



TALBOT COUNTY, MARYLAND

County Council

MINUTES

July 9, 2024

Present – President Chuck Callahan, Vice President Pete Leshner, Lynn L. Mielke, Dave Stepp, County Manager Clay Stamp, and County Attorney Patrick Thomas. Council Member Keasha N. Haythe was absent.

- I. Agenda – The Agenda of Tuesday, July 9, 2024, was brought forward for approval. Mr. Stepp made a motion to postpone Item V. Update and Request by Mid-Shore Behavioral Health to a later date as Ms. Dilley is unable to be in attendance; the motion was seconded by Mr. Leshner. The Council unanimously approved the Agenda of Tuesday, July 9, 2024, as amended, by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp - Aye
Mr. Leshner – Aye
Ms. Mielke - Aye

- II. Minutes – Mr. Callahan requested and received unanimous consent for approval of the Minutes of Tuesday, May 28, 2024.

- III. Disbursements – Mr. Callahan requested and received unanimous consent for approval of the Disbursements of Tuesday, July 2, 2024, and Tuesday, July 9, 2024.

- IV. Presentation of American Rescue Plan Act (ARPA) Funding Recommendations – Mary Kay Verdery, Talbot County Grants Administrator – Ms. Verdery presented recommendations of the ARPA Subcommittee which was appointed by the previous Council. She stated that the Subcommittee is comprised of Vice President Pete Leshner, Chair; County Manager Clay Stamp; Assistant County Manager Jessica Morris; Finance Director Martha Sparks; Assistant Finance Director, Kaitlin Foster-Clark; Director of the Department of Economic Development & Tourism, Cassandra Vanhooser; County Engineer Ray Clarke; Executive Director, Talbot Family Network, Nancy Andrew; and herself. Ms. Verdery stated that Talbot County was allocated \$7.2 million in ARPA funding which the County is required to obligate by December 31, 2024; funding distributed must be spent by December 31, 2026. Prior to distribution of funding, a countywide survey was conducted in January 2022 whereby citizens were asked to prioritize how they would like to see the funding spent in 13 categories including, among others, infrastructure, public health, assistance to households, government and housing projects; to date the County has distributed \$4.9 million. Ms. Verdery stated that the subcommittee has met on several occasions to review 41 letters of interest from County department heads and local nonprofit organizations to make recommendations to Council; the Subcommittee received approximately \$5.5 million in requests for the remaining funds to be distributed of approximately \$2.3 million. She stated that funding recommendations varied from 20% to 100% of the requests made and outlined why those projects not receiving funding were not recommended. Ms. Verdery requested Council consideration for approval of the following 20 projects, including 15 to non-profit organizations: Talbot County Department of Public Works to assist low-and-moderate-income homeowners with extension of sewer (Resolution

No. 235) - \$390,000; Talbot County Department of Economic Development and Tourism – small business grants - \$60,000; Talbot County Department of Technical Services for cybersecurity and data protection - \$305,000; Maryland Broadband Cell Tower Network core equipment at Wye Mills – \$38,000; Maryland Broadband 100 gig capable ring for the eight (8) cell towers in Talbot County - \$96,000; The ARC Port Street Commons Project for capital construction costs - \$100,000; Bay Hundred Community Volunteers mobile wheelchair ramp program - \$50,000; Building African American Minds (BAAM) for commercial kitchen equipment, food supplies and other building costs - \$150,000; Channel Marker, Inc. for repairs to their North Hanson Street facility and the painting of their Glebe Park Drive day program facility - \$80,000; Critchlow Adkins Children’s Center childcare facility expansion at Chapel District Elementary School (Cordova) - \$300,000; For All Seasons, Inc. facility upgrades - \$100,000; Foundation of Hope office construction and community space (workshops and events) - \$100,000; Grace Street Recovery Safe Station transport vehicle for treatment facilities; \$50,000; Habitat for Humanity Choptank which provides housing to very low-to-low income families - \$50,000; Neighborhood Service Center for procurement and installation of a walk-in freezer - \$34,450; St. Michaels Community Center capital project renovations - \$100,000; St. Vincent de Paul building expansion and renovation project - \$100,000; Talbot Family Network for financial assistance to their seven (7) local food pantries - \$112,500; Talbot Interfaith Shelter emergency shelter operating costs only - \$50,000; and Upper Shore Aging, Inc. for purchase and installation of kitchen equipment at Brookletts Place – The Talbot County Senior Center - \$15,000; requests total \$2,290,950 leaving a remaining balance of approximately \$3,000 of the \$7.2 million allocated to Talbot County. Mr. Leshner, ARPA Subcommittee Chair, spoke of the process of soliciting requests and the criteria by which the ARPA Subcommittee’s recommendations were made. At Mr. Stepp’s request, Council deferred vote on the Subcommittee’s recommendations until the Council meeting of Tuesday, July 23, 2024.

V. Introduction of Numbered Resolution:

A RESOLUTION TO AMEND THE TALBOT FAMILY NETWORK BYLAWS TO PROVIDE FOR A TREASURER’S DESIGNEE TO ATTEND MEETINGS IN THE TREASURER’S ABSENCE was read into the record by the Clerk and brought forward for introduction. Prior to introduction, County Attorney, Patrick Thomas, stated that the legislation was requested by the Talbot Family Network Board of Directors for the purpose of allowing the treasurer to appoint a designee to represent them at meetings of the Board of Directors if they themselves are unable to attend. The legislation was introduced by Mr. Callahan, Mr. Leshner, Ms. Mielke, and Mr. Stepp as Resolution No. 361. A public hearing was scheduled for Tuesday, August 13, 2024, at 5:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

VI. County Manager’s Report:

- A. Talbot County Local Drug and Alcohol Abuse Council – Requested Council approval for the reappointment of Kathryn “Katie” Dilley and Ann Simperts to four-year terms on the Talbot County Local Drug and Alcohol Abuse Council; said terms will expire on July 1, 2028. Upon motion by Ms. Mielke, seconded by Mr. Leshner, the Council approved the reappointments by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp - Aye
Mr. Leshner - Aye
Ms. Mielke – Aye

- B. Talbot County Department of Social Services Board of Directors – Requested Council approval for the reappointment of Elaine Wilson and the appointment of Dean Kenderdine to three-year terms on the Talbot County Department of Social Services Board of Directors; said terms will expire on June 30, 2027. Upon motion by Mr. Lesher, seconded by Ms. Mielke, the Council approved the reappointment and appointment by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp - Aye
Mr. Lesher – Aye
Mr. Mielke - Aye

- C. Bid No. 23-13, WINDY HILL LANDING PIER REPLACEMENT, 4950 WINDY HILL ROAD, TRAPPE, MARYLAND 21673 – Requested Council approval of the Landing Superintendent’s recommendation to award Bid No. 23-13 to the lowest responsive and responsible bidder, Sweitzer Marine, LLC, in the sum of \$68,200; the cost of the project is fully reimbursable by the Maryland Department of Natural Resources (DNR) who concurs with the award recommendation. Eric Lane, Landings Superintendent, stated that the project consists of an in-kind replacement of the current pier. Upon motion by Mr. Lesher, seconded by Mr. Stepp, the Council approved the award by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp - Aye
Mr. Lesher – Aye
Ms. Mielke - Aye

- D. Discussion of Proposed Conservation Easement to Maryland Environmental Trust – Brennan Tarleton, Planning Officer briefed the Council on a request from Maryland Environmental Trust (MET) for a letter in support of the proposed donation of a perpetual conservation easement on property located at 27247 Trippe Road, Easton, Maryland owned by Frank Ebaugh Mason, III. Mr. Tarleton outlined the County’s role in MET’s consideration of the property for a conservation easement and Council discussion ensued. Upon motion by Mr. Lesher, seconded by Ms. Mielke, the Council approved forwarding a letter in support of the proposed conservation easement as presented by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp - aye
Mr. Lesher – Aye
Ms. Mielke – Aye

- E. Request for Letter of Support from Critchlow Adkins Children’s Centers – Requested Council approval of a request from Critchlow Adkins Children’s Centers for a letter in support of their application for funding from the Rural Maryland Council for a Rural Maryland Prosperity Investment Fund (RMPIF) Infrastructure Grant in the sum of \$300,000; if approved, the funding will be utilized toward the expansion of the Critchlow Adkins childcare facility at the Chapel District Elementary School location; no County funds are required. Council discussion ensued with Cristy Morrell,

Executive Director, Critchlow Adkins Children’s Centers. Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council approved sending a letter of support by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp - Aye
Mr. Leshner – Aye
Ms. Mielke - Aye

VII. Public Hearings:

Resolution No. 360, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN FOR THE PURPOSES OF APPROVING AN ALTERNATE LOCATION FOR THE PUMP STATION AND EXPANDING THE POTENTIAL ROUTE FOR THE FORCE MAIN TO PROVIDE SANITARY SEWER SERVICE TO THE UNIVERSITY OF MARYLAND MEDICAL CENTER SHORE REGIONAL MEDICAL CENTER, TO BE LOCATED AT 10000 LONGWOODS ROAD, EASTON, MARYLAND, AND THE TALBOT COUNTY COMMUNITY CENTER, LOCATED AT 10028 OCEAN GATEWAY, EASTON, MARYLAND, AS INITIALLY SET FORTH IN RESOLUTION NO. 184, ADOPTED ON SEPTEMBER 13, 2011, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, County Attorney, Patrick Thomas, stated that the purpose of the proposed legislation is to amend the County’s Comprehensive Water and Sewer Plan to provide for alternative sites for the pump station and the force main route to those outlined in Resolution No. 184, adopted by the Council in 2011 to provide maximum flexibility for the planning and construction of the new regional medical center. Ray Clarke, County Engineer, stated that Resolution No. 184 provided for extension of water and sewer to the new hospital site and the Talbot County Community Center, and included a pump station on Hiners Lane and MD Rt. 662, as well as a force main. Mr. Clarke stated that Resolution No. 360, if approved, will provide for modification of the location of both the pump station and the force main. He stated that the Public Works Advisory Board (at its meeting on Thursday, June 20, 2024) had recommended by a vote of 4 – 0 that the Council adopt Resolution No. 360. Brennan Tarleton, Planning Officer, stated that the Planning Commission, at its meeting on Wednesday, July 3, 2024, voted 5 – 0 to recommend that the Council adopt Resolution No. 360. Council discussion ensued with Mr. Tarleton who, at Mr. Leshner’s request, emphasized that the sewer line would be a restricted access line specifically for serving the hospital and the Talbot County Community Center; any properties that are within the county that are not already annexed into the town and classified as S-1/W-1, would not be afforded the option to connect to the line, depending upon where it goes or is located in the future, unless at such time they are annexed and reclassified through a Comprehensive Water and Sewer Plan Amendment. Members of the public were afforded an opportunity to comment on the legislation. The Council approved Resolution No. 360 by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye

Resolution No. 360 is effective immediately.

Bill No. 1554, A BILL TO AMEND BILL NO. 1427 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR THE CONSTRUCTION OF NEW RECYCLING STATIONS IN TALBOT COUNTY, and

Bill No. 1555, A BILL TO AMEND BILL NOS. 1532 AND 1516 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO AND EXPANSION OF THE ST. MICHAELS BRANCH OF THE TALBOT COUNTY FREE LIBRARY, and

Bill No. 1556, A BILL TO AMEND BILL NO. 1533 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO THE TALBOT COUNTY DETENTION CENTER, and

Bill No. 1557, A BILL TO AMEND BILL NOS. 1534, 1486 AND 1424 FOR THE PURPOSE OF AMENDING THE APPROPRIATION TO PURCHASE IMPROVED OR UNIMPROVED REAL PROPERTY FOR FUTURE COUNTY PURPOSES, and

Bill No. 1558, A BILL TO AMEND BILL NO. 1391 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR THE REPLACEMENT OF THE COUNTY COURTHOUSE COMPLEX HVAC SYSTEM, and

Bill No. 1559, A BILL TO AMEND BILL NOS. 1536 AND 1187 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR EXTENSION OF WATER AND SEWER LINES TO THE TALBOT COUNTY COMMUNITY CENTER AND THE PROPOSED UNIVERSITY OF MARYLAND SHORE REGIONAL MEDICAL CENTER HOSPITAL SITE LOCATED BETWEEN LONGWOODS ROAD (MARYLAND RT. 662) AND U.S. ROUTE 50 IN EASTON, MARYLAND, and

Bill No. 1560, A BILL TO AMEND BILL NOS. 1537, 1509 AND 1484 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR A CAPITAL PROJECT FOR THE CONSTRUCTION OF EMERGENCY MEDICAL SERVICES STATIONS, and

Bill No. 1561, A BILL TO AMEND BILL NO. 1511 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR THE ACQUISITION/CONSTRUCTION OF A TALBOT COUNTY HEALTH DEPARTMENT FACILITY, and

Bill No. 1562, A BILL TO AMEND BILL NOS. 1504 AND 1478 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR THE EXPANSION OF BROADBAND TO UNSERVED AND UNDERSERVED AREAS OF TALBOT COUNTY, and

Bill No. 1563, A BILL TO AMEND BILL NOS. 1542 AND 1505 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR REPLACEMENT AND IMPROVEMENT OF 911 DIVISION TECHNOLOGIES AND THE 911 DIVISION COMPUTER AIDED DISPATCH (CAD) SYSTEM, and

Bill No. 1564, A BILL TO AMEND BILL NOS. 1514, 1489 AND 1398 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR THE CONSTRUCTION OF A TALBOT COUNTY PUBLIC SAFETY CENTER, and

Bill No. 1565, A BILL TO AMEND BILL NO. 1503 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO COUNTY BRIDGES, and

Bill No. 1566, A BILL TO AMEND BILL NOS. 1477, 1448 AND 1366 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO BLACK DOG ALLEY, and

Bill No. 1567, A BILL TO AMEND BILL NOS. 1541 AND 1506 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO COUNTY ROADS, and

Bill No. 1568, A BILL TO AMEND BILL NOS. 1510, 1501, 1474, 1457, 1422, 1335 AND 1317 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR STORMWATER MANAGEMENT AND IMPROVEMENTS FOR GOLDSBOROUGH NECK ROAD AND AIRPORT ROAD, and

Bill No. 1569, A BILL TO AUTHORIZE THE CONSTRUCTION OF AND IMPROVEMENTS TO THE CONCESSION STAND AT THE TALBOT COUNTY COMMUNITY SPORTS COMPLEX, and

Bill No. 1570, A BILL TO AUTHORIZE THE CONSTRUCTION AND IMPROVEMENT OF THE STONE REVETMENT AND BULKHEAD AT SINCLAIR AVENUE WATERFRONT PARK IN TILGHMAN, MARYLAND, and

Bill No. 1571, A BILL TO AUTHORIZE THE REPLACEMENT OF THE DEHUMIDIFIER AT THE TALBOT COUNTY COMMUNITY CENTER, and

Bill No. 1572, A BILL TO AUTHORIZE THE REPLACEMENT OF THE GENERATOR AT THE TALBOT COUNTY COMMUNITY CENTER, and

Bill No. 1573, A BILL TO AUTHORIZE IMPROVEMENTS TO THE VACUUM COLLECTION SYSTEM SERVING THE REGION II MARTINGHAM SEWER SERVICE AREA, and

Bill No. 1574, A BILL TO AMEND BILL NO. 1538 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO AND EXPANSION OF THE CHAPEL DISTRICT ELEMENTARY SCHOOL, were read into the record by the Clerk, brought forward for public hearing, and members of the public were afforded an opportunity to comment on the legislation. Bill Nos. 1554 - 1574 are eligible for vote on Tuesday, July 23, 2024.

VIII. Public Comments: Members of the public were provided an opportunity to comment on matters of interest to them.

IX. Council Comments:

Mr. Stepp - Mr. Stepp stated that he had missed the last meeting and did not have a chance to wish a “happy 248th birthday” to our wonderful nation and that he was glad to see that we got through the 4th of July pretty safely. Mr. Stepp concluded his comments by stating “Happy Birthday America”.

Mr. Leshner - Mr. Leshner stated that he looked forward to seeing members of the public at the Talbot County Fair which opens this Thursday (July 11th) and that he would be there for the opening ceremonies.

Ms. Mielke - Ms. Mielke concurred with her colleagues' comments and stated that, in her opinion, it was a great 4th of July; the fireworks and other programs in the county were fabulous.

Mr. Callahan - No comments.

Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council voted to adjourn and to reconvene on Tuesday, July 23, 2024, at 2:30 p.m. for a work session on an analysis of space needs for County departments and to convene in Open Session at 3:30 p.m. and immediately adjourn into Closed Session as listed on the statement for closing that meeting, and for the regularly scheduled meeting at 5:00 p.m. by voting 4 – 0 as follows:

Mr. Callahan - Aye

Mr. Stepp – Aye

Mr. Leshner - Aye

Ms. Mielke – Aye

The meeting adjourned at 5:57 p.m.

The transcript of the July 9, 2024, County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

- X. Work Session on Bike and Pedestrian Trails – Cassandra Vanhooser, Director, Department of Economic Development and Tourism; Heather Grant Executive Director, Talbot Thrive; Owen Bailey, Director, Land Use and Policy, Eastern Shore Land Conservancy; Thomas Mackay, Rail Program & Policy Manager, Rail & Intermodal Freight Section, Office of Planning and Capital Programming, Maryland Department of Transportation; John Thomas, Assistant Director, Rail and Intermodal Freight, Maryland Department of Transportation; Town of Queen Anne; Brennan Tarleton, Director, Department of Planning and Zoning; Ray Clarke, County Engineer – The Council held a work session on bike and pedestrian trails at 2:30 p.m. on Tuesday, July 9, 2024 in the Meeting Room of the Talbot County Free Library in Easton. Prior to presentations on proposed bike and pedestrian trail initiatives, Ms. Vanhooser provided background information on the proposed initiatives by various groups, including the Maryland Department of Natural Resources (DNR), to create a network of bike and pedestrian trails throughout the region, including Talbot County, to improve safety for both bikers and pedestrians, improve bike and pedestrian infrastructure, encourage “active” transportation, and promote community investment. She stated that a group of local citizens has formed an organization, Talbot Thrive, to advocate for healthy, safe outdoor mobility and to take action on their goals, and that Eastern Shore Land Conservancy is leading an effort, with its partners, to create an Eastern Shore regional bike trail network around the state, and that the Maryland Department of Transportation (MDOT) and DNR are exploring options for developing a rail trail from Easton to Queen Anne. Ms. Vanhooser stated that in 2020, the Talbot County Council issued a letter of support for a technical assistance grant from the National Park Service which she and her counterparts in the Departments of Parks and Recreation and Planning and Zoning had worked on for several years; the grant was awarded and County, State, and federal representatives worked to create an assessment of the opportunities for developing the rail corridor from Easton through Cordova to the town of Queen Anne. Ms. Vanhooser emphasized the positive economic impact that bike and pedestrian trails, considered “community amenities” has on communities. Heather Grant utilized a PowerPoint to provide an overview of the goals of Talbot Thrive: safer outdoor places for individuals to enjoy from a recreational perspective, to advocate

for systemwide changes in how infrastructure is prioritized, so that no matter what method individuals choose to get from one location to another, individuals can do so safely, more directly, and with dignity. She provided information on Talbot Thrive’s initiatives to date with regard to safety and education, legislative advocacy, trails and infrastructure, both completed and ongoing, a proposal to establish a Talbot County Bike and Pedestrian Advisory Committee which would both work independently and in coordination with County staff to identify, evaluate and seek grants and other financial resources available to the County for the development and maintenance of bicycle and pedestrian facilities, and to complete a bike and pedestrian master plan for Talbot County as had recently been completed in Queen Anne’s County. Ms. Grant then provided an update on the Easton to Oxford Oyster Trail which is currently underway. Owen Bailey provided an update on the work of the Eastern Shore Regional Trails Steering Committee, led by Eastern Shore Land Conservancy through support from a National Parks Planning Grant. He stated that the Steering Committee advocates for the benefits of connectivity of parks and trails to the landscape of our region, including getting cars off the roads, economic development, allowing individuals to connect with their families, etc. He stated that the Steering Committee is seeking input from the public as to where they would like to see trails, connections they want to make, and infrastructure which may already be in place and to incorporate same into a master plan or the comprehensive plans of local jurisdictions. Further information may be found in the near future on the soon-to-be-established website: MESTN.org. Mr. Thomas stated that the State of Maryland owns approximately 140 miles of railroad lines in Caroline, Dorchester, Kent, Queen Anne’s and Talbot counties, approximately 70 miles of which are still active lines. He stated that the primary goal of the railroad team at Maryland Department of Transportation (MDOT) is to preserve future use of the lines if needed, while still allowing interim use now that they are no longer in service. Mr. Mackay utilized a PowerPoint to outline the history of the State of Maryland’s purchase of railroad lines throughout the state in order to preserve the lines, a process which is authorized by the Surface Transportation Board (STB), a federal agency. He stated that abandonment of any lines and interim use of lines for a purpose other than railroad activity must also be authorized by the STB and explained the differences in the terms “Abandoned Lines” – whereby active rail service is ended and the rail property abandoned; “Interim Use” – whereby the rail line property, with approval of the STB can be utilized for another purpose; and “Railbanking” - whereby the railroad corridor is “banked” for resumption of rail services at a future point in time if needed; in the meantime, rail infrastructure can be removed and recreational trail development can be permitted on the property. Mr. Mackay provided information on the general guidelines for the “railbanking” process and noted several projects completed, in progress or planned, including the Cambridge Rail-Trail in Dorchester County, and provided information on the railroad corridors owned by MDOT, the history of the Rail-Trail within the Easton town limits which began in 1993, and outlined work being done by the Maryland Transit Administration to manage the rail corridors, emphasizing that better utilizing of the property would permit MTA to employ more resources to other areas. Lastly, Mr. Mackay stated that his office continues to work with DNR regarding projects currently being planned and is looking for local input and partnerships related to planning and design of projects, prioritization of segments to development into trails as well as actual construction of the trails and agreements required to support any projects. Phil Starkey, Mayor of the Town of Queen Anne, spoke of development of a section of rail corridor within the town limits, noting that Town officials had met State officials and officials of surrounding jurisdictions regarding the proposal. Members of the public were offered an opportunity to comment on the proposal for a rail-trail from Easton to the town of Queen Anne. Mr. Callahan assured those in attendance that much consideration would be given, and Council approval would be needed prior to proceeding with any rail-trail in Talbot County. The work session concluded at 3:30 p.m.

XI. Summary of Closed Session Held on July 9, 2024:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 3:45 p.m. to 4:45 p.m.
 Place of closed session: County Council Office
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Leshner, Mielke, Stepp
 Members opposed: None
 Abstaining: None
 Absent: Haythe

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss personnel matter in Parks and Recreation	GP § 3-305(b)(1)(i)	Discussion involves specific individual	Chuck Callahan, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
To discuss appointments to various County boards and committees	GP § 3-305(b)(1)(i)	Public discussion would discourage individuals from volunteering to serve	Chuck Callahan, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
For update on legal matter involving lease at Easton Airport	GP § 3-305(b)(7)	Attorney-client privilege regarding legal advice	Chuck Callahan, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris, Micah Risher	No action
For update on opioid litigation	GP § 3-305(b)(7)(8)	Attorney-client privilege regarding legal advice	Chuck Callahan, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action

To discuss proposal for possible acquisition of property for a public purpose in Easton	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of real property for a public purpose	Chuck Callahan, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris, Micah Risher	Council concurred with possible acquisition of property
To discuss proposal for County owned property in Easton	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of real property for a public purpose	Chuck Callahan, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action



**TALBOT COUNTY,
MARYLAND
WEEKLY CASH
STATEMENT**

07/09/2024

OPERATING FUNDS - SHORE UNITED BANK

OPERATING FUNDS AT	7/2/2024	\$11,614,203.39
TOTAL ADP PAYROLL PPE 6/21/2024		(894,514.66)
TOTAL ADP MONTHLY PAYROLL PPE 6/30/2024		(18,613.71)
TALBOT COUNTY OWNED PROPERTIES/SEWER		(947.88)
Deposits		2,157,097.39
Checks		(259,776.38)
ACH Disbursements		(352,828.81)
EFT's		(532,649.24)
Wire Transfers		(6,403,479.40)
OPERATING FUNDS AT	7/9/2024	\$5,308,490.70

PETTY CASH FUNDS \$18,105.00

INVESTMENT FUNDS

Yield

Maryland Local Government Investment Pool (MLGIP) 5.34% \$22,140,850.05

Bayvanguard Bank 4.68% \$10,749,781.49

Shore United Money Market Account 5.33% \$77,985,882.03

INVESTMENT FUNDS TOTAL **\$110,894,618.57**

TOTAL ALL CASH AND INVESTMENTS **\$116,203,109.27**