

**TALBOT COUNTY, MARYLAND**  
**ADMINISTRATIVE CHARGING COMMITTEE**

Minutes of Public Meeting

December 15, 2023

The meeting of the Talbot County Administrative Charging Committee (the “ACC” or “Committee”) was called to order at 9:00 a.m. on Friday, December 15, 2023. Present were Committee Members Mitchell Ettinger, Constance Hope, Jennifer Williams, Wala-Neh Labala, Gregory Wilson (via Zoom), County Attorney Patrick Thomas, and Board Secretary Victoria Bradley.

- I. **Minutes** – Upon motion made by Ms. Williams, seconded by Ms. Hope the minutes of the Thursday, September 14, 2023, meeting were unanimously approved.
  
- II. A motion was made by Ms. Hope, seconded by Mr. Labala for the Board to move into closed session to discuss the confidential complaints.
  
- III. **Summary of Closed Session Held on September 14, 2023:**

- 1. Statement of the time, place, and purpose of the closed session:

Time of closed Session:                   9:15 a.m. to 9:40 a.m.  
Place of closed session:                 Easton Library Main Meeting Room  
  100 W. Dover St., Easton MD 21601.

Purpose of the closed session:   To perform an administrative function by administering the laws of the State of Maryland and Talbot County, Maryland regarding the ACC’s review of LEA investigations and recommendations regarding the same.

- 2. Record of the Vote of each member as to closing the session:

Names of members voting aye:   Ettinger, Hope, Williams, Labala, Wilson  
Members opposed:                   None  
Abstaining:                           None  
Absent:                                 None

- 3. Statutory authority to close and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss confidential complaints submitted by LEAs to the ACC	GP § 3-101(b)(1)(i) and (ii)	Complaints are confidential; ACC administering laws of the State of Maryland and Talbot County, Maryland	Mitchell Ettinger, Constance Hope, Jennifer Williams, Wala-Neh Labala, Gregory Wilson, Patrick Thomas, Victoria Bradley	Recommendations regarding LEA investigations

IV. A motion was made by Ms. Williams and seconded by Mr. Labala to reconvene in open session at 9:40 a.m.

V. **Adjournment** – There being no further business to discuss, a motion was made by Mr. Labala and seconded by Ms. Hope to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 9:42 a.m.