

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
MARCH 7, 2018**

April 4, 2018

ATTENDEES:

Bill Anderson, Public Works Advisory Board Chairman
Roger Bollman, Public Works Advisory Board Vice Chairman - Absent
Ed Slichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer- Absent

1. OLD BUSINESS

2. NEW BUSINESS

- a. The Chairman called the meeting to order at 12:05 p.m. and the Board then reviewed the meeting minutes for their February 7, 2018 meeting. After reviewing the February 7, 2018 meeting minutes, the Board made a motion to accept the meeting minutes which was seconded and then adopted via a 3-0 vote.
- b. The Board then reviewed various capital projects with the Department of Public Works.
- c. Ray then reviewed the wastewater flows for the month of January 2018 and the presented the rain and flow chart for the month of January 2018 as well.
- d. In Bill Wolinski's absence, Ray indicated that the Department of Public Works will provide the Board with an update on the Ditch Retrofit Manual at their April meeting.
- e. The Board reviewed sewer service policy and added to the list of policies to be reviewed and developed. Working with the Board, the Department of Public Works outlined deadlines to complete various policy reviews.
- f. Ray advised the Board of various activities taking place in the County related to broadband and fiber. The County held a meeting with Atlantic Broadband and was also reviewing information with Easton Utilities.
- g. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:30 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.

Present:

Bill Anderson, Roger Bollman, Ed Slichter, Terry Martin, Ray Clarke