

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING
MEETING MINUTES
FOR
MAY 1, 2019**

June 5, 2019

ATTENDEES:

Bill Anderson, Public Works Advisory Board, Chairman
Roger Bollman, Public Works Advisory Board, Vice Chairman
Ed Sclichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member
Tim Jones, Public Works Advisory Board member - Absent
Corey Pack – County Council Liaison
Ray Clarke, County Engineer - Absent
Mike Mertaugh, Assistant County Engineer
Bill Wolinski, DPW Environmental Engineer

1. OLD BUSINESS

2. NEW BUSINESS

- a. At 12:00 pm, the Public Works Advisory Board started their meeting by reviewing the meeting minutes. The Board noted comments on the meeting minutes and then voted 3-0 to adopt the meeting minutes. Ray Clarke advised the Board that he would update the meeting minutes and email the revised meeting minutes to all the Board members.
- b. Ray reviewed the capital projects with the Public Works Advisory Board with a copy of the capital projects list and schedules being provided to the Board.
- c. With the Public Works Advisory Board's meeting being conducted on May 1, 2019, the wastewater flows for the Region II (St. Michaels) and Region V (Tilghman) Wastewater Treatment Plants could not be presented to the Board.
- d. Ferry Point Sewer Project was discussed. Ray noted the discussions with the Town of Trappe's attorney and clerk about the option of the County buying capacity from the Trappe Wastewater Treatment Plant with the County setting up a new Sanitary District to serve the Ferry Point Area.
- e. The Board reviewed the draft color coding for the Talbot County Comprehensive Water and Sewer Plan and the revision of the water and sewer classifications to comply with COMAR. During the meeting, the COMAR citation for Comprehensive Water and Sewer Plans was noted as COMAR 26.03.01.04.

- f. During the meeting, the Board requested that the Talbot County Department of Public Works set up a meeting with Queen Anne's County's Roads Department to inspect ditch vacuum system. Ray indicated that he need to contact Shane Moore with Queen Anne's County to schedule a visit.
- g. The Department of Public Works noted that a copy of the draft ditch manual was available on the County's ftp site, and there was a meeting setup at the Talbot County Community Center on May 23, 2019 to review the ditch manual with other departments and jurisdictions.
- h. Ray Clarke advised the Board that he was working to set up a tour of the Region II Wastewater Treatment Plant with the two Riverkeepers from Shore Rivers. A date for the tour had not been set.
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:45 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.