit on Waverly Island Road – Mike Mertaugh, Assistant County Engineer, provided a map of Waverly Island Road and background information on current speed limits in the vicinity of the road. He briefed the Council on the Traffic Advisory Committee’s review of a citizen’s request for the reduction of the speed limit on the road from 30 miles per hour to 25 miles per hour and for the placement of speed humps on the road. Mr. Mertaugh stated that it is the unanimous recommendation of the Traffic Advisory Committee that the speed limit be reduced on Waverly Island Road from 30 m.p.h. to 25 m.p.h. in order to provide consistency with the speed limits throughout the community but the Committee does not recommend speed humps. Council discussion ensued with Mr. Mertaugh. Upon motion by Mr. Callahan,

seconded by Ms. Price, the Council approved the Traffic Advisory Committee's recommendation by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

At Council's request, the Traffic Advisory Committee will review the speed limit in the Woodland Farms area to determine whether the current speed limit of 30 m.p.h. is appropriate.

IX. Introduction of Numbered Resolution:

Prior to A RESOLUTION TO ADOPT A TEMPORARY MORATORIUM ON THE PERMITTING OF SOLAR ARRAY ENERGY SYSTEMS OCCUPYING AN AREA TWO (2) ACRES OR GREATER FOR A PERIOD OF SIX (6) MONTHS PENDING CONSIDERATION AND ADOPTION OF SUCH LEGISLATION AS THE COUNTY COUNCIL MAY CONSIDER ADVISABLE TO PROMOTE PUBLIC HEALTH, SAFETY, AND WELFARE being brought forward for introduction, Mr. Kupersmith gave a brief outline of the purpose of the legislation. He stated that a temporary moratorium for a period of six (6) months on solar array sites two acres or more will allow the County an opportunity to study the issue of an increased demand for solar facilities while taking into account the concerns of various stakeholders, include the agricultural and business communities. He stated that representatives from these groups, as well as the County Council, Planning Commission, Public Works Advisory Board and citizens, will be part of a study committee on this matter. Mr. Kupersmith concluded his comments by stating that the temporary moratorium is consistent with how the County has approached similar situations which have seen increased demand, such as wind turbines and telecommunications towers. The Clerk then read the resolution into the record and it was brought forward for introduction. The resolution was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Resolution No. 227. A public hearing was scheduled for Tuesday, June 28, 2016 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

X. Introduction of FY 2016-2017 Capital Enabling Legislation: The FY 2016-2017 Capital Enabling legislation was brought forward for introduction. Finance Director Angela Lane stated that the bills are the legislative component of the capital projects approved as part of the FY17 budget adopted by the Council in May 2016. Ms. Lane then read each of the bills into the record.

A BILL TO AMEND THE APPROPRIATION FOR A COUNTYWIDE WATER QUALITY IMPROVEMENT PROJECT was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1331. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE MAPPING, EVALUATION AND REHABILITATION OR REPLACEMENT OF COUNTY CULVERTS was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1332. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE CONSTRUCTION OF AN ELEVATOR IN THE MAIN SECTION OF THE COUNTY COURTHOUSE COMPLEX was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1333. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR TALBOT COUNTY’S SHARE OF THE UPGRADE OF THE UPPER MARYLAND EASTERN SHORE RADIO SYSTEM was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1334. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR STORMWATER MANAGEMENT AND ROAD UPGRADES OF GOLDSBOROUGH NECK ROAD AND AIRPORT ROAD was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1335. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE DREDGING OF KNAPPS NARROWS AND DOGWOOD HARBOR was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1336. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE THE PURCHASE OF LAND FOR FUTURE COUNTY PURPOSES was introduced by Mr. Callahan, Mr. Pack and Ms. Williams as Bill No. 1337. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE DEVELOPMENT OF A PASSIVE PARK ON OXFORD ROAD was introduced by Mr. Callahan, Mr. Pack, and Ms. Williams as Bill No. 1338. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE THE PURCHASE AND INSTALLATION OF AWNINGS FOR PORTABLE CLASSROOMS AT WHITE MARSH ELEMENTARY SCHOOL was introduced by Mr. Callahan, Mr. Pack, and Ms. Price as Bill No. 1339. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A PUBLIC LANDINGS MAINTENANCE PROGRAM was introduced by Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Bill No. 1340. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A CAPITAL PROJECT FOR A WATERSHED IMPROVEMENT PLAN FOR THE EAST AND NORTHEAST REGIONS OF THE REGION II WASTEWATER TREATMENT PLANT AREA was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1341. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A CAPITAL PROJECT FOR THE CONSTRUCTION OF A SALT STORAGE FACILITY FOR THE COUNTY ROADS DEPARTMENT was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1342. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE SECURITY ENHANCEMENTS TO COUNTY FACILITIES was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1343. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE THE PURCHASE AND INSTALLATION OF STADIUM BLEACHERS AT EASTON HIGH SCHOOL was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1344. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE DREDGING OF TONGERS BASIN AND FOR THE CONSTRUCTION OF BOAT SLIPS AT TONGERS BASIN was introduced by Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1345. A public hearing was scheduled for Tuesday, July 12, 2016 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

- XI. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Members, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-42 (Environmental Assessment Study) – Mr. Henry stated that he is still awaiting a response from the Federal Aviation Administration (FAA) on an updated Airport Layout Plan submitted on March 30, 2016; (2) Planning Analysis for Easton Airport Capital Improvement Plan – Mr. Henry stated that the FAA has indicated that in FY2017 it will only reimburse Easton Airport \$150,000 of the \$175,691 expended by the Airport in 2006 for the Planning Analysis portion of the Airport Capital Improvement Plan; \$5,000 will be reimbursed by the Maryland Aviation Administration (MAA); the remaining funds will be reimbursed in FY2018; (3) Lower Level T-Hangar Taxilane Rehabilitation Project – Mr. Henry stated that four bids were received and opened on June 6, 2016; (4) Fuel Sales – Mr. Henry stated that fuel sales are increasing slightly; Jet fuel sales have increased 1.4% over the same time last year; Avgas sales have increased 2.3% from the same time last year; (5) Corporate Hangars – Mr. Henry stated that the emergency repair to the former Department of Natural Resources hangar will be completed next week, as the door had to be specially made; construction continues on the Easton Hangar, LLC hangar project; (6) Gateway Airport Application – Mr. Henry stated that Easton Airport has submitted the training and security programs to the Transportation Security Administration (TSA) which performed an inspection on May 3rd; criminal history, background checks, and fingerprinting have been completed; if the application is approved, it would allow Easton Airport to become a “gateway airport,” a designation specific to general aviation traffic desiring to land at Reagan National Airport which must have first cleared security through a gateway airport; (7) Starling Education Program – Mr. Henry stated that Easton Airport has partnered with the U.S. Department of Agriculture to discourage starlings from nesting near the T-hangars. He stated that the nests were removed and traps which look like birdhouses are used to lure the starlings; the starlings are then released at another location; he stated that since the process appears to be working, it will be utilized again next year; (8) Guiding Eyes – Mr. Henry stated that he had received a request from the organization which trains dogs for the sight impaired, to use the Airport to acclimate the dogs in training to the airport and community activities; (9) *Talbot Spy* – Mr. Henry stated that *Talbot Spy* was recently at Easton Airport to film a segment about Trident Aircraft’s midshipmen training program; (10) Runway 15-33 Obstructions – Mr. Henry stated that the Airport is working with the Town of Easton regarding several trees within the

Town limits which need to be removed so that night approaches to runway 15/33 can be restored. He stated that once approval from the Town of Easton is received, the Airport will need to work with the Maryland Department of the Environment on permitting since the subject trees are located in a wetland; (11) Unmanned Aerial System (UAS) – Mr. Henry stated that UAS, or drones are being used at Dover Bridge and at the Mid-Shore Regional Landfill (Mid-Shore I). He stated that because the Dover Bridge operations are within five miles of the Airport the tower is required to be notified as to altitude and length of time of operation of the drones; (12) MSNBC Documentary – Mr. Henry stated that MSNBC will be filming a documentary about Trident Aircraft in July. Jack Pettit, President, Talbot County Airport Board, stated that, in his opinion, it is a real plus for Talbot County to have Trident Aircraft based at Easton Airport training the next group of America’s naval officers how to fly. Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting is scheduled for Wednesday, July 20, 2016 at 8:00 a.m. in the Easton Airport Conference Room.

XI. County Manager’s Report:

- A. BID NO. 16-12, LOWER LEVEL T-HANGAR TAXILANE REHABILITATION – EASTON AIRPORT – EASTON, MARYLAND – Requested Council approval of the Airport Manager’s recommendation to award Bid No. 16-12 to the low bidder, David A. Bramble, in the sum of \$1,053,578.15. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the award by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- B. Request from Easton Airport – Requested Council approval to award Professional Engineering and Construction Phase Services for oversight of the lower level T-hangar taxilane rehabilitation project (Bid No. 16-12) to Easton Airport consultant, AECOM, in the sum of \$176,281.00. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved the award as submitted by AECOM by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- C. Request from Easton Airport – Requested Council approval of the Airport Manager’s recommendation to apply for and accept grant funding from the Maryland Aviation Administration (MAA) State Funding for Special Projects program in the sum of \$925,597.16. If approved, said funding will be used to cover 75% of the cost of construction for Bid No. 16-12 (\$1,053,578.15) and professional engineering and construction phase services (\$176,281.00); Easton Airport will cover the remaining 25%, or \$308,532.39. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved submittal of the grant application to MAA by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- D. Request from Department of Public Works – Requested Council approval of the County Engineer’s recommendation to use \$184,000 in unencumbered funds allocated to Talbot County from the Chesapeake and Atlantic Coastal Bays 2014 Trust Fund for the following three (3) projects which can be completed by August 31, 2016, the deadline for use of the funding: completion of the Phase 1 plan for tree planting at Oxford Conservation Park in the sum of \$100,000; Unionville Road Ditch Restoration Project in the sum of \$37,760; and expansion of the recently constructed stormwater treatment system at Homerun Baker Park in the sum of \$38,000 through a change order to the existing contract with Rauch, Inc. Council discussion ensued with County Engineer, Ray Clarke. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved use of the unencumbered funds as recommended by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- E. Solar Array Committee – Requested Council approval of the following individuals to the Solar Array Committee: Chip Councell and Bill Boicourt as representatives of the Planning Commission; Dirck Bartlett as primary representative and Chuck Callahan as alternate representative for the County Council; Jeff Rathell, Sr., as a representative of Choptank Electric and Talbot County Farm Bureau; Ryk Lesser of Green Energy Design; Ed Heikes as a citizen representative; and Scott Kane of Solar Lane. Mr. Hollis stated that the Council anticipates appointing additional members, including a representative from the Public Works Advisory Board, and additional citizen representatives, at a later date. The purpose of the Solar Array Committee is to make recommendations to the County Council with regard to the compatibility of solar array energy systems, and similar types of energy systems as they relate to Talbot County. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved the appointments by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- F. Talbot County Ethics Commission – Requested Council approval for the reappointment of Reverend William Ortt to a three-year term on the Talbot County Ethics Commission; said term will expire on July 1, 2019. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- G. Talbot County Historic Preservation Commission – Requested Council approval for the reappointment of Cindy Schmidt and Marcia Kacher to three-year terms on the Talbot County

Historic Preservation Commission; said terms will expire on July 1, 2019. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved the reappointments by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

H. Talbot County Economic Development Commission – Requested Council approval for the reappointment of Andrea Lev to a three-year term on the Talbot County Economic Development Commission; said term will expire on June 30, 2019. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan – Aye

XIII. Council Comments:

Ms. Price - No comments.

Mr. Callahan Mr. Callahan stated that Hog Neck Golf Course will be celebrating its 40th anniversary on Saturday, July 16th. He stated that it is going to be a big celebration and, in his opinion, a big day for Talbot County. He encouraged everyone to come out and take a look at the golf course which, in his opinion, looks spectacular.

Ms. Williams - Ms. Williams echoed Mr. Pack’s statements at the opening of the meeting that the hearts and souls of everyone in Talbot County go out to the families and friends of those recently killed in Orlando, Florida. She stated that she cannot imagine what it must be like for that town and that county.

Mr. Pack - Mr. Pack stated that just before he heard the news about the mass shooting in Orlando he had heard about the young singer who was just starting her career who had also been shot in Orlando, and what a shame it was to be cut down like that.

XIV. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene on Tuesday, June 21, 2016 at 5:30 p.m. in the Meeting Room of the Talbot County Free Library for a meeting with members of the Talbot County Board of Education and Superintendent; and to reconvene on Tuesday, June 28, 2016 at 6:00 p.m. The Council will be convening in Open Session at 5:00 p.m. and immediately adjourning into Closed session to discuss legal, personnel and real estate matters as listed on the Statement for Closing that meeting by voting 4 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Ms. Price – Aye
Mr. Callahan - Aye

The meeting recessed at 3:40 p.m.

The transcript of the June 14, 2016 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XV. On Tuesday, June 14, 2016 a Closed Session of the Talbot County Council convened at 12:50 p.m. in the County Council Conference Room. Upon motion by Ms. Williams, seconded by Ms. Price, the Council met in Closed Session by voting 4 - 0 as follows:

Mr. Bartlett – Absent
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees; and for a legal matter for an update on litigation involving the County. The Closed Session ended at 1:35 p.m.

- XVI. Incorporated Towns Meeting - The County Council met with the elected officials of the incorporated towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe at 5:00 p.m. on Monday, June 13, 2016 in the Meeting Room of the Talbot County Free Library. County Council President Corey Pack welcomed the group and the newly elected officials to the various towns were introduced. Jamie McNeal, President, Talbot County Fire and Rescue Association, and Clay Stamp, Assistant County Manager/Director of Emergency Services, detailed the challenges faced by volunteer fire departments nationwide to recruit new members and efforts made in Talbot County to recruit and retain new members. Prior to the meeting, each town had been provided with the document entitled, *Volunteer Emergency Services Recruitment and Retention Strategic Plan, 2015*, as prepared by Delta Development Group for review and comment. Mr. Stamp and Jim Bass, Emergency Management Coordinator, then briefed the group on updates to the County's Hazard Mitigation Plan, which is required by the Federal Emergency Management Agency to be updated every five years. He stated that this year the emphasis is identifying threats to community resiliency; the updates are required to be completed by December 2016. Mr. Bass stated that the process is intended to be one of collaboration in order to capture all the strengths of the community and as such, his office will be seeking input from the towns beginning in fall 2016. Paige Tilghman, Director, Talbot County Office of Economic Development, briefed those in attendance on previous programs established in Maryland to reclaim abandoned properties which have been identified as, or have the potential to be identified as, Brownfields sites. Anthony Kupersmith, Assistant County Attorney, stated that the Economic Development Commission is recommending approval of legislation which would offer a tax credit to property owners whose properties have been identified as a Brownfields site as an incentive for redevelopment of those sites. Mr. Kupersmith outlined the criteria used to identify such properties and the availability of both federal and State funding for the redevelopment projects. He stated that there are 150 identified Brownfields sites in Maryland, 70% of which are in Baltimore City, Montgomery County and Anne Arundel County. Talbot County Finance Officer, Angela Lane, outlined several items included in the County Budget for FY2017, specifically increased funding for Public Safety and the Board of Education; the FY2017 Budget totals \$79,350,000, an increase of \$710,000 (less than 1%) over the FY2016 Budget.

Mr. Hollis stated that from his perspective as County Manager, the FY2017 County Budget has shown very clearly that the County has hit a ceiling unless changes are made in the way revenue is generated because the County cannot keep pace with escalating costs. Cassandra Vanhooser, Director, Talbot County Office of Tourism, advised that the Talbot County Office of Tourism will be hosting the 2016 Media Marketplace Event for the Mid-Atlantic Tourism Public Relations Alliance (MATPRA), September 13-15, 2016. Ms. Vanhooser stated that the Event will host 40 to 50 travel writers who are visiting Talbot County to gather information for future articles and TV shows. Each town provided an update on various projects within its jurisdiction which are currently in progress or have been completed. Mayor Willey provided an update on the following: the FY2017 budget for the Town of Easton, scheduled for vote on Monday June 20, 2016, is a balanced budget which proposes no property tax increase for the next fiscal year; stated that the Town is purchasing self-contained breathing equipment for its firefighters at a cost of \$400,000; advised that Town Manager, Robert Karge will be retiring in September; stated that the Town recently purchased three houses on "The Hill," will invest \$200,000 in repairs to the dwellings which will then be sold for \$100,000 each as affordable housing units. County Engineer, Ray Clarke, provided an update on the Dutchmans Lane Road and Sidewalk Improvement Project, Andy Hollis expressed the County's appreciation for the Town's placement of flags at the Idlewild Park; County Attorney, Mike Pullen stated that Dave Wilson, representing Provident State Bank, had purchased the County property at 130 and 142 North Harrison Street, Easton, and the County has a contract to sell its property on Clearview Road in Easton to neighboring property owner, Thomas Mitchell. The Town of Oxford stated that the upgrade of their Wastewater Treatment Plant project is continuing to move forward; the Town received \$5 million in grants and is contributing \$2 million; the Town will be raising sewer rates annually so that once the new plant comes on line the increase in cost will not be as significant. Town representatives emphasized that tourism is critical on the Town's agenda and advised that the Town had received a \$50,000 grant from Community Parks and Playgrounds. County Engineer, Ray Clarke, stated that the Oxford Conservation Park tree planting project is moving forward and is anticipated to be complete by August. He stated that a grant application for a walking trail connecting the Town to the park in the county has been submitted. Town representatives announced that fireworks in Oxford are scheduled for Sunday, July 3rd. Mayor Esty of the Town of Queen Anne provided an update on the status of road improvements in the town of Queen Anne, stating that it is anticipated to be completed following the dualization of MD Rt. 404 in that area, anticipated in November 2017. He advised that the Town had received a grant in the sum of \$135,000 for the Queen Anne Community Park. Representatives of the Town of St. Michaels stated that repairs to the town's wells are complete thanks to a \$1.3 million grant and debt forgiveness; only one well was able to be utilized for the past year; the Town sold two lots on Connor Street and bought 124 Freemont St.; stated that the Chesapeake Bay Maritime Museum Antique Boat Festival will be held this weekend, June 17, 18, 19, 2016; stated that 47% of homes in St. Michaels are second homes and that accommodation taxes are up 8% from last year; state that the design of the proposed State Highway Administration roadwork improvement and enhancement project from Yacht Club Road to Pea Neck Road was anticipated to be 30 % complete in May 2016; stated that the following events and projects were forthcoming or proposed: July 4th fireworks celebration will take place on Saturday, July 2, 2016; the Chesapeake Bay Maritime Museum is planning to expand and the foundation for the antique motor museum has been laid. Trappe representatives stated that the sidewalk project along Route 565 near White Marsh Elementary School remains ongoing, debris had been removed from the culvert at the Rumsey Drive/Barber Road intersection, and the Town is looking into USDA financing for rehabilitation work on Town well #4. Discussion ensued among the representatives as various items were brought forward. The meeting adjourned at 5:45 p.m. The next Incorporated Towns Meeting is scheduled for Monday, November 14, 2016 at 5:00 p.m. in the Meeting Room of the Talbot County Free Library in Easton.

CASH STATEMENT 06/14/2016

BALANCE 6/07/2016	\$19,319,296.17
ELECTION BD SALARIES PPE 5/24/16	(8,509.40)
INTEGRA CLAIMS THRU 6/6/16	(83,159.04)
POSTAGE WIRE	(3,000.00)
BD OF EDUCATION 5/2016	(2,931,331.00)
RETURNED CHECK	(125.00)
STATE REPORT MAY 2016	(42,402.65)
FLEX SPENDING ACCT PPE 5/31/2016	(193.33)
DEPOSITS	429,839.73
CHECKS	(678,431.70)
VOID CHECK # 308025	860.90
BALANCE 6/7/2016	<u>16,002,844.68</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	0.00
AIP37	16,762.37
AIP39	73,794.25
AIP40	30,252.21
AIP41	39,343.53
AIRPORT ACCOUNTS TOTAL BALANCE	<u>160,152.36</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.38%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$34,178,567.04</u>