



TALBOT COUNTY, MARYLAND

County Council

MINUTES

October 24, 2017

Present – President Jennifer L. Williams, Dirck K. Bartlett, Chuck F. Callahan, Laura E. Price, County Manager R. Andrew Hollis and Acting County Attorney Anthony Kupersmith. Vice President Corey W. Pack was absent.

- I. Agenda – Ms. Williams requested and received Council’s unanimous consent for approval of the Agenda of Tuesday, October 24, 2017.
- II. Council Comments:

Ms. Williams – Ms. Williams advised that the Council would not be voting on Bill No. 1375 (*A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ESTABLISH A CRAFT BEER AND WINE BAR ENDORSEMENT AVAILABLE TO THE HOLDERS OF CLASS “E” ALCOHOL DISPENSARY LICENSES; TO ADOPT REGULATIONS GOVERNING THE RETAIL SALE OF CRAFT BEER AND WINE FOR CONSUMPTION ON THE CLASS “E” LICENSED PREMISES UNDER SUCH ENDORSEMENT; AND TO PROVIDE A PROCESS FOR APPLYING FOR AND RENEWING A CRAFT BEER AND WINE BAR ENDORSEMENT*) which is listed on the Agenda as eligible for vote. She stated that a new bill will be drafted which will mirror 1375, except that it will be assigned a different license designation.

Mr. Callahan - Mr. Callahan stated that, in his opinion, starting over with the legislation is a better way to go than to rush it through.

Ms. Price - Ms. Price stated that she agrees with her colleagues’ comments. She stated that she was disappointed in some of the comments made after last week’s work session on Bill 1375, and that, in her opinion it felt like the Council was being judged for discussing the legislation. She stated that Council has a responsibility to fully vet the legislation by asking tough questions, particularly when it relates to liquor laws because Talbot County is the only county in the state which has its own liquor laws. She stated that just because the Council asks questions does not mean we are anti-business. Ms. Price concluded her comments by stating that, in her opinion, she thinks the public will be pleased with the new bill to be rolled out.

Mr. Bartlett - Mr. Bartlett stated that, in his opinion, the work session was a valuable thing to do and that it changed his opinion as to what the legislation was trying to accomplish. He stated that the argument had been made that individuals would select a few beers or wines to sample, purchase a case and off they would go, when in fact the intent of the legislation is very different from that, and that had been brought out in the work session. He stated that the Council had discussed limiting the number of tables at an establishment at one time, where the beers and wines would originate, the number of ounces which could be served to an individual, etc. He stated that the questions asked at the work session were, in his opinion, all fair questions

because individuals would not be ordering a full meal. He stated that the newspaper was very critical of the Council and that it was anti-business but that, in his opinion, he does not think that is true. He stated that the Council has every right as elected officials to talk through certain issues and he does not mind the criticism for doing that; without the work session the Council would have been voting on something that it thought was a certain way and really is not. Mr. Bartlett concluded his comments by stating that the Council will work through the issues and find a happy medium.

- III. Disbursements – Ms. Williams requested and received Council’s unanimous consent for approval of the Disbursements of Tuesday, October 17, 2017 and Tuesday, October 24, 2017.
- IV. Minutes – Ms. Williams requested and received Council’s unanimous consent for approval of the Minutes of Tuesday, October 10, 2017.
- V. Presentation on Easton Elementary School Project – Kevin Shafer, Plant Operations & Maintenance Manager, Talbot County Public Schools; Thomas H. “Tom” King, AIA, Principal, Noelker and Hull, Associates, Inc. – Mr. King stated that the schematic design documents submitted to the State of Maryland for the Easton Elementary School project had been submitted on time and had received a favorable response. He then presented the three-dimensional design development documents of the new school from various vantage points and stated that the documents had been developed following professional input as well as input from the community and staff. He stated that the documents had also been presented to the Board of Zoning Appeals and the Planning Commission for the Town of Easton and refinements are being made to their comments. Mr. King outlined various details being incorporated into the design of the project, including use of a geothermal heating/cooling system; new playgrounds; new soccer fields at the current location of the Dobson building; a reduced paved area; and a memorial garden to commemorate the African American history of the building. He outlined challenges for the project with the Maryland Department of Transportation/State Highway Administration related to a request for a temporary construction access off MD Rt. 322 (Easton Bypass) which is a limited access roadway. Mr. Shafer stated an initial denial of the request had been received from the SHA Access Management Regional Engineer but that a request for reconsideration of the denial had been submitted to the State, citing safety concerns. Mr. Shafer stated that Talbot County Public Schools will take part in the State’s upcoming review of Talbot County Public Schools’ Capital Improvement Program (CIP) which includes the Easton Elementary School Project, the cost and schedule for which remain the same as presented to the Council in September. He concluded his comments by requesting Council consideration to forward a letter in support of the design development documents to the Interagency Committee for Public School Construction as presented. Council discussion ensued with Mr. King and Mr. Shafer regarding the request for temporary construction access off MD Rt. 322 primarily as a matter of safety for students and all others working/visiting the school; not having a construction access will be an impediment to the progress of the project, and impact the cost. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved forwarding a letter in support of the design development documents to the State by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

Mr. Callahan requested that Council be provided an opportunity to submit additional architectural details to enhance the building entrance to provide more of an “Eastern Shore” look. Mr. King welcomed Council’s input. Mr. Callahan also requested that the design documents be forwarded to the Town of Easton.

Mr. Hollis' requested Council's consideration to forward a letter to the Maryland State Highway Administration (SHA) regarding the Rt. 322 Bypass construction access matter and requested that the matter be addressed at the annual Consolidated Transportation Meeting with Talbot County in early November; Council agreed to forward the letter to SHA.

- VI. Presentation of Fiscal Year 2015-2016 Audit – Chris Hall, CPA, TGM Group LLC; Angela Lane, Talbot County Finance Director - Mr. Hall highlighted information contained in the Talbot County Comprehensive Annual Financial Report for fiscal year ending June 30, 2016. He stated that Talbot County has once again been awarded the Government Finance Officers Association (GFOA) award for excellence in financial reporting for FY 2016. He outlined various aspects of the Audit, reporting that the County's actual Revenues were \$79.2 million, compared to the amount budgeted of \$78.2 million. He stated that his firm was able to provide a clean, unmodified opinion on the County's financial statements as well as for federal programs from which the County receives funding. Council discussion ensued with Mr. Hall and Ms. Lane as various aspects of the Audit were brought forward. Mr. Hall expressed appreciation to Ms. Lane and her staff for their assistance in assembling information required for the Audit.
- VII. Presentation of Government Finance Officers Association (GFOA) Award for FY2016 to Talbot County Finance Office – Angela Lane, Finance Director, stated that the Comprehensive Annual Financial Report for Talbot County is required under the Government Finance Officers Association of the United States and Canada to participate in their Certificate of Achievement for Excellence in Financial Reporting Program. Ms. Lane stated that reports submitted to an independent audit review committee for critiquing. She stated that the award indicates that the County's audited statements provide accurate financial information to citizens and the users of the County's financial statements. Ms. Lane stated that it is an honor for the County Finance Department to have received the award once again; this is the 16th consecutive year Talbot County has received the award. She expressed her appreciation to TGM Group LLC for making sure that the County meets all the requirements for the program. Ms. Williams read the wording for the award into the record and Council expressed their appreciation to Ms. Lane and her staff for all their hard work. The FY 2015-2016 Audit is available on the County's website at www.talbotcountymd.gov.
- VIII. Update by Talbot Humane – Patty Crankshaw-Quimby, Executive Director, Talbot Humane - Ms. Crankshaw-Quimby provided statistical information for FY2017 (July 1, 2016 – June 30, 2017) stating that during that timeframe Talbot Humane received 1,021 animals; 721 of which were adopted or sent to other rescue groups or wildlife rehabilitation centers; 300 were placed in foster care and 103 were reunited with their owners via Facebook and other social media venues; Talbot Humane's live release rate is 91%. She stated that Talbot Humane's two animal control officers responded to 493 initial calls, not including follow-up visits and court appearances and that Talbot Humane's intervention programs to provide education and resources to pet owners have been very successful. Ms. Crankshaw-Quimby outlined the following initiatives of Talbot Humane: a pet behavioral hotline; an opportunity for pet owners to have their pets microchipped (including registration) for \$20; pet loss support group; the pet pantry distributed three tons of pet food in the past fiscal year; humane education through the Humane Hands Club which continues to grow and hopes to expand its program into each school in Talbot County; an opportunity for a high school senior who plans to pursue the animal sciences in college to intern with Talbot Humane; a continued partnership with Chesapeake College to provide in-service work opportunities for students in the animal sciences, communication and non-profit fields of study; continuation of the spaying/neutering program through funding from the Maryland Department of Agriculture; the 8th annual Bark in the Park which raised \$34,000 and the \$30,000 raised through Talbot Humane's participation as a charity partner in the U.S. Marine Corps Marine Corps Marathon. Ms. Crankshaw-Quimby concluded her comments by encouraging individuals to volunteer at Talbot Humane. Council discussion ensued with Ms. Crankshaw-Quimby as various items were brought forward. Talbot Humane will continue to update the Council on a regular or as-needed basis.

IX. Introduction of Numbered Resolution:

A RESOLUTION SUPPORTING THE DESIGNATION OF A PORTION OF CENSUS TRACT 9608, VILLAGE OF TILGHMAN, LOCATED IN TALBOT COUNTY AS A MARYLAND ENTERPRISE ZONE PURSUANT TO ECONOMIC DEVELOPMENT ARTICLE § 5-701 ET SEQ., MARYLAND ANNOTATED CODE was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Miguel Salinas, Assistant Planning Officer, stated that the purpose of the resolution is to support an application to the Maryland Department of Commerce to designate a certain portion of the Village of Tilghman as an Enterprise Zone, similar to the previous designation for a portion of the Town of Easton. He stated that the designation as an Enterprise Zone provides tax incentives, specifically County property tax credits, to businesses which make capital improvements to those businesses; 50% of the tax credits are then reimbursed to the County by the State of Maryland. Council discussion ensued with Mr. Salinas. The resolution was introduced by Mr. Bartlett, Mr. Callahan, Ms. Price and Ms. Williams as Resolution No. 252. A public hearing was scheduled for Tuesday, November 14, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington St., Easton, Maryland 21601.

X. Introduction of Legislation:

A BILL TO AMEND THE OFFICIAL ZONING MAPS OF TALBOT COUNTY, MARYLAND (SPECIFICALLY, MAPS 1, 4, 5, 10, 11, 12, 14, 16, 22, 24, 31, 32, 40, 40A, 41, 42, AND 48) AND THE CATALOG OF LIMITED DEVELOPMENT AREAS (“LDA’S”) AND INTENSELY DEVELOPED AREAS (“IDA’S”) OF TALBOT COUNTY, MARYLAND (SPECIFICALLY, LDA MAPS 32, 42, 48, 52, 53, 58, 69, AND 70) TO MODIFY VILLAGE CENTER ZONING DISTRICT (“VC ZONE”) BOUNDARIES FOR THE VILLAGES OF BOZMAN, CLAIBORNE, CORDOVA, COPPERVILLE, LONGWOODS, MCDANIEL, NEWCOMB, ROYAL OAK, SKIPTON, TUNIS MILLS, WITTMAN, WILLIAMSBURG AND WYE MILLS AS RECOMMENDED IN THE 2016 TALBOT COUNTY COMPREHENSIVE PLAN (THE “COMPREHENSIVE PLAN”), AND TO REZONE AFFECTED LANDS REMOVED FROM THE VC ZONE TO ZONING CLASSIFICATIONS CONSISTENT WITH THE COMPREHENSIVE PLAN AND IN ACCORDANCE WITH THE SURROUNDING AREAS was read into the record by the Clerk and brought forward for introduction. Prior to introduction, Mary Kay Verdery, Planning Officer, stated that the zoning maps which are the subject of the legislation are included in Appendix A of the 2016 Comprehensive Plan. She stated that the Council had recommended adjusting the boundaries of certain village zoning districts in order to be consistent with the policies outlined in the Comprehensive Plan in order to maintain the village character, scale and land use, and to make the boundaries consistent with the actual boundaries of the parcels. Ms. Verdery stated that the proposed legislation will comprehensively remap the 13 villages outlined in the 17 maps and the eight Limited Development Area (LDA) critical designation maps; any inconsistencies between Appendix A and the maps will be reviewed by the Planning Commission for recommendation to the Council. Council discussion ensued with Ms. Verdery. Owners of properties affected by the remapping have been notified in writing and various public meetings have been held; the proposed legislation is scheduled to be reviewed by the Planning Commission at its meeting on Wednesday, November 1, 2017. The legislation was introduced by Mr. Bartlett, Mr. Callahan, Ms. Price and Ms. Williams as Bill No. 1376. A public hearing was scheduled for Tuesday, November 14, 2017 at 6:30 p.m. in the Bradley Meeting Room, South Wing, Talbot County Courthouse, 11 North Washington Street, Easton, Maryland 21601.

XI. Public Hearings:

Resolution No. 250, A RESOLUTION TO AMEND THE TALBOT COUNTY COMPREHENSIVE WATER AND SEWER PLAN (“CWSP”) TO CREATE A NEW SEWER SERVICE AREA COMPRISED OF CERTAIN PARCELS OF LAND IN THE VILLAGES OF BOZMAN AND NEAVITT DESIGNATED AS

“TIER III-B” IN THE 2016 TALBOT COUNTY COMPREHENSIVE PLAN (“COMPREHENSIVE PLAN”) AND CERTAIN ADDITIONAL PARCELS OF LAND DESIGNATED AS “TIER III-C” IN THE COMPREHENSIVE PLAN (COLLECTIVELY, THE “ELIGIBLE PROPERTIES”); TO CLASSIFY AND MAP THE ELIGIBLE PROPERTIES AS “S-1” IMMEDIATE PRIORITY STATUS; TO APPROVE A CAPITAL PROJECT TO EXTEND SANITARY SEWER SERVICE FROM THE REGION II WASTEWATER TREATMENT PLANT IN ST. MICHAELS TO SERVE THE ELIGIBLE PROPERTIES; TO PURSUE GRANT FUNDING AND LOW-INTEREST LOANS TO FUND THE PROJECT; TO REQUIRE OWNERS OF THE ELIGIBLE PROPERTIES TO PAY CONNECTION AND SERVICE CHARGES, AS ESTABLISHED FROM TIME TO TIME, AND TO CONVEY EASEMENTS TO THE COUNTY FOR ACCESS, MAINTENANCE, AND REPAIR OF INDIVIDUAL SYSTEMS; AND TO ESTABLISH ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO THE EXTENSION OF SEWER TO THE ELIGIBLE PROPERTIES was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, Ray Clarke, County Engineer, stated that the purpose of the resolution is to classify the areas outlined in the resolution lots as “S-1” (Immediate Priority Status) for sewer service. Mr. Clarke stated that in so doing, it will position the County to apply for funding to assist the property owners with extension of sewer to their parcels. He stated that the area was previously identified as having small lots, poorly draining soils and high ground water. He provided a map, known as a “measles map” which depicted the location of septic systems in the county and he briefed the Council on recent discussions held with representatives of the Maryland Department of the Environment and Maryland Department of Planning since introduction of Resolution No. 250 on September 26, 2017. Council discussion ensued with Mr. Clarke regarding various facets of the proposed sewer extension project. The public was then afforded an opportunity to comment on the legislation. Ms. Williams stated that written comments on Resolution No. 250 will be accepted until Noon on Friday, October 27, 2017. Ms. Price suggested instead that the public hearing on Resolution No. 250 remain open until after the Tuesday, November 14, 2017 work session on the legislation; there was no objection.

Resolution No. 251, A RESOLUTION AUTHORIZING THE TRANSFER OF INDUSTRIAL PARK ROAD TO THE TOWN OF EASTON AND AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED TO EFFECT THE TRANSFER was read into the record by the Clerk, brought forward for public hearing, and the public was afforded an opportunity to comment on the legislation. Upon motion by Mr. Callahan, seconded by Ms. Price, Resolution No. 251 was brought to third reader with the Council voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Pack – Aye
Mr. Callahan – Aye

Upon motion by Mr. Bartlett, and unanimous consent of the Council, a full reading of Resolution No. 251 was waived. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved Resolution No. 251 by voting 5 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Pack – Aye (via absentee ballot)
Mr. Callahan

Resolution No. 251 is effective immediately.

XII. Eligible for Vote:

Bill No. 1375, A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ESTABLISH A CRAFT BEER AND WINE BAR ENDORSEMENT AVAILABLE TO THE HOLDERS OF CLASS “E” ALCOHOL DISPENSARY LICENSES; TO ADOPT REGULATIONS GOVERNING THE RETAIL SALE OF CRAFT BEER AND WINE FOR CONSUMPTION ON THE CLASS “E” LICENSED PREMISES UNDER SUCH ENDORSEMENT; AND TO PROVIDE A PROCESS FOR APPLYING FOR AND RENEWING A CRAFT BEER AND WINE BAR ENDORSEMENT, was not brought forward for vote as previously announced by Ms. Williams. The legislation will be allowed to expire.

XIII. Presentation of Risk Assessment Survey for Selected Water Oriented Villages in Talbot County, Maryland – Miguel Salinas, Talbot County Assistant Planning Officer; Ashley Samonisky, Vision Planning and Consulting; Mary Buffington & Brett Dobelstein, Eastern Shore Regional GIS Cooperative – Mr. Salinas briefed the County on the use of grant funds received in May 2016 from the Maryland Historic Trust Cultural Resources Hazard Mitigation Planning Program. Part 1, conducted by AECOM, identified historic structures within the villages of Neavitt, Newcomb, Royal Oak and Tilghman and prioritized the structures within the 100-year and 500-year floodplains for further analysis as to which hazard mitigation strategies could be implemented without comprising the historic integrity of the structures. Part 2, conducted by Vision Planning and Consulting, derived specific hazard mitigation strategies for the structures determined to be most vulnerable to flood events. Ms. Samonisky stated that of the 57 priority structures identified by AECOM from the four villages, properties were then selected which best represented a variety of architectural styles and that were also at high risk for flooding; federal guidelines require that the structures were built before 1967. Ms. Samonisky then provided a brief outline of past storms which damaged the subject villages. Mr. Dobelstein provided statistical data on effects of projected sea level rises in the subject villages through the year 2100 and he and Ms. Samonisky presented various methods by which homeowners can minimize economic losses to their properties from flood events while still maintaining the historic character of the structure. The purpose of the study was to provide information to property owners and planning and preservation officials on actions which can be used to improve the resiliency of historic structures.

XIV. Council Consideration of Traffic Advisory Committee’s Recommendation of Request for Paving and Reduction of Speed Limit on Poplar Lane; Connection of Orchard Terrace to Bellevue Road; Reduction of Speed Limit on Bellevue Road; and Reduction of Speed Limit on Backtown Road Between Ocean Gateway and Old Trappe Road – Mike Mertaugh, Assistant County Engineer, briefed the Council on the following four requests from citizens and the Traffic Advisory Committee’s recommendations with regard to each:

1. Backtown Road -Speed Limit Reduction Request – Mr. Mertaugh stated that the County had received a request by a citizen to reduce the current speed limit of 25 m.p.h. on Backtown Road between US Route 50 and Old Trappe Road (MD Route 565). He stated that except for unique situations, speed limits on County roadways are not posted at less than 25 m.p.h.; given the residential and agricultural nature of the roadway, the Traffic Advisory Committee does not recommend lowering the speed limit from 25 m.p.h.
2. Poplar Lane - Speed Limit Reduction, Speed Bumps and Children at Play Signage Request – Mr. Mertaugh briefed the Council on the request by a citizen to reduce the speed limit, to install speed bumps and “Children at Play” signage on Poplar Lane – Mr. Mertaugh stated that the subject roadway, which is narrow and transitions from high to low density residential use, currently has a speed limit of 25 m.p.h.; therefore, the Traffic Advisory Committee does not recommend lowering the speed limit nor does it recommend the use of speed humps at this location. With regard to the request for the signage, Mr. Mertaugh stated that Talbot County utilizes the Manual of Uniform Traffic Control Devices which does not include the requested

signage. The Traffic Advisory Committee, therefore, does not support the installation of “Children at Play” signage at the requested location.

3. Orchard Terrace - Open/Extend to Bellevue Park – Mr. Mertaugh stated that a citizen is requesting that Orchard Terrace be used as an access way to Bellevue Park in order to eliminate the need to use Bellevue Road to connect to the park. He stated that as of now, it is a private road and that a large portion of the land under the right-of-way is also private. Mr. Mertaugh stated that pedestrian access, with the possible inclusion of a sidewalk was discussed during development of the village plan for Bellevue. He stated that while the Traffic Advisory Committee supports access pedestrian access to the park if and when feasible, it does not recommend utilizing Orchard Terrace as the way to access the park.

4. Bellevue Road at gateway to Village of Bellevue - Reduce Speed Limit, Install Speed Bumps and Mark to Enhance Vision – Mr. Mertaugh briefed the Council on the request by a citizen to reduce the speed limit on Bellevue Road, citing concerns over speeding on the roadway; to install speed bumps; and to mark the roadway to improve nighttime vision on the roadway. He stated that the County Roads Department, at the recommendation of the Traffic Advisory Committee, and with the Council’s approval, had recently installed rumble strips at the subject location and had reduced the speed limits progressively coming into the community. Mr. Mertaugh stated that it is the Traffic Advisory Committee’s opinion that measures put in place over the past year are adequate and it does not recommend any further changes to the current improvements. He stated that line striping of the roads has been added to several County roads, including Bellevue Road, since the request had been received. Council discussion ensued with Mr. Mertaugh as the various requests were brought forward. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the recommendations of the Traffic Advisory Committee as presented by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

XV. County Manager’s Report:

- A. Bid No. 17-10, ST. MICHAELS NORTH TALBOT STREET AND LEE STREET SEWER REPAIR – TALBOT COUNTY, MARYLAND – Requested Council approval of the recommendation of Rauch, Inc., the design engineering firm for the project, to award Bid No. 17-10 to the lowest bidder, Schummer, Inc., in the sum of \$123,732.00, contingent upon concurrence by the U.S. Department of Agriculture. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the award by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- B. Appointment of Anthony P. Kupersmith – Requested Council approval for the appointment of Anthony P. Kupersmith as Acting County Attorney as of June 2, 2017. Upon motion by Ms. Price, seconded by Mr. Callahan, the Council approved the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan - Aye

- C. Talbot County Animal Control Board – Requested Council’s approval of the appointment of Dr. Steven Harris to a three-year term on the Talbot County Animal Control Board as a veterinarian; said term will expire July 1, 2020. Upon motion by Mr. Bartlett, seconded by Callahan, the Council approved the appointment by voting 4 - 0 as follows:

Ms. Williams - Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

- D. Talbot County Commission on the Aging – Requested Council approval of the appointment of Amie Denayer to a three-year term on the Talbot County Commission on the Aging; said term will expire on April 1, 2020; requested approval for the appointment of Tami Weber to three-year appointments on the Talbot County Commission on the Aging as an Ex-Officio member. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council approved the appointments by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

- E. Upper Shore Workforce Investment Board – Requested Council approval of the appointment of Craig Wanner to a three-year term to the Upper Shore Workforce Investment Board as a representative from the private sector; said term will expire June 30, 2020. Upon motion by Mr. Bartlett, seconded by Ms. Price, the Council approved the appointment by voting 4 – 0 as follows:

Ms. Williams – Aye
Ms. Price – Aye
Mr. Bartlett – Aye
Mr. Callahan – Aye

XVI. Council Comments:

Mr. Callahan – No comments.

Ms. Price - No comments.

Ms. Bartlett- No comments.

Ms. Williams – No comments.

- XVII. Upon motion by Mr. Callahan, seconded by Mr. Bartlett, the Council voted to adjourn and to reconvene in Open Session at 4:30 p.m. on Tuesday, November 14, 2017 and immediately adjourn into Closed Session for

discussion of legal, personnel and real estate matters as listed on the Statement for Closing the Meeting, and at 6:00 p.m. for the regularly scheduled meeting by voting 4 – 0 as follows:

- Ms. Williams - Aye
- Ms. Price - Aye
- Mr. Bartlett – Aye
- Mr. Callahan- Aye

The meeting adjourned at 8:26 p.m.

The transcript of the October 24, 2017 County Council meeting is available for review in the Office of the County Manager during regular office hours.

XVIII. On Tuesday, October 24, 2017 a Closed Session of the Talbot County Council convened at 4:40 p.m. in the Bradley Meeting Room and County Council Conference Room. Upon motion by Mr. Bartlett, seconded by Mr. Callahan, the Council met in Closed Session by voting 4 – 0 as follows:

- Mr. Bartlett – Aye
- Mr. Callahan - Aye
- Mr. Pack – Absent
- Ms. Price – Aye
- Ms. Williams – Aye

In accordance with General Provisions Article § 3-305(b)(1)(i)(7) the purpose of the Closed Session was for personnel matters to discuss appointments to various County boards and committees; and for legal matters regarding possible extension of sewer to villages of Bozman and Neavitt and for legal advice regarding issuance of liquor licenses. The Closed Session ended at 6:00 p.m.

XIX. Work Session on Bill No. 1375, *A BILL TO AMEND CHAPTER 11 OF THE TALBOT COUNTY CODE (ALCOHOLIC BEVERAGES) TO ESTABLISH A CRAFT BEER AND WINE BAR ENDORSEMENT AVAILABLE TO THE HOLDERS OF CLASS “E” ALCOHOL DISPENSARY LICENSES; TO ADOPT REGULATIONS GOVERNING THE RETAIL SALE OF CRAFT BEER AND WINE FOR CONSUMPTION ON THE CLASS “E” LICENSED PREMISES UNDER SUCH ENDORSEMENT; AND TO PROVIDE A PROCESS FOR APPLYING FOR AND RENEWING A CRAFT BEER AND WINE BAR ENDORSEMENT* - The Council held a work session on Bill No. 1375 on Tuesday, October 17, 2017 at 4:00 p.m. in the Bradley Meeting Room. The purpose of the work session was to clarify any misunderstandings as to the intent of the proposed legislation following the Tuesday, October 10, 2017 public hearing on the legislation. Ms. Williams read a definition of “wine and beer bar” into the record and stated that, in her opinion, Bill 1375 is a hybrid between a wine shop and a bistro; a concept, which she stated, has greatly grown in popularity since 2000. Mr. Pack then presented several amendments to the proposed legislation for Council’s consideration and Council discussion ensued with the applicant for the proposed craft beer and wine bar endorsement, a representative of the Maryland Comptroller’s Office, and individuals currently involved in the beer/wine/spirits service industry. Bill No. 1375 is eligible for vote on Tuesday, October 24, 2017.

CASH STATEMENT 10/17/2017

BALANCE 10/10/2017	\$37,467,777.49
INTEGRA CLAIMS THRU 10/10/2017	(93,706.94)
WF/GF EQUIP LEASE 9/2017	(4,222.00)
USDA/RD MTHLY SEWER BOND PYMT 10/2017	(1,304.00)

(655,126.89)

DEPOSITS

1,721,314.62

CHECKS

(899,208.04)

VOIDED CHECK #(S) 318364, 319850

88.24

BALANCE 10/17/2017

37,535,612.48

AIRPORT ACCOUNTS

AIP42

0.00

AIRPORT ACCOUNTS TOTAL BALANCE

0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

<u>CERTIFICATE DATE</u>	<u>MATURITY DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
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PNC-MLGIP INVESTMENTS TOTAL		1.06%	18,000,000.00
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TOTAL INVESTED

\$18,000,000.00

PETTY CASH BALANCE

\$15,570.00

GRAND TOTAL ALL FUNDS

\$55,551,182.48

CASH STATEMENT 10/24/2017

BALANCE 10/17/2017

\$37,535,612.48

TOTAL ADP PAYROLL PPE 10/06/17

(546,060.77)

DEFERRED COMP DED PPE 10/6/17

(15,005.73)

PENSION DED PPE 10/06/17

(34,722.33)

SECU DED PPE 10/06/17

(4,478.94)

DEF COMP PPE 10/06/17 PLAN 401(A)

(2,696.75)

ELECTION BOARD PPE 9/12 & 9/26/2017

(13,758.69)

INTEGRA CLAIMS THRU 10/16/2017

(28,191.59)

TALBOT CO. PUBLIC IMPROVEMENT BONDS SERIES 2010

(82,565.00)

SALES & USE HOG NECK GC FOR 10/20/17

(1,669.14)

SALES & USE COMM CTR FOR 10/20/17

(189.67)

TAX PYMT FOR TALBOT COUNTY TAX 9/2017

(2,773.50)

TAX PYMT CORR/HABITAT FOR HUMANITY #01-024892

(172.67)

TAX PYMT FOR TALBOT COUNTY TAX 10/2017

(2,544.71)

POSTAGE PERMIT 7/1/17 – 10/10/17

(3,442.43)

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DEPOSITS

1,124,901.28

CHECKS

(422,179.82)

VOIDED CHECK(S) #319542

600.00

BALANCE 10/24/2017

37,500,662.02

AIRPORT ACCOUNTS

AIP42

0.00

AIRPORT ACCOUNTS TOTAL BALANCE

0.00

INVESTMENTS – CERTIFICATES OF DEPOSIT

CERTIFICATE DATE

MATURITY DATE

RATE

AMOUNT

PNC-MLGIP INVESTMENTS TOTAL

1.07%

18,000,000.00

TOTAL INVESTED

\$18,000,000.00

PETTY CASH BALANCE

\$15,570.00

GRAND TOTAL ALL FUNDS

\$55,516,232.02