



TALBOT COUNTY, MARYLAND

County Council

MINUTES

June 19, 2018

Special Legislative Day

Present – President Jennifer L. Williams, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis and County Attorney Tony Kupersmith. Vice President Corey W. Pack was absent.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 19, 2018.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, May 29, 2018.
- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, June 19, 2018.
- IV. Presentation by Kenley Timms, Commander, VFW Post 5118 – Mr. Timms publicly thanked the Council for their participation in the Vietnam Traveling Memorial Wall ceremony, through the presentation of Certificates of Remembrance to the families of the 11 servicemen from Talbot County who sacrificed their lives during the Vietnam War. He stated that the families of the fallen soldiers were overwhelmed with the County’s presentation to them. Mr. Timms stated that he had spoken to individuals from various states who specifically came to Easton to visit the Wall. Council expressed their appreciation to Mr. Timms and his committee for all their efforts in planning and coordinating the event which was attended by approximately 10,000 people from May 31, 2018 to June 6, 2018.
- V. Proclamation: 10th Anniversary of Talbot Interfaith Shelter – Gail Benjamin, President, Board of Directors, Talbot Interfaith Shelter; Julie Lowe, Executive Director, Talbot Interfaith Shelter; Gloria Farrare, Member, Board of Directors, Talbot Interfaith Shelter - Prior to presentation of the proclamation, Ms. Benjamin provided a brief history of the initial establishment of a cold weather shelter in 2008 which rotated among various congregations in Talbot County, to the purchase of the facility now known as Talbot Interfaith Shelter located at 107 Goldsborough Street. She stated that the Shelter now has the ability to provide housing in a home atmosphere for 15 men, women, and children year round. Talbot Interfaith Shelter also owns 8 transitional subsidized apartments to help individuals who are employed and are able to sustain themselves. The Shelter also continues to add programming and services to offer their guests. Last year approximately 450 community volunteers donated their time and talents to Talbot Interfaith Shelter. The Clerk read a proclamation into the record which spoke of the services provided by Talbot Interfaith Shelter to help create a brighter future for those in need in Talbot County and the surrounding area since its inception 10 years ago. Council members expressed their appreciation to the representatives for their dedication to this need in the community. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the proclamation by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

Mr. Bartlett presented the Proclamation to representatives of Talbot Interfaith Shelter who were in attendance.

VI. Presentation of GIVE65 Fundraising Campaign for Brookletts Place – The Talbot County Senior Center - Childlene Brooks, Manager, Brookletts Place – The Talbot County Senior Center; Jennifer Marchi, Certified Senior Advisor/Franchise Owner, Home Instead Senior Care – Ms. Marchi briefed the Council on her company, Home Instead Senior Care, which provides non-medical in-home care to senior citizens, and the non-profit division of the company, the Home Instead Foundation. She stated that Home Instead Foundation, begun in 2003, initiated a new program in 2016, GIVE65, the only crowd-funded charitable giving campaign to support non-profit organizations that serve low income, vulnerable seniors. This year’s fundraising campaign will run for 65 hours beginning at 1:00 a.m. on Tuesday, July 10, 2018 until Thursday, July 12, 2018; monies raised will be matched by the Home Instead Foundation up to \$10,000 and will be used to purchase bus passes for senior citizens who need them; the goal is to raise \$5,000. She stated that last year’s GIVE65 campaign totaled \$6,000 which was used to fund congregate meals at the St. Michaels Senior Center. Ms. Marchi stated that, depending upon how much funding is raised, the Senior Center may qualify for additional grant awards. Ms. Brooks stated that those interested in contributing to the campaign can also pre-schedule their contribution beginning on July 1, 2018. She stated that the Senior Center continues to receive an increasing number of requests for bus passes from citizens in St. Michaels to provide them with transportation to Graul’s Market since the closing of Acme Market. Ms. Brooks concluded her comments by stating that the GIVE65 campaign is being promoted through a press release and radio spots. Individuals wishing to contribute may do so at www.give65.org/uppershoreaging.

VII. County Manager’s Report:

A. Bid 17-08. ARCHITECTURAL/ENGINEERING SERVICES FOR TALBOT COUNTY DEPARTMENT OF PUBLIC WORKS - Requested Council approval to award the scope of work for the Preliminary Engineering Report (PER) to evaluate options for sewer to the lots identified in Resolution No. 250 (Bozman/Neavitt) to Davis, Bowen and Friedel, Inc. in the sum of \$35,000.00. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the award by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

B. Talbot County Airport Board – Requested Council approval for the appointment of Hugh Grunden to a four-year term on the Talbot County Airport Board; said term will expire on June 1, 2022; and requested the appointment of Harvey Stewart as Member Emeritus. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the appointments by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

C. Talbot County Public Works Advisory Board – Requested Council approval for the appointment Timothy “Tim” Jones to the Talbot County Public Works Advisory Board as a representative of the 4th Election District; said term will complete the unexpired term of Mr. Ian White and will expire May 1, 2019. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Price– Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

- D. Talbot County Economic Development Commission – Requested Council approval for the reappointment of Peter Dunbar to a three-year term on the Talbot County Economic Development Commission as a representative of the Town of Oxford; said term will expire June 30, 2021. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Price– Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

- E. Talbot County Historic Preservation Commission - Requested Council approval for the appointment of Holly Baldwin to a three-year term on the Talbot County Historic Preservation Commission; said term will expire on July 1, 2021. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Price– Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

- F. Talbot County Department of Social Services Board of Directors – Requested Council approval for the reappointment of A. Thomas Duncan, III and the appointment of Victoria Gomez Lozano to three-year terms on the Talbot County Department of Social Services Board of Directors; said terms will expire June 30, 2021. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the reappointment and the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye
Mr. Price – Aye
Mr. Bartlett– Aye
Mr. Callahan – Aye

- G. Easton Airport Draft Environmental Assessment for the Five-Year Capital Improvement Program at Easton/Newnam Field Airport – Mr. Hollis stated that the Draft Environmental Assessment for Easton Airport is now available for review on the County’s website under *Topics of Interest*. Copies are also available for review on Easton Airport’s website, in the County Manager’s Office, at the Easton Town Office, the Talbot County Community Center and at the Easton and St. Michaels branches of the Talbot County Free Library. He stated that all comments must be received by no later than 5:00 p.m. on Tuesday, July 17, 2018.

VIII. Council Comments:

Ms. Price - No comments.

Mr. Bartlett - No comments.

Mr. Callahan - Mr. Callahan encouraged everyone to vote.

Ms. Williams – No comments.

IX. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council voted to adjourn and to reconvene on Tuesday, July 10, 2018 at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, real estate and personnel matters, as listed on the statement for closing the meeting, and at 6:00 for the meeting by voting 4 – 0 as follows:

Ms. Williams – Aye

Ms. Price - Aye

Mr. Bartlett – Aye

Mr. Callahan – Aye

The meeting adjourned at 6:35 p.m.

The transcript of the June 19, 2018 County Council meeting is available for review in the Office of the County Manager during regular office hours.

X. On Tuesday, June 19, 2018 a Closed Session of the Talbot County Council convened at 5:05 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council met in Closed Session by voting 4 – 0 as follows:

Mr. Bartlett – Aye

Mr. Callahan – Aye

Mr. Pack – Absent

Ms. Price – Aye

Ms. Williams - Aye

In accordance with General Provisions Article § 3-305(b)(7)(8) the purpose of the Closed Session was for a legal matter to consult with the County Attorney regarding possible filing by the owner of the Wylder Hotel regarding a 1988 Court order involving the County; and to consult with the County Attorney regarding legal advice on a pre-trial release program at the Department of Corrections; for legal/real estate matters for legal advice regarding a land-use zoning matter involving a floating restaurant proposal; and for legal advice regarding a request to transfer the revisionary interest in County owned property at 29088 Airpark Drive; and for personnel matters to discuss appointments to various County boards and committees; for an update on the hiring process for the Chief Code Compliance Officer position; and for an update on the hiring process for Airport Manager. The Closed Session ended at 5:55 p.m.

CASH STATEMENT 6/19/2018

| | |
|--|------------------|
| BALANCE 6/12/2018 | \$ 13,059,245.51 |
| TOTAL ADP PAYROLL PPE 6/1/2018 | (593,402.24) |
| DEFERRED COMP DED PPE 6/1/2018 | (13,946.04) |
| PENSION DED PPE 6/1/2018 | (34,111.49) |
| SECU DED PPE 6/1/2018 | (3,973.90) |
| DEFERRED COMP PPE 6/1/2018 PLAN 401(A) | (2,560.24) |
| FLEX SPENDING BENEFITS PPE 6/1/2018 | (3,085.04) |
| INTEGRA CLAIMS THRU 6/11/2018 | (75,588.59) |
| BOARD OF EDUCATION 6/2018 FIRST HALF | (1,536,634.50) |

| | | | |
|--|-----------------------------|--------------------|-------------------------------|
| PUBLIC IMPROV REFUND BOND 2015 | | | (264,225.00) |
| INTEREST ON ACCOUNTS 5/2018 | | | (14,705.19) |
| BANK CHARGES 5/2018 | | | (2,706.46) |
| DEPOSITS | | | 326,242.85 |
| CHECKS | | | (300,070.38) |
| VOIDED CHECK(S) #324713 | | | 175.00 |
| BALANCE 6/19/2018 | | | <u>10,570,064.67</u> |
| <u>AIRPORT ACCOUNTS</u> | | | |
| AIP42 | | | 0.00 |
| AIRPORT ACCOUNTS TOTAL BALANCE | | | <u>0.00</u> |
| INVESTMENTS – CERTIFICATES OF DEPOSIT | | | |
| <u>CERTIFICATE DATE</u> | <u>MATURITY DATE</u> | <u>RATE</u> | <u>AMOUNT</u> |
| PNC-MLGIP INVESTMENTS TOTAL | | 1.83% | 18,000,000.00 |
| 1880 BANK | | | 10,031,144.07 |
| TOTAL INVESTED | | | <u>\$28,031,144.07</u> |
| PETTY CASH BALANCE | | | <u>\$15,570.00</u> |
| GRAND TOTAL ALL FUNDS | | | <u>\$38,616,778.74</u> |