



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

June 23, 2015

Present – President Corey W. Pack, Vice President Laura E. Price, Dirck K. Bartlett, Chuck F. Callahan, Jennifer L. Williams, County Manager R. Andrew Hollis, County Attorney Michael Pullen and Assistant County Attorney Anthony Kupersmith.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 23, 2015.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, June 9, 2015.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, June 16, 2015 and Tuesday, June 23, 2015.
- IV. Introduction of Legislation:

A BILL TO REPEAL AND RE-ENACT TALBOT COUNTY CODE CHAPTER 56, ELECTRICAL STANDARDS GOVERNING THE BOARD OF ELECTRICAL EXAMINERS; ELIMINATING THE BOARD’S POWER TO INVESTIGATE COMPLAINTS AND ALSO DECIDE COMPLAINTS; TRANSFERRING POWER TO HIRE ELECTRICAL INSPECTORS FROM THE ELECTRICAL BOARD TO THE BUILDING OFFICIAL; PROVIDING THAT THE COUNTY WILL ISSUE PERMITS FOR ELECTRICAL WORK; CHANGING THE STANDARD OF REVIEW OF ADMINISTRATIVE DECISIONS FROM A STANDARD THAT REQUIRES A SHOWING THAT THE DECISION WAS CONTRARY TO LAW, FRAUDULENT, ARBITRARY OR CAPRICIOUS, TO A STANDARD REQUIRING A SHOWING OF ERROR BY A PREPONDERANCE OF THE EVIDENCE; AND GENERALLY RELATING TO THE BUILDING OFFICIAL, THE BOARD OF ELECTRICAL EXAMINERS, ELECTRICAL LICENSES, PERMITS, INSPECTIONS, VIOLATIONS, AND ENFORCEMENT OF THE ELECTRICAL CODE was read into the record by the Clerk and brought forward for introduction. Prior to introduction, County Attorney, Michael Pullen, briefly outlined the major provisions in the proposed legislation. The legislation was introduced by Mr. Bartlett, Mr. Pack, and Ms. Williams as Bill No. 1304. A public hearing was scheduled for Tuesday, July 14, 2015 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601. At Council’s request, a work session will be scheduled prior to the public hearing.

A BILL TO ADOPT § 190-112.1, TALBOT COUNTY CODE, TO ESTABLISH A “PLANNED REDEVELOPMENT DISTRICT” OR “PRD” AS A FLOATING ZONE, TO ESTABLISH THE PURPOSE, REQUIREMENTS, AND STANDARDS OF THE PRD, TO REQUIRE A REDEVELOPMENT PLAN AND ESTABLISH THE PROCESS TO REVIEW, MODIFY, AND APPROVE A PRD AND REDEVELOPMENT PLAN; TO REQUIRE A PRD TO OBTAIN SITE PLAN APPROVAL TO IMPLEMENT AN APPROVED REDEVELOPMENT PLAN, TO ALLOW FOR AMENDMENTS TO A PRD, APPROVED REDEVELOPMENT PLAN, AND AN APPROVED SITE PLAN, TO ESTABLISH REQUIREMENTS FOR IMPLEMENTATION OF APPROVED REDEVELOPMENT PLANS, TO PROVIDE CERTAIN DEFINITIONS, AND GENERALLY RELATING TO PLANNED REDEVELOPMENT DISTRICTS was read into the record by the Clerk and

brought forward for introduction. Prior to introduction, Mr. Pullen stated that the legislation was developed by staff in response to a particular proposed redevelopment project for the Martingham community near St. Michaels. He stated that after review of the County's current requirements for the type of redevelopment being proposed, which were determined to be highly restrictive, a work session with staff were scheduled, and staff was directed to draft an ordinance for Council's consideration. He stated that his office had also worked closely with the attorneys for the proposed redevelopment project. Mr. Pullen stated that the type of redevelopment which would be permitted under the legislation would be very restrictive, and that if approved, the legislation would create an opportunity for projects to come forward to the County for consideration. The project would still be subject to review, consideration, public hearing, modification, and approval or disapproval by the Council; approval of the legislation does not guarantee approval of a redevelopment project. He stated that the legislation also includes safeguards through the Planning Commission process with regard to site plan review, approval, and implementation within certain timeframes. Council discussion ensued with Mr. Pullen and Planning Officer, Mary Kay Verdery. The legislation was then introduced by Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Bill No. 1305. A public hearing was scheduled for Tuesday, July 14, 2015 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

V. County Manager's Report:

A. Bid No. 15-16, TALBOT COUNTY ROADS - GOLDSBOROUGH NECK ROAD CULVERT REPLACEMENT – Requested Council approval of award Change Order #1 for Bid No. 15-16 to contractor, David A. Bramble, Inc., in the sum of \$11,300; said Change Order is for the placement of a guardrail at the intersection of Airport Road and Goldsborough Neck Road as a precautionary safety measure due to a very deep ditch at that location. At Council's request, cones and signage will be placed at the location until work on the guardrail is completed in August. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the Change Order by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan - Aye

B. Request from Department of Public Works – Requested Council approval of the County Engineer's recommendation to accept a grant from The Nature Conservancy in the sum of \$16,000; said funding will be used to complete a stream retrofit project at the County's Bio-Solids Facility on Klondike Road. Upon motion by Mr. Callahan, seconded by Ms. Williams, the Council approved acceptance of the grant by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan - Aye

C. Bid No. 15-18, JANITORIAL SERVICES FOR TALBOT COUNTY OFFICES - EASTON, MARYLAND – Requested Council approval to award Bid No. 15-18 to the low bidder, S & M Professional Cleaning Service in the sum of \$485.00 per night for the Courthouse, Operations Center, Health Department, State's Attorney's Office, and Bay Street

Office Building. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved the award by voting 5– 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan – Aye

D. FY2016 Budget for Talbot County Public Schools – Requested formal Council approval of the FY2016 Budget for Talbot County Public Schools to be forwarded to the State in the sum of \$36,216,540, outlined and included in the County’s FY2015-2016 as follows: Current Expense for Recurring Appropriation of \$35,175,967; Current Expense for Nonrecurring Appropriation of \$97,500; Teacher Pensions of \$943, 073; School Construction of \$845,749; and Debt Service of \$3,371,479. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the FY 16 Budget as presented by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan – Aye

VI. Public Hearing:

Resolution No. 221, A RESOLUTION TO APPROVE EXECUTION OF A LONG-TERM LEASE OF UNIMPROVED LAND AT THE EASTON AIRPORT, DESCRIBED AS LOT 9375, WHICH IS APPROXIMATELY 37,500 SQUARE FEET, FOR A TERM OF 30 YEARS WITH AN OPTION FOR A SINGLE 5-YEAR RENEWAL, WITH RENT OF \$27,300 PER YEAR SUBJECT TO ANNUAL ESCALATION IN AN AMOUNT EQUAL TO THE PERCENTAGE INCREASE IN THE CONSUMER PRICE INDEX WITH A CAP OF FIVE PERCENT (5%), AND WITH A REQUIREMENT THAT THE TENANT CONSTRUCT AN AIRCRAFT HANGAR APPROXIMATELY 80’ X 80’ THAT IS TO BECOME THE PROPERTY OF THE AIRPORT AT THE EXPIRATION OR EARLIER TERMINATION OF THE LEASE, was read into the record by the Clerk, brought forward for public hearing and the public was provided an opportunity to comment on the legislation. Upon motion by Ms. Price, seconded by Mr. Callahan, Resolution No. 221 was brought to third reader. Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of Resolution No. 221 was waived. Prior to vote on the Resolution, Mr. Bartlett stated that he was recusing himself from voting on the matter as he knows the individual who is requesting approval of the lease. Upon motion by Ms. Williams, seconded by Ms. Price, Resolution No. 221 was brought forward for vote; the Council approved Resolution No. 221 by voting 4 – 0 – 1 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Abstain  
Ms. Price – Aye  
Mr. Callahan – Aye

VII. Quarterly Update by Economic Development Commission – Paige Bethke, Director, Office of Economic Development; Members Economic Development Commission – Ms. Bethke stated that her office continues to work on the three recommendations approved by the previous Council in the *Economic Development*

*Strategic Plan for Talbot County and the Towns – An Opportunity for Alignment*, presented by Sage Policy Group, Inc. in May, 2013. Ms. Bethke reviewed economic statistical data for Maryland and Talbot County in particular, including population, number of households, number of business establishments, educational attainment, median household income, etc. as they relate to economic development in the county; Council discussion ensued with Ms. Bethke as various data was presented. She stated that the largest growth sectors in the county's economy are in the professional and business services and education and health services; construction, manufacturing and transportation have declined, and larger, higher paying wages continue to be impacted by job loss. Ms. Bethke stated that the Strategic Plan developed by the Sage Policy Group, Inc. made 15 recommendations: six for the County and nine for the Towns; she requested Council's consideration for approval and/or endorsement of the remaining recommendations. She stated that the Strategic Plan outlined opportunities for economic growth in the manufacturing, environmental, technology, various facets of the healthcare services industry, and general aviation at Easton Airport. Ms. Bethke then outlined each of the three recommendations approved by the Council and the progress made on same: (1) Business-friendly initiatives with a goal of creating a culture within the County and the Town governments that embraces small business owners - She stated that the County had instituted new computer software to improve its permitting processes and had held several forums with those individuals in the construction and trades industries to improve communications between the County, the Town and the business community; the next forum will be held at 7:00 a.m. on Friday, June 26, 2015 at the Talbot County Community Center; (2) Pursuing target industries for retention, attraction and expansion through creation of new resources for economic development – Ms. Bethke stated that a Marketing Committee had been established and had aimed its strategy toward the attraction of testing labs to Talbot County; follow-up telephone calls to the 1,600 letters sent out are now in progress; (3) Use a more pragmatic approach for Real Property Tax Credit for commercial /industrial businesses with the goal of accelerating investment, particularly in the higher-wage manufacturing sector – Ms. Bethke stated that the Council had recently changed the criteria for which businesses could qualify for a Real Property Tax Credit by reducing the amount of investment required and the number of employees hired to qualify for consideration of the tax credit. Ms. Bethke stated that the potential for a tax credit will be used as an incentive for businesses located in the county to expand or the attraction of new businesses. She then briefed the Council on various on-going projects related to the promotion of Talbot County from an economic development perspective, advised that the 2014 Economic Development Report for Talbot County will be published in the very near future, and requested Council's consideration to revisit legislation related to Brownfields. Council discussion ensued with Ms. Bethke as various matters were brought forward. Ms. Bethke will continue to update the Council on a regular or as-needed basis.

VIII. County Manager's Report Continued:

- E. Request from Department of Emergency Services - Requested Council approval to purchase equipment in the sum of \$94,798.61 through State of Maryland contract pricing; said equipment will be used to complete a server virtualization project between the County's IT Department, Finance Department and Emergency Services as follows: \$67,239.73 (Dell servers) and \$27,558.88 (SHI for software licensing) and will act as a redundant server to back-up information from the Courthouse; \$110,000 for the project was budgeted for the project in FY2015. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved purchase of the equipment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan – Aye

F. Request from Department of Emergency Services – Requested Council approval to have the Department of Emergency Services make a joint purchase, with the Sheriff’s Department, of law enforcement mobile interface technical software in the sum of \$67,700; said software will be used to implement a mobile interface between the 9-1-1 Center Computer Aided Dispatch (CAD) and law enforcement vehicle computers; \$35,194 of funding for the project will be paid by FY2013 and FY2014 State Homeland Security Grant funding; the remaining portion of \$32,506 will be paid for by the Sheriff’s Department from Capital Project funding. Council discussion ensued with the Department of Emergency Services representatives in attendance. Brian LeCates, Acting Director, Department of Emergency Services, then provided an update on the 9-1-1 Center expansion project. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved the purchase by voting 5 – 0 as follows:

- Mr. Pack – Aye
- Ms. Williams – Aye
- Mr. Bartlett – Aye
- Ms. Price - Aye
- Mr. Callahan – Aye

G. County Offices Closed – Mr. Hollis stated that County offices will be closed on Friday, July 3, 2015 in honor of the July 4<sup>th</sup> holiday.

IX. Council Comments:

Ms. Williams – No comments.

Mr. Bartlett – Mr. Bartlett expressed his appreciation to Mr. Pack for starting the meeting by offering prayers and well wishes to Governor Hogan and his family. He stated that, in his opinion, the way the Governor approached his illness, despite the seriousness of it, with a sense of humor, showed his character and the kind of man he is. Mr. Bartlett stated that he also admired how everyone has rallied to support the Governor, regardless of their political persuasion. He concluded his comments by stating that, in his opinion, it is a tragic situation for the Governor and his family, and they are in his thoughts and prayers and he wishes the Governor well in the coming months.

Mr. Callahan - Mr. Callahan concurred with Mr. Bartlett by wishing Governor Hogan and his family the best. He stated that he was saddened to hear about the Governor’s illness; in his opinion, the election of Governor Hogan is a big asset to the state. He stated that he hopes the Governor can recover and do what he set out to do. Mr. Callahan stated that he had attended a joint dinner between the Council and the Board of Education on June 22<sup>nd</sup>, and, in his opinion, the Council and the Board of Education are making a lot of headway toward building a great relationship and in providing customer service to the public.

Ms. Price - Ms. Price concurred with the previous comments of her colleagues and stated that if the saying is true that “Attitude is everything,” and if the Governor’s attitude has anything to do with his recovery, he will fight hard and will get through his illness. She stated that the Council had gotten a chance to know him over the past year, and, in her opinion, he is a terrific man, and she wishes him all the best. Ms. Price stated that it was great to meet with the Board of Education, and, in her opinion, while the Council and the Board of Education certainly are not going to agree on

everything related to the budget, working together is a lot more pleasant these days.

Mr. Pack - Mr. Pack offered his heartfelt condolences to the families of those nine innocent victims of the tragedy in Charleston, South Carolina and stated that he could not agree more with Governor Nikki Haley on her call to remove the Confederate flag. Mr. Pack extended prayers and thoughts to Governor Hogan and his family. He stated that he had had an opportunity to meet the Governor during the campaign as well as recently in Cambridge, and wishes him well. He stated that he had heard from Jimmy Eason, President of the Talbot County Fire and Rescue Association, regarding the collection of data by The Delta Group from the seven volunteer fire departments in the county. Mr. Eason had advised that work should be completed in July and a report provided to the Council from The Delta Group on the County's retention and recruitment efforts. Mr. Pack stated that on Saturday, June 27, 2015, the Tilghman Island Volunteer Fire Company will hold its seafood festival and parade; on Wednesday, June 24, 2015, Mid Shore Opiate Misuse Prevention Program Strategic Planning Session will take place at Chesapeake College. He reiterated Mr. Hollis' previous statement that two weeks ago, he, Mr. Hollis and Sheriff Gamble had attended the Governor's Statewide Heroin Task Force Meeting in Salisbury where the Lieutenant Governor had hosted a fact-finding roundtable for the purpose of collecting information from elected officials, law enforcement and health officials regarding use of heroin and opioids statewide. Mr. Pack stated that he had read a newspaper article on the recent large seizure of drugs in Caroline County; he commended the State's Attorney for his efforts, law enforcement in the Mid-Shore area, and commented that race, religion, or place in society do not matter – heroin is a deadly drug that is not to be played with. Mr. Pack concluded his comments by stating that Senator Mikulski will be in Talbot County on Thursday, June 25, 2015 to announce the awarding of several federal grants to the area, including Talbot County.

X. County Manager's Report (continued):

H. Talbot County Commission on the Aging – Requested Council approval for the appointment of Andrea Shoener to a three-year term on the Talbot County Commission on the Aging; said term will expire on April 1, 2018. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan – Aye

I. Talbot County Economic Development Commission – Requested the appointment of Easton Town Council member, Ron Engle, to the Talbot County Economic Development Commission as a representative of the Town of Easton; said term will complete the unexpired term of former Easton Town Council member, Kelley Malone, and will expire on June 30, 2017. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan – Aye

- J. Talbot County Drug and Alcohol Abuse Council – Requested Council approval for the reappointment of Sharon Huseman to a four-year term on the Talbot County Drug and Alcohol Abuse Council; said term will expire on July 1, 2019. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack – Aye  
Ms. Williams – Aye  
Mr. Bartlett – Aye  
Ms. Price - Aye  
Mr. Callahan – Aye

- XI. Upon motion by Mr. Callahan, seconded by Ms. Williams, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters and to reconvene on Tuesday, July 14, 2015 at 12:30 p.m. in Executive Session for discussion of legal, personnel, and real estate matters, and for the regularly scheduled meeting at 1:30 p.m. by voting 5 - 0 as follows:

Mr. Pack - Aye  
Ms. Williams - Aye  
Mr. Bartlett– Aye  
Ms. Price - Aye  
Mr. Callahan - Aye

The meeting adjourned at 7:13 p.m.

The transcript of the June 23, 2015 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XII. On Tuesday, June 23, 2015, an Executive Session of the Talbot County Council convened at 4:00 p.m. in the Bradley Meeting Room and the County Council Conference Room. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council met in Executive Session by voting 3 - 0 as follows:

Mr. Bartlett – Aye  
Mr. Callahan – Aye  
Mr. Pack – Absent  
Ms. Price – Absent  
Ms. Williams – Aye

Mr. Pack arrived at 5:00 p.m.

Ms. Price arrived at 5:00 p.m.

In accordance with State Article § 10-508(a)(1)(i)(3)(7)(8) the purpose of the Executive Session was for personnel matters to conduct interviews for the Roads Superintendent position; to discuss appointments to various County boards and committees; to discuss filling a vacancy for the Talbot County Health Officer; and to discuss filling a vacancy for the Director of Emergency Services; for a legal/real estate matter for legal advice regarding lease of private property for a public purpose; for a legal matter to discuss litigation

involving the County; and for a real estate matter to discuss possible acquisition of property and appraisal of same. The Executive Session recessed at 6:00 p.m. and reconvened at 7:15 p.m. The Executive Session ended at 8:30 p.m.

- XIII. Incorporated Towns Meeting - The County Council met with the elected officials of the incorporated towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe at 5:00 p.m. on Monday, June 8, 2015 in the Meeting Room of the Talbot County Free Library. Council President, Corey Pack, welcomed newly elected officials from the Towns of Easton and Trappe and congratulated Mayor Randy Esty on his re-election as mayor of the Town of Queen Anne. Easton Mayor, Robert Willey, provided an update on the proposed Port Street Redevelopment Project and Town Council President, John Ford, provided information on the prospective lease of the former Black & Decker Building for the purpose of growing medical marijuana. He stated that the Easton Town Planner is working to determine whether the proposed use is permitted under the Town's current zoning. Commissioner Carol Abruzzese of the Town of Oxford provided an update on their new wastewater treatment plant, the design review of which is 90% complete; construction is anticipated to begin in spring 2016. She stated that capacity of the new plant will remain the same as the current plant, 150,000 g/p/d; capacity will not increase as previously reported in the newspaper. The representatives stated that they are utilizing stormwater management utility grants to conduct a floodwater vulnerability study which is anticipated to be completed in December 2015; the Town recently received the designation as one of Maryland's Sustainable Communities, which will provide the Town with the opportunity to support the needs of its business and commercial community through various funding mechanisms; the Town has a contract on the historic structure known as the Mews Building – the façade will be retained and input from the public will be sought for its use; the Town's dog park, funded completely by grants, is now open; and the Town received a \$500,000 grant from the Chesapeake and Atlantic Bays Trust Fund for the construction of stormwater retention ponds to alleviate flooding on the causeway; Mayor Esty of the Town of Queen Anne provided an update on the State Highway Administration's Streetscape Project, specifically the proposed bicycle path within the Town but which does not have a connection point outside of town. He stated that the Town has indicated to SHA that it does not want the bicycle path and that Delegate Johnny Mautz is working with SHA on behalf of the Town on the matter; construction is anticipated to begin in 2017. He advised that the Town is waiting to receive \$135,000 in Program Open Space funding which will be used to improve the Town's park, including providing covered playground equipment. Jo Anne Clark of the Town of St. Michaels stated that on June 19, 2015, Fox 5 News will be in St. Michaels to profile the town in its "zip trip" series of get-aways within a reasonable driving distance of Washington, DC. Ms. Clark stated that on Wednesday, June 10<sup>th</sup>, a public hearing will be held on the proposed expansion of the Inn at Perry Cabin by Belmond by 40 plus rooms. Town Manager, Jean Weisman, advised that Habitat for Humanity Choptank plans to construct more houses on Brooks Lane; SHA will hold a public meeting on Thursday, July 9, 2015 at 6:15 p.m. regarding the planned stormwater management and safety enhancements for MD Rt. 33 from Pea Neck Road to Old Yacht Club Road; curbing, handicapped accessibility and sidewalk improvements are included in the planned improvements. Norman Fegel, President, Commissioners of the Town of Trappe, provided an update on the Town's project to extend the sidewalk on Maryland Route 565 from White Marsh Elementary School to the center of town. He advised that beginning in mid-August, one lane of U.S. Rt. 50 at its intersection with Barber Road will be closed. County Planning Officer, Mary Kay Verdery, stated that a public outreach meeting will be held at 6:00 p.m. on Thursday, June 11, 2015 at the former Best Western motel in St. Michaels; County staff and representatives from the Federal Emergency Management Agency (FEMA) and MDE will be available to provide information to the public about the County's preliminary, coastal Flood Insurance Rate Maps (FIRMs), which the County is required to adopt by the end of the year, changes from the previously adopted maps, and how these map changes may affect flood insurance rates. Ray Clarke advised that Goldsborough Neck Road to its intersection with Airport Road is closed beginning June 8<sup>th</sup> for repairs to culverts and is scheduled to reopen on July 8, 2015; additionally the Miles River Bridge will be closed from July 11, 2015 through July 31, 2015; and the County will issue an RFP for design of sewer improvements within the Town of St. Michaels. Paige



Bethke, Director of the Talbot County Office of Economic Development updated the group on the recent annual Business Appreciation Breakfast and targeted efforts by her office to recruit testing laboratories to Talbot County. Mr. Bartlett provided an update on the Oxford Conservation Park, stating that the permitting process for the Park has begun and construction bids for the project will go out in August. Mr. Bartlett stated that 86 acres of the Park property will remain in farmland until such a time as grant monies become available. Mr. Pack stated that he and Sheriff Gamble will be attending the Governor’s Opiate Task Force meeting in Salisbury on June 10<sup>th</sup>. He stated that, in his opinion, it is very important that local officials speak to the Lt. Governor on the issue of drugs. He stated that he attended the Blue Ribbon Commission Oversight Committee meeting the previous week and had expressed concern that drugs from the pharmacies which were looted during the recent riots in Baltimore will find their way to communities around the state. The meeting adjourned at 6:00 p.m. The next Incorporated Towns Meeting is scheduled for Tuesday, September 29, 2015 at 5:00 p.m. in the Meeting Room of the Talbot County Free Library in Easton.

- XIV. Work Session on Draft Comprehensive Plan – Mary Kay Verdery, Planning Officer; Martin Sokolich, Long Range Planner; Jeremy Rothwell, Planner - The Council convened a work session with staff on Monday, June 15, 2015 at 4:00 p.m. in the Meeting Room of the Talbot County Free Library to review *Chapter 6, Natural Resource Conservation*, of the Draft Comprehensive Plan as recommended by the Talbot County Planning Commission. Council discussion ensued with staff regarding wastewater treatment plant upgrades, use of Bay Restoration Funding for the upgrade of failing septic systems, Total Maximum Daily Loads and the Clean Water Act. Council discussion also ensued with Anne Morse and Dave Russ of the Talbot County Office of Environmental Health regarding inspection of on-site sewage disposal systems in the county. Council members requested that staff add, delete or change wording within the topics for further consideration and vote. Staff provided Council with a Matrix, a compilation of changes previously requested by the Council to the Draft Comprehensive Plan, as well as suggested changes from other bodies and agencies. Due to time constraints, individual items outlined on the Matrix were not reviewed. Council members will review their individual comments outlined in the Matrix and forward notice of any discrepancies to staff on or before Monday, June 22, 2015. Once finalized, the Matrix will be forwarded to the Planning Commission for their review and consideration at their meeting on Wednesday, July 1, 2015. Additional work sessions on the Draft Comprehensive Plan, and/or other matters related to the Comprehensive Plan, will be scheduled as requested or needed.

**CASH STATEMENT 6/16/2015**

BALANCE 6/9/2015	\$20,742,333.70
BANK CHARGES 5/2015	(980.27)
INTEREST ON ACCTS 5/2015	4,028.07
UHC CLAIMS THRU 6/9/2015	(44,636.79)
USDA RURAL DEV AP MTLY BOND PYMNT 6/2015	(1,304.00)
STATE REPORT 5/2015	(43,775.90)
DEPOSITS	599,860.67
CHECKS	(849,569.59)
<b>BALANCE 6/16/2015</b>	<b><u>20,405,955.89</u></b>

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	16,762.37
AIP39	73,794.25
AIP40	27,036.21

AIP41	BALANCE 6/9/2015	43,133.66	
	TRANS FR GEN FUND	31,543.00	
	CHECKS	(31,543.00)	43,133.66

**AIRPORT ACCOUNTS TOTAL BALANCE 160,726.49**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**  
CERTIFICATE DATE                      MATURITY DATE                      RATE                      AMOUNT

PNC-MLGIP INVESTMENTS TOTAL		0.07%	18,000,000.00
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**TOTAL INVESTED \$18,000,000.00**

**PETTY CASH BALANCE \$8,570.00**

**GRAND TOTAL ALL FUNDS \$38,575,252.38**

**CASH STATEMENT 6/23/2015**

BALANCE 6/16/2015 \$20,405,955.89

BOARD OF EDUCATION/1 <sup>ST</sup> HALF/JUNE 2015	(1,439,421.00)
TRANSFER LOCAL MATCH TO AIP41	(31,543.00)
ADMIN BOARD OF ELECTIONS PPE 5/26/2015	(8,341.94)
UHC CLAIMS THRU 6/16/2015	(58,877.33)

PAYROLL – FD/SS/MS WH 6/19/2015	(130,292.10)
SECUR DED	(5,930.19)
DEFERRED COMP DED	(10,269.87)
MD WH	(32,253.59)
PENSION DED	(31,722.66)
ACH TRANSFER	(12,021.75)
FLEX SPENDING ACCT	(2,934.15)

DEPOSITS	778,285.10
CHECKS	(1,007,599.89)

**BALANCE 6/23/2015 18,419,033.52**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	16,762.37
AIP39	73,794.25
AIP40	27,036.21
AIP41	43,133.66

**AIRPORT ACCOUNTS TOTAL BALANCE 160,726.49**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**  
CERTIFICATE DATE                      MATURITY DATE                      RATE                      AMOUNT

PNC-MLGIP INVESTMENTS TOTAL	0.07%	18,000,000.00
<b>TOTAL INVESTED</b>		<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>		<b><u>\$8,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>		<b><u>\$36,588,330.01</u></b>