

**TALBOT COUNTY OFFICIALS AND EMPLOYEES GIFT DISCLOSURE
ANNUAL REPORT CALENDAR YEAR 2019**

All full-time County employees and non-elected officials are required to provide the following information each year. The following definitions apply:

- (a) "Gift" means the transfer of anything of economic value, regardless of the form, without adequate and lawful consideration, but does not include political campaign contributions. Other exclusions related to what is not considered a "gift" in this context are listed on the back of this form.
- (b) "Doing business with the County" means being a party to any one or any combination of sales, purchases, leases, or contracts to, from, or with the County, or any agency of the County, involving consideration of \$5,000 or more on a cumulative basis during the calendar year for which a required statement is to be filed.
- (c) "Nonelected officials" means the county manager, county attorney, county department heads, the chief code compliance officer, the alcoholic beverages inspector, members of the Electrical Board, members of the Board of Appeals, and members of the Planning Commission.

1. Have you solicited any gifts during the past year in connection with your employment or official duties?

Yes No

2. Have you knowingly accepted a gift, directly or indirectly, from a person that you know or have reason to know:

a. Is doing business or seeking to do business with the County office, agency, board, or commission with which you are affiliated?

Yes No

b. Has financial interests that may be substantially and materially affected (in a manner distinguishable from the public generally) by the performance or nonperformance of your duties as a County official or employee?

Yes No

c. Is engaged in an activity regulated or controlled by your department, board, or commission?

Yes No

d. Is a lobbyist with respect to matters within your authority as the County official or employee?

Yes No

Explain any "Yes" answers on a separate sheet and include the name of the donor of the gift and the approximate retail value at the time of receipt.

I SOLEMNLY DECLARE or affirm under the penalties of perjury that the contents of the foregoing, including any attached sheet(s) are true and correct to the best of my knowledge, information, and belief.

Official or Employee Signature

Date

Printed name: _____

Office or employment position: _____

**TALBOT COUNTY CODE § 60-10:
SOLICITATION AND ACCEPTANCE OF GIFTS**

D. An official or employee may accept the following:

1. Meals and beverages consumed in the presence of the donor or sponsoring entity;
2. Ceremonial gifts or awards that have insignificant monetary value;
3. Unsolicited gifts of nominal value that do not exceed \$20 in cost or trivial items of informational value;
4. Reasonable expenses for food, travel, lodging, and scheduled entertainment of the official or the employee at a meeting which is given in return for the participation of the official or employee in a panel or speaking engagement at the meeting;
5. Gifts of tickets or free admission extended to an elected official to attend a charitable, cultural, or political event, if the purpose of this gift or admission is a courtesy or ceremony extended to the elected official's office;
6. A specific gift or class of gifts that the Commission exempts from the operation of this subsection upon a finding, in writing, that acceptance of the gift or class of gifts would not be detrimental to the impartial conduct of the business of the County and that the gift is purely personal and private in nature;

7. Gifts from a person related to the official or employee by blood or marriage, or any other individual who is a member of the household of the official or employee; or

8. Honoraria for speaking to or participating in a meeting provided that the offering of the honorarium is not related in any way to the official's or employee's official position.

E. Subsection D of this section does not apply to a gift:

1. That would tend to impair the impartiality and the independence of judgment of the official or employee receiving the gift;

2. Of significant value that would give the appearance of impairing the impartiality and independence of judgment of the official or employee; or

3. Of significant value that the recipient official or employee believes or has reason to believe is designed to impair the impartiality and independence of judgment of the official or employee.