



Talbot County, Maryland



Easton, Maryland

MINUTES

May 21, 2013

Present – President Dirck K. Bartlett, Thomas G. Duncan, R. Andrew Hollis, Laura E. Price, and County Manager John C. Craig. Vice President Corey W. Pack and County Attorney Michael Pullen were absent.

- I. Agenda – The Agenda of Tuesday, May 21, 2013 was brought forward for approval. Upon motion by Ms. Price, the Agenda was amended to include introduction of the new Director of the Department of Parks and Recreation following *Item V. Proclamation: River Appreciation Week 2013*. Mr. Bartlett then requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, May 21, 2013, as amended.
- III. Disbursements – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Disbursements of May 21, 2013.
- IV. Proclamation: National Emergency Medical Services Week – May 19-25, 2013 – Clay Stamp, Director of Talbot County Emergency Services, introduced individuals from his department and various emergency services agencies in Talbot County. The Clerk then read a proclamation into the record in recognition of National Emergency Medical Services Week. The proclamation emphasized the vital role of emergency medical services system in communities and the value and accomplishments of dedicated and well-trained medical services teams. Upon motion by Mr. Hollis, seconded by Mr. Duncan, the Council approved the Proclamation by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Mr. Duncan presented the Proclamation to Brian LeCates, Emergency Medical Services Division Chief, who accepted on behalf of emergency medical services personnel in Talbot County. Mr. Duncan thanked all those who are involved in the provision of emergency services and expressed the support of the County for emergency personnel, both paid and volunteer.

- V. Proclamation: River Appreciation Week 2013 – Prior to introduction of the proclamation, Bill Wolinski, Talbot County Environmental Engineer, introduced several individuals involved with Midshore Riverkeeper Conservancy, a regional organization whose purpose is to bring attention to the need for improvement of the quality of water in local rivers and their tributaries. The Clerk then read a proclamation into the record in recognition of River Appreciation Week which emphasized the need for citizen involvement in environmental stewardship of streams, rivers, and creeks in order to restore water quality. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved the Proclamation by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Council members expressed appreciation to Mr. Wolinski and the representatives for their water quality improvement initiatives.

- VI. Introduction of New Director of Talbot County Department of Parks and Recreation – Mr. Bartlett introduced Preston Peper, the new Director of the Talbot County Department of Parks and Recreation. Mr. Peper holds both a Master of Science Degree in Sport Management and a Bachelor of Science Degree in Health, Physical Education and Recreation from South Dakota State University. He brings to Talbot County 12 years of experience managing departments of recreation programs and facilities. Prior to his employment with Talbot County, Mr. Peper was employed by the City of Branson, Missouri. Council members welcomed Mr. Peper to Talbot County.
- VII. Presentation of Delmarva Community Transit's FY 2014 Annual Transportation Plan – Santo Grande, Executive Director, Delmarva Community Services, Inc. - Delmarva Community Transit's Annual Transportation Grant application for FY 2014 to the State of Maryland under the Federal Transit Act was brought forward. Information included in the Plan is submitted to the State who then submits it to the federal government.
- VIII. Introduction of Administrative Resolution:

A RESOLUTION AUTHORIZING TALBOT COUNTY TO FILE AN APPLICATION WITH THE MARYLAND TRANSIT ADMINISTRATION OF THE MARYLAND DEPARTMENT OF TRANSPORTATION FOR A SECTION 5303, 5304, 5307, 5309, 5310, 5311, 5316 AND/OR 5317 GRANT UNDER THE FEDERAL TRANSIT ACT was read into the record by the Clerk and introduced by Mr. Bartlett, Mr. Duncan, Mr. Hollis, and Ms. Price. Mr. Grande thanked the Council for their past and continued support and stated that he looked forward to working with Talbot County as the new grant administrator. Upon motion by Mr. Hollis, seconded by Mr. Duncan, the Council approved the Administrative Resolution by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan - Aye

- IX. Eligible for vote:

Bill No. 1235, A BILL TO AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO INSPECT AND MAINTAIN ON-SITE SEWAGE DISPOSAL SYSTEMS INSTALLED IN TALBOT COUNTY THAT HAVE BEEN APPROVED BY THE MARYLAND DEPARTMENT OF THE ENVIRONMENT ("MDE") AS BEST AVAILABLE TECHNOLOGY FOR REMOVAL OF NITROGEN, TO ESTABLISH A \$250 FEE FOR SUCH INSPECTION AND MAINTENANCE SERVICES, SUBJECT TO CHANGE BY THE COUNTY COUNCIL FROM TIME TO TIME, TO ESTABLISH MINIMUM TIME FRAMES, STANDARDS, AND PROCEDURES FOR ENFORCEMENT, CIVIL PENALTIES FOR NON-COMPLIANCE, AND TO AUTHORIZE COLLECTION OF UNPAID FEES OR CIVIL PENALTIES THROUGH USE OF EXISTING PROCEDURES FOR THE SALE OF REAL PROPERTY FOR NON-PAYMENT OF REAL PROPERTY TAXES, was brought forward for vote. Prior to the vote, Mr. Craig stated that Bill No. 1235 had been proposed by the County as a means of providing inspection and maintenance services on those septic systems installed throughout the County with grant funding utilizing Best Available Technology, or BAT Systems, as required by State law; the first five years of inspection and maintenance were covered under the grant funding. He stated that the fee of \$250 outlined in the legislation would cover the inspection and maintenance costs by the County. Mr. Craig stated that at the public hearing on Bill No. 1235, and at a work session held by the Council following the public hearing, citizens

had expressed concerns regarding the provisions of the legislation, particularly regarding the proposed inspection and maintenance fee. He advised that although the legislation is subject to amendments, it would not be eligible for vote again until after its expiration date of May 30, 2013. Mr. Craig stated that Council has directed staff to re-draft the legislation which incorporates suggestions by citizens. Upon motion by Mr. Hollis, seconded by Mr. Duncan, Bill No. 1235 was brought forward for vote. The Council did not approve Bill No. 1235 by voting 0 – 5 as follows:

Mr. Bartlett – Nay
Mr. Hollis – Nay
Mr. Pack – Nay (via absentee ballot)
Ms. Price – Nay
Mr. Duncan – Nay

Therefore, the provisions of Bill No. 1235 will not take effect.

Bill No. 1236, AN ACT TO ESTABLISH THE 2013-2014 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, was brought forward for vote. Prior to vote on the legislation, Finance Director Angela Lane presented an amendment, known as Amendment No. 1, for Council's consideration. She stated that the amendment incorporates fees adopted by the Council by Administrative Resolution in June 2012 and which are currently in place, but which were not included in the schedule of fees when the FY 2013 budget was originally adopted. The amendment also includes changes approved by the Council during budget deliberations. Amendment No. 1 proposes:

To include the **Schedule of Fees** – Emergency Services – Special Operations/Hazmat – Level 1 Response of \$250.00; Level 2 Response of \$500.00; Level 3 Response of \$750.00 and Level 4 Response of \$2,000.00. Ms. Lane stated that the fees are for up to four (4) hours of operation with \$100.00 per each additional or partial hour thereafter and do not include personnel or equipment used; fees for personnel and equipment will be billed based on hours of actual use at the scene.

To amend the Appropriation Budget by changing the following categories:

Circuit Court – Salaries from \$123,202 to \$141,284, an increase of \$18,082; Operating Expense from \$45,750 to \$53,350, an increase of \$7,600;

Petit Jury – Salaries from \$15,000 to \$0, a decrease of \$15,000; Operating Expense from \$7,500 to \$0, a decrease of \$7,500;

Law Library – Salaries from \$3,082 to \$0, a decrease of \$3,082; Operating Expense from \$100 to \$0, a decrease of \$100;

Sheriff – Operating Expense from \$351,630 to \$357,630, an increase of \$6,000; Capital Outlay from \$206,700 to \$200,700, a decrease from \$6,000;

Senior Services – Operating Appropriation from \$163,155 to \$176,074, an increase of \$12,919;

Chesapeake College – Capital Outlay from \$110,000 to \$77,000, a decrease of \$33,000;

Transfer to Fund Balance – From \$550,000 to \$570,081, an increase of \$20,081

to increase the total Appropriation Budget in the sum of \$1,576,119; if Amendment No. 1 is approved, the General Fund Budget will remain unchanged at \$72,450,000.

Upon motion by Mr. Duncan, seconded by Mr. Hollis, Amendment No. 1 was introduced by Mr. Bartlett, Mr. Hollis, Ms. Price and Mr. Duncan. The Council approved Amendment No. 1 by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye (via absentee ballot)
Ms. Price – Aye
Mr. Duncan – Aye

Bill No. 1236, AN ACT TO ESTABLISH THE 2013-2014 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, was brought forward for vote. Prior to the vote, Council members made the following comments:

Ms. Price – Ms. Price stated that it was good news that County revenues had increased, but, in her opinion, it is dangerous to spend all the revenues as they may not be there next year. She stated that she had voted against the budget last year because she was not in favor of raising the income tax as estimated revenues had come in approximately \$3 million higher than projected. She stated that again this year revenues are anticipated to be approximately \$3 million higher than projected, partially due to individuals taking capital gains in 2012. She stated that her initial thought was to reduce the income tax rate back in the coming fiscal year, as, in her opinion, times are still hard for citizens, and that as a small business owner, sales are still down and consumers are still not confident. She expressed concern about upcoming changes to healthcare laws and the effect of the changes on small businesses which employ most of the people in the country. She also expressed concern with several matters related to employment in Talbot County which may be forthcoming in the next several months, adding that she was wary as to what next year's income tax revenues may be. Ms. Price stated that she basically agreed with the way the Council budgeted funds for FY 2014, but, in her opinion, expenditures were higher than what she was comfortable with and that the County needs to build its reserves back up more. She listed several upcoming County projects as reasons why, in her opinion, the County should not spend every penny, but acknowledged that the County is putting more than one-half million dollars back into the Fund Balance. She stated that, in her opinion, it would be better to put several million dollars back into the Fund Balance rather than go out to bond on some projects, despite current low interest rates. Ms. Price concluded her comments by stating that she is very conservative in her philosophy for putting more money away for upcoming County projects, but that she will support the budget because of the way the Council prioritized expenditures, even though expenditures were somewhat higher than with what she was comfortable.

Mr. Hollis - Mr. Hollis stated that nobody wants to see the bottom line go up, but when one reviews the last several years of County government budgets there have been large and severe reductions in services to County citizens. He stated that, in his opinion, there have to be some adjustments when the revenues again become available. He stated that the Council, relying heavily on the advice of the Finance Director and the County Manager with regard to projected income tax and other revenue streams, increased the budget, and that he is comfortable defending it in terms of providing necessary services to County citizens. He stated that he was pleased that the Council approved a salary increase to County employees after more than four

years of not being able to do so, and that, in his opinion, a salary increase was overdue and it is the County's responsibility to its greatest asset, its employees. Mr. Hollis stated that he is very comfortable that salary increases represent a substantial portion of the increase in this year's budget. He concluded his comments by stating that he appreciates Ms. Price's comments about being fiscally conservative, but that he also believes the County has a responsibility to provide basic services to its citizens and he believes this budget accomplishes that.

Mr. Bartlett – Mr. Bartlett concurred with Mr. Hollis' comments, stating that, in his opinion, there is a point at which government can be cut back too far to even provide basic services. He stated that Talbot County has a low tax structure and a very diminished service structure compared to other counties, but that the taxpayers he has spoken to are happy with the services provided and the low tax rate in Talbot County. Mr. Bartlett stated that, in his opinion, there comes a point in time when you have to support people and give a cost of living raise to the average working person. He stated that County revenues have now come back enough to do so, and even though it is, in his opinion, a small increase when one looks at the past five plus years, it is what the County can afford to do at this time. He stated that the County will continue to adjust based on its revenues; he praised the financial leadership of Finance Director Angela Lane and County Manager John Craig and that he was proud of this budget. Mr. Bartlett concluded his comments by stating that he admires the service of County employees to citizens.

Bill No. 1236, AN ACT TO ESTABLISH THE 2013-2014 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, as amended, was then brought forward for vote. Upon motion by Mr. Hollis, seconded by Mr. Duncan, the Council approved Bill No. 1236, as amended, by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye (via absentee ballot)
Ms. Price – Aye
Mr. Duncan - Aye

Bill No. 1236, as amended and enacted, also provides for the following:

1. Real Property Tax revenue for FY 2014 is based on a rate of \$.512 per \$100 of assessed valuation for all properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2014 Real Property Tax rate is \$.380 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Easton. The FY 2014 Real Property Tax rate is \$.396 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Oxford. The FY 2014 Real Property Tax rate is \$.452 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Queen Anne. The FY 2014 Real Property Tax rate is \$.386 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of St. Michaels. The FY 2014 Real Property Tax rate is \$.425 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Trappe.

Railroad and Public Utilities Tax revenue for FY 2014 is based on a rate of \$1.28 per \$100 of assessed valuation for all properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2014 Railroad & Public Utilities Tax rate is \$.95 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Easton. The FY 2014 Railroad & Public Utilities Tax rate is \$.99 per \$100 of assessed valuation for all properties

within the incorporated limits of the Town of Oxford. The FY 2014 Railroad & Public Utilities Tax rate is \$1.13 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Queen Anne. The FY 2014 Railroad & Public Utilities Tax rate is \$.965 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of St. Michaels. The FY 2014 Railroad & Public Utilities Tax rate is \$1.0625 per \$100 of assessed valuation for all properties within the incorporated limits of the Town of Trappe.

A service charge based on a rate of 0.83 percent will be applied to the unpaid balance of Real Property Taxes due in December on the properties with the semi-annual tax payment option.

2. Local Income Tax revenue for FY 2014 is based on a rate of 2.40 percent of the Maryland Taxable Income.
3. Recordation Tax revenue for FY 2014 is based on a rate of \$6.00 per \$500 of the value of the recorded transaction.
4. Transfer Tax revenue for FY 2014 is based on a rate of 1.0 percent of the actual consideration paid for the conveyance of title, except that the first fifty thousand dollars (\$50,000) of consideration payable on the conveyance of owner-occupied residential property intended to be used by the buyer as an owner-occupied residence shall be exempt from this tax.
5. Mobile/Manufactured Home Rental Community Tax revenue for FY 2014 is based on a rate of \$50 per mobile/manufactured home per quarter.
6. Public Accommodations Tax revenue for FY 2014 is based on a rate of 4.0 percent of the value of the rental of rooms for sleeping accommodations provided to transients.
7. Admissions and Amusement Tax revenue of FY 2014 is based on a rate of 5.0 percent of the value of the admissions.

Bill No. 1217, as amended and enacted, becomes effective July 1, 2013.

X. County Manager's Report:

- A. Talbot County Economic Development Commission – Requested Council approval for the reappointment of Geoff Oxnam to a three-year term on the Talbot County Economic Development Commission; said term will expire June 30, 2016. Upon motion by Mr. Hollis, seconded by Mr. Duncan, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- B. Talbot County Ethics Commission – Requested Council approval for the reappointment of Rev. William Ort to a three-year term on the Talbot County Ethics Commission; said term will expire on July 1, 2016. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- C. Talbot County Parks and Recreation Advisory Board – Requested Council approval for the appointment of Jeff Richardson to the Talbot County Parks and Recreation Advisory Board as a representative of the Town of St. Michaels; said term will complete the unexpired term of Marie Martin and will expire July 1, 2013. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved the appointment by voting 4– 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- D. Talbot County Tourism Board – Requested Council approval for the reappointment of Harold Klinger to a four-year term on the Talbot County Tourism Board as a representative of the hotel/motel sector; said term will expire on July 1, 2017. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- E. Talbot County Weed Control Committee – Requested Council approval for the reappointment of Gordon Behrens, Charles Lyons, Jr., and John Swaine, III to three-year terms on the Talbot County Weed Control Committee; said terms will expire on July 1, 2016. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council approved the reappointments by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- F. St. Michaels Middle/High School Roof Replacement – Requested Council’s approval of an emergency appropriation in the sum of \$785,000 to be used for the replacement of a portion of the roof of the St. Michaels Middle/High School with funding for the project to come from FY 2013 Income Tax revenues which are in excess of the amount budgeted. Mr. Craig stated that the Department of Public Works has reviewed the matter and is recommending replacement of several portions of the roof prior to the start of the 2013-2014 school year. He advised that when the school complex was renovated several years ago, the roof was not replaced as it was still under warranty and did not qualify for State grant funding or County funding used for the project; the roof is now no longer under warranty and has begun to leak. Council discussion ensued. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved the emergency appropriation of funding in the sum of \$785,000 from excess FY 2013 Income Tax revenues by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye (via absentee ballot)
Ms. Price – Aye
Mr. Duncan – Aye

- G. Bid No. 13-09, MAINTENANCE REPAIRS – NEW BRIDGE LANDING – Requested Council approval to award Bid No. 13-09 to the low bidder, Arrow Environmental Services, Inc. in the sum of \$12,254.40; funding for the project will come from the Maryland Department of Natural Resources Waterway Improvement Grant; no County funding is required. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved the award by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- H. Federal Regional Communications Interoperability Grant – Requested Council approval to have the Talbot County Department of Emergency Services apply for and to accept a Federal Regional Communications Interoperability Grant in the sum of \$19,500.00; said funding will be used for the purchase of seven (7) Panasonic Tough Pads which will enhance the regional data interoperability between the County’s EMS units and various emergency medical system providers throughout the state; no County funds are required. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- I. Talbot County Drug Task Force Forfeiture Agreement - Requested Council approval of the States Attorney’s recommendation, on behalf of the Talbot County Drug Task Force, to enter into a Drug Task Force Forfeiture Agreement with the Oxford Police Department to have the Oxford Police Department serve as the seizing authority for personal property seized in connection with cases investigated by the Talbot County Narcotics Task Force. The matter had been deferred from the Council meeting of Tuesday, May 14, 2013 so that the State’s Attorney and representatives of the Talbot County Drug Task Force could be in attendance to brief the Council. Mr. Patterson stated that the Task Force is an advisory board comprised of representatives of the various law enforcement agencies within Talbot County. He briefly outlined the seizure and forfeiture process and stated that the Talbot County Sheriff’s Office, which has been the seizing authority for several years, no longer wishes to serve in that capacity. Council discussion ensued with Mr. Patterson. Henry Dove, Chief Trial Counsel of the State’s Attorney’s Office, stated that monies seized are turned in to the Talbot County Finance Office; the funds are then used to support the expenditures and equipment of the Task Force, following approval of same by each of the jurisdictions. The Council had been advised on May 1, 2013 that all parties involved in the Narcotics Task Force are aware of, and are in agreement with, the proposal to have the Oxford Police Department serve in that capacity. Council discussion again ensued. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved entering into the Forfeiture Agreement by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- J. Governor’s Stream Restoration Challenge – Requested Council approval to have the Talbot County Department of Public Works apply for and accept grant funding from the Governor’s Stream Restoration Challenge; a total of \$6 million is available on a statewide basis, of which \$4 million is available for projects which can be implemented in 2014. Mr. Craig stated that the funding, if received, would be utilized by volunteers for stream restoration projects. He stated that Talbot County was the recipient of approximately \$115,000 in grant funding in 2012. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Ms. Price – Aye
Mr. Duncan – Aye

XI. Council Comments:

Mr. Duncan - Mr. Duncan stated that he had recently attended an enjoyable performance of the Mid-Shore Community Band under the direction of Matt Fullerton. He stated that the group, which plays John Phillip Sousa type music, is basically supported by donations; he encouraged individuals to attend. Mr. Duncan reiterated his previous request that the State remove the large electronic sign on U.S. Rt. 50. He stated that back in 2012 the State Secretary for Transportation had assured Talbot County that the electronic sign would be removed. Mr. Duncan stated that the County Manager is awaiting a reply as to when the sign will be removed. Mr. Craig stated that he had recently spoken with the new District Engineer of the State Highway Administration who has advised that the removal is in process. Mr. Duncan thanked Mr. Craig for continuing to bring attention to the matter.

Ms. Price - Ms. Price expressed sympathies to the citizens of Oklahoma during the recent tornadoes, particularly the children caught in the school. She stated that her thoughts and prayers are with them. She congratulated Kelly Griffith on her selection as Interim Superintendent of Talbot County Public Schools during the search for a new Superintendent. Ms. Price concluded her comments by congratulating the 2013 graduates of Easton High School, St. Michaels High School and Saints Peter and Paul High School.

Mr. Hollis- Mr. Hollis offer condolences to the family of Paul Jones, particularly his wife Kathy. He stated that, in his opinion, Mr. Jones was not only successful in his professional life as an attorney, but also worked quietly behind the scenes to contribute to the betterment of the citizens of Talbot County and the State of Maryland.

Mr. Bartlett – Mr. Bartlett congratulated those who had participated in raising money for Juvenile Diabetes the previous weekend in St. Michaels at a biking and running event and congratulated those who bring such events to Talbot County.

XII. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters and to reconvene in Executive Session on Tuesday, June 11, 2013 at 12:30 p.m. for discussion of legal, personnel, and real estate matters, and at 1:30 p.m. for the regularly scheduled legislative session by voting 4– 0 as follows:

- Mr. Bartlett – Aye
- Mr. Hollis– Aye
- Ms. Price – Aye
- Mr. Duncan - Aye

The meeting adjourned at 2:54 p.m.

The transcript of the May 21, 2013 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XIII. On Tuesday, May 21, 2013, an Executive Session of the Talbot County Council convened at 12:40 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council met in Executive Session by voting 4– 0 as follows:

- Mr. Bartlett - Aye
- Mr. Hollis – Aye
- Mr. Duncan - Aye
- Mr. Pack – Absent
- Ms. Price – Aye

In accordance with State Article § 10-508 (a)(1)(i)(3)(8) the purpose of the Executive Session was for a personnel matter to discuss appointments to various County boards and committees; for a legal matter for an update on pending litigation involving the County; and for a real estate matter to discuss a proposal to acquire property for a public purpose. The Executive Session recessed at 1:30 p.m. and reconvened at 3:05 p.m. The Executive Session ended at 3:45 p.m.

CASH STATEMENT 5/21/2013

BALANCE 5/14/2013	\$14,110,812.33
RETURNED CHECKS	(2,000.00)
PNC/MLGIP INTEREST ON ACCT 4/2013	1,499.22
UHC CLAIMS THRU 5/14/2013	(54,651.52)
DEPOSITS	379,930.67
CHECKS	(324,332.98)
BALANCE 5/21/2013	<u>14,111,257.72</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP-34	43,565.34
AIP-35	36,284.23
AIP36	19,272.58
AIP37	311.62

AIP38			3,257.70
AIRPORT ACCOUNTS TOTAL BALANCE			<u>102,691.47</u>
INVESTMENTS – CERTIFICATES OF DEPOSIT			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.09%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$8,320.00</u>
GRAND TOTAL ALL FUNDS			<u>\$32,222,269.19</u>