



# Talbot County, Maryland



Easton, Maryland

MINUTES

March 11, 2014

Present – President Corey W. Pack, Vice President Laura E. Price, Dirck K. Bartlett, Thomas G. Duncan, R. Andrew Hollis, Acting County Manager Clay B. Stamp, County Attorney Michael Pullen and Staff Attorney Tony Kupersmith.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, March 11, 2014.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, February 25, 2014.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of March 4, 2014 and March 11, 2014.
- IV. Presentation of Proclamation: 50<sup>th</sup> Anniversary of Soroptimist International of Talbot County – The Clerk read a proclamation into the record in recognition of the 50<sup>th</sup> anniversary of Soroptimist International of Talbot County, a member club of Soroptimist International. The proclamation spoke of the role of the organization to improve the lives of women and girls through social and economic empowerment in their local communities and throughout the world through member support of projects with their time, talents and financial resources. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

Mr. Bartlett presented the Proclamation to Ruth Sullivan, President of Soroptimist International of Talbot County, who accepted on behalf of the organization and those representatives in attendance.

- V. Mr. Pack advised that he was moving *Item VIII, Quarterly Update by Airport Board* forward on the Agenda prior to *Item VI, Public Hearing on Resolution No. 210* as it was not yet 2:00 p.m.
- VI. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Jack Pettit, President, Airport Board – Mr. Henry briefed the Council that the following items were underway or had been completed: (1) AIP-30 (Five-Year CIP Environmental Assessment) - Mr. Henry stated that a 5-phase effort is needed to complete the Environmental Assessment; the phases include an update in Terminal Area Forecast Data which reviewed aircraft using Easton Airport from 2008 to 2013 which indicated that “light” jets encompass 58% of jet traffic (under 20,000 lbs); 30% mid-size jets (23,000 to 40,000 lbs.); and 12% “large” jets or up to 100,000 pounds, the maximum runway capacity at Easton Airport; Purpose and Need which includes information on length of hauls, destinations, and payload. Mr. Henry stated that the runway data, which had been completed and submitted to the Federal Aviation Administration (FAA) for their review, is almost exactly the same as it was seven years ago; he stated that only three phases of the additional tasks remain to be completed: the Environmental Assessment related to noise, if needed,

however, since the runway data is almost the same as it was seven years ago, it is not anticipate that the Environmental Assessment will need to be updated; a Public Hearing remains to be scheduled once the updated information has been received from the FAA; and a Finding of No Significant Impact (FONSI); (2) AIP-37 (Runway 4-22 Obstruction Removal) – Mr. Henry stated that the County continues to work with the Town of Easton on the matter; the County has also been working with Airport consultant, URS, and Lane Engineering on the Forest Conservation Plan; the Plan has been completed and submitted to the Town for review; the Easton Town Council is scheduled to hold a public hearing on the matter on Monday, March 17, 2014 at 7:15 p.m.(the public hearing was later postponed to April 2014); (3) AIP-39 (Airport Terminal Apron Rehabilitation Project) – Mr. Henry stated that he met with the FAA on February 20, 2014 to discuss plans for the rehabilitation design which are now 30% complete. He stated that the FAA has advised that grant funding for the project will be available this year; once plans are finalized, he will be coming before Council with a grant application request; (4) Fuel Sales – Mr. Henry stated that jet fuel sales have increased 4.4% from last year at this time; Avgas sales are 17.5% higher than last year at this time as a result of increased traffic; overall fuel sales have increased 5.9% from last year at this time; (5) Air Traffic Control Tower – Mr. Henry stated that at present, the Air Traffic Control Tower has been funded only through September 30, 2014 (the end of the federal fiscal year) and that no contract tower funding is included in President Obama’s proposed budget. Mr. Henry stated that his office has submitted letters to Congressional representatives requesting full funding for the FAA Contract Tower Program; (6) Impact Fees – Mr. Henry stated that the Town of Easton held a public hearing in January 27, 2014 on a proposed amendment to impact fees, and how they are assessed, collected and expended; Mr. Henry was in attendance to offer comments on behalf of the Airport; establishment of a “hangar category” is under consideration by the Town; Mr. Pettit stated that a hangar category is more often the rule than the exception in other jurisdictions nationwide; (7) T-Hangar Waiting List – Mr. Henry stated that the waiting list for T-hangars is low, with only 15 names on the list. Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting is scheduled for Wednesday, April 16, 2014 at 8:00 a.m. in the Easton Airport Conference Room.

V. Public Hearing:

A public hearing was held on Resolution No. 210, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO PROVIDE PERMANENT ALLOCATION OF WASTEWATER CAPACITY WITHIN THE TALBOT COUNTY REGION II WASTEWATER TREATMENT SYSTEM (“REGION II SYSTEM”) TO THE MARTINGHAM SEWER SERVICE AREA (“SSA”) AND TO INCREASE EXISTING FLOWS WITHIN THE REGION II SYSTEM FROM MARTINGHAM SSA BY 40,500 GALLONS PER DAY (*reduces allocation for future flows from the Royal Oak, Newcomb, and Bellevue Sewer Service Area by 40,500 gpd and allocates 40,500 gpd to the Martingham Sewer Service Area*), and the public was afforded to comment on the legislation. Council members then made the following comments on Resolution No. 210:

Mr. Bartlett - Mr. Bartlett stated that he wished to correct the record on a couple of matters. He stated that he was a member of the Village Center Board, and as such, had been to many of the Village Center Board meetings over the past five years and understands the workings of the Board. He stated that, in his opinion, Frank Cavanaugh, the former chairman of the Village Center Board, had done an admirable job as chairman; was well organized, and solicited and received input from citizens. He stated that the statement made about Mr. Cavanaugh that he was running the Board “like the Wizard in the Wizard of Oz, behind a door with smoke” is untrue; there was, in his opinion, plenty of opportunity for citizen participation. He stated that after five years of meetings almost monthly, and with much participation, word got out that the zoning in the villages was going to change and every meeting became simply an opportunity for residents to say that

they did not want any changes versus the people who had worked for five years to create a comprehensive plan for the villages. He stated that the creation of mini comprehensive plans for the villages is outlined in the County Comprehensive Plan, and is the reason the Village Center Board was created. Mr. Bartlett expressed his support of Mr. Cavanaugh and each of the Village Center Board representatives who had attended the meetings for the past five years, stating that they had done what they had been asked to do. He stated that everybody in every village received multiple mailings, encouraging them to participate in voicing their opinions regarding development of a comprehensive plan for their village; the fact that they chose not to participate is neither Frank Cavanaugh's fault, nor the fault of any other member of the Village Center Board. Mr. Bartlett stated that, in his opinion, the representatives of the Village Center Board became a very good communication network to disseminate information throughout the county. Secondly, Mr. Bartlett stated that despite discussions about removing property rights, there remain several large lots which will still have sewer hookup allocation in the Royal Oak, Newcomb, Bellevue sewer service area. He stated that 17,500 g/p/d of capacity remains, enough for 139 hookups, well within the 10% growth rate projected for the villages in the County Comprehensive Plan; the other 40,500 g/p/d, in his opinion, is not needed. He stated that it is the Council's responsibility to address failing septic systems in order to help clean up the Bay. Mr. Bartlett commented on a 1989 letter from then Council president, Thomas Duncan, which stated that the purpose of running the sewer line to the Villages of Royal Oak, Newcomb and Bellevue was to correct failing septic systems on lots of record under two acres, the same was the case for running the sewer line to the Villages of Unionville, Tunis Mills, and Copperville; it was not for larger parcels. He stated that the State of Maryland has advised that no lots should be smaller than two acres. Mr. Bartlett concluded his comments by stating the Council is trying to address the public health, safety and welfare of the villages and wants to run sewer lines out to the villages with the Council's goal of making the villages viable. He stated that Resolution No. 210, in his opinion, will correct the problem with Martingham. Prior to the vote on Resolution No. 210, Mr. Bartlett stated that, in his opinion, Resolution No. 210 would allow the County to utilize the extra capacity from Royal Oak, Newcomb and Bellevue for Martingham while leaving enough sewer capacity in those villages for future infill and development. He stated that allowing the 40,500 g/p/d of allocation to remain in St. Michaels, the County could, in the future, reallocate a portion to the Villages of Claiborne, Wittman and Sherwood, or wherever it may be needed to run sewer lines to help clean up the Bay.

Mr. Hollis - Mr. Hollis stated that the Council has been dealing with the Martingham situation for six or seven years. He stated that three years ago when he spoke at the annual meeting of the Martingham Homeowners Association and promised the members of the Association that he would do what he could to help them. He stated that, in his opinion, the only option available to address the Martingham situation is Resolution No. 210 since Resolution No. 210 is the only one of the three resolutions provided to the Planning Commission for review that met consistency with the County Comprehensive Plan. He stated that the Planning Commission is required to certify that amendments to the Comprehensive Water and Sewer Plan are consistent with the County Comprehensive Plan, and Resolution No. 210 is the only resolution for which the Planning Commission provided an approval of consistency with the Comprehensive Plan, and thus is the only way by which he

can see to resolve the Martingham situation now to have the County be able to move forward with its commitment to State and federal loans for the project. Mr. Hollis responded to comments expressed by citizens during the public hearing that the County is targeting the villages; he stated that from his perspective, he has no interest in that. He reiterated that the County's Comprehensive Plan references the need for affordable housing in the villages, which would mean additional growth, but to what amount remains to be determined as part of the comprehensive planning process. Once the comprehensive planning process is finalized, the County's Comprehensive Water and Sewer Plan will also need to be reviewed to assure its compliance with the Comprehensive Plan. Mr. Hollis stated that although he is frustrated, he will support Resolution No. 210 as the only opportunity to secure the funding needed to complete the Martingham project.

Mr. Duncan - Mr. Duncan stated that, in his opinion, his letter of 1989 speaks for itself.

Mr. Pack - Mr. Pack echoed some of the comments of both Mr. Bartlett and Mr. Hollis. He stated that, in his opinion, there had been some confusion regarding the resolutions under consideration but he does not believe the Planning Commission, Public Works Advisory Board or members of the Council were targeting any particular property owner in their deliberations, but were instead trying to do what they think is best for Talbot County. He stated that he agreed with Mr. Hollis' statement that the Council has to work with what the Planning Commission presented to the Council, adding that here must be a balance of growth and healthy water quality in the villages. He stated that for those who have failing septic systems, the best option is to be connected to a sewer line, and agreed with previous statements by members of the public that some growth is needed to attract younger families. He stated that the Comprehensive Plan does refer to affordable housing and that one of the issues the members of the Council had run on in the last election was affordable housing; how best to get it accomplished remains, in his opinion, a work in progress and will be addressed going forward. He stated that the Council had heard the residents of the villages very clearly.

Ms. Price - Ms. Price requested that the County Attorney comment as to how the Council should address Resolution No. 209 and Resolution No. 209, as amended, before addressing Resolution No. 210, as listed on the agenda.

Mr. Pullen stated that State law requires that any amendments to the County's Comprehensive Water and Sewer Plan must first be certified by the Planning Commission as being consistent with the County Comprehensive Plan. He stated that Resolution No. 209 and Resolution No. 209, as amended, were referred to the Planning Commission as required under State law for the Commission's review and consistency with the Comprehensive Plan but that the Planning Commission did not review either resolution, finding that they were out of order. He stated that neither of the resolutions have the required finding of consistency with the Comprehensive Plan; therefore, the Council cannot legally vote to approve either Resolution No. 209, or Resolution No. 209, as amended. Ms. Price then requested that Mr. Pullen comment on the ruling of inconsistency by the Planning Commission. Mr. Pullen stated that the Chair of the Planning Commission had ruled that Resolution No. 209 had been previously considered by the Commission in February 2014 and that the resolution was out of order as there had been no motion to reconsider same and that the time to file for a motion to reconsider had now expired. Mr. Pullen stated that the Chairman had also ruled that Resolution No. 209, as amended, was also out of order as it had been presented to them as a stand-alone text amendment, and had not been accompanied by Resolution 209. Mr. Pullen stated that if other members of the Planning Commission in attendance were of the opinion that the

ruling was incorrect, they could have chosen to appeal the ruling. However, since no member had chosen to do so, the ruling made by the Chair became final.

Ms. Price stated that because the ruling was made without legal counsel, it may or may not be correct. She stated when the Council had sent Resolution No. 209 back to the Planning Commission for review, along with Resolution No. 209, as amended (per the request of the Planning Commission) and Resolution No. 210, she had expected all the legislation to be considered by the Planning Commission, and in her opinion, all of the legislation should have been considered. She stated that had all the resolutions been considered by the Planning Commission, the Commission could have then determined whether all, none, or some of the resolutions were consistent with the Comprehensive Plan. She stated that, in her opinion, it should have been the Council's decision to determine where the allocation came from; however, the Council is not being given the opportunity to make a determination because the Planning Commission did not consider all three resolutions as had been requested by the Council. Ms. Price stated that the public health issue with Martingham needs to be resolved and that her vote on Resolution No. 210 will not reflect the fact that she knows that the Martingham matter needs to be addressed. She stated that she concurred with Mr. Hollis' frustration that the Planning Commission did not do what that Council asked to be done, thus leaving only one option for Council's consideration with regard to Martingham.

At Mr. Pack's request, County Engineer Ray Clarke briefed the Council on the timeline for completion of the Martingham project for a permanent connection to the Region II Wastewater Treatment System in St. Michaels. Mr. Clarke advised that all loan and grant proceeds need to be expended by June 2015. He also clarified that the on-going sewer improvement project with the Town of St. Michaels is a separate project and is utilizing separate funding sources.

VI. Eligible for Vote:

Resolution No. 209, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO PROVIDE PERMANENT ALLOCATION OF WASTEWATER CAPACITY WITHIN THE TALBOT COUNTY REGION II WASTEWATER TREATMENT SYSTEM ("REGION II SYSTEM") TO THE MARTINGHAM SEWER SERVICE AREA ("SSA") AND TO INCREASE EXISTING FLOWS WITHIN THE REGION II SYSTEM FROM MARTINGHAM SSA BY 40,500 GALLONS PER DAY (*as introduced on December 17, 2013 – reduces allocation for future flows from the Town of St. Michaels Sewer Service Area by 40,500 gpd and allocates 40,500 gpd to the Martingham Sewer Service Area*)

Resolution No. 209, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO PROVIDE PERMANENT ALLOCATION OF WASTEWATER CAPACITY WITHIN THE TALBOT COUNTY REGION II WASTEWATER TREATMENT SYSTEM ("REGION II SYSTEM") TO THE MARTINGHAM SEWER SERVICE AREA ("SSA") AND TO INCREASE EXISTING FLOWS WITHIN THE REGION II SYSTEM FROM MARTINGHAM SSA BY 40,500 GALLONS PER DAY (*with Amendment which would reallocate 40,500 gpd in future flows from the Town of St. Michaels to the Martingham community and reallocate 40,500 gpd from the Royal Oak, Newcomb and Bellevue Sewer Service Area to a reserve fund to be used when and where needed*)

Upon motion by Mr. Duncan, seconded by Mr. Bartlett, the Council voted to table Resolution No. 209 and Resolution No. 209, as amended, by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

Resolution No. 210, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO PROVIDE PERMANENT ALLOCATION OF WASTEWATER CAPACITY WITHIN THE TALBOT COUNTY REGION II WASTEWATER TREATMENT SYSTEM (“REGION II SYSTEM”) TO THE MARTINGHAM SEWER SERVICE AREA (“SSA”) AND TO INCREASE EXISTING FLOWS WITHIN THE REGION II SYSTEM FROM MARTINGHAM SSA BY 40,500 GALLONS PER DAY (*reduces allocation for future flows from the Royal Oak, Newcomb, and Bellevue Sewer Service Area by 40,500 gpd and allocates 40,500 gpd to the Martingham Sewer Service Area*), was brought forward for vote. Ms. Price stated that she would not be able to support Resolution No. 210 since all available options were not considered by the Planning Commission; however, it did not mean that she did not support Martingham or remedying the problem. Upon motion by Mr. Bartlett, seconded by Mr. Duncan, the Council initially approved bringing Resolution No. 210 to third reader by voting 4 – 1 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Nay  
Mr. Duncan – Aye

Ms. Price then requested to change her vote to “Aye” after mistaking the vote to bring Resolution No. 210 to third reader to the vote on the legislation. The Council approved bringing Resolution No. 210 to third read by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The Council then approved Resolution No. 210 by voting 4 – 1 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Nay  
Mr. Duncan – Aye

Resolution No. 210 will take effect immediately.

VII. County Manager’s Report:

- A. Talbot County Department of Parks & Recreation – Requested Council approval of the Parks & Recreation Director’s recommendation to piggyback on a St. Mary’s County contract for the purchase of sport court flooring for the Talbot County Community Center; said purchase is in

the sum of \$68,000, of which \$61,200 (90%) would be reimbursable through Program Open Space (POS) funding, with the County paying the remaining \$6,800 (10%). Preston Peper, Director of the Department of Parks & Recreation, stated that his department realized savings of \$9,000 on a truck purchase earlier in the budget year and that those funds would be utilized for the County's portion of the purchase of the flooring. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved the purchase of the sport court flooring as presented by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- B. Bid No. 14-02, ST. MICHAELS WASTEWATER SYSTEM REPLACEMENT AND REHABILITATION PROJECT, PHASE IV - Requested Council approval of the County Engineer's recommendation to award Bid No. 14-02 to the low bidder, Teal Construction, in the sum of \$983,289.00 for design and construction of Phase IV of the St. Michaels Sewer Collection System and Rehabilitation Project. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the award which is contingent upon approval from the Maryland Department of the Environment, by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

- C. Bid No. 13-25, TALBOT COUNTY BIO-SOLIDS UTILIZATION FACILITY ENGINEERING SERVICES – Requested Council approval to award Bid No. 13-25 to the low bidder, Bayland Consultants and Designers, in the sum of \$213,507.00 for engineering and construction management services related to improvements to the County's Bio-Solids Utilization Facility on Klondike Road; cost of the project will be paid for through a U.S. Department of Agriculture Rural Development loan. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- D. Change Order for Dutchmans Lane Engineering Services - Requested Council approval of a Change Order from Wallace, Montgomery and Associates (WMA) in the sum of \$32,216.00 for the purpose of having WMA assist the Department of Public Works complete design services for the Dutchmans Lane Improvement Project and to work with the Town of Easton on securing approval of the overall design in order to meet all the federal Transportation Alternative Program (TAP) funding requirements in a timely manner. Council discussion with Ray Clarke, County Engineer, ensued. Talbot County will schedule a public meeting in the near future to present the plans, goals and costs for the project. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the Change Order by voting 5 - 0 as follows:

Mr. Pack – Aye  
Mr. Hollis - Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

- E. Supplemental Appropriation for Sheriff's Office – Requested Council approval for supplemental appropriation to the Sheriff's Office in the sum of \$8,797.07; said appropriation will come from contingency funding which the Director of Finance has certified is available, and will be used to provide a bonus to the employees of the Sheriff's Office. Prior to the vote, Ms. Price stated that it had always been Council's intent that all County employees, including employees of the Sheriff's Office, receive bonuses at holiday time and apologized for any communication which did not convey that in a direct way. Upon motion by Ms. Price, seconded by Mr. Bartlett, the Council approved use of contingency funding for the supplemental appropriation as presented by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis – Aye  
Mr. Bartlett – Aye  
Ms. Price – Aye  
Mr. Duncan - Aye

VIII. Council Comments:

Ms. Price – No comments.

Mr. Duncan - No comments.

Mr. Hollis - Mr. Hollis stated that he would save his accolades for Mr. Duncan until the end of his term but that in the meantime, Mr. Duncan knows that he is held in the highest regard.

Mr. Bartlett - Mr. Bartlett expressed appreciation to Mr. Clay Stamp for his willingness to step up and help out as Interim County Manager following the departure of Mr. Craig. He thanked everyone for their support during the transition period. Mr. Bartlett also expressed his appreciation to Assistant County Manager, Jessica Morris and County staff for their assistance during the transition period from one county manager to another.

Mr. Hollis- No comments.

Mr. Pack - Mr. Pack stated that Mr. Stamp has the full confidence of the Council. With regard to proposed changes by the Maryland State Police (MSP) to no longer participate in the Narcotics Task Force on the Eastern Shore, Mr. Pack stated that MSP has advised that no changes will be made at this time with regard to their participation on the Task Force. Mr. Pack stated that he hopes that the Superintendent of the Maryland State Police recognizes the importance of having MSP officers work on the Task Force here. Mr. Pack stated that the Council had been concerned about the possibility of their non-participation, and had sent letters to chief law enforcement personnel in



Talbot County requesting their input as to how it would affect public safety in the County. He stated that he had met recently with Hilary Spence, Chairperson of the Blue Ribbon Commission Oversight Committee for a briefing of a report forthcoming to the Council on the growing use of heroin in Talbot County to make sure that all law enforcement agencies in the County are able to appropriately address the growing problem.

- IX. Upon motion by Mr. Bartlett seconded by Ms. Price, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters and to reconvene in Executive Session on Tuesday, March 25, 2014 at 5:00 p.m. for discussion of legal, personnel, and real estate matters, and at 6:00 p.m. in the regularly scheduled legislative session by voting 5 – 0 as follows:

Mr. Pack – Aye  
Mr. Hollis– Aye  
Mr. Bartlett - Aye  
Ms. Price – Aye  
Mr. Duncan – Aye

The meeting adjourned at 3:35 p.m.

The transcript of the March 11, 2014 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- X. On Tuesday, March 11, 2014, an Executive Session of the Talbot County Council convened at 12:40 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council met in Executive Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Duncan – Aye  
Mr. Hollis – Aye  
Mr. Pack – Aye  
Ms. Price – Aye

In accordance with State Article § 10-508 (a)(1)(i)(3)(7)(8) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees; for a legal matter for legal advice regarding potential litigation; and for a real estate/legal matter to discuss negotiations for the sale of County property. The Executive Session recessed at 1:30 p.m. and reconvened at 3:45 p.m. The Executive Session ended at 4:30 p.m.

**CASH STATEMENT 3/4/2014**

BALANCE 2/25/2014	\$26,255,065.56
RETURNED CHECK/ALS	(440.00)
UHC CLAIMS THRU 2/25/2014	(81,203.19)
BOARD OF EDUCATION 2/2014	(2,863,473.00)
INTEGRA 3/2014	(16,360.64)
STATE BOARD OF ELECTIONS PPE 2/4&2/11/2014	(10,442.11)
PAYROLL – FD/SS/MS WH 2/28/2014	(117,993.76)
SECU DED	(7,115.05)
DEFERRED COMP DED	(10,663.49)

MD WH	(29,574.59)
PENSION DED	(29,980.09)
ACH TRANSFER	(9,731.75)
FLEX SPENDING ACCT	(2,818.70)
DEPOSITS	364,396.42
CHECKS	(775,615.94)
<b>BALANCE 3/4/2014</b>	<b><u>22,664,049.67</u></b>

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	303.68
AIP39	--

**AIRPORT ACCOUNTS TOTAL BALANCE** **303.68**

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.06%	18,000,000.00

**TOTAL INVESTED** **\$18,000,000.00**

**PETTY CASH BALANCE** **\$8,570.00**

**GRAND TOTAL ALL FUNDS** **\$40,672,923.35**

**CASH STATEMENT 3/11/2014**

BALANCE 3/4/2014 \$22,664,049.67

RETURNED CHECK/SANITARY DIST	(157.50)
UHC CLAIMS THRU 3/4/2014	(38,479.58)
USDA/RURAL DEV/MTHLY BOND PYMNT 3/2014	(1,304.00)

PAYROLL –FD/SS/MS WH 3/7/2014	(2,953.80)
DEFERRED COMP DED	(775.00)
MD WH	(553.36)
PENSION DED	(252.00)
FLEX SPENDING ACCT	(100.00)

DEPOSITS	7,780,420.27
CHECKS	(319,798.36)

**BALANCE 3/11/2014** **30,080,096.07**

**AIRPORT ACCOUNTS**

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	303.68
AIP39	--

<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>			<b><u>303.68</u></b>
<b>INVESTMENTS – CERTIFICATES OF DEPOSIT</b>			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.05%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>\$8,570.00</u></b>
<b>GRAND TOTAL ALL FUNDS</b>			<b><u>\$48,088,969.75</u></b>