



TALBOT COUNTY, MARYLAND

County Council

MINUTES

June 13, 2017

Present – President Jennifer L. Williams Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis, and Assistant County Attorney Anthony Kupersmith.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, June 13, 2017.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, May 23, 2017.
- III. Minutes – April 5, 2017 Regional Joint Meeting Between Caroline, Dorchester, Kent, Queen Anne’s and Talbot Counties – Chesapeake College FY2018 Budget – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of the April 5, 2017 Regional Joint Meeting between Caroline, Dorchester, Kent, Queen Anne’s and Talbot Counties - Chesapeake College FY2018 Budget.
- IV. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, May 30, 2017, Tuesday, June 6, 2017, and Tuesday, June 13, 2017.
- V. Presentation of Certificate of Recognition of Cpl. Bobby Johnson, 2017 Community Service Award Winner, Maryland Correctional Administrators Association and 2017 Correctional Officer of the Year for Talbot County, Maryland Correctional Administrators Association – Prior to presentation of the certificate of recognition, Douglas Devenyns, Director, Talbot County Department of Corrections, stated that Cpl. Johnson is a quiet, soft-spoken man who is also a man of action. He stated that Cpl. Johnson established the Endless Vision Foundation, an organization which serves the children of the community by teaching them strong moral values. Cpl. Johnson briefed the Council on several activities of the organization since its founding including, presenting speakers from various professions who emphasize the benefits of making positive decisions; a community school supply giveaway in August 2016 and a Thanksgiving flag football game at Idlewild Park for the collection of canned goods to be distributed to the less fortunate in our community. The Council commended Cpl. Johnson for his initiatives. The Clerk then read a certificate of recognition into the record which commended Cpl. Johnson for his devotion of time and effort to improving the lives of the children in Talbot County through the Endless Vision Foundation and for his dedication to the Talbot County Department of Corrections. Cpl. Johnson was recently honored for his commitment to the citizens of Talbot County by the Maryland Correctional Administrators Association, receiving the 2017 Community Service Award and the Correctional Officer of the Year Award for Talbot County.

Mr. Pack presented the Certificate of Recognition to Cpl. Johnson, whose son and mother were also in attendance.
- VI. Update by Rural Life Museum of Trappe, MD. Inc. – Charles “Charlie” Adams, President, Rural Life Museum of Trappe, MD, Inc. – Mr. Adams provided a brief history of the founding of the Museum in 2006, outlined several features of the Museum, and extended an invitation to attend the Friends and

Visitors Day at the Rural Life Museum on Saturday, June 17, 2017 at 10:00 a.m. The Rural Life Museum of Trappe, MD Inc. is located at 29241 Backtown Road in Trappe. Council presented Mr. Adams and other representatives of the Museum in attendance with a new Talbot County flag for the Museum.

VII. Introduction of Legislation:

The FY 2017-2018 Capital Enabling legislation was brought forward for introduction. Finance Director Angela Lane stated that the bills are the legislative component of the capital projects approved as part of the FY18 budget adopted by the Council in May 2017. Ms. Lane then read each of the bills into the record and gave a brief outline of each bill.

A BILL TO AMEND THE APPROPRIATIONS FOR THE PLANNING, DESIGN AND CONSTRUCTION OF IMPROVEMENTS TO ALLOW THE ACCEPTANCE, PROCESSING, AND DISPOSAL OF GREASE BY UPGRADING THE COUNTY'S EXISTING BIO-SOLIDS TREATMENT FACILITY LOCATED ON 9786 KLONDIKE RD., EASTON, MARYLAND, IN AN AMOUNT NOT TO EXCEED \$5,783,000 AND TO AUTHORIZE REFINANCING OF \$2,650,000 ON THE LOAN INCURRED TO PURCHASE THE FACILITY, FOR A TOTAL CAPITAL EXPENDITURE OF \$8,433,000, ALL OF WHICH SHALL BE REPAID EXCLUSIVELY FROM THE REVENUES GENERATED FROM OPERATION OF THE FACILITY was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1358. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A PUBLIC LANDINGS MAINTENANCE PROGRAM was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1359. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A CAPITAL PROJECT FOR THE CONNECTION OF THE TRICEFIELDS COMMUNITY TO THE REGION II WASTEWATER TREATMENT PLANT was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1360. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE MAPPING AND EVALUATION AND REHABILITATION OR REPLACEMENT OF COUNTY CULVERTS was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1361. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A CAPITAL PROJECT FOR REHABILITATION AND IMPROVEMENTS TO THE REGION II SEWER SYSTEM was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1362. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE A CAPITAL PROJECT FOR THE PURCHASE AND INSTALLATION OF AN EMERGENCY GENERATOR FOR THE ST. MICHAELS AND MARTINGHAM SANITARY DISTRICTS was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill

No. 1363. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR THE WATERSHED IMPROVEMENT PLAN FOR THE EAST AND NORTHEAST AREAS OF THE REGION II WASTEWATER TREATMENT PLANT AREA was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1364. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE IMPROVEMENTS TO BELLEVUE ROAD was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1365. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE IMPROVEMENTS TO BLACK DOG ALLEY was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1366. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR A CAPITAL PROJECT TO MAINTAIN BLACK WALNUT POINT STONE REVETMENT, TO INCLUDE PLACEMENT OF NEW STONE was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1367. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION FOR A CAPITAL PROJECT FOR SECURITY ENHANCEMENTS TO COUNTY FACILITIES was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1368. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE THE ARCHITECTURAL AND ENGINEERING FEES ASSOCIATED WITH THE CONSTRUCTION OF THE EASTON ELEMENTARY SCHOOL was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1369. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AMEND THE APPROPRIATION AND AUTHORIZE THE DESIGN OF ROOF REPLACEMENT SYSTEMS AND THE ROOF REPLACEMENT AT ST. MICHAELS ELEMENTARY AND MIDDLE/HIGH SCHOOLS was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1370. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE THE PURCHASE AND INSTALLATION OF A METASYS HVAC SYSTEM AT EASTON HIGH SCHOOL was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1371. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

A BILL TO AUTHORIZE THE PURCHASE AND INSTALLATION OF A SCOREBOARD AT ST. MICHAELS HIGH SCHOOL was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1372. A public hearing was scheduled for Tuesday, July 11, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

VIII. County Manager's Report:

- A. Bid No. 17-04, REQUEST FOR PROPOSALS – ARCHITECTURAL/ENGINEERING SERVICES, TALBOT COUNTY HEALTH DEPARTMENT FEASIBILITY STUDY FOR BUILDING NEEDS AT 100 S. HANSON STREET, EASTON, TALBOT COUNTY, MARYLAND – Requested Council approval to award Bid No. 17-04 to the low bidder, George Miles & Buhr, LLC, in the sum of \$43,155.00. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- B. Bid No. 17-06, AIR REPAIR HANGAR ROOF OVERLAY PROJECT – EASTON/NEWNAM FIELD AIRPORT – EASTON, MARYLAND – Requested Council's approval to award Bid No. 17-06 to the low bidder, A.K.J. Inc., in the sum of \$64,500.00. Upon motion by Mr. Pack seconded by Ms. Price, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- C. Bid No. 17-07, REQUEST FOR PROPOSALS – ADDICTIONS COUNSELING AND CASE MANAGEMENT SERVICES – TALBOT COUNTY DEPARTMENT OF CORRECTIONS – EASTON – TALBOT COUNTY, MARYLAND – Requested Council approval to award Bid No. 17-07 to the sole bidder, Connections Community Support Programs, Inc. in the sum of \$56,222,64. Upon motion by Mr. Pack, seconded by Mr. Bartlett, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- D. Request by Department of Emergency Services – Requested Council approval to utilize \$49,082.57 in Contingency Funding for the purchase and installation of additional equipment

to enhance radio system coverage in the Talbot County Detention Center; the County Manager certified that the contingency funding is available. Upon motion by Mr. Callahan, seconded

by Ms. Price, the Council approved the expenditure of Contingency Funds as specified by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- E. Neighborhood Service Center – Requested Council approval to apply for and accept grant funding from Maryland Department of Housing and Community Development in the sum of \$40,000; said funding will be utilized for the Rental Allowance Program to provide short-term subsidies to families who are homeless or who otherwise need emergency housing; no County funding is required. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved applying for the grant funding by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- F. Talbot County Department of Economic Development and Tourism – Requested Council approval of the recommendation of the Director of the Department of Economic Development and Tourism for the sole source procurement of the consulting services of Joseph “Joe” Thomas in the sum of \$8,500; said services are related to the development of a strategic plan for Economic Development. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the request by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- G. Request by Talbot County Finance Office – Requested Council approval to award payroll processing services for Talbot County to ADP in the sum of \$63,953.25; said pricing is being made by piggybacking on a purchase through National Intergovernmental Purchasing Alliance (IPA). Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- H. Hog Neck Golf Course – Requested Council approval of the Hog Neck Golf Course Superintendent’s recommendation for a sole source purchase of a Ventrac tractor with deck mower in the sum of \$36,840.60 from FY 2018 Capital Funding; funding for the purchase will be available July 1, 2017. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the purchase by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- I. Request from Roads Department – Requested Council approval of the Roads Department request to purchase an asphalt paver and roller through National Joint Powers Alliance (NJPA) pricing in the sum of \$185,500 from funding allocated in the FY 2018 budget; payment for the purchase will not to be made until after July 1, 2017. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the purchase by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- J. Talbot County Ethics Commission – Requested Council approval for the reappointment of John “Jack” Hall and Harriette Lowery to three-year terms on the Talbot County Ethics Commission; said terms will expire on July 1, 2020. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the reappointments by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- K. Talbot County Golf Board – Requested Council approval for the reappointment of Jim Willey to a three-year term on the Talbot County Golf Board; said term will expire on June 1, 2020. Upon motion by Mr. Callahan, seconded by Mr. Pack, the Council approved the reappointment by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- L. Talbot Family Network Board of Directors – Requested Council approval for the appointment of the following individuals to three-year terms on the Talbot Family Network Board of Directors: Cindy Green (Public Sector); Pamela Chollet (Public Sector); Jeanine Beasley (Public Sector); Estela Ramirez (Private Sector); Jazmine Gibson (Private Sector); and Marlene

Thomas (Private Sector); said terms will begin on July 1, 2017 and will expire on June 30, 2020. Upon motion by Mr. Callahan, seconded by Mr. Pack, the Council approved the appointments by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

- M. Community Meetings – NextStep190 Zoning Ordinance Update – Mr. Hollis stated that the County will be hosting a series of community meetings at the Talbot County Community Center located at 10028 Ocean Gateway, Easton. He stated that the meetings will take place on Monday, June 26, 2017 at 10:00 a.m. and 6:00 p.m. and again on Wednesday, June 28, 2017 at 10:00 a.m. and 6:00 p.m. Additional information may be obtained from the Department of Planning & Zoning.

IX. Council Comments:

Ms. Price - Ms. Price stated that she was disheartened by the recent article in *The Star Democrat* regarding the Talbot County Board of Education on the budget. She stated that she did not hear a lot of pushback this year, particularly because we gave them \$1.3 million more than last year – and then to present as a cut. She stated that every County department has needs, wishes and wants and the Council does its very best to fulfill all of those but it cannot give 100 percent to everybody. She stated that the County gave the Board of Education more than they had ever given them before, 98.4 percent of what they asked for plus \$1.1 million in non-recurring expenses for various programs. Ms. Price continued that to then have comments from some Board of Education members like “it’s ridiculous” and “we feel stabbed in the back” and to call a special emergency meeting to go through and make cuts in such a public way, in her opinion, the Board of Education needs to think about the County’s budget. She stated that the Board of Education puts a lot of time and effort into their budget, but in her opinion, they need to be realistic. She stated that for them to say that we’re stabbing them in the back, she also feels that way because although she was not able to attend the public hearings due to the loss of her father, she did ask for feedback. Ms. Price responded to comments from the teachers union that the County is cutting their salaries when it is the Board of Education and the Superintendent who work that out, not knowing what the budget is going to be from one year to the next when they make these three year negotiations. She stated that, in her opinion, that’s one of the sticking points with every county, particularly in Maryland, that negotiations are between the Talbot County Education Association and the Board of Education; the County is not part of the collective bargaining process. Ms. Price stated that total funding to Talbot County Public Schools: debt service, operating appropriations, non-recurring costs and capital expenditures, which includes \$2.7 million for architectural and design fees for a new school, is \$44,500,000 of the County’s budget. She stated that, in her opinion, we need to think about how much in debt service the new school is going to cost us. Ms. Price also stated that she was troubled by the comments made by the Board of Education stating that the County had not mailed a final budget letter to the Board of Education following the Council’s vote on the FY2018 budget on May 23rd. She expressed confidence in County staff that they had, as always, put the letter in the interoffice mailbox, as is

done every year and stated that the letter was also emailed to the Board of Education Finance Director. She stated that, in her opinion, for there to be comments in the newspaper without following up by the newspaper and asking our side of it, and to say that it was found online on June 1st and that that was verified, is just not true. She reiterated that not only was the letter to the Board of Education sent via interoffice mail and emailed on the day after the Council voted on the budget, but that representatives of the Board of Education were in attendance when the vote was taken. She stated that she wanted the public to know that members of County staff do their job. Ms. Price concluded her comments by stating that, in her opinion, there needed to be some comments from the Council, *The Star Democrat* needs to make sure they are following up and getting accurate information from both sides.

Mr. Bartlett - Mr. Bartlett thanked Ms. Price for her comments. He stated that he had recently attended the retirement celebration for Rosemary “Miss Rosemary” Morris, Senior Children’s Librarian, who retired after 34 years of service to the children of Talbot County. He stated that she not only taught many children in the area, but their parents as well. He stated that she was well known at the Library, made an indelible mark on the community and will be missed. He stated that Dana Newman, Executive Director, Talbot County Free Library, hosted a retirement get-together for Ms. Morris and the County presented a proclamation to her.

Mr. Callahan - Mr. Callahan stated that he too, supports County staff with regard to the article in *The Star Democrat* and stated that, in his opinion, Ms. Price said it well. He stated that he thinks the Council has a difficult situation sometimes making decisions for the children and families, and it’s tough but he reiterated Mr. Bartlett’s statement regarding dealing with the school system and school board that we are all on one team. He stated that, in his opinion, articles like that seem to divide us and he does not like to divide. He stated that he does not think a majority of the school board and the top school officials think that way, because if they did, he would expect that they would come talk to the Council. He stated that, in his opinion, Superintendent Kelly Griffith does a wonderful job, as does the School Board, and if there are any big issues which need resolving, they would just sit down with the Council as they do each quarter. Mr. Callahan concluded his comments by expressing his willingness to sit down with representatives of the Board of Education in a meeting or work session if they want to discuss any issues.

Mr. Pack - Mr. Pack wished a Happy Father’s Day to his colleagues and stated that he would be spending the day with his father in Baltimore. He stated that he had recently attended the groundbreaking ceremonies for the new Easton Readiness Center and for the new Temple B’nai Israel, in which he had been asked by Rabbi Hyman to participate. He stated that on June 12, 2017, the Council had participated in a work session hosted by the Rural Health Care Commission at the Talbot County Community Center. He encouraged the public to not lose focus and interest in the work of the Health Care Commission and emphasized that the public needs to make the Commission understand that the hospital in Easton is going to play a pivotal part in healthcare, not only in Talbot County but throughout the region. He stated that written comments from the public are still being accepted by the Commission; the Commission will submit its report to the Legislature in September 2017. Contact information may be obtained from the Talbot County Manager’s Office.

Ms. Williams - Ms. Williams concurred with the comments made by Ms. Price and Mr. Callahan in support of County staff. She stated that, in her opinion, staff got a bad rap – they followed their procedures and got the letter out so it's frustrating that the facts were twisted to make staff look bad. She stated that she resents that because our staff is the best you could have, are very dedicated and go above and beyond every day and it hurts her to have people taking jabs at them. Ms. Williams concluded her comments by encouraging everyone to enjoy the wonderful water activities available in the county now that the weather has changed and summer is here.

- X. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council voted to adjourn the meeting and to reconvene in Closed Session for discussion of legal, personnel and real estate matters by voting 5 – 0 as follows:

Ms. Williams - Aye
Ms. Price - Aye
Mr. Bartlett – Aye
Mr. Pack - Aye
Mr. Callahan – Aye

The meeting adjourned at 7:02 p.m.

The transcript of the June 13, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XI. On Tuesday, June 13, 2017 a Closed Session of the Talbot County Council convened at 4:45 p.m. in the County Council Conference Room. Upon motion by Ms. Price, seconded by Mr. Bartlett, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(3)(7)(8) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees and to discuss a personnel matter at Easton Airport; for real estate matters to discuss acquisition of property easements for a public purpose; for legal matters for legal advice concerning the County's Development Rights and Responsibilities Agreement with the Town of Easton and Shore Health System, Inc.; and for a legal/personnel matter for an update on litigation involving Talbot County. The Closed Session recessed at 6:00 p.m. and reconvened at 7:10 p.m. The Close Session ended at 8:00 p.m.

- XII. Incorporated Towns Meeting - The County Council met with the elected officials of the incorporated towns of Easton, Oxford, St. Michaels and Trappe at 5:00 p.m. on Monday, June 12, 2017 at the Talbot County Community Center, 10028 Ocean Gateway in Easton. County Council President Jennifer Williams welcomed the group. Sheriff Joe Gamble updated the group on "The Herren Project - Project Purple," a national substance abuse awareness program to educate and engage the entire community in efforts to stand up against substance abuse. He stated that "Talbot Goes Purple" will be the theme for initiation of the program in Talbot County, beginning in September 2017. Sheriff Gamble outlined funding raised thus far for the initiative, partnerships with other organizations involved in the initiative including the Talbot County Sheriff's Office, Tidewater Rotary, Talbot County Public Schools, Mid-shore Community Foundation and Talbot Partnership; Sheriff Gamble also briefed the group on plans for a

central booking facility in Talbot County, described the process by which such a facility would operate and the benefits of same. He stated that the project calls for locating the facility in the current location of the Sheriff's Office and relocating the Sheriff's Office to the County owned facility on Glebe Road (the former Black & Decker facility); work on the project has begun and is anticipated to be completed before the end of the year; funding for the facility was included in the FY2018 budget. Mary Kay Verdery, Planning Officer, briefed the Council on NextStep190, the County Zoning Update, which is currently in progress, and outlined several topics related to the update. She stated that multiple listening sessions were held in fall 2016 to gain citizen input. Information gained from the listening sessions, as well as a list of issues and options are available on the County's website and at www.nextstep190.com. Ms. Verdery stated that the consultant for the update, Environmental Resources Management, Inc. (ERM), will be hosting a series of public meetings; the meetings will be held on Monday, June 26th at 10:00 a.m. and 6:00 p.m. and on Wednesday, June 28th at 10:00 a.m. and 6:00 p.m.; all meetings will take place in the Wye Oak Room at the Talbot County Community Center, 10028 Ocean Gateway in Easton. Mayor Willey briefed the group on the following: the Town of Easton recently passed its budget for the upcoming fiscal year and the tax rate will remain at \$0.52 per \$100 of assessed valuation; the Town Council vote on the annexation of Easton Point is anticipated to take place at the next meeting on Monday, June 19, 2017; roadway work throughout the town continues; and Easton's 4th of July fireworks display will take place on Tuesday, July 4, 2017. Gordon Graves, Oxford Town Council, briefed the group on the following: Oxford recently passed its budget for the next fiscal year; two new restaurants have recently opened; a groundbreaking ceremony was held for the Town's new wastewater treatment plant which is anticipated to be completed in approximately 18 months; the Tilghman Street boat dock was just completed; Highland Creamery has been sold but will remain in business under new management; and Oxford's 4th of July fireworks display will take place on Monday, July 3, 2017. Roy Myers, Commissioners of St. Michaels, expressed the Town's appreciation to the County for recent sewer improvements to Grace St. and Thompson St.; advised that St. Michaels Middle/High School will now have a security officer on site; discussions are on-going regarding a new facility for the St. Michaels Police Department and Town Office; stated the Town is looking forward to the new YMCA facility coming to fruition on the grounds of the St. Michaels Middle/High School campus; advised that Commissioner Joyce Harrod has been appointed to the Library Planning Committee; necessary permits have been obtained for the proposed boat dock and handicapped launch at Back Creek Park; and the St. Michaels 4th of July fireworks display will take place on Saturday, July 1, 2017. Norm Fegel, President, Trappe Town Council, briefed the group on the following: Walter Chase and Nick Newnam were recently elected to the Town Council; the major focus for the Town for the next year is debt reduction and building a reserve fund; the Town refinanced its water and sewer bonds resulting in a savings of \$180,000 over the life of the loan; stated the Rt. 565 sidewalk project is still in progress – Maryland State Highway Administration is waiting for new monies to complete the project. Mr. Fegel reminded the group that Trappe is one of the primary growth areas in the county - the developer of Lakeside Development is in the process of trying to get regional builders to the site and in the meantime is still funding the Town's police department. Corey Pack, Vice President, Talbot County Council, stated that the Council had recently toured the County's Bio-Solids Utilization Facility which is currently undergoing improvements – the target date for completion of the improvements is September 30, 2017. Council discussion ensued as various topics were brought forward. Jennifer Williams stated that the Council would be attending the 6:30 p.m. Public Hearing in the Wye Oak Room on rural Healthcare Needs hosted by the Maryland Health Care Commission, and encouraged the other elected officials to attend and to provide input to the Commission. The next Incorporated Towns Meeting is scheduled for Monday, October 30, 2017 at 5:00 p.m. at the Talbot County Senior Center, 400 Brookletts Avenue in Easton.

- XIII. Work Session on Habitat for Humanity Choptank – Brooks Lane, St. Michaels, Maryland Annexation – The County Council met with staff, representatives of the Town of St. Michaels, and representatives of Habitat for Humanity Choptank to discuss possible options to resolve a county/Town of St. Michaels boundary map issue for Brooks Lane in St. Michaels, on which Habitat for Humanity Choptank is proposing a 7-lot subdivision of affordable housing and for which annexation into the Town of St. Michaels

is being sought. Discussion of a resolution to the boundary also included whether the County should continue to own the road should annexation take place. Habitat for Humanity Choptank has received preliminary annexation approval from the Town of St. Michaels and is hoping to bid out the project in the near future. The project is being partially funded with a Community Development Block Grant in the amount of \$356,577 with grant funds expiring on July 31, 2018. Ray Clarke, County Engineer, noted that grant funds from Rural Development could possibly be used for this project. Habitat will be appearing before the Town of St. Michaels Planning Commission again on June 22, 2017 for further consideration of a preliminary approval of annexation and is requesting a determination by the County by that time as to whether or not the County will maintain ownership of the road. The County Council and the Town of St. Michaels requested that the boundary matter between be resolved as quickly as possible.

CASH STATEMENT 5/30/2017

BALANCE 5/23/2017	\$18,918,181.36
DEF COMP PPE 5/05/17 PLAN 401(A)	(2,864.40)
INTEGRA CLAIMS THRU 5/22/17	(89,369.49)
BANCSTAR RETURNED CHECK 5/16/17	(3,900.00)
RETURNED CHECK JOHN W. HAWKINS	(45.00)
DEPOSITS	975,661.88
CHECKS	(459,290.02)
VOIDED CHECK(S) #314848, 315522, 315519, 316156, 315710	848.28
BALANCE 5/30/2017	<u>19,339,222.61</u>

AIRPORT ACCOUNTS

AIP42	0.00
AIRPORT ACCOUNTS TOTAL BALANCE	<u>0.00</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.84%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$37,354,792.61</u>

CASH STATEMENT 6/06/2017

BALANCE 5/30/2017	\$19,339,222.61
FD/SS/MS WH PPE PPE 05/19/17 & 5/31/17	(143,857.15)
DEFERRED COMP DED PPE 05/19/17 & 5/31/17	(13,826.48)

MD WH PPE 05/19/17 & 5/31/17 (35,720.26)

PENSION DED PPE 05/19/17 & 5/31/17 (34,115.82)
 SECU DED PPE 5/19/17 & 5/31/17 (4,485.82)
 ACH TRANSFERS (14,179.66)
 FLEX SPENDING PPE 5/31/17 (193.33)
 FLEX SPENDING PPE 5/19/17 (2,917.46)
 INTEGRA CLAIMS THRU 5/30/17 (22,976.02)
 BOARD OF EDUCATION 5/2017 (3,057,519.00)
 JUN2017 RETHLTH INS PLAN #727 (24,013.22)
 RETIREMENT GIFT CARD M. SAULSBURY (255.00)

DEPOSITS 829,138.00
 CHECKS (658,187.51)

BALANCE 6/06/2017 16,156,113.88

AIRPORT ACCOUNTS

AIP42 0.00

AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.84%	18,000,000.00

TOTAL INVESTED \$18,000,000.00

PETTY CASH BALANCE \$15,570.00

GRAND TOTAL ALL FUNDS \$34,171,683.88

CASH STATEMENT 6/13/2017

BALANCE 6/06/2017 \$16,156,113.88

ELECTION BOARD PPE 5/2, 5/9 & 5/16/2017 (7,952.27)
 INTEGRA CLAIMS THRU 6/5/2017 (96,640.74)
 DEF COMP PPE 5/19/17 PLAN 401 (A) (2,874.40)
 WF/GF EQUIP LEASE 5/2017 (4,222.00)
 USDA/RD MTHLY SEWER BOND PYMT JUNE 2017 (1,304.00)

DEPOSITS 6,161,860.88
 CHECKS (397,597.29)
 VOIDED CHECK(S) #315943 66.88

BALANCE 6/13/2017 21,807,450.94

AIRPORT ACCOUNTS

AIP42 0.00

AIRPORT ACCOUNTS TOTAL BALANCE 0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

CERTIFICATE DATE MATURITY DATE RATE AMOUNT

PNC-MLGIP INVESTMENTS TOTAL 0.86% 18,000,000.00

TOTAL INVESTED \$18,000,000.00

PETTY CASH BALANCE \$15,570.00

GRAND TOTAL ALL FUNDS \$39,823,020.94