



Talbot County, Maryland



Easton, Maryland

MINUTES

June 12, 2012

Present – President Corey W. Pack, Vice President R. Andrew Hollis, Dirck K. Bartlett, Thomas G. Duncan, Laura E. Price, County Manager John C. Craig, and County Attorney Michael Pullen.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 12, 2012.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, May 22, 2012.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the disbursements of May 29, 2012, June 5, 2012, and June 12, 2012.
- IV. Introduction of Administrative Resolution:

Prior to introduction of the administrative resolution, Kathy Foster, Talbot County Health Officer, provided a brief explanation of the request for an increase in several Environmental Health fees for Fiscal Year 2012-2013. She stated that the proposed increases will cover the costs associated with staff time during the plat review process. Council discussion ensued; at Mr. Hollis’ request, the Council, along with representatives of the various departments, including the Health Department, will re-examine the development review process to ensure that the process is as efficient and cost-effective as possible. The review process is scheduled to begin in mid-to-late summer.

AN ADMINISTRATIVE RESOLUTION TO ESTABLISH ENVIRONMENTAL HEALTH FEES FOR FISCAL YEAR 2012-2013 was then read into the record by the Clerk; the Council recessed the meeting and convened as the Board of Health. Upon motion by Mr. Duncan, seconded by Mr. Bartlett, the Council approved the Administrative Resolution by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan - Aye

The Council adjourned as the Board of Health and reconvened the Council meeting.

- V. Introduction of Administrative Resolution:

Prior to introduction of the administrative resolution, Brian LeCates, Department of Emergency Services Division Chief for Emergency Medical Services, stated that the purpose of the administrative resolution is to formalize joint billing fees related to varying levels of response to hazardous substance incidents by Talbot County Emergency Management and the local volunteer fire departments. Mr. LeCates stated that several insurance companies have refused to reimburse the County for costs associated with an incident since no formal billing authorization exists. Council discussion ensued. AN ADMINISTRATIVE RESOLUTION TO ESTABLISH RESPONSE COSTS PURSUANT TO § 119-2.3,

TALBOT COUNTY CODE FOR HAZARDOUS SUBSTANCE RESPONSE INCIDENTS was read into the record by the Clerk and introduced by Mr. Bartlett, Mr. Duncan, Mr. Hollis, Mr. Pack, and Ms. Price. Council postponed the vote on the Administrative Resolution in order to allow for public comment during the public hearing on Bill No. 1218 which, if approved, would authorize the recovery of costs associated with the release of hazardous materials.

VI. Public Hearing:

A public hearing was held on Bill No. 1218, A BILL TO ADOPT CHAPTER 119, ARTICLE II, ENTITLED “HAZARDOUS SUBSTANCES” TO AUTHORIZE RECOVERY OF COSTS ASSOCIATED WITH THE RELEASE OF HAZARDOUS MATERIALS AND USE OF SPECIALIZED EQUIPMENT; DEFINING CERTAIN TERMS, PROVIDING THAT THE COUNTY COUNCIL SHALL ESTABLISH RATES FROM TIME TO TIME OF CHARGES FOR RESPONSE COSTS; PROVIDING FOR COLLECTION AND DISBURSEMENT OF RECOVERED COSTS; AND PROVIDING FOR ENFORCEMENT, and the public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Duncan, Bill No. 1218 was moved to third reader. The Council approved Bill No. 1218 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

The provisions of Bill No. 1218 will take effect as provided for in the legislation.

Upon previous motion by Mr. Bartlett, AN ADMINISTRATIVE RESOLUTION TO ESTABLISH RESPONSE COSTS PURSUANT TO § 119-2.3, TALBOT COUNTY CODE FOR HAZARDOUS SUBSTANCE RESPONSE INCIDENTS was brought forward for vote. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

VII. Quarterly Update by Maryland Environmental Service (MES) – Steve Tomczewski, Program Director, Environmental Operations, Maryland Environmental Service – Mr. Tomczewski briefed the Council on activities at the former Mid-Shore Regional Landfill in Talbot County (Mid-Shore I), stating that from January through March 2012, Mid-Shore I had transferred approximately 8,000 tons of trash while the number of Homeowners Drop-off (HODO) customers utilizing the facility during that timeframe was approximately 9,000. Mr. Tomczewski stated that the number has been consistent since the institution of the punch card system. He stated that the central flare of Mid-Shore I’s gas system continues operating and water pumps were recently installed in the system’s 12 wells. He stated that Mid-Shore I continues to be in interim closure status; final closure involves the placement of two feet of dirt over the trash which is then covered with a synthetic cap of impervious plastic to which six inches of soil is then added. With regard to the Mid-Shore Regional Landfill in Caroline County (Mid-Shore II), Mr. Tomczewski stated that Mid-Shore II had buried approximately 28,000 tons of trash, had received approximately 200 tons of brush, and had approximately 18,000 customers utilizing its HODO facility for the timeframe January through March 2012. He stated that a just completed traffic study for the intersection at Rt. 480 and Rt. 313 had

determined that there was not enough traffic to warrant a signal at that location; the traffic study results have been forwarded to the State Highway Administration. Mr. Tomczewski stated that placement of trash in Cell #4 (the first cell constructed at Mid-Shore II) continues while construction design on Cell #2 has been initiated and the extensive permitting process begun; construction is anticipated to begin in FY 2014. Mr. Duncan inquired as to the need for a second cell so soon after the opening of Mid-Shore II since the anticipated lifespan of each landfill is 20 years; Mr. Tomczewski gave a brief explanation of the process for utilization of each cell as it comes on-line and stated that the projected lifespan of Mid-Shore II is 30 years. He advised that at the request of the participating counties' administrators no award had been made in response to an RFP for Single Stream Recycling since there had been only one bidder and the price submitted compared with the current program run by Mid-Shore Regional Recycling; MES will assume management of the Mid-Shore Recycling Program as of July 1, 2012. Mr. Tomczewski stated that he is in the process of visiting each of the 50 igloo recycling sites in the four counties served by the recycling program to reassess the sites, the number of igloos at each site, the condition of the 500 igloos in operation, and the possible use of other types of containers. Council discussion of recycling ensued. Mr. Hollis inquired as to the status of the possible placement of an igloo site in Tilghman; County Engineer Ray Clarke stated that placement is anticipated in September or October. MES will continue to update the Council on a regular or as-needed basis.

VIII. Council Discussion of Request to Fund the Allied Health Building and Athletic Facility at Chesapeake College – Mr. Craig briefed the Council on the request by Chesapeake College to use \$686,000 of Unrestricted Fund Balance toward the design of a new Allied Health Building and Athletic Facility at the College. He stated that the cost to design the facility is \$2.8 million; \$686,000 represents the five participating counties' share of the cost. Mr. Craig stated that the overall project would replace the oldest building on the campus, built in 1968, at an estimated cost of \$36 million; the State has designated \$27 million in its Capital Projects Fund for the Chesapeake College project; the remaining \$9 million would be funded by the five supporting counties at \$140,000 per county per year for 20 years, or \$117,000 per county per year for 30 years. He stated that Kent and Queen Anne's Counties had approved moving forward with the design phase; Dorchester and Caroline Counties did not approve moving forward. Mike Kilgus, Chesapeake College Vice President for Administrative Services, outlined the anticipated timeframe for the project, stating that the design is anticipated to be completed in FY 2013 with construction anticipated to begin in FY 2014; should the design phase not move forward at the present time, it would be at the State's discretion whether the project would remain on the funding list. Mr. Kilgus stated that Chesapeake College has submitted information for construction funding of the project in FY 2014; however, should the design phase not move forward at the present time, the College will need to withdraw its funding request in the next two weeks; the project would then start over on the State's listing of projects for FY 2015, competing with projects of the other 15 colleges in the Maryland community college system. Council members commented on moving the design phase forward. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the use of \$686,000 of Chesapeake College's Unrestricted Fund Balance to complete the design of the new Allied Health Building and Athletic Facility and to commit to fund the project going forward by voting 3 – 2 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Nay
Mr. Duncan – Nay

IX. County Manger's Report:

A. Talbot County Agricultural Resolution Board – Requested Council approval for the reappointment of George Ball to a four-year term on the Talbot County Agricultural Resolution

Board; said term will expire January 1, 2016. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council approved the reappointment by voting 5- 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan - Aye

- B. Talbot County Economic Development Commission – Requested Council approval of the Town of Oxford’s request for the appointment of Commissioner Peter Dunbar to the Talbot County Economic Development Commission as a representative of the Town of Oxford; said appointment will complete the term of Mr. David Thompson and will expire on June 30, 2015. Upon motion by Mr. Duncan, seconded by Mr. Bartlett, the Council approved the appointment by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- C. Talbot County Ethics Commission – Requested Council approval for the reappointment of Nancy Clem to a three-year term on the Talbot County Ethics Commission; said term will expire on July 1, 2015. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- D. Upper Shore Workforce Investment Board – Requested Council approval for the reappointment of Royce Sampson to a three-year term on the Upper Shore Workforce Investment Board as a representative of the private sector; said term will expire June 30, 2015. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- E. Talbot County Weed Control Committee – Requested Council approval for the reappointment of William Beaven, Wade Dudrow, William Foster, and Robert Garrett to 3-year terms on the Talbot County Weed Control Committee; said terms will expire on July 1, 2015. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved the reappointments by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- F. Naval Air Station (NAS) Patuxent River Joint Land Use Study (JLUS) Policy Committee – Requested Council approval to submit the name of Council President Corey W. Pack to the Tri-County Council of Southern Maryland to serve as a voting representative on the NAS Patuxent River JLUS Policy Committee; the Policy Committee will be responsible for all decisions related to the Joint Land Use Study, previously approved by the Department of Defense Office of Economic Adjustment. The Study is designed to take into account the compatibility of the comprehensive plans of each of the 10 counties asked to support the Study with the current and future visions of NAS Patuxent River, while ensuring the health, safety and welfare of the communities and NAS Patuxent River. Upon motion by Mr. Bartlett, seconded by Ms. Price the Council approved the submittal of Mr. Pack’s name by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- G. Talbot County Health Department Telephone System – Requested Council approval of the Health Department’s request to purchase a new telephone system in the sum of \$63,824.39 from Chesapeake Telephone Systems; said purchase will be made by piggybacking on a State contract. Mr. Craig stated that since the Health Department building is owned by Talbot County, the State is requesting that the County purchase the phone system; the cost will be reimbursed by the Health Department to the County by utilizing FY 2012 grant funds; no County funds are required; a new maintenance contract will be purchased after July 1, 2012 utilizing FY 2013 grant funding. Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the purchase by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- H. Bid No. 12-04, TRASH REMOVAL SERVICE - TALBOT COUNTY, MARYLAND – Requested Council approval of the Facilities Manager’s recommendation to award Bid No. 12-04 to the lowest bidder and current provider, Waste Management, Inc., in the sum of \$22,869.01 for year one of a three-year contract; the contract calls for a 3% increase in years two and three; requested Council approval to award a back-up contract to the second lowest bidder, Allied Waste Services (BFI), in the sum of \$28,303 for year one of a three-year contract; the contract calls for a 3% increase in years two and three. Mr. Craig stated that should the lowest bidder be unable to fulfill the terms of the contract, the contract would automatically roll over to the back-up bidder to avoid disruption in service to the County. Upon motion by Ms. Price, seconded by Mr. Duncan, the Council approved the awards as recommended by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- I. Bid No. 12-08, PARKING LOT LIGHTING WITH SUN TRACKING SOLAR PANELS - OAK CREEK PUBLIC LANDING, TALBOT COUNTY, MARYLAND – Requested Council approval of the Assistant County Engineer’s recommendation to award Bid No. 12-08 to the lowest bidder, Chuck’s Electrical Service, In. in the sum of \$25,500.00 for the installation of four parking lot lights at the recently constructed boat ramp at Oak Creek Landing; funding for the project will be provided by the Maryland Department of Natural Resources and the U.S. Fish & Wildlife Service; no County funds are required.

The Council held a short recess to confer with Mr. Craig.

The Council meeting reconvened shortly thereafter.

Upon motion by Mr. Hollis, seconded by Mr. Bartlett, the Council approved the award as recommended by voting 5- 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- J. Floodplain Management Ordinance Update – Requested Council approval to award the update of Talbot County’s Floodplain Management Ordinance, as required by the Federal Emergency Management Agency (FEMA), to Environmental Resources Management (ERM) and to have ERM work through the application of the floodplain maps with FEMA; FEMA recently conducted a statewide mapping project which resulted in an update of local flood Insurance Rate Maps. Mr. Craig stated that the Talbot County Office of Planning and Zoning has received a grant from the Maryland Department of Natural Resources CoastSmart Communities Initiative in the sum of \$30,000 for said purpose; ERM has previously done work for Talbot County related to rewriting portions of the County’s Comprehensive Plan. Council discussion ensued and at the request of Mr. Bartlett, ERM will submit a weekly accounting of hours worked by their employees on the project as well as the rate per hour charged by each ERM employee. Upon motion by Mr. Hollis, seconded by Ms. Price, the Council approved the award at a cost not to exceed \$30,000 by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

- K. Easton Airport Sewer Replacement – Requested Council approval to award engineering services for oversight of the Easton Airport Sewer Replacement Project to the low bidder,

Easton Utilities, in the sum of \$31,562.51; said project will be paid for through a United States Department of Agriculture (USDA) loan to be repaid with revenue generated by Easton Airport. Council discussion ensued as to whether Easton Utilities should be awarded the contract for engineering oversight as they had also designed the project. Mr. Pullen stated that Easton Utilities has no obligation to design, inspect, or construct the sewer system but they are willing to provide that service independently for a fee. County Engineer Ray Clarke stated that once the pipes leave County property at the Airport, they become part of the Easton Utilities network. Council discussion continued. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved the award by voting 4 – 1 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Nay
Ms. Price – Aye
Mr. Duncan – Aye

- L. Contract Between The Conservation Fund and Talbot County – Mr. Craig briefed the Council on an offer by the non-profit organization, The Conservation Fund, to enter into a contract for the transfer of approximately 86 acres of land adjacent to the Town of Oxford between Bonfield Manor Road and Boone Creek Road for the sum of \$0. Mr. Craig stated that the deed would include a permanent restrictive covenant prohibiting all residential and commercial development on the property, and would also extinguish development rights for a 41-acre lot subdivision recorded in 1956. Mr. Craig stated that only passive public recreational uses falling under State of Maryland Program Open Space guidelines would be permitted on the property. He further stated that within three years after Settlement on the property, the County and The Conservation Fund will jointly select a qualified independent contractor to prepare a Master Plan for the site. Mr. Craig then requested Council approval to accept the offer of The Conservation Fund, to approve the contract, to conclude the Study Period, and to direct staff to proceed to Settlement. Upon motion by Mr. Duncan, seconded by Ms. Price, the Council approved Mr. Craig's request with regard to transfer of the property as offered by The Conservation Fund by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

Council members expressed appreciation to Mr. Craig and County staff for their efforts.

- M. Dover Bridge Lane Closure – Mr. Craig stated that beginning Wednesday, June 13, 2012, and for the next two weeks, travel on Dover Bridge will be limited to one lane between the hours of 7:00 p.m. and 5:00 a.m. while the roadway is repaired and resurfaced; both lanes of the Bridge will be fully operational from 7:00 a.m. to 5:00 p.m. each day.
- N. Introduction of County Intern – Mr. Craig introduced Mr. Shereff Abdel-Gawad, who will be serving as an intern for the County for the next two weeks.

X. Council Comments:

Mr. Duncan – No comments.

Ms. Price – Ms. Price stated that last Saturday she and several other Council members had attended the annual farm tour, traveling to four or five farms in the Trappe area, then had lunch prepared by members of the Talbot County Farm Bureau. She stated that she learned many interesting things and looks forward to the event each year.

Mr. Bartlett – No comments.

Mr. Hollis- No comments.

Mr. Pack - Mr. Pack thanked Shannon Dill and the staff of the Talbot County Extension Office for hosting the farm tour and that he had enjoyed visiting the various farms. He reminded everyone of Flag Day, June 14, 2012, stated that he would be attending the Flag Day observances at the Easton Elks Lodge, and encouraged everyone to attend the Juneteenth celebration at the Academy Arts Museum on Saturday, June 16, 2012.

XI. Upon motion by Mr. Duncan, seconded by Mr. Hollis, the Council voted to adjourn to Executive Session for discussion of legal, personnel and real estate matters, to reconvene at 4:00 p.m. for a Work Session to discuss Total Maximum Daily Loads and Watershed Improvement Plan strategies with County staff, and for the Quarterly Towns Meeting at 5:00 p.m. in the Library Meeting Room, and to reconvene in Executive Session on Tuesday, June 26, 2012 at 5:00 p.m. for discussion of legal, personnel, and real estate matters and for the regularly scheduled legislative session at 6:00 p.m. by voting 5 – 0 as follows:

Mr. Pack – Aye
Mr. Hollis - Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Duncan – Aye

The meeting adjourned at 3:44 p.m.

The transcript of the June 26, 2012 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XII. On Tuesday, June 12, 2012, an Executive Session of the Talbot County Council convened at 12:55 p.m. in the County Council Conference Room and the Bradley Meeting Room. Upon motion by Mr. Bartlett, seconded by Mr. Hollis, the Council met in Executive Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Duncan – Aye
Mr. Hollis – Aye
Mr. Pack – Aye
Ms. Price – Aye

In accordance with State Article § 10-508 (a)(i)(3)(4)(7) the purpose of the Executive Session was for discussion of a legal/real estate matter for legal advice concerning the possible relocation of Memorial Hospital at Easton to County owned property and the timetable for same; for a real estate matter to discuss possible acquisition of property for a public purpose; for a legal matter for legal advice on pending contract negotiations and for a personnel matter to discuss appointments to various County boards and

committees and to discuss a personnel matter in Parks & Recreation. The Executive Session ended at 1:30 p.m.

- XIII. Work Session on Total Maximum Daily Loads/Watershed Improvement Plan Strategy – Ray Clarke, County Engineer; Bill Wolinski, Environmental Engineer; Sandy Coyman, Planning Officer – Mr. Clarke, Mr. Wolinski, and Mr. Coyman updated the Council on Talbot County's plan for submission to the State with regard to reduction of Total Maximum Daily Loads (TMDL's) for the urban sector; the Plan includes utilizing best management practices to meet Talbot County's portion of the State of Maryland's Plan. Mr. Clarke briefed the Council on several alternative cost-effective strategies, including working with the farming community and landowners to retrofit drainage systems utilizing gross pollutant filters and drainage control systems, transition of roadside ditches to biological treatment systems utilizing bio-swale conversions, development of Town/Village/Community-based watershed implementation plans, retrofitting of existing septic systems with denitrifying treatment units utilizing Bay Restoration Funds, and working with towns to develop strategies to extend sewer to properties now served by septic systems. Talbot County's Plan is due to the State by July 2, 2012.
- XIV. Quarterly Municipalities Meeting – The Council met with elected officials of the incorporated towns of Talbot County at 5:00 p.m. on Tuesday, June 12, 2012. Kenneth Kozel, President and CEO, Shore Health System, Inc. and James Ross, President and CEO, Chester River Health System, briefed the Council on the current trend toward a shift in the provision of healthcare from taking care of the sick to keeping citizens well; access to, quality of, and costs for, healthcare were discussed. Mr. Kozel and Mr. Ross provided information on current trends toward the regionalization of healthcare and the benefits and challenges of same in the Mid-Shore area. Mary Kay Verdery, Assistant Planning Director and Mark Cohoon, GIS Coordinator, provided an update of the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps and the timeframe for adoption of the maps; public information meetings will be held at various locations throughout the County in the next several months to provide County citizens an opportunity to view their property on the FEMA maps and to ask questions of County staff and FEMA representatives. Information about the FEMA Flood Insurance Rate Maps can also be found on the County's website at www.talbotcountymd.gov. Ray Clarke, County Engineer, briefed the municipality representatives on a proposal to increase tipping fees at Talbot County's Waste Transfer Station at the Mid-Shore Regional Landfill from \$63 to \$65 per ton, and the financial impact to the municipalities. Mr. Clarke stated that should the Council approve the increase in fees the new rates will take effect on August 1, 2012. Mr. Clarke also briefed the representatives on the County's plan for roadside ditch conversion to biological treatment systems as a means of reducing the County's Total Maximum Daily Loads (TMDL's) as required by the State and the EPA. He advised the representatives of the availability of walk-up grant funding in the sum of \$40,000; said funding would be used toward the development of Watershed Improvement Plans (WIP) in the respective Towns. Each Town will be required to submit a WIP to the State. County Manager John Craig stated that the Environmental Assessment relating to options for the extension of the runway at Easton Airport had been forwarded to the Federal Aviation Administration (FAA) Legal Department for review; Mike Henry, Easton Airport Manager, stated that the FAA has requested several clarifications of data; the County is awaiting final approval of the Environmental Assessment by the FAA. Mr. Craig advised that the County had entered into a contract with the non-profit organization, The Conservation Fund, for the transfer of approximately 86 acres of land adjacent to the Town of Oxford between Bonfield Manor Road and Boone Creek Road for the sum of \$0 and outlined the provisions of the contract. County Attorney Michael Pullen briefed the representatives with regard to on-going negotiations with cable provider Atlantic Broadband; the County is seeking broader coverage of the Public Education/Governmental (PEG) access channel. Paige Bethke, Director of Economic Development stated that she has applied for a Strategic Plan Grant from the State for the purpose of establishing a long-term economic development strategy for the County and Towns. Ms. Bethke will continue to visit with the various towns to discuss the project. Mr. Clark advised that the County had received \$870,000 in funding for failing septic systems; Mr. Bartlett stated that one of the TMDL goals is to have Villages with failing

septic systems tie-in to the Region II Wastewater Treatment Plant. Mr. Hollis commented that he was pleased that a majority of the Council approved moving forward with the Allied Health and Athletics Building project at Chesapeake College. Council discussion ensued with the Towns’ representatives on the various matters brought forward. The meeting adjourned at 6:00 p.m.

CASH STATEMENT 5/29/2012

BALANCE 5/22/2012		\$3,545,914.17
UHC CLAIMS THRU 5/22/2012		(80,437.22)
MLGIP WITHDRAW		7,000,000.00
TRANS TO OPEB TRUST		(7,000,000.00)
TRANS LOCAL SHARE TO AIP35 & AIP36		(5,541.70)
PAYROLL-FD/SS/MS WH 5/25/2012		(101,396.73)
SECUR DED		(9,206.23)
DEFERRED COMP DED		(10,222.72)
MD WH		(27,045.76)
PENSION DED		(27,966.54)
ACH TRANSFER		(10,036.75)
FLEX SPENDING ACCT		(2,282.51)
DEPOSITS		1,219,242.98
CHECKS		(787,048.74)
BALANCE 5/29/2012		<u>\$3,703,972.25</u>

AIRPORT ACCOUNTS

AIP-RUNWAY 4-22 EXTENSION ANALYSIS --			
AIP-34	BALANCE 5/22/2012	\$15,150.99	
	DEPOSITS	472.00	15,622.99
AIP-35	BALANCE 5/22/2012	179,066.89	
	DEPOSITS	3,750.00	
	TRANS <GEN FUND	4,264.23	
	CHECKS	(149,999.03)	37,082.09
AIP36	BALANCE 5/22/2012	54,325.11	
	DEPOSITS	1,206.00	
	TRANS<GEN FUND	1,277.47	
	CHECKS	(48,272.84)	8,535.74
AIP37	BALANCE 5/22/2012	363.80	
	DEPOSITS	169.00	532.80
AIP38			--

AIRPORT ACCOUNTS TOTAL BALANCE \$61,773.62

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/19/2011	07/17/12	0.61%	4,000,000.00

10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.13%	6,000,000.00
TOTAL INVESTED			<u>\$25,000,000.00</u>
PETTY CASH BALANCE			<u>\$6,800.00</u>
GRAND TOTAL ALL FUNDS			<u>\$28,772,545.87</u>

CASH STATEMENT 6/05/2012

BALANCE 5/29/2012		\$3,703,972.25
UHC CLAIMS THRU 5/29/2012		(21,144.13)
RETURNED CHECK		(65.17)
INCOME TAX 5/2012		4,605,292.40
BOARD OF EDUCATION 5/2012		(2,700,250.00)
INTEGRA 6/2012		(14,458.24)
STATE BOARD OF ELECTION PPE 5/15/2012		(4,545.67)
PAYROLL-FD/SS/MS WH 6/01/2012		(2,938.80)
MD WH		(570.74)
PENSION DED		(252.00)
FLEX SPENDING ACCT		(150.00)
DEPOSITS		175,494.96
CHECKS		(137,183.42)
BALANCE 6/05/2012		<u>\$5,603,201.44</u>

AIRPORT ACCOUNTS

NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS		--
AIP-34		15,622.99
AIP-35		37,082.09
AIP36		8,535.74
AIP37		532.80
AIP38		--

AIRPORT ACCOUNTS TOTAL BALANCE **\$61,773.62**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/19/2011	07/17/12	0.61%	4,000,000.00
10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00

12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.14%	6,000,000.00
TOTAL INVESTED			<u>\$25,000,000.00</u>
PETTY CASH BALANCE			<u>\$6,800.00</u>
GRAND TOTAL ALL FUNDS			<u>\$30,671,775.06</u>

CASH STATEMENT 6/12/2012
BALANCE 6/05/2012

		\$5,603,201.44
UHC CLAIMS THRU 6/5/2012		(39,550.70)
STATE REPORT 5/2012		(84,325.05)
PAYROLL-FD/SS/MS WH 6/08/2012		(102,383.36)
SECU DED		(9,255.93)
DEFERRED COMP DED		(10,222.72)
MD WH		(27,146.00)
PENSION DED		(28,060.07)
ACH TRANSFER		(10,536.75)
FLEX SPENDING ACCT		(2,282.51)
DEPOSITS		1,176,441.72
CHECKS		(744,939.24)
VOID CHECK NO. S 271313, 276087		783.00
BALANCE 6/12/2012		<u>\$5,716,557.24</u>

AIRPORT ACCOUNTS

NEW AIP-RUNWAY 4-22 EXTENSION ANALYSIS		--
AIP-34		15,622.99
AIP-35		37,082.09
AIP36		8,535.74
AIP37		532.80
AIP38		--

AIRPORT ACCOUNTS TOTAL BALANCE **\$61,773.62**

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
07/19/2011	07/17/12	0.61%	4,000,000.00
10/18/2011	07/18/12	0.26%	3,000,000.00
10/18/2011	07/18/12	0.26%	5,000,000.00
10/18/2011	10/18/12	0.41%	4,000,000.00
12/20/2011	12/20/12	0.37%	3,000,000.00
PNC-MLGIP INVESTMENTS TOTAL		0.13%	6,000,000.00

TOTAL INVESTED	<u>\$25,000,000.00</u>
PETTY CASH BALANCE	<u>\$6,800.00</u>
GRAND TOTAL ALL FUNDS	<u>\$30,785,130.86</u>