



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

October 10, 2017

Present – President Jennifer L. Williams, Vice President Corey W. Pack, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis and Acting County Attorney Anthony Kupersmith.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, October 10, 2017.
- II. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, September 12, 2017 and Tuesday, September 26, 2017.
- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, October 3, 2017 and Tuesday, October 10, 2017.
- IV. Certificate of Recognition to John Stevens, Air Traffic Control Specialist, Easton Airport – Mike Henry, Manager, Easton Airport, introduced John Stevens, Air Traffic Control Specialist at Easton Airport. Mr. Henry stated that Mr. Stevens has been employed as an Air Traffic Control Specialist at Easton Airport since the opening of the Airport’s Air Traffic Control Tower in 2007 and is the only remaining member of the original team. Mr. Stevens has overseen approximately 500,000 air traffic operations during his tenure at Easton Airport. The Clerk read a certificate of recognition into the record in recognition of Mr. Stevens’ accomplishment. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the Certificate of Recognition by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Ms. Price presented the Certificate to Recognition to Mr. Stevens.

- V. Proclamation: Mental Health Awareness Week – October 6-14, 2017 – Beth Anne Langrell, Executive Director, For All Seasons, Inc. stated that on Friday night, October 6<sup>th</sup>, For All Seasons, Inc. had kicked off its new suicide prevention campaign, “*No Matter What... You Matter*” and their mental wellness campaign. She stated that approximately 200 individuals had attended the event and that various businesses in the community have expressed their willingness to support Mental Health Awareness Week by volunteering to donate a portion of their proceeds on one day of the month to For All Seasons, Inc.; a new theme will be featured each month throughout the Mid-Shore. Council discussion ensued with Ms. Langrell. The Clerk then read a proclamation into the record which spoke of the seriousness of mental illness, its connection to suicide and attempted suicide, and the responsibility of individuals and communities to promote the mental wellbeing of their citizens. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved the proclamation by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Mr. Pack presented the Proclamation to Ms. Langrell who accepted on behalf of For All Seasons, Inc.

VI. Proclamation: Economic Development Week – October 22-28, 2017 – Cassandra Vanhooser, Director, Department of Economic Development and Tourism; Ryan Snow, Project Manager, Department of Economic Development and Tourism – Ms. Vanhooser briefed the Council on events planned in Talbot County for the upcoming Economic Development Week, including a tour of the Talbot County Business Center by the Talbot County Economic Development Commission, business retention meetings, the featuring of various businesses on the Department of Economic Development’s Facebook page, the launching of the Department’s newsletter and a “reverse job fair” in conjunction with the Maryland Department of Rehabilitation Services. Ms. Vanhooser stated that, in her opinion, economic stability is one of the pillars of the county and is a key to a bright future. Council discussion ensued with Ms. Vanhooser and Mr. Snow. At Council’s request, a ribbon-cutting ceremony will be scheduled for the Talbot County Business Center in the near future. Council commended the Department of Economic Development and Tourism team for their work over the past year.

VII. Introduction of Administrative Resolutions –

A RESOLUTION OF TALBOT COUNTY, MARYLAND (THE “COUNTY”), AUTHORIZING THE ISSUANCE AND SALE OF TWO GENERAL OBLIGATION BONDS, ONE IN A PRINCIPAL AMOUNT NOT EXCEEDING ONE MILLION ONE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,158,000) AND A SECOND IN A PRINCIPAL AMOUNT NOT EXCEEDING SIX HUNDRED TWENTY-EIGHT THOUSAND DOLLARS (\$628,000), PURSUANT TO THE AUTHORITY OF BILL NO. 1351 ENACTED BY THE COUNTY COUNCIL OF TALBOT COUNTY ON SEPTEMBER 13, 2016 (THE “PUBLIC LOCAL LAW”), SECTIONS 19-207 AND 19-301, *ET SEQ.* OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND (2013 REPLACEMENT VOLUME, AS AMENDED) (THE “ENABLING ACT”) AND SECTION 623 OF THE CHARTER OF TALBOT COUNTY, MARYLAND (THE “CHARTER”), THE BONDS, BOTH TO BE DESIGNATED “TALBOT COUNTY BIO-SOLIDS FACILITY CONSOLIDATED PUBLIC IMPROVEMENT BONDS”, AS SUCH DESIGNATION MAY BE MODIFIED FOR EACH (COLLECTIVELY, THE “BONDS”); THE NET PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING OR REFINANCING IMPROVEMENTS TO CERTAIN BIO-SOLIDS FACILITIES LOCATED WITHIN THE COUNTY AS MORE PARTICULARLY DESCRIBED HEREIN, TOGETHER WITH FINANCING OR REFINANCING OF THE ACQUISITION OF ALL NECESSARY PROPERTY RIGHTS AND EQUIPMENT, AND RELATED ARCHITECTURAL, FINANCIAL, LEGAL, PLANNING AND ENGINEERING EXPENSES; PRESCRIBING THE FORM AND TENOR OF THE BONDS AND THE TERMS AND CONDITIONS FOR THE ISSUANCE AND SALE THEREOF AT PRIVATE SALE TO THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, UNITED STATES DEPARTMENT OF AGRICULTURE (“USDA”); AUTHORIZING THE CONSOLIDATION OF SEPARATE SERIES OF BONDS INTO ONE OR MORE BONDS; PROVIDING FOR THE PROMPT PAYMENT OF THE MATURING PRINCIPAL OF AND INTEREST ON THE BONDS; COVENANTING TO LEVY AND COLLECT ALL TAXES NECESSARY TO PROVIDE FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, SUBJECT TO THE LIMITATION SET FORTH IN SECTION 614 OF THE COUNTY CHARTER; AND GENERALLY

RELATING TO THE ISSUANCE, SALE AND DELIVERY OF THE BONDS was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Angela Lane, Finance Director, stated that the administrative resolution is the final component in the borrowing process related to upgrades for the County’s Bio-Solids Facility on Klondike Road. She stated that the administrative resolution is required in order for the County to close on the final two loans for the project with the U.S. Department of Agriculture. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price and Ms. Williams. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council approved moving the administrative resolution to second reader by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of the administrative resolution was waived. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

The Administrative Resolution is effective immediately.

A RESOLUTION TO ACCEPT “SKIPTON ESTATES DRIVE”, “WETLAND VIEW COURT”, AND “FOX SQUIRREL LANE” WITHIN THE SUBDIVISION KNOWN AS THE ESTATES AT SKIPTON CREEK, AS PUBLIC ROADS, AND TO INCLUDE THEM IN THE INVENTORY OF PUBLIC ROADS OWNED AND MAINTAINED BY TALBOT COUNTY, MARYLAND FOR THE BENEFIT OF THE GENERAL PUBLIC was read into the record by the Clerk and brought forward for introduction. In response to Council’s inquiry as to the long elapse of time between completion of the development and acceptance of its roads into the County Road Inventory, County Manager, Andrew Hollis, stated that the slowdown in the economy several years ago prevented the developer from being able to sell all the lots at one time and therefore pay for completion of the roads in the subdivision. He stated that in response to concerns from citizens in the subdivision, the County insisted that the developer complete the road construction project which he had been doing in sections. Mr. Hollis stated that the County is already maintaining those portions of the roads which had previously been completed; therefore, any additional costs to the County to maintain the remaining sections will be minimal. Council discussion ensued with Mr. Hollis. The administrative resolution was introduced by Mr. Bartlett, Mr. Callahan, Mr. Pack, Ms. Price, and Ms. Williams. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved bringing the administrative resolution to second reader by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and no objection by the Council, a full reading of the administrative resolution was waived. The Council approved the Administrative Resolution by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

The Administrative Resolution is effective immediately.

VIII. Public Hearing:

Bill No. 1375, A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ESTABLISH A CRAFT BEER AND WINE BAR ENDORSEMENT AVAILABLE TO THE HOLDERS OF CLASS “E” ALCOHOL DISPENSARY LICENSES; TO ADOPT REGULATIONS GOVERNING THE RETAIL SALE OF CRAFT BEER AND WINE FOR CONSUMPTION ON THE CLASS “E” LICENSED PREMISES UNDER SUCH ENDORSEMENT; AND TO PROVIDE A PROCESS FOR APPLYING FOR AND RENEWING A CRAFT BEER AND WINE BAR ENDORSEMENT was read into the record, brought forward for public hearing and the public was provided an opportunity to comment on the legislation. Mr. Pack requested that statistical information showing the difference between wine and liquor sales from grocery stores versus other establishments be provided to Council for their consideration and review. At Council’s request, a work session will be held on Bill No. 1375 on Tuesday, October 17, 2017 at 4:00 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 N. Washington St., Easton, Maryland 21601. Bill No 1375 is eligible for vote on Tuesday, October 24, 2017.

IX. Quarterly Update by Talbot County Economic Development Commission – Cassandra Vanhooser, Director, Department of Economic Development and Tourism; Members, Economic Development Commission – Ms. Vanhooser thanked the Council for their support of a proclamation for Economic Development Week in Talbot County and encouraged Council members to attend as many events during the week as their schedules permitted. She then briefed the Council on the following matters related to economic development in the county: (1) Interest from craft breweries – Ms. Vanhooser stated that several companies had contacted her requesting information about locating in Easton and Talbot County. She stated that her department is partnering with the Easton Economic Development Corporation to hold the Easton Craft Beverage Summit on Tuesday, October 17, 2017 at 6:00 p.m.; Kevin Atticks, Executive Director, Craft Brewers Association, will be the featured speaker. Council requested that Ms. Vanhooser contact Mr. Atticks regarding his availability to attend the October 17<sup>th</sup> work session on Bill No. 1375; (2) Talbot County Business Center – Ms. Vanhooser stated that there are currently four contracts pending to lease a total of 20,000 sq. ft. of space in the facility; businesses continue to express interest in utilizing the facility as either an incubator for their specific business or for expansion of their current business. Ms. Vanhooser stated that the County will be holding a ribbon-cutting ceremony for the facility in the near future; (3) Draft Economic Development Strategic Plan – Ms. Vanhooser stated that a draft of the Economic Development Strategic Plan had been presented to the Economic Development Commission (EDC) on October 5, 2017; an updated draft will be presented to the EDC in November and she anticipates providing a draft for Council’s review in December; (4) PACE legislation – Ms. Vanhooser stated that PACE (Property Assessed Clean Energy Financing) legislation has been drafted by the Office of Law and forwarded to the PACE legal team; businesses continue to express interest in the program which authorizes local governments to engage private sector lenders to provide upfront low interest financing to commercial property owners to implement energy efficient upgrades to their properties; repayments of the loans are made through the property’s real estate tax bill; (5) Tilghman Island Enterprise Zone Application – Ms. Vanhooser stated that her office has been working with Miguel Salinas, Assistant Planning Officer, on an Enterprise Zone application for Tilghman Island for the purpose promoting interest in development there;

(6) Tourism Items – Ms. Vanhooser briefed the Council on several matters related to tourism in Talbot County, including submittal of a letter on the Tourism Board’s position on short term rentals and statistical information on dollars generated by the tourism industry in Talbot County over the past year. Council discussion ensued with Ms. Vanhooser as various topics were brought forward. At Council’s request, Ms. Vanhooser will provide Council with information on monies generated by Talbot County’s accommodation tax over the past several years during the next update. The Department of Economic Development and Tourism will continue to update the Council on a regular or as-needed basis.

- X. Quarterly Update by Talbot County Airport Board – Mike Henry, Manager, Easton Airport, Jack Pettit, President, Talbot County Airport Board – Mr. Henry briefed the Council that the following projects were underway or had been completed: (1) AIP-42 (Environmental Assessment Study) – Mr. Henry stated that the Federal Aviation Administration (FAA) is still reviewing the draft Environmental Assessment Study and has indicated that its Findings will be provided to the Airport by December 5, 2017; (2) AIP-44 (Pavement Management Plan and Aircraft Classification Number) – Mr. Henry stated that the FAA extended a grant offer in the sum of \$89,935.00 for the project and the County accepted the offer in late August; the application for funding was submitted in April 2017; the Airport’s consultant, AECOM, was given a Notice to Proceed in Sept.; (3) AIP – T/B/D – Land Acquisition Services for Obstruction Removal, Easements and Right of Entry – Mr. Henry stated that letters were forwarded to the affected property owners in late September; thus far the response has been positive. (4) Fuel Sales – Mr. Henry stated that the Airport’s sales of jet fuel through September 2017 were 15.8 % higher than for the same time last year and Avgas sales increased 2.5% compared to the same time last year; he noted that there was a 52% increase in traffic over the same timeframe last year; (5) Tower – Mr. Henry stated that the contract air traffic control tower at Easton Airport is funded through March 2018. He stated that the Airport is looking into acquiring a back-up weather system as the current back-up system is inoperative; Maryland Aviation Administration (MAA) has indicated its willingness to cover 75% of the cost. He stated that the new tower manager, Josh Hill, assumed his duties on June 26, 2017; (6) LED Lighting – Mr. Henry stated that Forza Energy had provided a survey of landside lighting on the airfield (streetlights, terminal, etc.) and had submitted a proposal for replacement of the current lighting with LED lighting; Forza has indicated that the Airport could save approximately \$13,000 per year in electricity costs. Funding options are being explored through Maryland Energy Administration for the proposed project; the Airport has deferred the airside portion of the project until after completion of the project to relocate the runway; (7) Department of Natural Resources (DNR) – Mr. Henry stated that the 2017 Legislature did not provide funding for the relocation of the DNR helicopter to the former MEDSTAR hangar; funding will be requested again in 2018; (8) Zoning – Mr. Henry stated that his office is working with Planning & Zoning staff on an Airport overlay which, in his opinion, will be valuable for future construction in the county; (9) Woodland Farms – Mr. Henry advised that he will meet with Pete Landon, Director of Homeland Security for the State of Maryland on October 16, 2017 to discuss the concerns of several residents of the Woodland Farms subdivision regarding noise generated by aircraft out of Naval Air Station Patuxent River (PAX River) utilizing Easton Airport for training purposes. Mr. Henry stated that PAX River does not provide a schedule as to when they will be utilizing the Airport. (10) Historical Society Project - Mr. Henry stated that the Airport is partnering with the Historical Society of Talbot County to develop a permanent display of aviation for the period 1925 – 1987 at the Easton Airport Terminal; the project is anticipated to be completed by fall of 2018; (11) 2017 Airport Day – Mr. Henry stated that the 9<sup>th</sup> Annual Easton Airport Day held on Saturday, September 30, 2017 was very successful, drawing the largest crowd thus far; Airport Day 2018 is scheduled for Saturday, September 29<sup>th</sup>. Council discussion ensued with Mr. Henry as the various matters were brought forward. The next Airport Board meeting will take place on Wednesday, November 15, 2017 at 8:00 a.m. in the Easton Airport Conference Room.

XI. County Manager's Report:

- A. Bid No. 17-09, ST. MICHAELS PUMPING STATION #3 UPGRADE/REHABILITATION - TALBOT COUNTY, MARYLAND– Requested Council approval of the recommendation of Rauch, Inc., the design engineering firm for the project, to award Bid No. 17-09 to the sole bidder, Schummer, Inc., in the sum of \$571,879.00, contingent upon concurrence by the U.S. Department of Agriculture. Mr. Hollis stated that Schummer, Inc. has previously done work for the County. Upon motion by Mr. Callahan, seconded by Ms. Price, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan - Aye

- B. Bid No. 17-11, ST. MICHAELS PHASE V SANITARY SEWER SYSTEM REPLACEMENT/REHABILITATION – TALBOT COUNTY, MARYLAND – Requested Council approval of the recommendation of Rauch, Inc., the design engineering firm for the project, to award Bid No. 17-11 to Mobile Dredging and Video Pipe, Inc. in the sum of \$1,955,187.00, upon concurrence by the U.S. Department of Agriculture; a total of seven (7) bids were received. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the award by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan - Aye

- C. Request from Department of Emergency Services – Requested Council's approval of the recommendation of the Acting Director of the Department of Emergency Services to purchase a 2018 Horton Ambulance with a Stryker Power Load System, from Horton Ambulance in the sum of \$290,000 utilizing HGAC contract pricing; said sum was budgeted in FY2018 for the purchase and the purchase is being made at this time in order to comply with new federal safety standards. Upon motion by Mr. Pack, seconded by Ms. Price, the Council approved the purchase by voting 5 - 0 as follows:

Ms. Williams - Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

- D. Agreement with 1880 Bank – Requested Council approval to enter into an Agreement with 1880 Bank for the placement of an Interactive Teller Machine (ITM) in Back Creek Park in Tilghman, Maryland on County property. Mr. Hollis stated that the ITM will be located at a visitor area displaying brochures and tourism information. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved entering into the Agreement by voting 5 – 0 as follows:

Ms. Williams – Aye  
Ms. Price – Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan – Aye

Mr. Callahan expressed his appreciation to the citizens of Tilghman and to his colleagues for working to bring the project to fruition.

XII. Council Comments:

Ms. Price – Ms. Price stated that the Maryland Association of Counties (MACo) has chosen its four initiatives for the 2018 Legislative Session, which are as follows: (1) return of highway user funds to the counties which were cut several years ago by approximately 90%. Ms. Price stated that the initiative was referred to as LIFT for Maryland (Local Infrastructure Fast Track) during the 2017 Legislative Session. She stated that the State has the potential to receive federal funding and MACo is trying to assure that some of the funding would go directly to the counties; (2) strong and smart State funding for school construction in order to ensure that there is some flexibility in the financing. Ms. Price stated that at present, when jurisdictions accept a certain percentage of the funding for school construction projects, the jurisdiction is required to pay what is referred to as “the prevailing wage”, even if the jurisdiction is funding a larger portion of the project than the State; she cited the new Easton Elementary School project as an example; (3) aligning public access laws with modern technology – Ms. Price stated that the proposal, which was presented in the last legislative session as aligning public information act laws with body cameras, did not go through. She stated that the proposal was rewritten to cover various forms of technology which is constantly changing. She stated that MACo is hopeful the initiative will make it to the floor for a vote in 2018; and (4) advancing Maryland next generation 911 systems – Ms. Price reiterated that because technology continues to change quickly, 911 systems need the capability to receive information from citizens via text, Skype, email etc.

Mr. Bartlett - No comments.

Ms. Callahan- Mr. Callahan reminded everyone that Talbot Humane’s Bark in the Park event would be held on Saturday at Idlewild Park. He stated that he had attended a ribbon-cutting ceremony for two businesses, Avon Dixon Agency, Inc. and Rauch, Inc., which recently moved into their new building. Mr. Callahan congratulated both businesses.

Mr. Pack – Mr. Pack asked everyone to keep the family members of the Las Vegas shooting victims in their prayers. He stated that, in his opinion, each time you think you have heard one horrific story, another one comes to light. He stated that one has to wonder what would make someone do such a heinous act and it was his understanding that he was also shooting at airplanes in the neighboring airport and actually hit one of the tanks on an airplane. He reiterated statements previously made by Beth Anne Langrell earlier in the meeting regarding mental health and suicide prevention, stating that we should always remain vigilant about mental health and watch for warning signs. Mr. Pack stated that the 1<sup>st</sup> Annual First Responders Appreciation Day will be held on Sunday, October 29<sup>th</sup> at the

Chesapeake Bay Maritime Museum. He commended Jesse Gottlieb who, along with the Talbot County Fire and Rescue Association, is organizing the event to say “thank you” to all the first responders and what they do in Talbot County. Mr. Pack concluded his comments by stating that he plans to attend the event.

Ms. Williams – Ms. Williams added to Mr. Pack’s remarks about tragedies in the world. She stated that when one looks at what just happened in Las Vegas, the pictures coming out of Texas from the hurricane, the hurricane in Florida, the Virgin Islands and Puerto Rico, and the fires in California, just seeing the tragedy and devastation, in her opinion, can affect you and get to you, even though you are not one of the individuals actually affected, so being ever vigilant about one’s own wellbeing is very important. Ms. Williams encouraged everyone to try to relax a little and refresh their brains from the horrors they hear about in the news.

XIII. Upon motion by Mr. Bartlett, seconded by Mr. Pack, the Council voted to adjourn and to reconvene in Open Session at 4:30 p.m. on Tuesday, October 24, 2017 and immediately adjourn into Closed Session for discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 5 – 0 as follows:

Ms. Williams - Aye  
Ms. Price - Aye  
Mr. Bartlett – Aye  
Mr. Pack – Aye  
Mr. Callahan- Aye

The meeting adjourned at 8:07 p.m.

The transcript of the October 10, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XIV. On Tuesday, October 10, 2017 a Closed Session of the Talbot County Council convened at 4:30 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Pack, seconded by Mr. Callahan, the Council met in Closed Session by voting 5 – 0 as follows:

Mr. Bartlett – Aye  
Mr. Callahan - Aye  
Mr. Pack – Aye  
Ms. Price – Aye  
Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(7) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees; and for legal matters for legal advice regarding contract negotiations and for legal advice regarding possible extension of sewer to villages of Bozman and Neavitt. The Closed Session ended at 6:00 p.m.

XV. Joint Work Session with Talbot County Planning Commission and Staff on the Draft Mixed Use Waterfront District for Easton Point – The Council held a joint work session with members of the Talbot County Planning Commission and members of staff on Tuesday, October 3, 2017 at 4:30 p.m. in the Bradley Meeting Room. The purpose of the work session was to discuss the Town of Easton’s draft proposal for the Mixed-Use Waterfront District (MXW). Discussion included the vision for Easton Point as outlined in the 2010 Town of Easton Comprehensive Plan (as amended): density and types of uses



(residential, commercial, open space), the landing as a focal point, the scale of proposed structures at various locations within the area planned for development, parking accommodations, and road width of the

portion of Port Street approaching Easton Point. Joint discussions will continue as the project moves forward.

- XVI. Joint Dinner Meeting with the Talbot County Board of Education - The Talbot County Council met with the Board of Education on Monday, September 25, 2017. The meeting was held at the Chef Cook Program at Easton High School. Agenda topics included an update on the Kirwan Commission; *Start Talking Maryland* Act (HB1082/SB1060); update on the Easton Elementary School project; update on the St. Michaels School roof project; update on facility utilization of Tilghman Elementary School; potential modification to property tax revenue cap and possible collaborative efforts; and discussion of FY19 budget timeline.

**CASH STATEMENT 10/03/2017**

BALANCE 9/26/2017	\$38,945,870.44
ELECTION BOARD PPE 8/15 & 8/29/2017	(12,882.10)
INTEGRA CLAIMS THRU 9/25/2017	(73,047.75)
POSTAGE WIRE	(3,000.00)
USDA/RD ROB QTRLY BOND PYMT #92-03	(9,478.00)
DEPOSITS	2,339,280.94
CHECKS	(1,649,531.09)
VOIDED CHECK #(S) 318382, 318774, 319182	6,448.51
<b>BALANCE 10/3/2017</b>	<b><u>39,543,660.95</u></b>

**AIRPORT ACCOUNTS**

AIP42	0.00
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>0.00</u></b>

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.05%	18,000,000.00
<b>TOTAL INVESTED</b>			<b><u>\$18,000,000.00</u></b>

**PETTY CASH BALANCE** **\$15,570.00**

**GRAND TOTAL ALL FUNDS** **\$57,559,230.95**

**CASH STATEMENT 10/10/2017**

BALANCE 10/03/2017	\$39,543,660.95
FD/SS/MS WH 09/22/2017 & 09/30/2017	(149,175.38)
DEFERRED COMP PPE 9/22/2017 & 09/30/2017	(15,982.73)
MD WH PPE 09/22/2017 & 09/30/2017	(36,730.40)
PENSION DED PPE 09/22/2017 & 09/30/2017	(35,263.12)
SECU DED PPE 09/22/2017 & 09/30/2017	(4,472.59)
DEFERRED COMP PPE 9/22/2017 & 09/30/2017 PLAN 401(A)	(2,698.38)
FLEX SPENDING PPE 9/22/2017	(3,000.23)
FLEX SPENDING PPE 09/30/2017	(233.33)
ACH TRANSFERS	(14,320.25)
BOARD OF EDUCATION 9/017	(3,073,269.00)
INTEGRA LAIMS THRU 10/2/2017	(25,755.88)
DEPOSITS	2,617,036.62
CHECKS	(1,338,518.87)
VOIDED CHECK(S) #318683, 318967, 318994	6,500.08
<b>BALANCE 10/03/2017</b>	<b><u>37,467,777.49</u></b>

**AIRPORT ACCOUNTS**

AIP42	0.00
<b>AIRPORT ACCOUNTS TOTAL BALANCE</b>	<b><u>0.00</u></b>

**INVESTMENTS – CERTIFICATES OF DEPOSIT**

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
PNC-MLGIP INVESTMENTS TOTAL		1.05%	18,000,000.00

**TOTAL INVESTED** **\$18,000,000.00**

**PETTY CASH BALANCE** **\$15,570.00**

**GRAND TOTAL ALL FUNDS** **\$55,483,347.49**