

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
JULY 12, 2017**

August 2, 2017

ATTENDEES:

Bill Anderson, Public Works Advisory Board Chairman
Roger Bollman, Public Works Advisory Board Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer

1. OLD BUSINESS

Based upon previous discussions of the Board and on behalf of Roger Bollman, who was not present, Bill Anderson indicated that they would like to see a demonstration of the Queen Anne's County road side ditch vacuum program if possible.

2. NEW BUSINESS

- a. The Board reviewed the meeting minutes for their June 7, 2017 meeting. The Board noted some changes and additions were needed to the meeting minutes and then voted 4-0 to adopt the meeting minutes.
- b. After partially reviewing the capital improvement projects, the Board prepared to go to the Bio-Solids Facility on Klondike Road to review the construction of the new features of the facility. The Board was provided a project flyer and a tour of the septage treatment operation that showed the increased capacity of the stabilization tanks and then toured the brown grease treatment facility.
- c. The Board returned from the tour of the Bio-Solids Facility. After settling in, Ray continued the project update for the Board.
- d. As Ray reviewed the scope of work associated with the Open-Ended Engineering Services Request for Proposals, the Board expressed a desire to review the individual scopes of work for various tasks like the feasibility study to extend wastewater service from the Region II Wastewater Treatment Plant to the Region V Sewer Service Area or upgrade the Region V Wastewater Treatment Plant with Enhanced Nutrient Removal technologies. As the Department of Public Works drafts the scopes of work for the selected engineering firms, the Board will be provided draft copies of the documents.

- e. In reviewing the broadband strategy for Talbot County, the Board expressed an interest in receiving a copy of the request for interest (RFI) from fiber/broadband providers. Ray advised the Board that he would email the RFI to the board after the July 12, 2017 meeting.
- f. As an update, Ray advised the Board that the County had not heard back from Queen Anne's County on the ditch vacuum system.
- g. Ray and Bill advised the Board that they would work to have the NRCS from Dorchester County present their ditch strategy at the August 2, 2017 meeting.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:59 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.