



TALBOT COUNTY, MARYLAND

County Council

MINUTES

September 22, 2015

Present – President Corey W. Pack, Vice President Laura E. Price, Dirck K. Bartlett, Chuck F. Callahan, Jennifer L. Williams, County Manager R. Andrew Hollis, County Attorney Michael Pullen and Assistant County Attorney Anthony Kupersmith.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, September 22, 2015.
- II. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, September 15, 2015 and Tuesday, September 22, 2015.
- III. Proclamation: September as General Aviation Month in Talbot County – Prior to presentation of the proclamation, Mike Henry, Manager, Easton Airport, provided statistical information on the positive economic impacts made by general aviation airports to local economies throughout the state. The Council commended Mr. Henry for his leadership of Easton Airport. The Clerk then read a proclamation into the record in recognition of the important contributions of general aviation and community airports to Maryland’s economy through the various services they provide, as well as the direct employment of thousands of citizens at airports throughout the state. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan - Aye

Ms. Price, Council liaison to Easton Airport, presented the Proclamation to Mr. Henry. Mr. Henry encouraged everyone to attend the 7th Annual Airport Day which will be held on Saturday, September 26, 2015.

- IV. Proclamation: September as Senior Center Month in Talbot County – Prior to presentation of the proclamation, Mr. Pack introduced Childlene Brooks, Manager, Brookletts Place – The Talbot County Senior Center, and Gary Gunther, Executive Director, Upper Shore Aging. On behalf of the staff and volunteers at the Talbot County Senior Center, Mr. Gunther expressed his appreciation to the Council for their support of the Center as it fulfills the vision of the Council to provide a vibrant, active place for older adults. Ms. Brooks then briefed the Council on upcoming events at the Center. The Clerk read a proclamation into the record in recognition of September as Senior Center Month. The proclamation spoke of the role of senior centers as an outlet for the creativity, energy, and commitment of older residents as well as a place where the experiences, skills and knowledge of older citizens are reaffirmed. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan – Aye

Mr. Pack presented the Proclamation to Ms. Brooks and Mr. Gunther on behalf of the citizens of Talbot County.

- V. Presentation by Talbot County Volunteer Fire and Rescue Association – Tom DiFatta, Member, Recruitment and Retention Committee, Talbot County Volunteer Fire and Rescue Association; Jimmy Eason, President, Talbot County Volunteer Fire and Rescue Association; Steve Mroczek, Vice President, Talbot County Volunteer Fire and Rescue Association; Connie Greenhawk, Secretary, Talbot County Volunteer Fire and Rescue Association; Tom Deim, Past President, Talbot County Volunteer Fire and Rescue Association; Jason Lindorm, President, Cordova Volunteer Firemen’s Association – On behalf of the Volunteer Fire and Rescue Association, Mr. DiFatta expressed appreciation to the Council for their continued support. Mr. DiFatta and Mr. Eason then briefed the Council on recruitment and retention efforts of the seven all volunteer fire companies in Talbot County and provided a breakdown of the use of funding allocated by Talbot County and raised by the various organizations for the organization’s multi-media campaign efforts to increase and retain membership. Mr. DiFatta stated that membership in all the fire companies is shrinking due to various factors and the aim of the recruitment and retention effort is to increase membership by 10%. He highlighted the five-year Strategic Plan for recruitment and retention of emergency services volunteers developed by Delta Development Corporation following a SWOT (Strengths, Weaknesses, Opportunities, Threats) Assessment of all seven volunteer fire companies in the county; funding for the Strategic Plan was allocated by the Council. Council discussion ensued with the representatives as various items were brought forward. The Council will continue to review the Strategic Plan in further detail and dialogue with representatives of the Volunteer Fire and Rescue Association on the goals and strategies outlined in the Plan.
- VI. Presentation by Tad DuPont, President, Board of Directors, Classic Motor Museum of St. Michaels – Mr. duPont briefed the Council on the newly formed Classic Motor Museum of St. Michaels, located at 104 E. Marengo St. He stated that the Board of Directors’ vision for the museum, the idea for which was developed during the 2008 recession, is to help stimulate business in the town of St. Michaels, particularly during mid-week. Mr. duPont stated that when completed the museum “campus” will house three buildings: classroom/artifacts/library; historic Pinkett House (offices/conference room); and the exhibit barn which will house a rotating collection of antique cars, outboard motors, aircraft engines, etc. Mr. duPont expressed his appreciation to those who have contributed their time, talent and efforts to the project thus far and stated that the Board of Directors continues its fundraising efforts for the completion of the museum. He stated that it is the Board’s anticipation and intent that after three years of operation, to distribute excess funding (after expenses) to local non-profit organizations. Council discussion ensued with Mr. duPont. The Grand Opening for the Pinkett House will take place on Saturday, November 21, 2015, immediately following the St. Michaels Thanksgiving parade.
- VII. Request for Abatement from County Real Property Taxes – Angela Lane, Talbot County Finance Director – Ms. Lane briefed the Council on requests for abatement from County Real Property Taxes for 42 properties totaling \$26,346.52 and Council discussion ensued with Ms. Lane regarding the requests. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the requests as presented by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan - Aye

- VIII. Proclamation: Economic Development Week: September 28, 2015 – October 2, 2015 – Prior to presentation of the proclamation in recognition of Economic Development Week, Paige Bethke, Director of the Office of Economic Development, stated that Economic Development Week is an opportunity to raise awareness regarding the importance of economic activity in local communities and to meet with local officials to review various initiatives. She stated that her office will be participating in a statewide symposium on innovation. The Clerk then read a proclamation into the record in recognition of Economic Development Week. The proclamation recognized the role and importance of business development on a local and statewide basis and the various functions of the offices of economic development throughout the state including, among others, programs for expansion and attraction, marketing, workforce development, international trade and infrastructure planning. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved the proclamation by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- IX. Quarterly Update by Talbot County Economic Development Commission – Paige Bethke, Director, Talbot County Office of Economic Development; Geoff Oxnam, Chairman, Talbot County Economic Development Commission – Ms. Bethke provided updated employment statistics for Talbot County as of July 1, 2015 and discussion ensued with the Council as various statistics were brought forward. Ms. Bethke also noted on-going workforce initiatives as well as several recently completed renovation and/or expansion projects in or adjacent to Talbot County. At Ms. Price’s request, Ms. Bethke will obtain information as to whether the employment statistics cited include those individuals employed part time as well as full time. Mr. Oxnam reiterated the role of the Economic Development Commission as advisory to the Council as to the best means, in their opinion, by which the County can strengthen and diversity the economy of the county. He outlined various ways the Commission has and will be working with the community to gather input so that the Council will have the information it needs during its decision processes to help ensure that Talbot County has a strong, diverse economy both now and in the years to come. Ms. Bethke then requested Council’s consideration of the Economic Development Commission’s recommendation to adopt legislation relating to the Brownfields Revitalization Incentive Program (BRIP), a State of Maryland program since 2004. Ms. Bethke stated that should Talbot County become a brownfields certified jurisdiction, owners of properties which have been identified through assessment as brownfields, could seek financial assistance toward costs to conduct environmental assessments on those properties in order to pursue possible reclamation. Council discussion ensued with Ms. Bethke as to which properties in Talbot County may qualify as brownfields. At Council’s direction, Ms. Bethke will work with the Office of Law on legislative language required to become a certified brownfields jurisdiction. Ms. Bethke and the Economic Development Commission will continue to update the Council on a regular or as needed basis.

Ms. Williams presented the Proclamation to Ms. Bethke and Mr. Oxnam who accepted on behalf of the Office of Economic Development and Economic Development Commission, respectively.

X. Introduction of Administrative Resolution:

MARYLAND HISTORICAL TRUST CULTURAL RESOURCES HAZARD MITIGATION GRANT PROGRAM APPLICATION BY TALBOT COUNTY, MARYLAND FOR THE SURVEY AND DOCUMENTATION OF HISTORIC STRUCTURES AND RESOURCES WITHIN THE 500 YEAR FLOODPLAIN IN THE VILLAGES OF TILGHMAN, NEAVITT AND NEWCOMB was brought forward for introduction. Prior to introduction of the administrative resolution, Mary Kay Verdery, Planning Officer, briefed the Council on the project which is the subject of the administrative resolution. She stated that the Office of Planning and Zoning is requesting to submit a grant application to the Maryland Historical Trust Cultural Resources Hazard Mitigation Grant Program for funding in the sum of \$70,000. If approved, the funding will be used to identify and document, through GIS mapping, historic structures and resources within a special flood hazard area or the 500-year floodplain in the Villages of Tilghman, Neavitt, and Newcomb. She stated that once a report on the structures/resources has been compiled, same will be forwarded to the Maryland Historical Trust so that if the structure/property is ever damaged beyond repair, or destroyed, information will be available for future generations as to what the structure/resource was and its contribution to the history of Talbot County. She stated that documentation of the historic structures/resources will also assist the County in obtaining points in the Community Rating System for a reduction in flood insurance rates for county citizens; the information will be included in the 2016 Hazard Mitigation Plan for Talbot County. The Clerk then read the administrative resolution into the record; the administrative resolution authorizes submission of a grant application for the purpose as outlined above. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams. Upon motion by Ms. Williams, seconded by Ms. Price, the Council approved moving the administrative resolution to second reader by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of the administrative resolution was waived. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

XI. Introduction of Numbered Resolution:

A RESOLUTION TO AMEND THE TALBOT COUNTY SOLID WASTE MANAGEMENT PLAN TO ESTABLISH A SPECIAL EVENTS RECYCLING PROGRAM AS REQUIRED BY STATE LAW PURSUANT TO SECTIONS 9-1703 (B) (14) AND 9-1712 OF THE ENVIRONMENT ARTICLE, ANNOTATED CODE OF MARYLAND was brought forward for introduction. Prior to introduction of the numbered resolution, County Engineer, Ray Clarke, stated that the purpose of the resolution is to comply with legislation enacted by the State which requires that recycling for special events be included in the County's Solid Waste Management Plan in order to be in compliance with requirements of the Maryland Department of the Environment. Council discussion ensued with Mr. Clarke. The numbered resolution was then read into the record by the Clerk and introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Resolution No. 222. A public hearing was scheduled for Tuesday,

October 13, 2015 at 2:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

XII. County Manager's Report:

- A. Bid 15-21, TALBOT COUNTY 911 CENTER, RENOVATIONS & ADDITIONS, EASTON, MARYLAND – Requested Council approval to award Bid No. 15-21 to the low bidder, Harper & Sons, Inc., in the sum of \$1,151,900.00; requested Council approval to award Phase III, construction administration, to Becker Morgan Group in the sum of \$19,500; Becker Morgan Group was previously awarded Phase I, Feasibility Assessment and Conceptual Design, and Phase II, Construction Documents, Bid and Award Documents. Upon motion by Mr. Callahan, seconded by Ms. Williams, the Council approved awarding Bid No. 15-21 to Harper & Sons, Inc. and construction administration for the project to Becker Morgan Group by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan – Aye

- B. Request from Talbot County Department of Public Works - Requested Council approval of the County Engineer's recommendation to allocate \$20,000 of the \$100,000 appropriated in the FY2016 budget for water quality improvement projects toward the construction of an 1,100 foot long, 50-foot wide, 2-stage ditch on private property on Bruffs Island Road; Midshore Riverkeeper Conservancy has agreed to provide the remaining \$20,000 for the \$40,000 project. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved allocation of the funding by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan - Aye

- C. Bid No. 15-23, TALBOT COUNTY ST. MICHAELS PHASE V SANITARY SEWER SYSTEM REPLACEMENT/REHABILITATION AND GRACE STREET PUMP STATION REPLACEMENT ENGINEERING SERVICES – Requested Council approval to award Bid 15-23 to the low bidder, Rauch, Inc., in the sum of \$281,210.00; the County will be reimbursed for 75% of the amount through a USDA Rural Development Grant upon completion of the project. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved the award by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan - Aye

- D. Lease Agreement for Dredging of Knapps Narrows – Prior to requesting formal Council approval to enter into a lease agreement related to the dredging of Knapps Narrows, County

Attorney, Mike Pullen, stated that Congress had appropriated \$1.2 million for the dredging of Knapps Narrows; the County is to secure and provide access to a dredge spoils site. He stated that the County has entered into successful negotiations for a seven (7) year lease at \$17,250 per year (with a CPI index for inflation) with Lisa and Douglas Raymond of Donnell Jones Road near Tilghman. Mr. Pullen then requested Council approval of the Lease. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the Lease by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan – Aye

- E. Request from Department of Public Works - Requested Council approval of Lane Engineering's proposal to conduct work at the Knapps Narrows dredge spoil site in an amount not-to-exceed \$25,000; said work at the site will include wetland delineation, critical area review, topographical survey, tree mitigation plan, etc.; Council discussion ensued with County Engineer, Ray Clarke. At Mr. Bartlett's request, Council is to be notified if any changes to the scope of the project are made. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the proposal in an amount not to exceed \$25,000 by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- F. Request from Department of Public Works – Requested Council approval of a proposal from Tyler Contracting Company for removal and disposal of trees at the Knapps Narrows dredge spoil site at a total cost of \$69,250; said cost to include \$54,750 for removal and \$14,500 for disposal of the trees. Upon motion by Mr. Callahan, seconded by Ms. Williams, the Council approved the proposal by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- G. Talbot County Parks and Recreation Advisory Board – Requested Council approval for the reappointment of Walter Chase to a four-year term on the Talbot County Parks and Recreation Advisory Board as a representative of the Town of Trappe; said term will expire on July 1, 2019. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- H. Talbot County Commission on the Aging – Requested Council approval to change the Department of Social Services seat on the Commission on the Aging from an Ex-Officio seat to voting member as the Social Services representative has agreed to serve as an officer for the Commission. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved the change by voting 5 – 0 as follows:

Mr. Pack - Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

- I. Annual Consolidated Transportation Plan Meeting – Mr. Hollis stated that the Council will be meeting with representatives of the Maryland Department of Transportation at 4:00 p.m. on Tuesday, October 6, 2015 in the Wye Oak Room at the Talbot County Community Center located at 10028 Ocean Gateway, Easton.

XIII. Council Comments:

- Ms. Williams – Ms. Williams expressed her appreciation to Mr. Pullen and Mr. Clarke for their work on the dredge project.
- Mr. Bartlett – Mr. Bartlett expressed his appreciation to the Talbot County Farm Bureau and to Shannon Dill for organizing the farm tour last Saturday. He stated that the Council had had an opportunity to see the use of technology for cucumber and corn farming, and, in his opinion, it was very interesting. He thanked all those who had participated to make the day a success and thanked the ladies of the Farm Bureau for preparing lunch.
- Ms. Price - Ms. Price concurred with the comments of Ms. Williams and Mr. Bartlett.
- Mr. Callahan - Mr. Callahan congratulated Mr. Pullen and Mr. Clarke for their hard work with regard to the Knapps Narrows dredging matter. He stated that, in his opinion, the dredging is crucial for Tilghman, its tourism and local economy, and it was important to get it done. He thanked the Midshore Regional Council for organizing a forestry tour through the Department of Natural Resources which he had attended last week. He stated that he had visited Johnson Logging where he had learned a lot about the growing and processing of trees. Mr. Callahan concluded his comments by stating that there is a lot to do, the Council is very active, and he expressed his appreciation to everyone for pitching in and doing hard work.
- Mr. Pack - Mr. Pack echoed his colleagues' comments and congratulated Mr. Pullen and Mr. Clarke on getting the contract completed and signed for the dredge site. He stated that on a personal note, he wanted to welcome his new pastor, Dr. Lawrence Hood, to Talbot County. Dr. Hood, formerly of northern Virginia, is now the pastor of Union Baptist Church in Easton. Mr. Pack welcomed Dr. Hood to the community and wished him well.

- XIV. Upon motion by Ms. Price, seconded by Ms. Williams, the Council voted to adjourn to Executive Session for discussion of legal, personnel, and real estate matters and to reconvene on Tuesday, October 13, 2015 at 12:30 p.m. in Executive Session for discussion of legal, personnel, and real estate matters, and for the regularly scheduled meeting at 1:30 p.m. by voting 5 - 0 as follows:

Mr. Pack - Aye
Ms. Williams - Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan - Aye

The meeting adjourned at 8:42 p.m.

The transcript of the September 22, 2015 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XV. Work Session on draft Comprehensive Plan – Mary Kay Verdery, Planning Officer; Martin Sokolich, Long Range Planner; Jeremy Rothwell, Planner - The Council convened a work session with staff on Monday, September 14, 2015 at 4:00 p.m. in the Talbot County Free Library Meeting Room to continue review of the draft Comprehensive Plan and to hear staff’s proposals regarding several aspects of the Plan related to village zoning and development, including the four guidelines presented by staff for village boundary designations. Council discussion ensued with staff and members of the Planning Commission in attendance, additional amendments to the language and several items were requested by one or more Council members, and several items were referred back to staff for more information. The Council took a straw vote on several items, including direction to staff to apply the four guidelines presented by staff for village designations to the village maps scheduled for review at the September 21, 2015 work session. Once Council has completed review of the working draft of the Comprehensive Plan, the document will then be open for public comment. The next work session on the draft Comprehensive Plan is scheduled for Monday, September 21, 2015 at 4:00 p.m. in the Wye Oak Room at the Talbot County Community Center located at 10028 Ocean Gateway, Easton. Additional work sessions on the draft Comprehensive Plan will be scheduled as requested or needed.
- XVI. Work Session on Proposed Sustainable Tourism and Reinvestment District (“STAR”) Legislation – Mike Pullen, County Attorney, Mary Kay Verdery, Planning Officer – Mr. Pullen provided a PowerPoint presentation which outlined the purpose and intent of the proposed legislation drafted by staff: to promote reinvestment and redevelopment of existing tourism-related structures or uses that are subject to the restrictions in Chapter 190, Article VIII (Nonconforming Lots, Uses, and Structures), to promote the local tourism industry, and to encourage the economical and efficient use of land by redevelopment of existing improved land that is currently being utilized as a hotel, restaurant, etc. Mr. Pullen then provided statistical information on the role of tourism in the Talbot County economy, and reviewed proposed STAR district requirements, using the Harbortowne Resort as an example; existing restrictions on redevelopment of non-conforming uses and structures were also reviewed. Ms. Verdery outlined the decision-making and implementation process for any STAR district application, should the proposed legislation be introduced and subsequently approved; Council discussion ensued with Mr. Pullen and Ms. Verdery. The public was then afforded an opportunity to comment on the proposed legislation.
- XVII. Work Session on draft Comprehensive Plan – Mary Kay Verdery, Planning Officer; Martin Sokolich, Long Range Planner, Jeremy Rothwell, Planner I – The Council convened a work session with staff on Monday,

September 21, 2015 at 4:00 p.m. in the Wye Oak Room of the Talbot County Community Center. Mr. Sokolich provided a PowerPoint presentation and reviewed suggested boundary modifications for 12 of the 22 villages in Talbot County. Mr. Pack stated that the boundary modifications applied to the maps being presented had been made according to the four guidelines agreed upon by Council at the September 14, 2015 work session; the Council also took a straw poll and approved the renaming of the three (3) village zoning designations as outlined by staff. Council discussion ensued with staff regarding various matters related to the villages. Additional work sessions on the draft Comprehensive Plan will be scheduled as requested or needed.

XVIII. On Tuesday, September 15, 2015, an Executive Session of the Talbot County Council convened at 5:20 p.m. in the Bradley Meeting Room and the County Council Conference Room. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council met in Executive Session by voting 5 - 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Aye

In accordance with State Article § 10-508(a)(3)(7) the purpose of the Executive Session was for legal advice regarding contract negotiations regarding the lease of property for a public purpose. The Executive Session ended at 6:00 p.m.

XVIX. On Tuesday, September 22, 2015, an Executive Session of the Talbot County Council convened at 5:00 p.m. in the Bradley Meeting Room and the County Council Conference Room. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council met in Executive Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Aye

In accordance with State Article § 10-508(a)(1)(i)(3)(7) the purpose of the Executive Session was for personnel matters to discuss appointments to various County boards and committees; to discuss a personnel matter at Chesapeake College; to discuss a personnel matter at Planning and Zoning; and to discuss a personnel matter regarding filling the vacancy for Health Officer; for a legal/real estate matter for legal advice regarding contract negotiations regarding the lease of property for a public purpose; and for a legal matter for legal advice regarding entering into a contract for electrical inspections. The Executive Session recessed at 6:15 p.m. and reconvened at 8:50 p.m. The Executive Session ended at 10:00 p.m.

CASH STATEMENT 9/15/2015

BALANCE 9/8/2015	\$43,180,801.11
BANK CHARGES 8/2015	(1,603.30)
INTEREST ON ACCTS 8/2015	9,037.43
UHC CLAIMS THROUGH 9/8/2015	(3,444.24)
INTEGRA CLAIMS THRU 9/8/2015	(60,893.83)
STATE REPORT 8/2015	(645,234.22)
RETURNED CHECK	(111.06)

PAYROLL – FD/SS/MS WH 9/11/2015	(134,692.74)
SECU DED	(5,222.89)
DEFERRED COMP DED	(10,347.18)
MD WH	(33,143.05)
PENSION DED	(31,779.13)
ACH TRANSFER	(13,481.75)
FLEX SPENDING ACCT	(3,158.32)

DEPOSITS	790,616.51
CHECKS	(842,998.08)

BALANCE 9/15/2015 **42,194,345.26**

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	16,762.37
AIP39	73,794.25
AIP40	27,036.21
AIP41	38,677.53

AIRPORT ACCOUNTS TOTAL BALANCE **156,270.36**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.07%	18,000,000.00

TOTAL INVESTED **\$18,000,000.00**

PETTY CASH BALANCE **\$8,570.00**

GRAND TOTAL ALL FUNDS **\$60,359,185.62**

CASH STATEMENT 9/22/2015

BALANCE 9/15/2015 \$42,194,345.26

UHC CLAIMS THRU 9/15/2015	(1,058.69)
INTEGRA CLAIMS THRU 9/14/2015	(37,008.30)
RETURNED CHECK	(40.00)

DEPOSITS	895,001.28
CHECKS	(298,115.19)

BALANCE 9/15/2015 **42,753,084.36**

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS	--
AIP37	16,762.37
AIP39	73,794.25
AIP40	27,036.21

AIP41			38,677.53
AIRPORT ACCOUNTS TOTAL BALANCE			<u>156,270.36</u>
INVESTMENTS – CERTIFICATES OF DEPOSIT			
<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.07%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$8,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$60,917,924.72</u>