



Talbot County, Maryland



Easton, Maryland

MINUTES

May 24, 2011

Present – President Dirck K. Bartlett, Vice President Corey W. Pack, Thomas G. Duncan, Laura E. Price, County Manager John C. Craig and County Attorney Michael Pullen. Council Member R. Andrew Hollis was absent.

- I. Agenda – The Agenda of May 24, 2011 was approved upon motion by Mr. Pack, seconded by Mr. Duncan, with the Council voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- II. Minutes – The Minutes of May 3, 2011 and May 10, 2011 were approved upon motion by Mr. Pack, seconded by Mr. Duncan, with the Council voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- III. Disbursements – Disbursements of May 17, 2011 and May 24, 2011 were approved upon motion by Mr. Pack, seconded by Ms. Price, with the Council voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- IV. Council Recognition of Sergeant William D. Meiklejohn, Talbot County Department of Corrections Employee of the Year for 2009 and Sergeant William D. Patchett, III, Talbot County Department of Corrections Employee of the Year for 2010 – The Clerk read commendations into the record in recognition of Sergeant William D. Meiklejohn and Sergeant William D. Patchett, III having been named Talbot County Department of Corrections Employees of the Year for 2009 and 2010, respectively. The commendations spoke of the Correction Officers' dedication and commitment to their profession and of their participation in civic and community activities. The Council approved the Commendations.

Ms. Price presented the Commendations to Sgt. Meiklejohn and Sgt. Patchett.

- V. Presentation of Proclamation: May as Foster Parent Appreciation Month - The Clerk read a proclamation into the record in recognition of May 2011 as Foster Parent Appreciation Month. The Proclamation spoke of the contributions of foster families to the children, families, and communities they serve, and of the need for continued public awareness for more foster care families. Upon motion by Mr. Pack, seconded by Mr. Duncan, the Council approved the Proclamation by voting 4- 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Mr. Pack presented the Proclamation to April Sharp, Director of the Talbot County Department of Social Services, and Audrey Hansen, Talbot County Foster Parent of the Year.

- VI. Presentation of Proclamation: May as Mental Health Month - The Clerk read a proclamation into the record in recognition of May as Mental Health Month in Talbot County. The proclamation emphasized the need to raise an awareness of, and the need for treatment of, mental health disorders affecting an increasing number of the population. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved the Proclamation by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Mr. Duncan presented the Proclamation to Christina Mills, Executive Director of the Mental Health Association in Talbot County, who accepted on behalf of the organization.

- VII. Introduction of Administrative Resolution:

AN ADMINISTRATIVE RESOLUTION TO TRANSFER UNRESTRICTED FUNDS IN THE CAPITAL PROJECTS FUND TO THE GENERAL FUND FOR FISCAL YEAR 2011-2012 was read into the record by the Clerk. The administrative resolution was introduced by Mr. Bartlett, Mr. Duncan, Mr. Pack, and Ms. Price, and by Mr. Hollis via absentee ballot. County Attorney Michael Pullen stated that in the 2010 General Election, an amendment to the Talbot County Charter, providing for the transfer of unrestricted funds in the Capital Project Fund to the General Fund by a four-fifths vote of the Talbot County Council, had been approved by the voters. He stated that prior to passage of the Charter Amendment, funds designated to the Capital Project Fund had to remain in the Capital Project Fund. He stated that the administrative resolution is the first instance in which the provision has been utilized since its passage. Council approved the Administrative Resolution by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye (via absentee ballot)
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- VIII. Continuation of Public Hearing:

The public hearing on Resolution No. 180, A RESOLUTION TO ENACT A TEMPORARY MORATORIUM IN THE VILLAGES OF ROYAL OAK, NEWCOMB, BELLEVUE, UNIONVILLE, TUNIS MILLS, AND COPPERVILLE UPON PROCESSING, REVIEW, OR APPROVAL OF ANY APPLICATION FILED AFTER MARCH 22, 2011, TO SUBDIVIDE MORE THAN THREE (3) LOTS ON OR FROM PARCELS ZONED “VILLAGE CENTER,” FOR A PERIOD OF NINE (9) MONTHS PENDING CONSIDERATION AND ADOPTION OF SUCH LEGISLATION AS THE COUNTY COUNCIL MAY CONSIDER ADVISABLE TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE,

And the proposed amendment,

A RESOLUTION TO ENACT A TEMPORARY MORATORIUM IN THE VILLAGES OF ROYAL OAK, NEWCOMB, BELLEVUE, UNIONVILLE, TUNIS MILLS, AND COPPERVILLE UPON PROCESSING, REVIEW, OR APPROVAL OF ANY APPLICATION ~~FILED AFTER MARCH 22, 2011, THAT HAS NOT RECEIVED SKETCH PLAN APPROVAL IN ACCORD WITH § 190-193 OF THE TALBOT COUNTY CODE ON OR BEFORE MARCH 22, 2011,~~ TO SUBDIVIDE ~~MORE THAN THREE (3) LOTS~~ ON OR FROM PARCELS ZONED “VILLAGE CENTER,” FOR A PERIOD OF NINE (9) MONTHS PENDING CONSIDERATION AND ADOPTION OF SUCH LEGISLATION AS THE COUNTY COUNCIL MAY CONSIDER ADVISABLE TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE was continued from Tuesday, May 10, 2011. At Mr. Duncan’s request, Mr. Pullen outlined the purpose of the amendment, stating that its purpose is to clarify ambiguities for any application which has not received sketch plan approval. He stated that the amendment would expand the scope of the proposed moratorium to make the moratorium applicable to all subdivision applications. The public was afforded an opportunity to comment on the legislation. The Council approved the amendment to Resolution No. 180 by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye (via absentee ballot)
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan - Aye

Resolution No. 180, A RESOLUTION TO ENACT A TEMPORARY MORATORIUM IN THE VILLAGES OF ROYAL OAK, NEWCOMB, BELLEVUE, UNIONVILLE, TUNIS MILLS, AND COPPERVILLE UPON PROCESSING, REVIEW, OR APPROVAL OF ANY APPLICATION, THAT HAS NOT RECEIVED SKETCH PLAN APPROVAL IN ACCORD WITH § 190-193 OF THE TALBOT COUNTY CODE ON OR BEFORE MARCH 22, 2011, TO SUBDIVIDE ON OR FROM PARCELS ZONED “VILLAGE CENTER”, FOR A PERIOD OF NINE (9) MONTHS PENDING CONSIDERATION AND ADOPTION OF SUCH LEGISLATION AS THE COUNTY COUNCIL MAY CONSIDER ADVISABLE TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE, as amended, was brought forward for vote. The Council approved Resolution No. 180, as amended, by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye (via absentee ballot)
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan - Aye

Resolution No. 180, as amended, becomes effective immediately.

The Council recessed the meeting to convene as the Talbot County Board of Health to consider an increase in Environmental Health Fees for FY 2012. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council convened as the Talbot County Board of Health by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Price – Aye
Mr. Duncan - Aye

- IX. Presentation of Request for Increase in FY 2012 Environmental Health Fees – Kathy Foster, R.N., M.S., Talbot County Health Officer – Ms. Foster briefed the Council on her request for one (1) new fee, and an increase in five (5) fees for the Office of Environmental Health for FY 2012 as follows: (1) the institution of a Seasonal Farmer’s Market Producer Sampling License in the annual sum of \$50.00; said license requirement became effective on October 1, 2010 following the passage of Senate Bill 199 during the 2010 Legislative Session and requires local health departments to license farmer’s market vendors that prepare and offer samples of their product at a farmer’s market; the fee will help to off-set the costs associated with inspection of the vendor’s sample foods to ensure that food is cleaned appropriately and served at the correct temperature; (2) an increase in inspection fees for Low Priority Facilities (inspected once every two years) from \$150.00 to \$175.00 per year; (3) an increase in inspection fees for Moderate Priority Facilities (inspected a minimum of two times per year) from \$300.00 to \$400.00 per year; (3) an increase in inspection fees for High Priority Facilities (inspected a minimum of three times per year) from \$300.00 to \$450.00 per year; (4) an increase in the 30-day re-inspection fee from \$100.00 to \$300.00; said fee to provide for re-inspection of food service facilities routinely requiring at least one-30-day re-inspection following notation of critical violations to ensure that the facility is being maintained in a safe and sanitary manner in accordance with COMAR Regulations; and (5) an increase in the Second 30-day re-inspection fee from \$150.00 to \$500.00; said fee to provide for re-inspection of food service facilities following an initial 30-day re-inspection to ascertain progress to correct outstanding violations and as a means of deterring food service facilities from non-compliance. Ms. Foster stated that prior to establishment of the new fees a letter of notification will be forwarded to all food facilities in the County. At the request of Mr. Bartlett, the Finance Director will prepare an administrative resolution, including the fee schedule, to establish Environmental Health Fees for FY 2012, for Council’s consideration in June.

Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council voted to reconvene in regular session by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan - Aye

- X. Eligible for Vote:

Bill No. 1203, AN ACT TO ESTABLISH THE 2011-2011 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, was brought forward for vote. Prior to the vote on the legislation, Finance Director Angela Lane itemized an amendment, known as Amendment 1, for Council’s consideration to Bill No. 1203. The Council approved Amendment 1 to Bill No. 1203 by voting 5 – 0 as follows:

Mr. Bartlett– Aye
Mr. Hollis – Aye (via absentee ballot)
Mr. Pack– Aye
Ms. Price – Aye
Mr. Duncan – Aye

Bill No. 1203, as amended, was then brought forward for vote. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council approved Bill No. 1203, as amended, by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis– Aye (via ballot)
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

The amendment, as enacted, states as follows:

To amend the **Schedule of Fees** – Electrical License (New and Renewal) – Master \$75.00 to Master Biennial \$150.00, a change of \$75.00; General \$50.00 to General Biennial \$100.00, a change of \$50.00; Limited \$30.00 to Limited Biennial \$60.00, a change of \$30.00; Shelved (all classes) \$20.00 to Shelved (all classes) Biennial \$30.00, a change of \$10.00; Inspection Agency \$75.00 to Inspection Agency Biennial \$150.00, a change of \$75.00;

To amend the **Appropriation Budget** by changing the following categories:

Circuit Court – Salaries from \$117,877 to \$118,877, an increase of \$1,000;

State’s Attorney – Salaries from \$410,230 to \$413,523, an increase of \$3,293;

Sheriff – Salaries from \$1,463,541 to \$1,466,041, an increase of \$2,500; Operating Expense from \$321,459 to \$323,959, an increase of \$2,500;

[Electrical Inspection] Board of Electrical Examiners – change of account name from Electrical Inspection to Board of Electrical Examiners; there is no fiscal impact associated with the name change;

Emergency Management – Salaries from \$638,212 to \$645,892, an increase of \$7,680;

Recycling/Solid Waste – change of account name from Recycling to Recycling/Solid Waste; there is no fiscal impact associated with the name change;

[Upper Shore Aging] Senior Services – change of account name from Upper Shore Aging to Senior Services; there is no fiscal impact associated with the name change;

Parks & Recreation – Salaries from \$121,923 to \$120,270, a decrease of \$1,653;

Public Landings & Wharves – Salaries from \$126,323 to \$124,670, a decrease of \$1,653;

Cooperative Extension – Operating Appropriation from \$132,892 to \$150,029, an increase of \$17,137;

Housing – Salaries & Benefits from \$0 to \$10,000, an increase of \$10,000; Operating Expense – from \$0 to \$5,000, an increase of \$5,000;

Health Department – Operating Appropriation from \$1,258,976 to \$1,278,976, an increase of \$20,000;

Employee Benefits – FICA from \$545,000 to \$546,037, an increase of \$1,037;

Reserve For Contingencies – from \$1,000,000 to \$933,159 a decrease of \$66,841;

Bill No. 1203, as amended and enacted, also provides for the following:

Property Tax revenue for FY 2012 is based on a rate of \$0.448 per \$100 of assessed valuation for properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2012 Real Property Tax rate is \$0.319 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Easton. The FY 2012 Real Property Tax rate is \$0.335 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Oxford. The FY 2012 Real Property Tax rate is \$0.391 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Queen Anne. The FY 2012 Real Property Tax rate is \$0.325 per \$100 of assessed valuation for properties within the incorporated limits of the Town of St. Michaels. The FY 2012 Real Property Tax rate is \$0.364 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Trappe.

Railroad and Public Utilities Tax for FY 2012 is based on a rate of \$1.1200 per \$100 of assessed valuation for properties outside the incorporated limits of the Towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe. The FY 2012 Railroad and Public Utilities Tax rate is \$0.7975 per \$100 of assessed valuation for properties within

the incorporated limits of the Town of Easton. The FY 2012 Railroad and Public Utilities Tax rate is \$0.8375 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Oxford. The FY 2012 Railroad and Public Utilities Tax rate is \$0.9775 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Queen Anne. The FY 2012 Railroad and Public Utilities Tax rate is \$0.8125 per \$100 of assessed valuation for properties within the incorporated limits of the Town of St. Michaels. The FY 2012 Railroad and Public Utilities Tax rate is \$0.9100 per \$100 of assessed valuation for properties within the incorporated limits of the Town of Trappe.

Local Income Tax – 2.25% of Maryland Taxable Income.

Recordation Tax - \$6.00 per \$500 of value of recorded transaction.

Transfer Tax – 1.0% of actual consideration paid for conveyance of title, with the first \$50,000 of consideration on owner-occupied residential property exempt.

Mobile/Manufactured Home Rental Community Tax - \$50 per mobile/manufactured home per quarter.

Public Accommodations Tax – 4.0% of the value of the rental of rooms for sleeping accommodations provided to transients.

Admissions and Amusement Tax – 5.0% of the value of the admissions.

Bill No. 1203, as amended and enacted, becomes effective July 1, 2011.

Council members commented on Bill No. 1203 as follows:

Mr. Pack – Mr. Pack stated that the Council had talked about the budget so long that he was not sure there was too much more to say other than how many times can we say times are tough? How many times can we say the County is in dire straits? How many times can we say that we hope things improve? He stated that it was a pleasure to work through the process with his colleagues as a team, even on matters on which they did not agree, but could work through to come to an amicable resolution. He continued that it was a breath of fresh air just to go through the process. He stated that the Council knew it would be a difficult budget year, and that difficult cuts would have to be made, but that the Council took the budget matter very seriously. He thanked his colleagues and the staff for all their hard work and efforts in putting the budget together.

Ms. Price – Ms. Price echoed Mr. Pack's statements and stated that she respects and appreciates everybody and is honored to work with her colleagues on the Council. She asked everyone to remember that the Council members are all citizens and that the Council did not enjoy making budget cuts as their friends are affected too. She stated that the Council was elected to do difficult tasks, and that the Council, like most of the citizens, probably thought that budget problems would be short-lived, and that the revenues would come back. However, that has not been the case and, in her opinion, the County cannot continue to deplete its savings; times have changed, and just like citizens, the government must start living within its means. Ms. Price stated that she appreciates that almost every County department pulled together to meet the budget challenges and identified areas in which they could save; unfortunately, further reductions needed to be made and included the school system. She stated that it was a very difficult decision made even more difficult by the fact that she has two children in the public school system and she wants the best educational system possible. She continued that, in her opinion, everyone must share the

burden and it is her belief that the elected Board of Education and other school officials can make the right decisions for the students, just like other County departments, by finding ways to run operations more efficiently so that money can be saved in areas that don't directly impact the students. Ms. Price stated that, in her opinion, the budget is a balanced approach to finding savings which least affect County citizens and that under very trying circumstances, the Council protected the interests of all County citizens by providing the emergency, health and public safety services the citizens need as best they could with the resources they had. Ms. Price concluded her comments by thanking the County staff for their work on the budget.

Mr. Duncan – Mr. Duncan stated that, in his opinion, there was not too much left to say. He stated that he had been in a lot of difficult budget situations, and this one was particularly difficult, but it had been made a lot easier by his colleagues. He stated that although he and his colleagues did not agree on everything, they did come to an agreement on subject matters which were of interest to each of them. He stated that years ago the County had experienced the same budget problems and survived, and would survive this one too; cautioning that, in his opinion, the next year may be even worse, but the County will survive and will again be able to provide the additional services that have been taken away in recent years. Mr. Duncan reiterated Mr. Pack's comments and thanked the staff for the information they had provided to the Council and for the late hours they had put in on the budget. He stated that the budget decisions were difficult and the Council is aware that the decisions affect people's lives and their livelihoods, and neither the Council nor the staff takes it lightly. He concluded his comments by stating that unless someone has sat in the Council seat or has had a business and had to make these kinds of decisions you can't appreciate the trauma it causes in your personal life.

Mr. Bartlett – Mr. Bartlett stated that every family knows the economic situation faced by the County and that the role of the Council includes being wise stewards of the County's tax dollars and the Council takes its responsibility to the taxpayers very seriously. He stated that the Council approached the budget with care and consideration. He stated that the County is requesting its staff to do more with less but still try very hard to live up to the expectations of the taxpayers. Mr. Bartlett stated that the Council realizes that additional taxes are a severe burden to County citizens and that everything the Council has done has centered on trying to keep Talbot County an affordable place to live, adding that income tax and property tax rates will remain among the lowest in the State. He stated that unfortunately, the Council has had to raise recordation tax and some other fees in an effort to bring additional revenue to the County, and regretted having to do so, but was trying to avoid raising income taxes in a time of severe economic uncertainty. Mr. Bartlett emphasized that the Council tried to be very conservative in its revenue projections so that the rainy day fund remains intact. He stated that the County can no longer avoid cuts to the schools after trying for several years to avoid trimming their budget; how the Board of Education will respond to the approximately 5% in cuts will be telling, adding that he hopes the school system can cut expenses without reducing the number of teachers and other critical programs. Mr. Bartlett concluded his comments by stating that he looked forward to better days ahead, and thanked his colleagues and County staff for their time and assistance during the Budget process.

XI. Quarterly Update by Maryland Environmental Service – Steve Tomczewski, Program Director, Environmental Operations, Maryland Environmental Service – Mr. Tomczewski advised the Council that there will be no fee increase at the Mid-Shore Regional Landfill for the third year in a row. He then briefed the Council on activities at the Mid-Shore Regional Landfill in Caroline County (Mid-Shore II) for the past

several months: (1) Capping of the Hobbs Road landfill in Denton was completed as of March 31, 2011; (2) Work continues on the Ackerman Farm mining permit; said area is being utilized for forest and wetland mitigation; (3) an application has been made for the Mid-Shore II air permit as it relates to gas management at the site. With regard to Mid-Shore I, Mr. Tomczewski stated the following: (1) that a transfer station operation from Mid-Shore I to Mid-Shore II had been implemented in January 2011 with 7,400 tons having been transferred to Mid-Shore II through March 2011; (2) the Homeowner Drop-off (HODO) site at Mid-Shore I had had over 21,000 visits from January through March 2011 with the cost for operation of the HODO under the amount budgeted to date; (3) Blue Source, the company charged with flaring methane gas at Mid-Shore I is continuing its price negotiations with Easton Utilities for purchase of the gas. Mr. Tomczewski outlined anticipated activities at Mid-Shore II for the second quarter of 2011, including the following: (1) initiation of construction on Wilmuth Street Stream bank stabilization; (2) mining permit for the Ackerman Farm and the public hearing for same; (3) initiating a Request for Proposals for single stream recycling at the Mid-Shore igloo recycling collection sites for the counties of Talbot, Dorchester, Kent, and Caroline. Council discussion ensued on the matter of single stream recycling. At Council's request, Mr. Tomczewski will provide cost estimates for a Tire Amnesty Day; grants from the Maryland Department of the Environment are no longer available for tire amnesty days. Maryland Environmental Service will continue to update the Council on a regular or as-needed basis.

- XII. Presentation of Price Proposal for Engineering and Construction Phase Services – Runway Guard Lights – Easton Airport – Easton, Maryland – Mike Henry, Manager, Easton Airport – Mr. Henry requested Council approval to award Easton Airport consultant, URS, the contract for engineering and construction phase services for installation of runway guard lights at Easton Airport as a safety measure at the intersection of Taxiway A and Runway 15-33; said installation is in the sum of \$26,565.00, 2.5%, or \$644.13, of which will be paid for by Easton Airport; no County funding is required; Upon motion by Mr. Duncan, seconded by Mr. Price, the Council approved the award by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- XIII. Discussion of House Bill 208 – AQUACULTURE – SHELLFISH LEASING AREAS – EXPANSION – Council discussed a request from Dorchester County to forward a letter to Maryland Department of Natural Resources Secretary John Griffin expressing concerns over the passage of Maryland House Bill 208 (HB208) that it jeopardizes the local seafood industry. Dorchester County also requested Talbot County's support that implementation of the legislation be delayed in order to allow for additional public input from those most affected, particularly local watermen. HB208 increases the acreage of oyster sanctuaries, forcing local watermen to travel farther distances in order to make a living. The legislation also provides for private leasing of public shellfish lands, planted with public funds, as part of the State of Maryland's Oyster Restoration and Aquaculture Development Plan. Mr. Bartlett outlined his personal reservations in signing the letter, but agreed to do so upon a consensus of the members of the Council. Council discussion ensued. As HB208 had been signed by the Governor on May 19, 2011, it was determined that forwarding the letter at the present time was moot. At Ms. Price's request, the Council will continue to follow the matter and will comment further if necessary.

- XIV. County Manager's Report:

- A. Talbot County Economic Development Commission – Requested Council approval for the reappointment of Walter Chase to a three-year term on the Talbot County Economic Development Commission as a representative of the Town of Trappe; said term to expire June 30, 2014. Upon

motion by Mr. Pack, seconded by Mr. Duncan, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- B. Talbot County Ethics Commission – Requested Council approval for the reappointment of Sylvia Potter, Harriette Lowery and Thomas Fountain to three-year terms on the Talbot County Ethics Commission; said terms to expire July 1, 2014. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the reappointments by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- C. Talbot Family Golf Board – Requested Council approval for the reappointment of Dr. William Houck to a three-year term on the Talbot County Golf Board; said term to expire June 1, 2014. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- D. Talbot County Board of Education Redistricting Commission– Requested Council appointment of the following individuals to the Talbot County Board of Education Redistricting Commission: James Camper, Jacqueline Harris, Susan Langfitt, and Jennifer Wagner from the Democratic Party; Ruth Buescher, Angelo Castelli, Jeffrey Saulsbury, and Catherine Watts from the Republican Party; and Dr. Steve Harris as an at-large member. Mr. Pullen advised that the creation of the Commission and the appointment of members are dictated by State law which calls for the Democratic and Republican Central Committees to nominate four names from each of their respective political parties, with an additional member nominated by the Council. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the appointments by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- E. Historic Preservation Grant Application Request – Requested Council approval to have Talbot County, as a Certified Local Government, submit a grant application in the sum of \$25,000, on behalf of the Town of Easton, to the Maryland Historic Trust; said grant funding will be utilized for a survey of the historic district in downtown Easton; no County funding is required. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council approved submittal of the grant application by voting 4- 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- F. Governor’s Office of Crime Control & Prevention School Bus Safety Grant – Requested Council approval to have the Talbot County Sheriff’s Office submit a grant application to the Governor’s Office of Crime Control & Prevention for a School Bus Safety Grant in the sum of \$16,000; said grant funding will be utilized to target drivers failing to stop for school buses which are loading and unloading passengers; no County funding is required. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- G. Governor’s Office of Crime Control & Prevention Sex Offender Compliance and Enforcement Grant – Requested Council approval to have the Talbot County Sheriff’s Office submit a grant application to the Governor’s Office of Crime Control & Prevention for a Sex Offender Compliance and Enforcement Grant in the sum of \$14,320; said grant funding will be utilized to assist the Sheriff’s Office with conducting compliance verifications with regard to its Sex Offender Registry; no County funding is required. Upon motion by Mr. Pack, seconded by Mr. Duncan, the Council approved submittal of the grant application by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- H. Update on Dutchmans Lane Bottomless Culvert Project – Mr. Craig stated that all work on the Dutchmans Lane Bottomless Culvert Project, with the exception of guardrails, had been completed; the guardrail installation is anticipated to be completed by the end of the week; lane closures can be expected until completion.
- I. Update on Klondike Road Wind Turbine – Mr. Craig stated that the center wind turbine at the County’s Klondike Road Facility, installed with granting funding from the Federal Government, had not been functioning properly; however, the wind turbine is under warranty and final payment to the contractor is being withheld pending replacement of some electronics. Mr. Craig stated that the turbine had also been recently struck by lightning.
- J. Activation of Connect-CTY™ Notification System – Mr. Craig stated that the County’s Connect-CTY™ Notification System had recently been activated to advise the public of possible tornadic activity following the sighting of a waterspout south of Trappe. Mr. Craig advised that discussion is on-going concerning protocol for use of the Connect-CTY™ System.

XV. Council Comments:

Mr. Pack - Mr. Pack again thanked the staff for all their diligence during the budgetary process and thanked the various departments for their teamwork for making the cuts that were necessary.

Ms. Price - No comments.

Mr. Duncan - No comments.

Mr. Bartlett - Mr. Bartlett called attention to the banners being displayed in the Town of Easton commemorating Frederick Douglass, and reminded everyone about the upcoming events on June 16, 2011 through June 18, 2011 associated with the unveiling of the Frederick Douglass statue. He encouraged members of the public to make plans to attend some of the events in celebration of such a prominent person.

XVI. Upon motion by Ms. Price, seconded by Mr. Pack, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters, to reconvene on Tuesday, June 14, 2011 at 12:30 p.m. in Executive Session for discussion of legal, personnel and real estate matters and at 1:30 p.m. for the regularly scheduled meeting by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan – Aye

The meeting adjourned at 8:10 p.m.

XVII. On Tuesday, May 24, 2011 an Executive Session of the Talbot County Council convened at 5:15 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Duncan, seconded by Mr. Pack, the Council met in Executive Session by voting 4 - 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Absent
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan - Aye

In accordance with State Article §10-508(a) (1)(i)(7) the purpose of the Executive Session was for discussion of personnel matters to discuss appointments to various County boards and committees; to discuss personnel matters involving the budget; and to discuss vacancies in the Roads Department and the Detention Center. The meeting recessed at 6:00 p.m. and reconvened at 8:20 p.m. The Executive Session ended at 8:45 p.m.

The transcript of the May 24, 2011 County Council meeting is available for review in the Office of the County Manager during regular office hours.

CASH STATEMENT 5/17/2011

BALANCE 5/10/2011	\$1,683,878.88
POSTAGE WIRE-TOURISM	(1,000.00)
RETURNED CHECK	(2,200.00)
UHC CLAIMS THRU 5/10.2011	(74,301.21)
STATE REPORT 4/2011	(75,339.29)
PNC/MLGIP INT ON ACCT 4/2001	342.22
PAYROLL-FD/SS/MS WH 5/13/2011	(102,318.79)
SECU DED	(9,190.08)
DEFERRED COMP DED	(12,339.22)
MD WH	(28,239.73)
PENSION DED	(20,950.38)
ACH TRANSFER	(10,953.00)
FLEX SPENDING ACCT	(2,410.21)
DEPOSITS	699,295.57
CHECKS	(1,537,118.81)
VOID CHECK NO. 268660, 268661	2,781.61
BALANCE 5/17/2011	<u>509,937.56</u>

AIRPORT ACCOUNTS

AIP29	19,528.29
AIP30	202.57
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP34	16,346.21
AIP-35	37,352.39
AIP36	9,550.98
AIP37	947.86
AIRPORT ACCOUNTS TOTAL BALANCE	<u>\$83,928.30</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
02/18/2011	05/27/11	0.21%	2,000,000.00
04/26/2011	05/26/11	0.19%	3,000,000.00
04/26/2011	05/26/11	0.21%	4,000,000.00
08/31/2010	05/31/11	0.37%	4,000,000.00
09/14/2010	06/14/11	0.37%	3,000,000.00
03/15/2011	06/14/11	0.26%	3,000,000.00
03/29/2011	06/28/11	0.16%	1,500,000.00
07/27/2010	07/26/11	0.51%	6,000,000.00
08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.12%	3,000,000.00

TOTAL INVESTED	<u>\$43,500,000.00</u>
PETTY CASH BALANCE	<u>\$6,800.00</u>
GRAND TOTAL ALL FUNDS	<u>\$44,100,665.86</u>

CASH STATEMENT 5/24/2011

BALANCE 5/17/2011	\$509,937.56
SALE OF CD@TALBOT BANK	2,000,000.00
UHC CLAIMS THRU 5/17/2011	(41,282.44)
STALE DATE PAYROLL CHECK NO. 12451	30.94
DEPOSITS	496,620.94
CHECKS	(483,241.23)
VOID CHECK NO. 268680, 268681	2,781.61
BALANCE 5/24/2011	<u>2,484,847.38</u>

AIRPORT ACCOUNTS

AIP29	19,528.29
AIP30	202.57
NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP34	16,346.21
AIP-35	37,352.39
AIP36	9,550.98
AIP37	947.86
AIRPORT ACCOUNTS TOTAL BALANCE	<u>\$83,928.30</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
04/26/2011	05/26/11	0.19%	3,000,000.00
04/26/2011	05/26/11	0.21%	4,000,000.00
08/31/2010	05/31/11	0.37%	4,000,000.00
09/14/2010	06/14/11	0.37%	3,000,000.00
03/15/2011	06/14/11	0.26%	3,000,000.00
03/29/2011	06/28/11	0.16%	1,500,000.00
07/27/2010	07/26/11	0.51%	6,000,000.00
08/11/2010	08/09/11	0.52%	4,000,000.00
08/31/2010	08/30/11	0.56%	4,000,000.00
09/28/2010	09/27/11	0.57%	5,000,000.00
02/18/2011	12/20/11	0.56%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.12%	3,000,000.00

TOTAL INVESTED	<u>\$41,500,000.00</u>
PETTY CASH BALANCE	<u>\$6,800.00</u>
GRAND TOTAL ALL FUNDS	<u>\$44,075,575.68</u>