

**TALBOT COUNTY  
DEPARTMENT OF PUBLIC WORKS  
ADVISORY BOARD MEETING**

**MEETING MINUTES  
FOR  
MARCH 6, 2019**

**April 3, 2019**

**ATTENDEES:**

Bill Anderson, Public Works Advisory Board, Chairman  
Roger Bollman, Public Works Advisory Board, Vice Chairman - Absent  
Ed Sclichter, Public Works Advisory Board member  
Cory Buxton, Public Works Advisory Board member  
Tim Jones, Public Works Advisory Board member  
Corey Pack – County Council Liaison  
Ray Clarke, County Engineer  
Bill Wolinski, DPW Environmental Engineer  
Terry Martin, Senior Engineer

**1. OLD BUSINESS**

**2. NEW BUSINESS**

- a. At noon, the Public Works Advisory Board started their meeting by reviewing the meeting minutes. After reviewing the meeting minutes, the Board noted some edits in the minutes, and then voted 4-0 to adopt the meeting minutes.
- b. Starting around 12:15 p.m., Ray reviewed the capital projects with the Public Works Advisory Board. After reviewing the capital projects, Ray reviewed the wastewater flows of the Region II and Region V Wastewater Treatment Plants.
- c. At about 1:00 p.m., Bill Wolinski reviewed the draft ditch manual developed by the Center for Watershed Protection. Bill advised the Board that meetings an initial meeting with all the Eastern Shore Counties participating back in 2018. Bill then reviewed each chapter in the ditch manual, and advised the Board of a review meeting schedule for April 4, 2019. During the discussions, it was suggested forwarding the ditch manual to Shore Rivers, the Chesapeake Bay Foundation, SHA and other environmental stakeholders.
- d. After reviewing the ditch manual, Ray advised the Board that the update of the Comprehensive Water and Sewerage Plan would begin in May. The Comprehensive Water and Sewerage Plan was last updated in 2004.
- e. There were no official reports from the subcommittees.

**OPEN DISCUSSION**

PWAB Meeting adjourned at approximately 2:45 p.m.

Author: Respectfully Submitted, Ray Clarke

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These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.