



Talbot County, Maryland



Easton, Maryland

MINUTES

September 10, 2013

Present – President Dirck K. Bartlett, Vice President Corey W. Pack, Thomas G. Duncan, R. Andrew Hollis, Laura E. Price, County Manager John C. Craig, County Attorney Michael Pullen, Staff Attorney Tony Kupersmith.

- I. Agenda – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, September 10, 2013.
- II. Minutes – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Minutes of August 27, 2013.
- III. Disbursements – Mr. Bartlett requested and received Council’s unanimous consent for approval of the Disbursements of September 3, 2013 and September 10, 2013.
- IV. Introduction of Tony Kupersmith, Staff Attorney, Office of Law - County Attorney Michael Pullen introduced Tony Kupersmith, staff attorney in the Talbot County Office of Law. Mr. Kupersmith is originally from Alexandria, Virginia, is a graduate of William & Mary Law School and most recently served as Law Clerk to Judge Broughton Earnest in the Circuit Court for Talbot County. Mr. Kupersmith’s hobbies include sailing and log canoeing. Mr. Pullen and Council members welcomed Mr. Kupersmith to the Office of Law.
- V. Update from Maryland Association of Counties (MACo) – Michael Sanderson, Executive Director, MACo; Rick Pollitt, President, MACo Board of Directors and County Executive, Wicomico County – Mr. Pollitt and Mr. Sanderson briefed the Council on the function of the Maryland Association of Counties (MACo). Mr. Sanderson stated that MACo is a non-profit organization which promotes communication among Maryland’s 23 counties and Baltimore City and serves as an advocate for the interests of the various jurisdictions at the state government level; its members are the elected officials of those jurisdictions. He then briefed the Council on a number of issues anticipated to be brought forward during the upcoming 2014 Legislative Session, including transportation funding and public safety communications systems. He outlined the Maryland Department of the Environment’s “accounting for growth” policy, anticipated to be finalized before the end of 2013, and its effects on the State’s jurisdictions. Mr. Sanderson then outlined several MACo initiatives; Council discussion ensued with Mr. Sanderson as each matter was brought forward; individual Council members requested Mr. Sanderson’s input on several issues of particular interest to them. The MACo Winter Conference will be held December 11-13, 2013 at the Hyatt Regency Chesapeake Bay Resort and Conference Center in Cambridge at which time Mr. Duncan will be installed as President of MACo for the upcoming year. Individuals interested in learning more about Maryland Association of Counties are encouraged to visit their website at www.mdcounties.org and to review the organization’s blog at www.conduitstreet.mdcounties.org.

Mr. Duncan left the Council meeting at 2:17 p.m. to attend a meeting with Mr. Pollitt and Mr. Sanderson offsite.
- VI. Change of Order of Presentation of Agenda Items - Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved moving Item VIII., *Proclamation: National Assisted Living Week® - September 8–14, 2013*, and Item IX., *Proclamation: September as National Preparedness Month*, forward on the agenda, prior to Item VII., *Presentation on Chesapeake College Strategic Plan*, by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- VII. Presentation of Proclamation: National Assisted Living Week[®] - September 8 -14, 2013 – The Clerk read a proclamation into the record in recognition of National Assisted Living Week. The proclamation spoke of the home-like atmosphere and myriad of activities provided to the residents of assisted living facilities, most often elderly citizens who need assistance with the tasks of daily living and thus are no longer able to live in their own homes. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the Proclamation by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

Mr. Hollis presented proclamations to representatives of the various assisted living facilities in Talbot County who were in attendance.

- VIII. Presentation of Proclamation for September as National Preparedness Month – The Clerk read a proclamation into the record in recognition of September as National Preparedness Month. The proclamation spoke of the need for increased public awareness of the importance of preparing for emergencies, encouraged individuals and businesses to prepare for same. The proclamation also spoke of the partnership between the Talbot County Department of Emergency Services and the various agencies and organizations involved in coordination of emergency planning procedures, including public outreach and community training, to help ensure the safety of Talbot County citizens. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the Proclamation by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

Prior to presentation of the Proclamation, Clay Stamp, Director of Talbot County Department of Emergency Services, and Michael Boldosser, Emergency Planner, provided a brief outline of emergency preparation coordination efforts between his department and various agencies in the community on an on-going basis. Ms. Price then presented the Proclamation to Mr. Stamp, who accepted on behalf of the various emergency response agencies in attendance.

- IX. Presentation on Chesapeake College Strategic Plan – Dr. Barbara Viniar, President, Chesapeake College; Tim Jones, Vice President for Administrative Services – Dr. Viniar introduced Tim Jones, who assumed his duties as Vice President for Administrative Services at Chesapeake College on July1, 2013. Dr. Viniar then presented a brief outline of the Strategic Plan for Chesapeake College for 2014-2018: *Charting the Course*. She stated that the Strategic Plan had been developed following meetings with employees of Chesapeake College, various community and business leaders, school officials, and healthcare providers to gain their input as to direction and goals for the College. Dr. Viniar stated that the mission statement of the College emphasizes serving the needs of its students first by offering a transformative educational experience while recognizing the important role of the College in the region’s economy, both as an educational institution and as one of its larger employers. She outlined each of the Strategic Plan’s six

goals: to Transform the Student Learning Experience; to Strengthen the Regional Economy; to Improve Student Goal Attainment; to Grow Enrollment; to Advance Environmental Sustainability; and to Build the Resources to Advance the College Mission. Council discussion ensued with Dr. Viniar and Mr. Jones as each goal was presented. Council members commended Dr. Viniar and Mr. Jones on the development of the Strategic Plan.

- X. Presentation of Certificate of Achievement for Excellence in Financial Reporting (CAFR) to Angela Lane, Talbot County Finance Officer – Mr. Bartlett presented the CAFR Award to Angela Lane, Talbot County Finance Officer, in recognition of Talbot County’s achievement for excelling in financial reporting. Council members complimented Ms. Lane and members of her staff on the extraordinary achievement; Ms. Lane expressed appreciation to her staff for their involvement which made the award attainable. She stated that the Certificate of Achievement is used by bond rating agencies and by members of the general public who wish to obtain general information about Talbot County, and is available on the County’s website. This is the 12th consecutive year that Talbot County has received the award.

XI. Introduction of Legislation:

A BILL TO AUTHORIZE SHORELINE AND PARK IMPROVEMENTS AT CLAIBORNE JETTY was read into the record by Mr. Bartlett. Mr. Pullen stated that the proposed legislation is a replacement bill for Bill No. 1250 which failed following concerns expressed at the public hearing that the title of the bill did not match the description of the capital project which the bill was intended to authorize. The legislation was then introduced by Mr. Bartlett, Mr. Pack, and Ms. Price as Bill No. 1254. A public hearing was scheduled for Tuesday, October 8, 2013 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

XII. Public Hearing:

A public hearing was held on Bill No. 1253, AN ACT TO AUTHORIZE TALBOT COUNTY, MARYLAND TO BORROW NOT MORE THAN TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000) IN ORDER TO FINANCE EASTON AIRPORT SEWER IMPROVEMENTS AND TO EFFECT SUCH BORROWING BY THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF ITS GENERAL OBLIGATION BONDS PAYABLE FROM AD VALOREM TAXES TO BE LEVIED BY THE COUNTY; EXEMPTING THE BONDS FROM THE PROVISIONS OF SECTIONS 9 TO 11, INCLUSIVE, OF ARTICLE 31 OF THE ANNOTATED CODE OF MARYLAND; AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO A SINGLE BOND; AUTHORIZING THE REFUNDING OF SUCH BONDS AND RELATING GENERALLY TO THE ISSUANCE AND SALE OF SUCH BONDS FOR SUCH PURPOSES, and the public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved bringing Bill No. 1253 to third reader by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved Bill No. 1253 by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

The provisions of Bill No. 1253 will take effect as provided for in the legislation.

- XIII. Request for Abatement from County Real Property Taxes – Angela Lane, Finance Director – Ms. Lane briefed the Council on requests for abatement from County Real Property Taxes totaling \$25,882.71. Council discussion ensued with Ms. Lane. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the request by voting 4 – 0 as follows:

Mr. Bartlett – Aye

Mr. Hollis – Aye

Mr. Pack – Aye

Ms. Price - Aye

- XIV. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport; Jack Pettit, President, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-30 (Five-Year CIP Environmental Assessment) – Mr. Henry stated that his office had received approval from the U.S. Department of Fish & Wildlife regarding the environmental assessment and the biological opinion as to the best way to address mitigation of the Delmarva Fox Squirrel on the property; the Federal Aviation Administration (FAA) is meeting with the environmental specialist and will advise Easton Airport of the next step; data update, activity forecast and runway requirements are anticipated to be requested; (2) AIP-37 (Runway 4-22 Obstruction Removal) – Mr. Henry stated that the County continues to work with the Town of Easton on the matter; he stated that the grant for the obstruction removal had been extended from March 2014 to June 2014; (4) Airport Terminal Apron Rehabilitation Project – Mr. Henry stated that the grant application approved by the Council in June had been forwarded to the FAA; no award has been received to date; (5) United States Department of Agriculture (USDA) Airport Sewer Project – Mr. Henry stated that the project has been completed; he thanked the Council for their vote on Bill No. 1253 which authorizes the County to borrow funding from USDA for the project; (6) Maryland Aviation Administration Grant – Funding from the grant was utilized for the filling of cracks and painting of striping on runways; additional funding has been requested for an upgrade of equipment in the Air Traffic Control Tower; Mr. Henry stated that he will include in the grant request the cost of a replacement recorder for the Airport Tower in the sum of \$19,950; the previous equipment recently failed; (7) Fuel Sales – Mr. Henry stated that jet fuel sales are 13.1% higher than last year at this time; Avgas sales are 19.1% lower than last year at this time; overall fuel sales have increased 8% from last year at this time, primarily due to increased traffic/jet fuel sales; Mr. Pettit stated that jet fuel sales reflect an increase in use of jet fuel by more general aviation aircraft; (8) Air Traffic Control Tower – Mr. Henry stated that through August, the Tower was scheduled to record between 55,000 – 60,000 operations; last year the Tower recorded 48,000 operations. He stated that federal funding for the Tower remains uncertain beyond September 30, 2013; (9) Airfare – Mr. Henry advised that Easton Airport is part of a pilot film project of airports across the nation similar to Easton Airport which also have special attractions such as restaurants, museums, etc.; (10) Airport Day - Airport Day 2013 will be held on Saturday, September 28th; weather permitting, a balloon launch will be held at 7:00 a.m.; other events planned include a 5K “Run the Runway”/1K “Walk the Runway,” an airplane pull, and a performance by Yak aircraft and Warbirds; parking and admission are free. The Airport is partnering with Habitat for Humanity Choptank this year; funding will be designated for Repair Corps, Habitat Choptank’s housing repair program which assists U.S. veterans whose homes are in critical need of repair; (11) Farmland Lease – Mr. Henry stated that a Request for Proposals has been advertised for rental of farmland on Airport property. Council discussion with Mr. Henry ensued as items were brought forward. The next Airport Board meeting is scheduled for Wednesday, October 16, 2013 at 8:00 a.m. in the Easton Airport Conference Room.

XV. County Manager's Report:

- A. Talbot County Board of Appeals – Requested Council approval for the appointment of Jeffrey Adelman to the Talbot County Board of Appeals as an alternate; said term will complete the unexpired term of Mr. John Mathis and will expire February 11, 2016. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved the appointment by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- B. Talbot County Short Term Rental Review Board – Requested Council approval for the appointment of Elizabeth “Betsy” Greaney to the Talbot County Short Term Rental Review Board. Upon motion by Ms. Price, seconded by Mr. Pack, the Council approved the appointment by voting 4– 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- C. Request by Easton Airport for Emergency Equipment Repair – Mr. Craig prefaced his request by stating that under the County’s procurement policy he had authorized an emergency replacement of the digital voice recorder equipment in the air traffic control tower at Easton Airport. He then requested Council approval of the of the replacement and installation of the equipment in the sum of \$19,950 from Wolen, LLC, the County’s equipment provider. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the emergency repair by voting 4 - 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- D. Request by Easton Airport for Emergency Water Leak Repair - Requested Council approval for an emergency repair of an underground water leak at Easton Airport in the sum of \$15,741 from Doty Sewer and Drain, Inc. Mr. Craig and Mr. Henry outlined the circumstances of the leak which necessitated the emergency repair. Upon motion by Ms. Price, seconded by Mr. Hollis, the Council approved the emergency repair by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- E. Request by Talbot County Department of Emergency Services – Requested Council approval for the purchase of eight replacement chairs for the Talbot County 9-1-1 Dispatch Center from Office Furniture Outlet in the sum of \$11,432.00; said chairs are specifically designed 24-hour

shift environments and will be paid for by the Emergency Number Systems Board; no County funding is required. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved the purchase by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- F. Request by Talbot County Department of Parks and Recreation – Requested Council approval of the request of the Director of Parks and Recreation to purchase a Ford F250 truck at a cost of \$18,210 from Apple Ford in Columbia; said purchase will be made by piggybacking on a contract with the State. Mr. Craig stated that \$27,000 had been budgeted in FY2014 for the purchase of a truck; however, the Director of Parks and Recreation has determined that a smaller truck is more suitable for the Department’s needs at the present time. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council approved the purchase by voting 4 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

- G. Update on St. Michaels Middle High School Roofing Project – Mr. Craig stated that replacement of a portion of the roof the St. Michaels Middle High School was now complete; final inspection is pending. He stated that the Council learned of leaks in the roof earlier in the summer and initiated the project as an emergency repair in order to complete the roof replacement before the start of the 2013-2014 school year. He stated that the roof was not initially replaced when the school complex was remodeled several years ago as the cost was not covered by the reconstruction bond issued by the State. The new roof carries a 5-year warranty on the work and a 20-year warranty on the roof membrane itself.

- H. Update on Paving of County Roads – Mr. Craig stated that the County road paving project is ongoing. Thus far, the County Roads Department has tarred and chipped approximately 18 miles of the 35 miles planned for paving this fiscal year. He stated that the paving project began on September 3, 2013 in the Tunis Mills area. He cautioned drivers that until the newly paved roadways get pressed down by traffic the roadway will release pebbles. Other areas slated for paving include several roads in the Cordova area and Bay Hundred area; a map detailing roads already paved or are planned to be paved will be posted on the County’s website.

Mr. Duncan returned to the meeting at 3:32 p.m.

- I. Update on the George Murphy Pool and Bay Hundred Pool – Mr. Craig stated that both County pools had closed for the season. He expressed appreciation to the lifeguards and employees at the pools for a successful season.
- J. Talbot County Community Center Public Skating – Mr. Craig stated that public skating sessions at the Talbot County Community Center will begin on September 25, 2013.

XVI. Council Comments:

Mr. Duncan – No comments.

Ms. Price - No comments.

Mr. Hollis – No comments.

Mr. Pack - Mr. Pack stated that September 10th is World Suicide Prevention Day and that there would be a ceremony at Thompson Park in Easton which addresses this type of preventable tragedy. He thanked Delegate Addie Eckardt for coordinating a recent bike tour of Talbot County to promote the County and biking and wished her a belated 70th birthday.

Mr. Bartlett - No comments.

XVII. Upon motion by Mr. Pack, seconded by Mr. Hollis, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters and to reconvene at 4:00 p.m. for a Work Session on Total Maximum Daily Loads/Watershed Implementation Plan (TMDLs/WIP) and for a 5:00 p.m. Work Session on the Martingham Sewer Extension Project; to reconvene on Tuesday, September 17, 2013 at 5:30 p.m. for a meeting with the incorporated municipalities; and to reconvene in Executive Session on Tuesday, September 24, 2013 at 5:00 p.m. for discussion of legal, personnel, and real estate matters, and at 6:00 p.m. for the regularly scheduled legislative session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Hollis– Aye
Mr. Pack – Aye
Ms. Price – Aye
Mr. Duncan - Aye

The meeting adjourned at 3:37 p.m.

The transcript of the September 10, 2013 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XVIII. On Tuesday, September 10, 2013, an Executive Session of the Talbot County Council convened at 12:40 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council met in Executive Session by voting 3 – 0 as follows:

Mr. Bartlett – Aye
Mr. Duncan – Aye
Mr. Hollis – Absent
Mr. Pack – Absent
Ms. Price – Aye

Mr. Pack arrived at 12:45 p.m.

Mr. Hollis arrived at 1:25 p.m.

In accordance with State Article § 10-508 (a)(1)(i)(3)(4)(7) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees; to discuss a personnel

matter in the Office of Law; and to discuss a personnel matter in the Tourism Office; for legal/real estate matters to discuss a proposal to dispose of County property; for legal advice regarding an avigation easement; and for legal advice concerning relocation of Memorial Hospital at Easton to County owned property; and for a legal matter for an update on a legal matter involving the County and Atlantic Broadband. The Executive Session recessed at 1:30 p.m., reconvened at 3:45 p.m., recessed at 4:05 p.m. and reconvened at 6:40 p.m. The Executive Session ended at 8:05 p.m.

- XIX. Work Session: Update on Total Maximum Daily Loads/Watershed Implementation Plan (TMDLs/WIP) – Ray Clarke, County Engineer; Sandy Coyman, Planning Officer – Mr. Coyman stated that the County had submitted its revised Watershed Implementation Plan II (WIP) alternative set of best management practices to the State in June 2012; the Maryland Department of the Environment subsequently accepted same and the alternative best management practices were accepted into the State’s Watershed Implementation Plan II. Mr. Coyman and Mr. Clarke then reviewed with Council the goals and progress made in the current two-year milestone period (2011-2013) for Total Maximum Daily Load (TMDL) strategies and outlined issues which will need to be addressed in the near future, including development of the 2013-2015 milestones. Council discussion ensued with Mr. Coyman and Mr. Clarke regarding nutrient trading among sectors; funding for TMDL implementation efforts; and buffers. TMDL goals for the Chesapeake Bay must be met by 2025 for agricultural and urban stormwater sectors as well as wastewater treatment plants and septic systems.

Presentation on Proposed Voluntary Pledge Program to Stop or Reduce Fertilizer Use on Lawns – Ray Clarke, County Engineer; Tim Junkin, Executive Director, Midshore Riverkeeper Conservancy - Mr. Clarke outlined a proposal by his office to have citizens volunteer to reduce or stop their use of lawn fertilizer in order to reduce the amount of nitrogen entering the Chesapeake Bay and its tributaries. He stated that if citizens pledge not to use lawn fertilizer, the County would receive credit toward the urban stormwater management Total Maximum Daily Load (TMDL) at a cost of \$0. Talbot County’s goal is to remove 150,000 pounds of total nitrogen. Mr. Junkin and Mr. Clarke presented draft ideas for an advertising campaign which urges citizens to pledge to reduce or stop the use of lawn fertilizer. Council discussion ensued with Mr. Clarke and Mr. Junkin.

Presentation on Watershed Stewards Academy – Amy Scaroni, Ph.D. Watershed Restoration Specialist, University of Maryland Sea Grant Extension Program; Jennifer Dindinger, Watershed Restoration Specialist, University of Maryland Sea Grant Extension Program – Ms. Dindinger briefed the Council on the Watershed Stewards Academy, a program of the University of Maryland Extension Office which trains citizen volunteers throughout the state to become Master Watershed Stewards. The Stewards then work with communities to provide stormwater education and assist with implementation of various Best Management Practices (BMPs) to improve stormwater management, thus improving local water quality. Ms. Dindinger stated that the length of the program is one year and includes five months in classroom training. The Master Watershed Stewards are supported by a consortium of professionals and resources when carrying out their education and restoration initiatives. She stated that residents in the mid and upper Shore have expressed an interest in implementing an Academy; the budget of \$40,000 per year includes \$26,500 in funding for staff stipend, materials/ supplies for training, instruction and projects with funding from grants, private donations, registration fees, etc.; the cost also includes a 50% community match requirement including \$13,500 in funding or in-kind support, and meeting space, technical assistance, etc. Ms. Dindinger requested Council’s consideration to implement the first Watershed Stewards Academy on the Eastern Shore.

- XX. Work Session: Martingham Sewer Extension Project – Ray Clarke, County Engineer; Gerald G. Friedel, P.E., Davis, Bowen & Friedel, Inc. – Mr. Clarke provided a brief history of the proposal to connect the Martingham development near the Town of St. Michaels to the Region II Wastewater Treatment Plant in St. Michaels. He stated the County had assumed ownership of the Martingham Wastewater Treatment

Plant in 2009 and that approximately two and one half years ago, the County applied for, and received, low interest loans and grant funding from the Rural Development Administration to extend sewer service from Martingham to the Region II Plant. Mr. Clarke stated that connection of Martingham to the Region II Plant would generate additional revenue of approximately \$1.3 million for the Region II Plant, thus helping to reduce debt currently owed on the Region II Plant. He stated that once improvements are made to the County's Bio-Solids Facility on Klondike Road, revenues produced at that facility will also be used to reimburse the sanitary districts; the County borrowed funds from the sanitary districts when it purchased the Bio-Solids Facility several years ago. Council discussion ensued. Representatives of the Town of St. Michaels then presented their request to the Council that the County proceed with the next phase of sewer repairs within the Town limits of St. Michaels on East and West Maple Street; East and West Chew Street; Chestnut Street; and South Freemont Street. The representatives requested Council's consideration that some funding from the Martingham project be reallocated to the St. Michaels sewer repair project in order to complete the next phase of the project. The representatives stated that the Town is ready to continue its road repaving project but does not want to do so until sewer repairs have been completed. Council discussion ensued with Mr. Clarke and Mr. Friedel, whose company has worked with the County Department of Public Works on previous phases of sewer repair work within the Town. Council requested that Mr. Clarke meet with Mr. Craig and Angela Lane, Finance Director, to discuss various options to proceed with the projects. An amendment to the County's Comprehensive Water and Sewer Plan would need to be approved before Martingham could be connected to the Region II Wastewater Treatment Plant.

CASH STATEMENT 9/3/2013

BALANCE 8/27/2013	\$32,941,090.05
UHC CLAIMS THRU 8/27/2013	(32,412.63)
POSTAGE WIRE-TOURISM	(1,000.00)
TRANSFER TO SHRF-SUMMONS ACCOUNT	(410.00)
BOARD OF EDUCATION 8/2013	(2,863,473.00)
INTEGRA 9/2013	(15,219.20)
PAYROLL – FD/SS/MS WH 8/30/2013	(129,251.97)
SECUR DED	(6,530.55)
DEFERRED COMP DED	(9,920.99)
MD WH	(31,488.78)
PENSION DED	(29,661.29)
ACH TRANSFER	(10,281.75)
DEPOSITS	393,290.92
CHECKS	(603,917.74)
VOID CHECK NO. 285360	236.08
BALANCE 9/3/2013	<u>29,601,049.15</u>
<u>AIRPORT ACCOUNTS</u>	
AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP34	49,341.83
AIP35	55,424.98
AIP36	35,902.04
AIP37	324.62
AIP38	3,257.70
AIRPORT ACCOUNTS TOTAL BALANCE	<u>144,251.17</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.06%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$8,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$47,753,870.32</u>

CASH STATEMENT 9/10/2013

BALANCE 9/3/2013			\$29,601,049.15
UHC CLAIMS THRU 9/3/2013			(17,309.19)
STATE BOARD OF ELECTIONS PPE 8/20/2013			(5,103.42)
TALBOT COUNTY MD GENERAL OBLIGATION BONDS-AIRPORT FACILITIES BONDS OF 2002			(8,975.00)
PAYROLL – FD/SS/MS WH 9/6/2013			(3,249.36)
MD WH			(559.94)
PENSION DED			(257.83)
FLEX SPENDING BENS			(100.00)
DEPOSITS			2,130,328.26
CHECKS			(304,730.08)
BALANCE 9/10/2013			<u>31,391,092.59</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS			--
AIP34			49,341.83
AIP35			55,424.98
AIP36			35,902.04
AIP37			324.62
AIP38			3,257.70
AIRPORT ACCOUNTS TOTAL BALANCE			<u>144,251.17</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.06%	18,000,000.00

TOTAL INVESTED	<u>\$18,000,000.00</u>
PETTY CASH BALANCE	<u>\$8,570.00</u>
GRAND TOTAL ALL FUNDS	<u>\$49,543,913.76</u>