



TALBOT COUNTY, MARYLAND

County Council

MINUTES

September 12, 2017

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E Price, and County Manager R. Andrew Hollis. Acting County Attorney Anthony Kupersmith was absent.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, September 12, 2017.
- II. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, August 29, 2017, Tuesday, September 5, 2017, and Tuesday, September 12, 2017.
- III. Presentation of Service Awards to County Employees – Ms. Williams read the names of County employees being recognized for 5, 10, 15, 20, 25, and 30 years of service to Talbot County. As each name was read into the record, the employee came forward to be congratulated by the Council and to accept a certificate in recognition of their accomplishment.
- IV. Presentation of Governor’s Citation to County Council – Clay Stamp, Executive Director, Opioid Operational Command Center (OCCC); Senior Emergency Management Advisor to the Governor and Chair of the Governor’s Emergency Management Advisory Council – Mr. Stamp extended greetings to the Council on behalf of Governor Hogan and Lt. Governor Boyd Rutherford. He stated that for the last six months, he has been travelling all over the state on behalf of the Governor with regard to the opioid and heroin epidemic that is affecting all segments of Maryland’s population. He stated that he has been charged with the responsibility to see that “best practices” to combat the epidemic are employed throughout the state. Mr. Stamp extended the Governor’s appreciation to the County Council, Dr. Fredia Wadley, Talbot County Health Officer, Sheriff Joe Gamble, Acting Emergency Services Director, Brian LeCates, and Talbot County Public Schools Superintendent, Kelly Griffith, for their leadership in developing the Project Purple Initiative which aims for prevention through education. He highlighted the seriousness of the epidemic by providing statistical information on the number of heroin and opioid deaths and nonfatal overdoses which continue to increase, stating that in the first quarter of 2017, 500 people in Maryland had died as the result of an overdose. He stated that Maryland remains under a state of emergency with regard to the opioid crisis and that he and representatives of the Opioid Operational Command Center Team continue to mobilize to develop discharge protocols for emergency rooms across the state and to develop screening processes for correctional facilities and probation departments across the state to assist individuals with follow-up treatment. Mr. Pack serves as a member of the Team. Mr. Stamp concluded his comments by stating that, in his opinion, at the end of the day, a difference will be made at the local level through the coordination efforts of various segments of each community. Council discussion ensued with Mr. Stamp.
- V. Update on Talbot Goes Purple Initiative – Joe Gamble, Talbot County Sheriff; Lucie Hughes, Tidewater Rotary; Kelly Griffith, Superintendent, Talbot County Public Schools – Sheriff Gamble briefed the Council on upcoming events related to the Talbot Goes Purple initiative. He stated that on Monday, September 18, 2017 at 7:30 p.m., the Talbot County Courthouse will “go purple” and that on Tuesday, September 19,

2017 at 7:00 p.m., Talbot Goes Purple will partner with Talbot County Public Schools to host Chris Herren, a former professional basketball player who lost his career to drug addiction. Mr. Herren now operates *The Herren Project*, a non-profit foundation he established to assist individuals and families struggling with addiction. Dr. Griffith stated that arrangements have been made to have all students in grades 8-12 from Talbot County Public Schools, Saints Peter and Paul High School and The Country School hear Mr. Herren speak. She then briefed the Council on various initiatives by which students can show their support of the Talbot Goes Purple initiative through the wearing of purple headbands, socks, ribbons at home football games, as well as the formation of clubs with monthly initiatives and teacher facilitators to get and keep the conversation going on this serious and important issue. Council discussion ensued with Sheriff Gamble and Dr. Griffith. At the conclusion of the presentation, Council presented certificates of recognition to Sheriff Gamble, Ms. Hughes, and Dr. Griffith for their efforts to bring awareness to the issue of substance abuse to the community.

- VI. Presentation by Dr. Stuart Bounds, Interim President, Chesapeake College; Dr. Blenda Armistead, Chair, Board of Trustees, Chesapeake College – Dr. Bounds briefed the Council on the progress to date in the recruitment process for a new president for Chesapeake College. He stated that the Presidential Search Committee, appointed by Dr. Armistead, is seeking input from each of the College’s supporting counties (Caroline, Dorchester, Kent, Queen Anne’s and Talbot) as to the kind of individual the Search Committee should be seeking, the challenges he or she may face as president, as well as their county’s expectations for the new president. He stated that input has already been received from faculty and staff. Dr. Bounds stated that the position is anticipated to be advertised in October. Council discussion ensued with Dr. Bounds as various facets of the presentation were brought forward and Council members expressed their appreciation to Dr. Bounds for his willingness to serve as Interim President.
- VII. Presentation of Proclamation: *September as National Preparedness Month* – Prior to presentation of the proclamation, Jim Bass, Talbot County Emergency Management Coordinator, stated that National Preparedness Month is an initiative of the Federal Emergency Management Agency (FEMA). He stated that the purpose of the initiative is to encourage individuals, families and communities to take the time to have an emergency plan in place in their homes, businesses, schools and houses of worship for the various types of disasters which may occur. Mr. Bass outlined the efforts made by his department to get information out to the public on the importance of planning via social media, press releases, and encouraging participation in emergency preparedness classes through Community Emergency Response Training (CERT) classes, and encouraging individuals to register with the Talbot County Citizen Alert System to receive notifications through the Reverse 9-1-1 System. Mr. Bass concluded his comments by expressing his appreciation to the various organizations in Talbot County involved in coordination of emergency planning procedures, public outreach and community training to help ensure the safety of Talbot County citizens. The Clerk read a proclamation into the record which spoke of the need for increased public awareness of the importance of preparing for emergencies and of the partnership between the Talbot County Department of Emergency Services and the various agencies and organizations involved in the coordination of emergency planning. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Ms. Williams – Aye

Ms. Price – Aye

Mr. Bartlett – Aye

Mr. Pack – Aye

Mr. Callahan – Aye

Mr. Callahan presented the Proclamation to Mr. Bass, Holley Guschke, DES Division Chief – 911 Communications, Judy Micheliche, DES EMS Captain, and Clay Stamp, Director of Talbot County Department of Emergency Services (on leave to the Governor’s Office).

VIII. Introduction of Legislation:

A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ESTABLISH A CRAFT BEER AND WINE BAR ENDORSEMENT AVAILABLE TO THE HOLDERS OF CLASS “E” ALCOHOL DISPENSARY LICENSES; TO ADOPT REGULATIONS GOVERNING THE RETAIL SALE OF CRAFT BEER AND WINE FOR CONSUMPTION ON THE CLASS “E” LICENSED PREMISES UNDER SUCH ENDORSEMENT; AND TO PROVIDE A PROCESS FOR APPLYING FOR AND RENEWING A CRAFT BEER AND WINE BAR ENDORSEMENT was read into the record by the Clerk and brought forward for introduction. The legislation was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams as Bill No. 1375. A public hearing was scheduled for Tuesday, October 10, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

IX. Public Hearings:

Bill No. 1373, A BILL TO ADOPT THE *BELLEVUE VILLAGE MASTER PLAN (JUNE 2017)* IN ACCORDANCE WITH THE *TALBOT COUNTY COMPREHENSIVE PLAN, 2016*, AND THE PROVISIONS OF LOCAL GOVERNMENT ARTICLE § 10-324 AND LAND USE ARTICLE § 1-405 *ET SEQ.*, ANNOTATED CODE OF MARYLAND was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Miguel Salinas, Assistant Planning Officer, expressed his appreciation to the citizen advisory committee appointed by the Council, and to other citizens of the Bellevue community for their input on and assistance with, development of the proposed master plan. He stated that the process for development of the plan had taken approximately 1 ½ years and had gone through several revisions. A public hearing was then held on Bill No. 1373 and the public was provided an opportunity to comment on the legislation. Upon motion by Mr. Pack, seconded by Ms. Price, Bill 1373 was brought to third reader with the Council voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and no objection of the Council, a full reading of the legislation was waived. Council approved Bill No. 1373 by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan – Aye

Bill No. 1373 will take effect as provided for in the legislation.

Bill No. 1374, A BILL TO ADOPT THE *TILGHMAN VILLAGE MASTER PLAN (JUNE 2017)* IN ACCORDANCE WITH THE *TALBOT COUNTY COMPREHENSIVE PLAN, 2016*, AND THE

PROVISIONS OF LOCAL GOVERNMENT ARTICLE § 10-324 AND LAND USE ARTICLE § 1-405 *ET SEQ.*, ANNOTATED CODE OF MARYLAND was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Miguel Salinas stated that he understands not only how critical the historic working waterfront has been for Talbot County and the challenges they are facing due to economic and demographic shifts, but the potential for their future as well. He stated that he is encouraged to see what the process of developing the master plan has done to bring the community together. Mr. Salinas expressed his appreciation to the citizen advisory committee and all who participated in the process of developing the plan. A public hearing was held on Bill No. 1374 and the public was afforded an opportunity to comment on the legislation. Written comments on Bill No. 1374 will be accepted until Noon on Friday, September 15, 2017. Bill No. 1374 is eligible for vote on Tuesday, September 26, 2017.

Resolution No. 248, A RESOLUTION CONCERNING THE PROPOSED ANNEXATION OF NINE PARCELS OF LAND, OR PORTIONS THEREOF, LOCATED ALONG BROOKS LANE IN ST. MICHAELS, MARYLAND, FURTHER DESCRIBED AS TAX MAP 200, PARCELS 1679, 1688, 1689, 1690, 1691, 1692, 1692A, 1694, AND 1695, CONSISTING OF APPROXIMATELY 2.692 ACRES OF LAND, MORE OR LESS, TO BE REZONED UPON ANNEXATION FROM THE COUNTY'S TOWN RESIDENTIAL ZONE TO THE TOWN OF ST. MICHAELS' RESIDENTIAL ZONE ("R-1") PURSUANT TO THE ANNEXATION PLAN PREPARED BY THE COMMISSIONERS OF ST. MICHAELS DATED AUGUST 11, 2017, AND WAIVING THE 5-YEAR HOLD ON THE PROPOSED REZONING IN ACCORDANCE WITH MD. CODE, LOCAL GOV'T ARTICLE, § 4-416 was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Mary Kay Verdery, Planning Officer, stated that the Planning Commission, at its meeting on Wednesday, September 6, 2017 voted 3 – 0, with two members absent, to recommend to the Council that they approve waiving the 5-year hold on the proposed rezoning. A public hearing was held on Resolution No. 248 and the public was then afforded an opportunity to comment on the legislation. Written comments on Resolution 248 will be accepted until Noon on Friday, September 15, 2017. Resolution No. 248 is eligible for vote on Tuesday, September 26, 2017.

Resolution No. 249, A RESOLUTION CONCERNING THE PROPOSED ANNEXATION OF TWO PARCELS OF LAND LOCATED AT 9433 AND 9456 OCEAN GATEWAY, EASTON, MARYLAND, FURTHER DESCRIBED AS TAX MAP 25, PARCELS 38 AND 241, LYING ON THE EAST SIDE OF OCEAN GATEWAY (U.S. ROUTE 50), CONSISTING OF 3.96 ACRES OF LAND, MORE OR LESS, OWNED BY JDOLIVER LLC, FINDING THAT THE PROPOSED REZONING FROM THE COUNTY'S EXISTING GENERAL COMMERCIAL ("GC") ZONE (FOR TAX MAP 25, PARCEL 38) AND LIMITED INDUSTRIAL ("LI") ZONE (FOR TAX MAP 25, PARCEL 241) TO THE TOWN'S GENERAL COMMERCIAL ("CG") ZONE WILL ALLOW A SUBSTANTIALLY HIGHER DENSITY, EXCEEDING 50%, THAN COULD BE GRANTED FOR DEVELOPMENT OF THE PROPERTIES UNDER THE COUNTY'S EXISTING "GC" AND "LI" ZONING, AND FINDING THAT THE PROPOSED REZONING WILL ALLOW LAND USES THAT ARE SUBSTANTIALLY DIFFERENT FROM THOSE PERMITTED UNDER THE COUNTY'S EXISTING "GC" AND "LI" ZONING, AND WAIVING THE 5-YEAR HOLD ON THE PROPOSED REZONING IN ACCORDANCE WITH MD. CODE, LOCAL GOV'T ARTICLE, § 4-416 was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Ms. Verdery stated that the Planning Commission, at its meeting on Wednesday, September 6, 2017 voted 3 – 0, with two members absent, to recommend to the Council that they approve waiving the 5-year hold on the proposed rezoning. Council discussion ensued with Ms. Verdery. The public was afforded an opportunity to comment on the legislation. Written comments on Resolution No. 249 will be accepted until Noon on Friday, September 15, 2017. Resolution No. 249 is eligible for vote on Tuesday, September 26, 2017.

X. Presentation by Delmarva Power on Harris Creek Project – Cory Buxton, P.E., Supervisor Designers, Delmarva Power; Renee Stephens, Senior Public Affairs Manager, Delmarva Power – Mr. Buxton and Ms. Stephens utilized a PowerPoint presentation to brief the Council on Delmarva Power’s Harris Creek Project. Mr. Buxton stated that the purpose of the project is to install an underwater cable in Harris Creek to tie together two distribution feeders at the Bozman substation in order to improve the reliability of the circuits. He stated that in so doing, there will be a 52% reduction in interruptions of power and less people will be impacted when outages do occur. He stated that the Bozman substation supports approximately 2,000 customers from Bozman to Tilghman. Council discussion with Mr. Buxton and Ms. Stephens ensued. Mr. Buxton assured the Council that Delmarva Power is well aware of the sensitive environmental nature of Harris Creek and that the terms of the permitting process with the Maryland Department of the Environment, the U.S. Army Corps of Engineers and the Board of Public Works have or will indicate all the conditions of the permit and the mitigation required if there are any issues as the project moves forward.

XI. Presentation and Request for Approval of Draft Recertification Report for Maryland Agricultural Land Preservation Foundation (MALPF) Program – Martin Sokolich, Senior Planner – Mr. Sokolich stated that the purpose of submitting the biennial recertification report is to provide the MALPF Program with information showing that Talbot County has wisely utilized funding retained by the County through Agricultural Transfer Tax revenue for easement acquisition for the preservation of farmland. He stated that a total of 645.9 acres have been preserved in the most recent certification timeframe, all of which is located in the Priority Preservation Area of the county. To date, approximately 12,000 acres have been permanently preserved in the county through the MALPF Program. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved submittal of the Recertification Report to the MALPF Program as presented by voting 5 – 0 as follows:

- Ms. Williams – Aye
- Ms. Price – Aye
- Mr. Bartlett – Aye
- Mr. Pack – Aye
- Mr. Callahan – Aye

Council recessed the meeting for five minutes.
The Council meeting reconvened.

XII. Council discussion of Proposal for Extension of Sewer to Commercial and Residential Properties at Ferry Point Marina in Trappe, Maryland – Ray Clarke, County Engineer – Mr. Clarke updated the Council on information received by his department at a meeting with representatives USDA Rural Development on August 15, 2017. The purpose of the meeting was to discuss the availability of \$30,000 in grant funding for a Preliminary Engineering Report (PER) and Environmental Report (ER) for the proposed project to extend sewer to commercial and residential properties at Ferry Point Marina in Trappe. He stated although Rural Development had indicated earlier in the summer that funding was available, that is no longer the case, and it remains unknown as to whether there will be funding available in the next federal fiscal year which begins October 1, 2017. He stated that Rural Development had advised that the Census Tract for the location of the proposed sewer extension would qualify the project for a 30-year loan at a rate of 2%, under certain criteria. Council discussion ensued with Mr. Clarke as to the various ways in which the PER and ER costs might be financed, should Council approve moving the project forward. Mr. Clarke stated that at Council’s request following discussion of the matter on August 8, 2017, he had solicited proposals from Bayland Consultants and Designers, Inc. and Rauch, Inc., both of whom are under current contract with the County. He stated that proposals were received in the lump sums of \$28,200 from Bayland and \$25,000 from Rauch, noting that Rauch’s proposal had been reduced from their standard fee of \$35,000 since \$10,000 of the work had already been completed on behalf of the owners of several properties at the

proposed location for extension of sewer. Council discussion again ensued with Mr. Clarke. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the proposal submitted by Bayland Consultants and Designers, Inc. in the lump sum of \$28,200, upon the condition that Mr. Clarke determine a source of funding for the project, by voting 4 – 1 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Nay
Mr. Pack – Aye
Mr. Callahan – Aye

During discussion of the proposal for development of a PER and ER, Mr. Clarke emphasized that any County monies expended could be requested to be reimbursed through grant funding for the sewer extension project.

XIII. County Manager's Report:

- A. Request for Letter of Support for Shoreline Management Project in Bozman – Requested Council consideration of the County Engineer's request for a letter in support of a shoreline management project at the Train Family Farm in Bozman, Maryland. Mr. Hollis stated that the management project includes living shorelines, restoration of wetlands, and strategic planting of shrubs, trees, and tall grasses along the shoreline; no County funding is required. Council approved forwarding the letter of support.
- B. Request to Enter into Agreements with CrowderGulf and AshBritt – Requested Council's consideration to enter into agreements with international debris management firms, CrowderGulf and AshBritt, Inc., for removal of hurricane or other disaster debris which the County would be unable to handle in-house should such an event occur. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved entering into the Agreements by voting 5 - 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

XIV. Council Comments:

- Ms. Price – No comments. Following Mr. Bartlett's comments, Ms. Price requested that in the future, the 9/11 event be more broadly publicized.
- Mr. Bartlett - Mr. Bartlett complimented County staff on the ceremony commemorating 9/11 and complimented Clay Stamp, stating that he had no idea that Mr. Stamp had served at the World Trade Center area after 9/11. Mr. Bartlett stated that, in his opinion, what Mr. Stamp had to say was very powerful and moving, and that he looks forward to the County hosting the event for years to come. He stated that he thinks it is important to remember that day just as other generations remember Pearl Harbor and he is glad that the County spent time to organize the event. Mr. Bartlett concluded his comments by stating that, in his opinion, the children did a

great job with the music and singing, and to have firefighters and emergency services personnel there made it even more poignant.

Ms. Callahan- Mr. Callahan commended staff for doing, in his opinion, an excellent job with regard to the 9/11 event. He stated that it is really good that the Council and the County are heavily involved in Project Purple to get the message out about heroin and opioid abuse, and, in his opinion, it shows how devoted the County is to its citizens and those individuals who have problems, and he is glad to be a part of it.

Mr. Pack – Mr. Pack echoed Mr. Bartlett’s and Mr. Callahan’s comments. He stated that, in his opinion, the speeches made were not only very appropriate at a time of reflection and remembrance but also showed the perseverance of the nation to move forward in spite of what happened 16 years ago. He stated that he agrees that as a community we should take the time to stop and remember what happened on that dreadful day. He expressed his appreciation to County staff for putting the event together and thanked all those who gave to Talbot Cares. He encouraged those who could to give whatever amount they can to the Red Cross to help their fellow citizens in Texas and Florida. Mr. Pack also expressed his support for Talbot Goes Purple which, in his opinion, is a great awareness program to get people talking about addiction and to overcome the stigma associated with the disease. Mr. Pack concluded his comments by congratulating Acting County Attorney, Tony Kupersmith, on the recent birth of his son, Sam.

Ms. Williams – Ms. Williams stated that, in her opinion, the past couple of weeks have been very emotional following the tragic events in Texas, Florida and commemoration of the events of September 11th. She stated that the bright spot among all these tragic events is that as Americans we come together, whether black, white, purple or green; whether male or female, or what god you worship, everyone stepped forward. She stated that, in her opinion, that is what we need to focus on because that’s what makes this country great, that’s who we are, and we are so much stronger working together than working against each other. Ms. Williams concluded her comments by encouraging everyone to attend the lighting of the Courthouse for Project Purple on Monday, September 18, 2017 at 7:30 p.m.; the Talbot Goes Purple Event at the Easton High School Auditorium to hear Chris Herren of *The Herren Project* on Tuesday, September 19, 2017 at 7:00 p.m.; and the Frederick Douglass Day Celebration in Easton on Saturday, September 23, 2017 from 10:00 a.m. to Noon.

XV. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council voted to adjourn the meeting and to reconvene in Open Session at 4:30 p.m. on Tuesday, September 26, 2017 and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price - Aye
Mr. Bartlett – Aye
Mr. Pack – Aye
Mr. Callahan- Aye

The meeting adjourned at 7:34 p.m.

The transcript of the September 12, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XVI. On Tuesday, September 12, 2017 a Closed Session of the Talbot County Council convened at 3:05 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council met in Closed Session by voting 5 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Callahan - Aye
- Mr. Pack – Aye (participate via conference call)
- Ms. Price – Aye
- Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for personnel matters to discuss a personnel matter at Hog Neck Golf Course and to discuss the hiring process for the Assistant County Attorney position; for legal matters for an update on a legal matter involving the County and Angel Enterprises and to discuss retaining outside legal counsel for possible litigation involving the County; and for a real estate matter to discuss draft letters regarding acquisition of easements for obstruction removal for Easton Airport. The Closed Session ended at 4:00 p.m.

XVII. Work Session with Planning and Zoning Staff on NextStep 190 and Village Boundaries – The Council held a work session with staff on Wednesday, September 6, 2017 in the Wye Oak Room at the Talbot County Community Center; Talbot County Planning Commission members, Jack Fischer and Michael Sullivan were also in attendance. Mary Kay Verdery, Planning Officer stated that the purpose for the update of Chapter 190 (Zoning) of the Talbot County Code is to implement the environmental, conservational, and village policies of the 2016 Comprehensive Plan and to include changes in State law with regard to Critical Area law. Ms. Verdery stated that in addition to incorporation of the policies outlined in the 2016 Comprehensive Plan, the Zoning Code will be reorganized/restructured to provide for more uniformity, consistency and clarity and will address the topics of agritourism, breweries, short term rentals and noise. She stated that the Planning Commission, and subsequently, the public, will be reviewing proposed revisions to the Zoning Code in stages as follows: (1) Zoning and Overlay Districts; (2) Non-conformities, Administration and Subdivision; and (3) Land Use Development and Design. Miguel Salinas, Assistant Planning Officer, provided an overview of draft proposed revisions to date and reviewed with the Council the proposed boundaries for the Villages of Bozman, Claiborne, Cordova, Copperville, Longwoods, McDaniel, Newcomb, Royal Oak, Skipton, Tunis Mills, Wittman, Williamsburg and Wye Mills. Ms. Verdery stated that residents whose properties are proposed to be affected by the proposed new boundaries will be notified via postcard and she provided a draft of the notice to be sent. Council discussion ensued with staff and members of the Planning Commission and the public was afforded an opportunity to comment. Additional work sessions will be scheduled as the proposed revision process moves forward.

CASH STATEMENT 8/29/2017

BALANCE 8/22/2017	\$43,752,170.42
FD/SS/MS WH PPE 8/11/2017	(157,492.62)
DEFERRED COMP DED PPE 8/11/17	(13,831.48)
MD WH PPE 8/11/17	(38,181.97)
PENSION DED PPE 8/11/17	(34,314.34)
SECU DED PPE 8/11/2017	(4,484.34)
DEF COMP PPE 8/11/2017 PLAN 401(A)	(2,704.27)
FLEX SPENDING PPE 8/11/2017	(3,051.07)
ACH TRANSFERS	(4,520.52)

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INTEREST ON ACCTS 7/2017

24,586.43

BANK CHARGES 7/2017

(3,430.27)

DEPOSITS

1,317,371.87

CHECKS

(1,097,352.07)

VOIDED CHECS #S 317761, 318054, 318055, 318261, 26684

3,244.21

BALANCE 8/29/2017

43,738,009.98

AIRPORT ACCOUNTS

AIP42

0.00

AIRPORT ACCOUNTS TOTAL BALANCE

0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

CERTIFICATE DATE

MATURITY DATE

RATE

AMOUNT

PNC-MLGIP INVESTMENTS TOTAL

1.05%

18,000,000.00

TOTAL INVESTED

\$18,000,000.00

PETTY CASH BALANCE

\$15,570.00

GRAND TOTAL ALL FUNDS

\$61,753,579.98

CASH STATEMENT 9/05/2017

BALANCE 8/29/2017

\$43,738,009.98

FD/SS/MS WH PPE 8/31/2017

(3,237.26)

DEFERRED COMP DED PPE 8/31/2017

(1,240.00)

MD WH PPE 8/31/2017

(607.20)

PENSION DED PPE 8/31/2017

(796.74)

BOARD OF EDUCATION 8/2017

(3,073,269.00)

ELECTION BOARD PPE 7/25, 8/01, & 8/08/17

(7,390.13)

INTEGRA CLAIMS THRU 8/21/2017

(55,307.86)

INTEGRA CLAIMS THRU 8/28/2017

(71,724.87)

SEPT 2017 RETIREE HEALTH INS PLAN #727

(24,400.53)

WF/GF EQUIP LEASE 8/2017

(4,222.00)

8/18/2017 E-CHECK REJECTION (SEWER PYT) 02-077655

(166.63)

DEPOSITS

994,174.12

CHECKS

(733,211.68)

VOIDED CHECKS #S 316723

1,170.00

BALANCE 9/05/2017

40,757,780.20

AIRPORT ACCOUNTS

AIP42 0.00

AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
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PNC-MLGIP INVESTMENTS TOTAL		1.05%	18,000,000.00
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TOTAL INVESTED \$18,000,000.00

PETTY CASH BALANCE \$15,570.00

GRAND TOTAL ALL FUNDS \$58,773,350.20

CASH STATEMENT 9/12/2017

BALANCE 9/05/2017 \$40,757,780.20

FD/SS/MS WH PPE 8/25/2017 (147,692.83)

DEFERRED COMP DED PPE 8/25/17 (13,781.48)

MD WH PPE 8/25/17 (36,271.83)

PENSION DED PPE 8/25/17 (33,835.89)

DEF COMP PPE 8/25/17 PLAN 401(A) (2,662.13)

FLEX SPENDING PPE 8/25/2017 (3,030.23)

SECU DED PPE 8/25/2017 (4,472.59)

ACH TRANSFER (14,375.51)

INTEGRA CLAIMS THRU 9/05/2017 (27,458.54)

STATE REPORT 8/2017 (826,659.29)

DEPOSITS 1,396,957.97

CHECKS (955,825.20)

VOIDED CHECS #S 316575, 317659 111.69

BALANCE 9/12/2017 40,088,784.34

AIRPORT ACCOUNTS

AIP42 0.00

AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
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PNC-MLGIP INVESTMENTS TOTAL		1.04%	18,000,000.00
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TOTAL INVESTED	<u>\$18,000,000.00</u>
PETTY CASH BALANCE	<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS	<u>\$58,104,354.34</u>