

**TALBOT COUNTY
DEPARTMENT OF PUBLIC WORKS
ADVISORY BOARD MEETING**

**MEETING MINUTES
FOR
AUGUST 6, 2017**

October 2, 2017

ATTENDEES:

Bill Anderson, Public Works Advisory Board Chairman
Roger Bollman, Public Works Advisory Board Vice Chairman
Ed Slichter, Public Works Advisory Board member
Cory Buxton, Public Works Advisory Board member - Absent
Ray Clarke, County Engineer
Bill Wolinski, DPW Environmental Engineer

1. OLD BUSINESS

Based upon previous discussions of the Board and on behalf of Roger Bollman, who was not present, Bill Anderson indicated that they would like to see a demonstration of the Queen Anne's County road side ditch vacuum program if possible.

2. NEW BUSINESS

- a. The Board reviewed the meeting minutes for their August 6, 2017 meeting. The Board noted some corrections which were needed to the meeting minutes and then voted 3-0 to adopt the meeting minutes.
- b. The Board requested a meeting with Warren Edwards, Road Supervisor, to see a demonstration of the roto-spinner that is used to clean ditches along with a review of the mowing schedule. Ray indicated that he would attempt to set something up for the Board after discussing with Warren Edwards.
- c. Bill advised the Board that the Ditch Manual would be started in October 2017 with the completion date of the Ditch Manual being October 2018.
- d. Ray reviewed the capital projects being completed by the Department with the project status sheet being provided to the Board.
- e. Ray reviewed the wastewater flow data with the Board noting the high flows due to wet weather events in July and August.
- f. The Board noted that they would like to schedule an off-site meeting in the fall of 2017. *With the Department of Public Works attempting to initiate sewer collection system improvements in October/November, an off-site meeting is being planned for the November 1st meeting at the Region II Wastewater Treatment Plant.*
- g. The Board inquired if the Bio-Solids Facility was initiating spray irrigation. *In talking with John Allen, the wet weather has prevented the County from spray irrigating. The farmer is*

attempting to harvest his crops in early October with canary reed grass being planted shortly thereafter.

- h. Ray presented the Board with the maps presented to the Maryland Department of the Environment (MDE) and the Maryland Department of Planning (MDP) showing the proposed sewer service areas that would be part of the Bozman/Neavitt Sewer Extension Strategy. The maps included areas that followed the Tier Map with Tier III-B and III-C lots being identified as the S-1 areas, immediate priority status for sewer service. Three maps of each area were provided with the base aerial photograph with the sewer service areas showing improved and unimproved lots. The next map showed the Tiers with the third map showing the effective zoning. On all three maps, unimproved lots were shown with a green overlay. There were 556 parcels that consisted of 56 unimproved lots and 500 improved lots. Of the 556 lots 15 lots could be subdivided into 1 or 2 lots. Within the village of Neavitt, there was one lot that could be subdivided up to 8 lots if the property owner could pursue more than one lot during the subdivision process. As each exhibit was reviewed, the Board raised questions as to the need to include lots on Porters Creek which are off of Maryland Route 33, and questioned why some improved lots that existed next to homes that were in the sewer service area were omitted. The Department of Public Works noted the items by the Board and re-evaluated the exhibits. *As part of Resolution 250, the 11 improved lots along Porters Creek were dropped out of the Bozman/Neavitt sewer extension strategy, and additional analysis was completed on the lots omitted from the sewer service areas that were classified as Tier IV lots.*
- i. There were no official reports from the subcommittees.

OPEN DISCUSSION

PWAB Meeting adjourned at approximately 2:59 p.m.

Author: Respectfully Submitted, Ray Clarke

These minutes are the official record of the meeting and represent the understanding of the writer of items discussed and decisions made during the meeting, and shall become a part of the Public Works Advisory Information Document. We shall assume our understanding to be correct unless written notice to the contrary is brought to our attention within fourteen (14) days of receipt of these minutes.