

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
FEBRUARY 1, 2017**

March 1, 2017

ATTENDEES:

Bill Anderson, Public Works Advisory Board Chairman
Roger Bollman, Public Works Advisory Board Vice Chairman
Ed Slichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Election District 4 - Public Works Advisory Board member - Vacant
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer

1. OLD BUSINESS

- a. No old business.

2. NEW BUSINESS

- a. About 12:00 p.m., the Board met in Conference Room #1 at 215 Bay Street, Easton, Maryland. Bill Anderson, the Chairman of the Public Works Advisory Board recognized Ian White for his service on the Board for more than 12 years.
- b. The Board approved the meeting minutes of their January 4, 2016 meeting via a 4-0 vote.
- c. Ray briefly reviewed the capital projects being completed by the Department with a review of some of the project details and challenges that were managed since the last meeting with the Board.
- d. Ray was unable to present the wastewater flows at the Region II and Region V Wastewater Treatment Plants to the Board due to the February 1st date.
- e. As noted during the meeting, representatives from Talbot County met with representatives of MDE and MDP to review the strategy of extending sewer from the Region II (St. Michaels) Wastewater System to the Region V (Tilghman) Wastewater Treatment Plant. MDE and MDP were very supportive of the proposed strategy, but noted that the County needs to complete the comprehensive rezoning and the update to the Comprehensive Water and Sewerage Plan before the County can proceed with requesting funding for the project. It is anticipated that the Planning Office's consultant would complete their study on zoning in October 2017. Based on this timeline, the County would be unable to apply for funding in January 2018.
- f. The Board reviewed the ditch retrofit program, and during the discussion, the Board request that the County attempt to use the GIS during the meeting to assist with the project locations and overall improvement strategies. The Board also requested a listing of projects completed and future projects. As part of this discussion, the Department of Public Works would initiate efforts to map out areas where there are green corridors and corridors that need assistance/ditch retrofits.

- g. Ray reviewed the budgets for the Talbot County Sanitary Districts, Public Works and Recycling. As requested by the County Council, the Department worked to maintain a level funded budget. Ray also reviewed various capital improvement projects that have been requested to be part of the FY2018 budget.
- h. The Subcommittees noted some of their efforts. Roger Bollman and Ed Schlichter toured County ditches with Warren Edwards, and noted some concerns associated with staffing and agricultural operations being completed adjacent to a ditch. It was noted that the ditches are mowed about three (3) times per year.

3. OPEN DISCUSSION

PWAB Meeting adjourned at approximately 3:15 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become apart of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.