



TALBOT COUNTY, MARYLAND

County Council

MINUTES

November 15, 2016

Present – President Corey W. Pack, Vice President Jennifer L. Williams, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, Assistant County Manager Jessica K. Morris, County Attorney Michael Pullen and Assistant County Attorney Anthony Kupersmith. County Manager R. Andrew Hollis was absent.

- I. Agenda – Mr. Pack requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, November 15, 2016.
- II. Minutes – Mr. Pack requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, October 25, 2016 and Tuesday, November 1, 2016.
- III. Disbursements – Mr. Pack requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, November 8, 2016 and Tuesday, November 15, 2016.
- IV. Introduction of Administrative Resolutions:

AN ADMINISTRATIVE RESOLUTION ENTITLED A RESOLUTION OF TALBOT COUNTY, MARYLAND (THE “COUNTY”), AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS IN A PRINCIPAL AMOUNT NOT EXCEEDING TWO MILLION FIVE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$2,575,000) PURSUANT TO THE AUTHORITY OF BILL NO. 1350 ENACTED BY THE COUNTY COUNCIL OF TALBOT COUNTY ON SEPTEMBER 13, 2016 (THE “PUBLIC LOCAL LAW”), SECTIONS 19-207 AND 19-301, *ET SEQ.* OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME, AS AMENDED) (THE “ENABLING ACT”) AND SECTION 623 OF THE CHARTER OF TALBOT COUNTY, MARYLAND (THE “CHARTER”), THE BONDS, TO BE DESIGNATED “TALBOT COUNTY MARTINGHAM PUMP STATION AND FORCE MAIN CONSOLIDATED PUBLIC IMPROVEMENT BONDS”, THE NET PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING MARTINGHAM PUMP STATION AND FORCE MAIN IMPROVEMENTS AS MORE PARTICULARLY DESCRIBED HEREIN, TOGETHER WITH THE ACQUISITION OF ALL NECESSARY PROPERTY RIGHTS AND EQUIPMENT, AND RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING AND ENGINEERING EXPENSES; PRESCRIBING THE FORM AND TENOR OF THE BONDS AND THE TERMS AND CONDITIONS FOR THE ISSUANCE AND SALE THEREOF AT PRIVATE SALE TO THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, UNITED STATES DEPARTMENT OF AGRICULTURE (“USDA”); AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO A SINGLE BOND; PROVIDING FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; COVENANTING TO LEVY AND COLLECT ALL TAXES NECESSARY TO PROVIDE FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, SUBJECT TO THE LIMITATION SET FORTH IN SECTION 614 OF THE COUNTY CHARTER; AND GENERALLY RELATING TO THE ISSUANCE, SALE AND DELIVERY OF THE BONDS, was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Finance Director, Angela Lane, stated that the administrative resolution is the final phase of the process

authorizing the County to borrow funds from the United States Department of Agriculture (USDA) for the Martingham sewer extension project which will reimburse the County for all its expenses related to that project. The administrative resolution outlines the form and terms of the bond between Talbot County and the USDA for the Martingham project. County Engineer, Ray Clarke, stated that the pump station and force main are completely operational and the project is 98% complete. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams.

AN ADMINISTRATIVE RESOLUTION ENTITLED A RESOLUTION OF TALBOT COUNTY, MARYLAND (THE “COUNTY”), AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS IN A PRINCIPAL AMOUNT NOT EXCEEDING FIVE MILLION NINE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$5,975,000) PURSUANT TO THE AUTHORITY OF BILL NO. 1351 ENACTED BY THE COUNTY COUNCIL OF TALBOT COUNTY ON SEPTEMBER 13, 2016 (THE “PUBLIC LOCAL LAW”), SECTIONS 19-207 AND 19-301, *ET SEQ.* OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME, AS AMENDED) (THE “ENABLING ACT”) AND SECTION 623 OF THE CHARTER OF TALBOT COUNTY, MARYLAND (THE “CHARTER”), THE BONDS, TO BE DESIGNATED “TALBOT COUNTY BIO-SOLIDS FACILITY CONSOLIDATED PUBLIC IMPROVEMENT BONDS”, THE NET PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING IMPROVEMENTS TO CERTAIN BIO-SOLIDS FACILITIES LOCATED WITHIN THE COUNTY AS MORE PARTICULARLY DESCRIBED HEREIN, TOGETHER WITH FINANCING OR REFINANCING OF THE ACQUISITION OF ALL NECESSARY PROPERTY RIGHTS AND EQUIPMENT, AND RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING AND ENGINEERING EXPENSES; PRESCRIBING THE FORM AND TENOR OF THE BONDS AND THE TERMS AND CONDITIONS FOR THE ISSUANCE AND SALE THEREOF AT PRIVATE SALE TO THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, UNITED STATES DEPARTMENT OF AGRICULTURE (“USDA”); AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO ONE OR MORE BONDS; PROVIDING FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; COVENANTING TO LEVY AND COLLECT ALL TAXES NECESSARY TO PROVIDE FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, SUBJECT TO THE LIMITATION SET FORTH IN SECTION 614 OF THE COUNTY CHARTER; AND GENERALLY RELATING TO THE ISSUANCE, SALE AND DELIVERY OF THE BONDS, was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Finance Director, Angela Lane, stated that the administrative resolution outlines the form of the bonds for the Bio-Solids Facility project as well as the terms for one of the bonds related to the project. She stated that the County has three (3) separate loans with the United States Department of Agriculture (USDA) for the Bio-Solids Facility improvement project; the bond referenced in the administrative resolution is for one of the loans; another administrative resolution will be presented for approval at a later date which will authorize the County to draw down funds on other loans with USDA for the project. County Engineer, Ray Clarke, stated that the Notice to Proceed for the project had been issued on September 29, 2016 and the project is underway. He stated that the County is anticipated to complete a partial loan closing with USDA in hopes of locking in an interest rate of 1.375% for 30 years.

Upon motion by Ms. Williams, seconded by Mr. Callahan, both administrative resolutions were brought to second reader with the Council voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of both administrative resolutions was waived. The Council approved the Administrative Resolution for the Martingham sewer extension project by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

The Council approved the Administrative Resolution for the Bio-Solids Facility improvement project by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

The Administrative Resolutions are effective immediately.

V. Introduction of Legislation:

A BILL TO AMEND CHAPTER 190 OF THE *TALBOT COUNTY CODE* TO ADOPT DEFINITIONS FOR SMALL, MEDIUM AND LARGE SCALE SOLAR ENERGY SYSTEMS, TO ESTABLISH SETBACKS, SCREENING, MITIGATION, SITING, AND DECOMMISSIONING REQUIREMENTS, TO ADOPT PROCEDURES FOR APPLICATION, REVIEW, AND APPROVAL, AND GENERALLY RELATING TO SOLAR ENERGY SYSTEMS was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Planning Officer, Mary Kay Verdery, stated that on Tuesday, October 25, 2016, Scott Kane and Frank Cavanaugh, representatives of the Solar Array Committee whose members were appointed by the Council, made a PowerPoint presentation to the Council and provided an overview of proposed legislation with regard to solar energy systems in Talbot County. Mr. Kane provided an updated, condensed version of the PowerPoint presentation made on October 25, 2016 in which he outlined the provisions of the proposed legislation, including language requested by the Council to be added related to decommissioning and mitigation. He stated that the legislation, drafted following consultation by the Committee with various stakeholders, representatives from surrounding counties and industry professionals, was unanimously recommended to be forwarded to the Council. Council discussion ensued with Mr. Kane and Ms. Verdery. The legislation was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams as Bill No. 1352. A public hearing was scheduled for Tuesday, December 6, 2016 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

VI. Continuation of Public Hearing:

Resolution No. 234, A RESOLUTION CONCERNING THE PROPOSED ANNEXATION OF PARCELS 47, 48, 80, 118, 120, 139, 140 AND 247 OF TAX MAP 34, LOCATED ON EASTON POINT, TOGETHER WITH PORTIONS OF THE PUBLIC ROAD RIGHT-OF-WAY KNOWN AS PORT STREET AND PORTIONS OF THE TRED AVON RIVER, BY THE TOWN OF EASTON, MARYLAND (THE “TOWN”) CONSISTING OF APPROXIMATELY 6.533 ACRES OF LAND, MORE OR LESS, (THE “PROPERTY”), FINDING THAT THE PROPOSED REZONING FROM THE COUNTY’S EXISTING LIMITED INDUSTRIAL (“LI”) ZONE TO THE TOWN’S PROPOSED GENERAL COMMERCIAL (“CG”) ZONE WILL RESULT IN SUBSTANTIALLY DIFFERENT USES AND SUBSTANTIALLY HIGHER DENSITY, EXCEEDING 50%, THAN COULD BE GRANTED FOR PROPOSED DEVELOPMENT UNDER EXISTING COUNTY ZONING, AND WAIVING THE 5-YEAR HOLD IN ACCORDANCE WITH LOCAL GOVERNMENT ARTICLE § 4-416, MD. ANN. CODE, and proposed amendments:

1. *To remove an impediment to the County Council’s waiver of the 5-year hold, members of the Town Council have unanimously expressed support for the Town taking ownership of Port Street “as is” and to continue its use as a public street following the annexation.*
2. *Upon the effective date of the annexation, Talbot County will execute a quitclaim deed to convey to the Town any right, title, or interest the County may have in the existing road, roadway, or right-of-way known as Port Street, as depicted on Annexation Plat, and the Town will accept this road into the Town inventory of public streets and will thereafter provide routine maintenance and upkeep.*
3. *The Town Planning Commission and the County Planning Commission have scheduled joint meetings to discuss future development of the Port Street area. The need for timely action by the County Council on the present question does not allow a realistic opportunity for those joint meetings to bear fruit, but this Council believes, and now wishes to formally indicate, that a shared planning vision thoughtfully developed by both the Town and County is in the public interest, and that ongoing joint planning by the Town and County is desirable, necessary, and essential as a predicate for future annexations and development of the Port Street area.*

were read into the record by the Clerk and brought forward for a continuation of the public hearing of Tuesday, October 11, 2016, on the proposed amendments only. The public was provided an opportunity to comment on the amendments. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council voted to move the amendments forward for vote. The Council approved Amendment No. 1 to Resolution No. 234 by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

The Council approved Amendment No. 2 to Resolution No. 234 by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

The Council approved Amendment No. 3 to Resolution No. 234 by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Upon motion by Ms. Williams, seconded by Mr. Callahan, Resolution No. 234, as amended, was brought forward for vote. Prior to the vote, Council members expressed their opinions on Resolution No. 234, the future of Easton Point going forward, and stated that the County, as a property owner, looks forward to working with the Town of Easton on the proposed Port Street Redevelopment Project.

The Council approved Resolution No. 234, as amended, by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Resolution No. 234, as amended, is effective immediately.

VII. Eligible for Vote:

Resolution No. 235, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO RECLASSIFY AND REMAP CERTAIN PARCELS OF LAND DESIGNATED AS “TIER III-C” IN THE 2016 TALBOT COUNTY COMPREHENSIVE PLAN COMPRISING THE SUBDIVISIONS OF AVELEY, DONCASTER, NORTH BEND, THE REST, AND ARCADIA SHORES, AS WELL AS CERTAIN SUBDIVIDED “TIER III-C” AREAS ALONG ROYAL OAK ROAD, BLUEBERRY ACRES ROAD, DEEP WATER POINT ROAD, LONG HAUL ROAD, YACHT CLUB ROAD, AND ROLLES RANGE ROAD, FROM THE CURRENT CLASSIFICATION OF “UNPROGRAMMED” TO “S-1” IMMEDIATE PRIORITY STATUS, was read into the record by the Clerk and brought forward for vote. Prior to the vote, County Engineer, Ray Clarke, stated that the Planning Commission, at its meeting on Wednesday, November 2, 2016 voted 4 – 0 that Resolution No. 235 was consistent with the County’s Comprehensive Plan and recommended that the Council adopt the resolution. He stated that the Public Works Advisory Board, at its meeting on Wednesday, November 2, 2016 voted 5 – 0 to recommend that the Council approve Resolution No. 235. Upon motion by Ms. Price, seconded by Ms. Williams, the Council approved Resolution No. 235 by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Resolution No. 235 is effective immediately.

Resolution No. 236, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN TO RECLASSIFY AND REMAP A PARCEL OF LAND LOCATED AT 25145 ST. MICHAELS ROAD, ST. MICHAELS, MARYLAND 21663, IDENTIFIED AS TAX MAP 32, PARCEL 36, CONSISTING OF 3.73 ACRES OF LAND, MORE OR LESS, OWNED BY SHANNAHAN ARTESIAN WELL CO., INC., FROM THE CURRENT CLASSIFICATION OF “UNPROGRAMMED” TO “S-1” IMMEDIATE PRIORITY STATUS, was read into the record by the Clerk and brought forward for vote. Prior to the vote, County Engineer, Ray Clarke, stated that the Planning Commission, at its meeting on Wednesday, November 2, 2016 voted 4 – 0 that Resolution No. 236 was consistent with the County’s Comprehensive Plan and recommended that the Council adopt the resolution. He stated that the Public Works Advisory Board, at its meeting on Wednesday, November 2, 2016 voted 5 – 0 to recommend that the Council approve Resolution No. 236. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council approved Resolution No. 236 by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price – Aye
Mr. Callahan – Aye

Resolution No. 236 is effective immediately.

- VIII. Presentation on Chesapeake Country Scenic Byway Interpretive Plan – Cassandra Vanhooser, Director, Talbot County Office of Tourism – Ms. Vanhooser briefed the Council on the history of the development of an Interpretive Plan for the Chesapeake Country Scenic Byway (formerly known as Michener’s Chesapeake Country Scenic Byway) over a three-year timeframe. She stated that the Interpretive Plan is Phase II of the Corridor Management Plan which was completed in 2011 for a 265 mile portion in the mid-Shore section of the network of scenic byways and trails on the Delmarva Peninsula. She stated that the design of the logo for the Interpretive Plan incorporates the maritime and agricultural heritage of the region and sets forth the guidelines for the signage and storylines for Talbot, Caroline and Dorchester counties. She stated that Conservation by Design of New Mexico, the consultant for the project, with input from a committee of 40 individuals from the various counties, and comment from citizens at a series of public meetings, developed the logo. Council discussion ensued with Ms. Vanhooser. Ms. Vanhooser stated that the proposed signage will be forwarded to the Maryland State Highway Administration for approval, as required. Ms. Vanhooser concluded her presentation by stating that Sam Shoge, the new Economic Development Coordinator, will begin his duties with the County on Wednesday, November 16, 2016.
- IX. Council Election of Officers for 2016-2017: Ms. Williams was elected as President of the Talbot County Council for 2016-2017. Mr. Pack was elected Vice-President of the Talbot County Council for 2016-2017.
- X. County Manager’s Report:
- A. Talbot County Planning Commission - Requested Council approval for the reappointment of Paul Spies to a five-year term on the Talbot County Planning Commission; said term will expire at midnight on December 2, 2021. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the reappointment by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan - Aye

- B. County Offices Closed – Ms. Morris stated that County Offices will be closed on Thursday, November 24, 2016 and Friday, November 25, 2016 in commemoration of the Thanksgiving holiday.
- C. Special Legislative Day – Requested Council approval to declare Tuesday, December 6, 2016 as a Special Legislative Day. Upon motion by Ms. Williams, seconded by Mr. Callahan, the Council approved the request by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams – Aye
Mr. Bartlett – Aye
Ms. Price - Aye
Mr. Callahan - Aye

XI. Council Comments:

Mr. Callahan – Mr. Callahan stated that he had had a good time at the Waterfowl Festival. He stated that he had attended the funeral services for Mr. Vernon Dulin, which, in his opinion, was very touching and a great tribute to Mr. Dulin with many firefighters and fire companies represented among the 200 to 300 people who attended the services. He stated that he was proud that the vote on Resolution No. 234 was 5 – 0, and that, in his opinion it was a big deal, in that Easton Point had been a touchy situation for months and years and it is a really good start in a positive direction. He stated that now that County has helped, it is relying on the Town. Mr. Callahan expressed appreciation to his colleagues for voting in favor of the waiver and stated that, in his opinion, it is good for the County and that people are going to be happy in the future as to how it turned out. He expressed his appreciation to Cassandra Vanhooser for the job she does as Director of Tourism, and that with Sam Shoge coming along as the new Economic Development Coordinator, it is a turning point for the County to go to the next level. Mr. Callahan concluded his comments by stating that he appreciates the Council doing the work to allow that to happen. Following Mr. Pack’s remarks, Mr. Callahan thanked Mr. Pack for his guidance over the past couple of years. He stated that he appreciates all Mr. Pack has done for him, the Council and the public. Mr. Callahan concluded his remarks by congratulating Ms. Williams.

Ms. Price - Ms. Price concurred with Mr. Callahan’s comments about Mr. Shoge as the new Economic Development Coordinator, stating that he may even have more energy than Ms. Vanhooser and in her opinion, they should be a very interesting, but good combination, and she is very much looking forward to it. She stated that, in her opinion, the Waterfowl Festival was wonderful, the weather was perfect, and the Coffee and Conservation Event hosted by Talbot County Economic Development was a good event and well attended, with four of the Council members able to be there.

- Mr. Bartlett - Mr. Bartlett stated that concurred with the remarks of his colleagues regarding the Waterfowl Festival. He congratulated Ms. Williams on her election as president of the Council for the next year. He congratulated Mr. Pack on his election as vice president, and thanked Mr. Pack for his leadership during the past year. He stated that as president, Mr. Pack put in much longer hours than the other four Council members, and he wished him luck.
- Ms. Williams - Ms. Williams expressed her appreciation to Mr. Pack for all the work he had done over the past two years. She stated that, in her opinion, most people do not realize how much time he devotes to County business; how many meetings he attends, and how many phone calls he takes. She stated that the Council and the county owe Mr. Pack a huge debt of gratitude. Ms. Williams stated that she is both honored and humbled to be Council president for the coming year and that she will do her best job she can in a manner she has learned from watching Mr. Pack: to have patience, wisdom, and tolerance to represent all citizens of the county. Ms. Williams concluded her comments by stating that she is looking forward to the next year.
- Mr. Pack - Mr. Pack stated that it had been a pleasure to serve as president of the Council for the last two terms. He stated that the Council has a great staff to work with to help get things together behind the scenes. He congratulated Ms. Williams on her election as president of the Council and stated that she has his full support. He stated that the Council has a lot of work to do in the next 18 months before turning the job over to the next Council, following, in his opinion, two grueling years on the rewrite of the Comprehensive Plan, including the Comprehensive Water and Sewer Plan and the Zoning Code rewrite. He welcomed Sam Shoge as the new Economic Development Coordinator. Mr. Pack stated that, in his opinion, the public hearing regarding the annexation of Easton Point had been contentious, but agreed with Ms. Price that the Council welcomes citizens' comments, no matter what side of the issue they are on, and it is their right to come before the Council and to be heard and the Council tries to provide ample time for citizens to do so. Mr. Pack commented on the concern expressed by some citizens regarding the re-planning of the golf course at the Martingham community in St. Michaels. He stated that the owner of the golf course has placed large berms in certain sections of the golf course which has impeded the visibility of the golf course and surrounding property which they had a few months ago. Mr. Pack stated that the County Attorney has been in contact with the attorney for Mr. Richard Cohen, owner of the property, and that there is a meeting planned for 11:00 a.m. on Thursday, December 1, 2016 at Harbortowne in St. Michaels with Mr. Cohen and other representatives. He assured everyone that the Council is listening to the concerns of the citizens of Martingham. He stated that the County understands that the subject property is private property on which Mr. Cohen has invested millions of dollars and has certain rights to make some changes to the golf course, but that the Council also has the ability, through the Planning Office, to determine whether the proposed changes are minor or major changes. Mr. Pack reiterated that the Council is listening and will do what it can to try to get some resolution for the citizens of Martingham. He stated that he agreed with Mr. Callahan's statement that the matter regarding Easton Point has finally been resolved. He stated that the Town and County Planning Commissions are still going to be working on the project and if any zoning other than what is in the Town of Easton's current General Commercial table wants to be explored, the matter will have to come

before the County Council, so the Council will still have input. Mr. Pack stated that the County has some good partners in the Town Council and he trusts that they are going to do the right thing for their citizens. He stated he was glad the Council was able to move the project along and will be keeping a watchful eye on it as it moves forward. Mr. Pack concluded his comments by thanking his colleagues for having him serve as president for the last few terms.

- XII. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council voted to adjourn into Closed Session for discussion of legal, personnel, and real estate matters as listed on the Statement for Closing the Meeting which is available for public review; to reconvene at 6:00 p.m. on Tuesday, December 6, 2016, a Special Legislative Day. The Council will be convening at 5:00 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing that Meeting by voting 5 – 0 as follows:

Mr. Pack – Aye
Ms. Williams - Aye
Mr. Bartlett – Aye
Ms Price - Aye
Mr. Callahan - Aye

The meeting adjourned at 8:18 p.m.

The transcript of the November 15, 2016 County Council meeting is available for review in the Office of the County Manager during regular office hours.

- XIII. On Tuesday, November 15, 2016 a Closed Session of the Talbot County Council convened at 5:10 p.m. in the County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Ms. Williams, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye
Mr. Callahan – Aye
Mr. Pack – Aye
Ms. Price – Aye
Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(7)(8) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees; to discuss a personnel matter in Finance; and to discuss a personnel matter in the Office of Law; and for a legal matter for an update on litigation involving Talbot County. The Closed Session recessed at 6:00 p.m. and reconvened at 8:25 p.m. The Closed Session ended at 9:10 p.m.

- XIV. Incorporated Towns Meeting - The County Council met with the elected officials of the incorporated towns of Easton, Oxford, Queen Anne, St. Michaels and Trappe at 5:00 p.m. on Monday, November 14, 2016 in the Meeting Room of the Talbot County Free Library. County Council president Corey Pack welcomed the group; representatives of the various towns and the County introduced themselves. Mr. Pack briefed the group on the following matters: proposed plans to have the St. Michaels Senior Center share space with YMCA of the Chesapeake – St. Michaels once the facility anticipated to be built adjacent to the St. Michaels Middle-High School has been completed. Mr. Pack outlined the benefits of the intergenerational concept and advised that senior citizens would still have meals provided as required, and that they would have full use of the YMCA facility. He stated that grant funding for the project is being pursued; the project will not cost the County any money; Oxford Conservation Park – Mr. Pack stated that phase 1 of the project is almost complete and signage for the park will be erected in the near future. He stated that a

portion of the property will remain rented as farmland to generate income for the County until and if additional grant funding for future phases of the park is acquired. Cheryl Lewis, Administrator/Clerk for the Town of Trappe, stated that County representatives will provide information to the public on the project at the Oxford Community Center on Tuesday, November 16, 2016 at 12:00 Noon; a ribbon-cutting for the project will take place in the spring of 2017. Each town provided an update on various projects within its jurisdiction which are currently in progress or have been completed. Mayor Esty of the Town of Queen Anne advised that the Town had received a grant in the sum of \$135,000 for improvements at the Queen Anne Community Park and that the urban renewal improvement project within the Town is now on hold due to lack of additional available funding; \$2.5 million was spent by the State in preparation for the project. Mayor Willey of the Town of Easton provided an update on the following: the construction of a 96-unit low-to-moderate income apartment complex on Brant Court; repair of a collapsed storm drain on Creamery Lane; the on-going replacement of storm drains and gas lines on West Street; the repaving of the parking lot between Shore United Bank and Hills Drug Store on Dover Street; the staking off of the Town's new dog park at North Easton Sports Complex; announced that Don Richardson is now the new Town Manager, Lynn Thomas is the Code Enforcement Officer, and Trevor Newcomb is Code Assistant; provided information on businesses seeking to located in Waterside Village and the planned expansion of current Easton business, Inquiries, Inc. County Engineer, Ray Clarke, stated that Dutchmans Lane is now open following the application of a base coat to the roadway; the surface coat will be applied in two to three weeks, weather permitting. He stated that the County is awaiting the results of boring tests being conducted on Elliott Road. Gordon Graves, Commissioner of the Town of Oxford, stated that bids for the upgrade of the Oxford Wastewater Treatment Plan to ENR capabilities are anticipated to go out on December 21, 2016; The MEWS building was purchased with a \$300,000 grant; and the Tilghman Street boat ramp is being replaced. Roy Myers, president, St. Michaels Commissioners, complimented the Town of Easton on another successful Waterfowl Festival event; stated that the Inn at Perry Cabin by Belmond is close to getting to obtaining its final permits for expansion of the facilities; the Classic Car Museum opened and brought the Concours d'Elegance back to St. Michaels; the 2016 OysterFest was held on October 29th and the Classic Car Parade will be held on Saturday, November 19, 2016. Mr. Myers stated that the Town of St. Michaels is currently conducting a study on the projected need for police cars, roads, sidewalks etc. 30 years into the future so the Town will know how to more effectively route traffic and pedestrians. He stated that the Town continues to work with the State Highway Administration (SHA) on the curbing and sidewalk enhancement project within the town; SHA has not yet notified the Town on the timeframe for the Talbot St./Railroad Avenue intersection turn lanes and related removal of parking spaces. Discussion ensued among the representatives as various items were brought forward. The meeting adjourned at 5:00 p.m. The schedule of Incorporated Towns Meetings for 2017 will be forthcoming in the next few weeks.

- XV. Annual Consolidated Transportation Meeting with Maryland Department of Transportation and State Highway Administration Officials - Jim Ports, Deputy Secretary, Maryland Department of Transportation; Ian Beam, Regional Planner – Office of Planning & Capital Programming, Maryland Department of Transportation; Ashish Solanki, Director, Office of Regional Aviation Assistance, Maryland Aviation Administration; Christina Correale, Director – Harbor Development, Maryland Port Administration; Richard Norman, Director – Field Operations, Motor Vehicle Administration; Paul Comfort, Esq., Administrator and CEO, Maryland Transit Administration; Elizabeth Kreider, Director - Locally Operated Transit System, Maryland Transit Administration ; Greg Holsey, Assistant District Engineer – Construction, District 1, Maryland State Highway Administration; Melissa Williams, Acting Director – Planning & Program Development, Maryland Transportation Authority – Department of Transportation officials met with members of the Talbot County Council and the public at 4:00 p.m. on Tuesday, November 15, 2016 in the Talbot County Free Library Meeting Room. The officials stated that more projects are under construction than ever before and commented on the possible effects of *HB1013*,

An Act Concerning Maryland Open Transportation Investment Decision Act of 2016, which established State transportation goals and the measures by which the Department of Transportation is required to rank and score certain major capital projects (\$5 million or more) to satisfy the goals. If and when implemented, the effect could be a loss of funding for most projects other than mass transit projects. They provided information on various transportation initiatives included in State's FY2017-2022 budget of \$14.4 billion for roads and bridges, including the repair of all structurally deficient bridges in the state; the rollout of a new Maryland driver's license as the most secure license in the nation, and a new license plate depicting the Maryland flag; the appropriation of \$1.1 million to Caroline County for the Delmarva Community Transit bus service and \$573,000 in transportation services for senior citizens and disabled individuals; a new commuter bus service from Kent Island to Annapolis and Baltimore; the feasibility study for an additional Bay Bridge crossing; and \$12.5 million in federal highway safety grant funding for the development of a State plan aimed at reducing highway fatalities, 25% of which are pedestrians. Noteworthy projects affecting Talbot County included the dualization of an 11.3 mile portion of Maryland Rt. 404; the completion of the Dover Bridge replacement project which is currently five months ahead of schedule; Governor Hogan's commitment to restoration of Highway User Funds to local governments within eight years, and the status of the St. Michaels Rt. 33 Streetscape Project. The representatives stated that a 5% (\$746 million) reduction in expenditures of the \$14.4 billion had been recently mandated. Discussion ensued with the representatives as various items were brought forward; the public was also afforded an opportunity to comment and ask questions. The meeting ended at 5:10 p.m.

CASH STATEMENT 11/08/2016

BALANCE 11/01/2016	\$32,411,727.43
INTEGRA CLAIMS THROUGH 10/31/2016	(55,203.29)
INTEGRA ACA TRANSITIONAL FEES	(13,319.91)
PAYROLL-FD/SS/MS WH PPE 10/08/2016 & 10/21/2016	(146,234.32)
DEFERRED COMP DED	(12,426.98)
MD WH	(36,096.63)
PENSION DED	(34,450.00)
SECU DED	(4,292.11)
ACH TRANSFER	(15,571.75)
DEPOSITS	687,129.87
CHECKS	(1,158,735.72)
BALANCE 11/08/2016	<u>31,622,526.59</u>
<u>AIRPORT ACCOUNTS</u>	
AIP42	14,212.32
AIRPORT ACCOUNTS TOTAL BALANCE	<u>14,212.32</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.41%	18,000,000.00

TOTAL INVESTED	<u>\$18,000,000.00</u>
PETTY CASH BALANCE	<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS	<u>\$49,652,308.91</u>

CASH STATEMENT 11/15/2016

BALANCE 11/08/2016	\$31,622,526.59
INTEGRA CLAIMS THROUGH 11/07/2016	(32,294.62)
STATE REPORT OCTOBER 2016	(224,296.93)
BOARD OF ELECTIONS PPE 10/25/2016	(6,861.08)
BOARD OF EDUCATION OCTOBER 2016	(3,057,519.00)
RETURNED CHECK(S)	(163.68)
DEPOSITS	688,206.35
CHECKS	(1,484,510.69)
VOID CHECK #'S 308555, 311266, 311738, & 311739	301,530.55

BALANCE 11/15/2016 **27,806,617.49**

AIRPORT ACCOUNTS

AIP42	14,212.32
AIRPORT ACCOUNTS TOTAL BALANCE	<u>14,212.32</u>

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		0.41%	18,000,000.00
TOTAL INVESTED			<u>\$18,000,000.00</u>
PETTY CASH BALANCE			<u>\$15,570.00</u>
GRAND TOTAL ALL FUNDS			<u>\$45,836,399.81</u>